

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 November 1, 2021 | 10:30 a.m.

Virtual Meeting
 Call in: 1 (669) 900-9128
 Meeting ID: 979 8767 3097
 Passcode: 665572

Click to [Join Zoom Meeting](#)

MINUTES – Approved

Members	Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 st Vice Chair Stephen Huber, 2 nd Vice Chair Lorelei Taylor, Immediate Past Chair	Susan Mallett
Staff		
Jana Jordan, Mary Grace Sadile		
Item	Outcome	
1. Call to Order & Attendance	John Osborne, Chair, called the meeting to order at 10:33 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 4 members present at beginning.	
2. Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> • Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. • Approval of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): [M/S – S. Huber/C. Maeoka: unanimous] 	
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of September 27, 2021 Meeting Minutes</u> [M/S – C. Maeoka/S. Huber: unanimous]	
4. Membership Business	Stephen Huber, Secretary a. Current Status – 8 vacancies; The committee discussed vacancies and seat terms. b. Resignations – J. Miller’s resignation will be formally recognized at the next full Council meeting. c. Applicants <ul style="list-style-type: none"> i. Application Review – The committee reviewed the application for B. Mulvey. ii. Interviews – The committee interviewed applicant B. Mulvey. iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. d. Interested Parties – One interested party was discussed. She will be encourage to attend future Council meetings. e. Vacancy Log <ul style="list-style-type: none"> • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (8) f. Actions <ul style="list-style-type: none"> i. Recommendations to seat applicant(s): [M/S – J. Osborne/S. Huber: unanimous] <ul style="list-style-type: none"> • Bradlyn Mulvey (reviewed by Subcommittee 11/1/2021) • Seat #22, effective immediately, partial term to expire on 7/8/2023. ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): Addressed in item 4.f. g. Membership <ul style="list-style-type: none"> • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. • Ethics Training: 1 past due; 3 upcoming, 2 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates and upcoming expiration. 	

5. Executive Business	<p>a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and recommended postponing the AIS Contracts Presentation to later in the year. [M/S – C. Maeoka/L. Taylor: unanimous]</p> <p>b. Standing Subcommittee Status and Appointments:</p> <ul style="list-style-type: none"> • Executive & Membership Subcommittee <ul style="list-style-type: none"> ○ Appointment of Susan Mallett as Secretary [M/S – J. Osborne/C. Huber: unanimous] <p>c. Ancillary Subcommittee Status and Appointments: N/A</p> <p>d. Auxiliary Subcommittee Status and Appointments:</p> <ul style="list-style-type: none"> • East County Action Network (ECAN) <ul style="list-style-type: none"> ○ Accept Resignation of Lorelei Taylor [C. Maeoka/S. Huber: unanimous] <p>e. Ad Hoc Subcommittee Status and Appointments: N/A</p>
6. Other Items (Possible Action)	None.
7. Build November 8 th Council Meeting Agenda	The subcommittee prepared the agenda for the November 8 th Council Meeting. [M/S – S. Huber/C. Maeoka: unanimous]
8. Next Meeting	The next meeting will be rescheduled to November 29, 2021 at 10:30am.
9. Adjournment	Meeting adjourned at 11:47 am