

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 October 26, 2020 | 10:30 a.m.

ANNUAL OFFICER TRANSITION

Virtual Meeting
 Call In: [+1 619-343-2539](tel:+16193432539)
 Conference ID (access code): 604 562 637#
 Click here to [Join Microsoft Teams Meeting](#)

MINUTES

| Members | | Absent Members | Guests |
|--|---|----------------|--|
| Attendance: | John Osborne, Chair Chris Maeoka, 1 st Vice Chair LaRue Fields, 2nd Vice Chair Stephen Huber, Secretary Lorelei Taylor, Immediate Past Chair | | Rosemarie Bahmani, Previous Immediate Past Chair |
| Staff | | | |
| Samantha Hasler, Jana Jordan, Renée Sherrill | | | |
| Item | Outcome | | |
| 1. Call to Order & Attendance | John Osborne, Chair, called the meeting to order at 10:42 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present at beginning. | | |
| 2. Standard Business | a. <u>Public Comments/Announcements</u> : Rosemarie plans to introduce a possible new member who she met in Escondido. Asked B. Castillo to invite her to the next meeting. She is well known in the ADA community. b. <u>Approval of September 28, 2020 Meeting Minutes</u> [M/S – L. Fields/S. Huber: unanimous] | | |
| 3. Membership Business | Stephen Huber, Secretary a. Current Status – 3 vacancies b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. d. Interested Parties – No additional interested parties were discussed. e. Vacancy Log – The subcommittee reviewed the log and assigned follow up. f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership i. Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. ii. Ethics Training: 3 past due; 5 upcoming – The subcommittee reviewed this record. | | |
| 4. Executive Business | a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed, updated, and assigned follow up.. b. Standing Subcommittee Status and Appointments (Possible Action) – N/A c. Ancillary Subcommittee Status and Appointments (Possible Action) i. Chair vacancies – The subcommittee discussed strategies to bring to the Council under agenda item 5. c. d. Auxiliary Subcommittee Status and Appointments (Possible Action) – N/A e. Ad Hoc Subcommittee Status and Appointments (Possible Action) – N/A | | |
| 5. Other Items (Possible Action) | a. Officer Annual Training – Renée Sherrill conducted the annual Brown Act training for Council officers b. Subcommittee Chair Annual Training – Jana Jordan – Will occur after the annual adoption of subcommittees c. Annual Activities – John Osborne – The subcommittees discussed annual goals, annual report, and subcommittees. Decided to continue current subcommittees with recommendation to identify a secretary to handle Brown Act requirements. At next Council meeting, will discuss | | |

| | |
|--|---|
| | <p>each subcommittee without a chair and invite Council members to step up to chair or convert to ad hoc. Will also invite subcommittee chairs to next Executive & Membership Subcommittee meeting to discuss upcoming year and determine format for continuance.</p> <p style="text-align: right;">[M/S – S. Huber; L. Taylor: unanimous]</p> |
| 6. Build November 9 th Council Meeting Agenda | <p>The subcommittee prepared the agenda for the November 9, 2020 Council meeting.</p> <p style="text-align: right;">[M/S – L. Fields; S. Huber: unanimous]</p> |
| 7. Next Meeting | <p>November 30, 2020 at 10:30 a.m. (changed from November 23, 2020)</p> <p style="text-align: right;">[M/S – S. Huber; L. Fields: unanimous]</p> <p>December, no meeting. January agenda to be created in November meeting</p> <p style="text-align: right;">[L. Taylor; L. Fields; unanimous]</p> |
| 8. Adjournment | <p>Meeting adjourned at 12:39 p.m.</p> |