

Advisory Council for Aging & Independence Services

EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

September 28, 2020 | 10:30 a.m.

Virtual Meeting

Call In: 1 (619) 343-2539

Conference ID (access code): 940 747 294#

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MINUTES

	Members	Absent Members	Guests
Attendance:	Lorelei Taylor, Chair John Osborne, 1 st Vice Chair LaRue Fields, 2nd Vice Chair Stephen Huber, Secretary Rosemarie Bahmani, Immediate Past Chair		Samantha Hasler
	Staff		
	Renée Sherrill		
Item	Outcome		
1. Call to Order & Attendance	<p>Lorelei Taylor, Chair, called the meeting to order at 10:40 a.m.</p> <p>a. <u>Welcome & Guest/Member Introductions</u></p> <p>b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present at beginning.</p>		
2. Standard Business	<p>a. <u>Public Comments/Announcements</u>: R. Sherrill announced her upcoming retirement.</p> <p>b. <u>Approval of August 24, 2020 Meeting Minutes</u> [M/S – L. Fields/S. Huber: unanimous]</p>		
3. Membership Business	<p>Stephen Huber, Secretary</p> <p>a. Current Status – 5 vacancies</p> <p>b. Resignations – N/A</p> <p>c. Applicants</p> <p> i. Application Review – N/A</p> <p> ii. Interviews – N/A</p> <p> iii. Application Log – The subcommittee reviewed this log.</p> <p>d. Interested Parties – No additional interested parties were discussed.</p> <p>e. Term Expiration & Vacancy Log – The subcommittee reviewed the log and assigned follow up. The subcommittee also simplified the name to Vacancy Log.</p> <p>f. Actions on behalf of Council:</p> <p> i. Seat applicant(s):</p> <p> o Paul Ling (reviewed by Subcommittee 8/24/20)</p> <p> – Seat #28, effective immediately, full term to expire 9/28/24</p> <p> o Susan Mallett (reviewed by Subcommittee 8/24/20)</p> <p> – Seat #24, effective immediately, partial term to expire 5/15/22</p> <p> ii. Term expiration(s):</p> <p> o Paula Saracen, appoint to 1st full term</p> <p> – Seat #12, effective 9/14/2020, to expire 9/13/2024</p> <p> o Paul Monarrez, appoint to 1st full term</p> <p> – Seat #11, effective 10/9/20, to expire 10/8/2024</p> <p style="text-align: right;">[M/S – L. Fields/L. Taylor: unanimous]</p> <p>g. Membership</p> <p> i. Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record.</p> <p> ii. Ethics Training: 4 past due; 2 new members pending – The subcommittee reviewed this record.</p>		
4. Executive Business	<p>a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed and updated the annual calendar.</p> <p>b. Standing Subcommittee Status and Appointments (Possible Action) – N/A</p> <p>c. Ancillary Subcommittee Status and Appointments (Possible Action)</p> <p> i. Housing: Recommend appointment of Paul Ling – tabled until after October Council meeting discussion of annual subcommittees.</p> <p> ii. Chair vacancies – The subcommittee discussed strategies to bring to the Council at the October Council meeting including:</p>		

	<ul style="list-style-type: none"> ○ For subcommittees without a chair, during COVID-19 consider placing on hold or converting to ad hoc subcommittees focused on a single task, such as a position paper, for a limited timeframe. ○ For subcommittees with a chair, consider structure, leadership, and functionality. <p>d. Auxiliary Subcommittee Status and Appointments (Possible Action) – N/A</p> <p>e. Ad Hoc Subcommittee Status and Appointments (Possible Action) – N/A</p>
5. Other Items (Possible Action)	<p>a. Youth Engagement on County Boards and Commissions Feedback Form – Draft Responses* [M/S – L. Taylor; R. Bahmani: unanimous]</p> <p>b. Officer Annual Training – Renée Sherrill – Will be held at the October Executive & Membership Meeting</p> <p>c. Subcommittee Chair Annual Training – Renée Sherrill – Will occur after the annual adoption of subcommittees</p>
6. Build October 12 th Council Meeting Agenda	<p>The subcommittee prepared the agenda for the October 12, 2020 Council meeting. [M/S – S. Huber; R. Bahmani: unanimous]</p>
7. Next Meeting	October 26, 2020 at 10:30 a.m.
8. Adjournment	Meeting adjourned at 12:34 p.m.