

Advisory Council for Aging & Independence Services  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**  
 November 29, 2021 | 10:30 a.m.

Virtual Meeting  
 Call in: 1 (669) 900-9128  
 Meeting ID: 979 8767 3097  
 Passcode: 665572

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**MINUTES – Approved**

	Members	Absent Members	Guests
Attendance:	John Osborne, Chair Stephen Huber, 2 <sup>nd</sup> Vice Chair Susan Mallett Lorelei Taylor, Immediate Past Chair	Chris Maeoka	Susan Mallett
	<b>Staff</b>		
	Jana Jordan, Mary Grace Sadile		
Item	Outcome		
1. Call to Order & Attendance	<b>John Osborne, Chair, called the meeting to order at 10:36 a.m.</b> a. <u>Welcome &amp; Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 4 members present at beginning.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> <li>• Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing.</li> <li>• Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): <b>[M/S – J. Osborne/L. Taylor: unanimous]</b></li> </ul>		
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of November 1, 2021 Meeting Minutes</u> <b>[M/S – L. Taylor/S. Huber: unanimous]</b>		
4. Membership Business	Stephen Huber, Secretary a. Current Status – 8 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. d. Interested Parties – One interested party was discussed. She will be encouraged to attend future Council meetings. e. Vacancy Log • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (8) f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. M. Cadmus will be notified of attendance policy. • Ethics Training: 1 past due; 3 upcoming, 3 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates and upcoming expiration. Reminder will be given at the next full Council meeting.		
5. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed potential speakers for the upcoming Council year. AIS staff to coordinate with speakers for 2022 meetings. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments:		

	<ul style="list-style-type: none"> <li>• Healthy Aging Subcommittee <ul style="list-style-type: none"> <li>○ Appointment of Bradlyn Mulvey [<b>J. Osborne/S. Mallett: unanimous</b>]</li> </ul> </li> <li>d. Auxiliary Subcommittee Status and Appointments: <ul style="list-style-type: none"> <li>• North County Action Network (NorCAN) <ul style="list-style-type: none"> <li>○ Appointment of Martha McCarthy [<b>J. Osborne/L. Taylor: unanimous</b>]</li> </ul> </li> </ul> </li> <li>e. Ad Hoc Subcommittee Status and Appointments: N/A</li> </ul>
6. Other Items (Possible Action)	None.
7. Build November 8 <sup>th</sup> Council Meeting Agenda	The subcommittee prepared the agenda for the December 13 <sup>th</sup> Council Meeting. <b>[M/S – J. Osborne/S. Mallett: unanimous]</b>
8. Next Meeting	The next meeting will be rescheduled to December 20, 2021 at 10:30am. <b>[M/S – S. Huber/J. Osborne: unanimous]</b>
9. Adjournment	Meeting adjourned at 11:33 am