

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 December 20, 2021 | 10:30 a.m.

Virtual Meeting
 Call in: 1 (669) 900-9128
 Meeting ID: 979 8767 3097
 Passcode: 665572

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MINUTES – Approved

	Members	Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 st Vice Chair Stephen Huber, 2 nd Vice Chair Susan Mallett, Secretary Lorelei Taylor, Immediate Past Chair		
	Staff		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	<p>John Osborne, Chair, called the meeting to order at 10:34 a.m.</p> <p>a. <u>Welcome & Guest/Member Introductions</u></p> <p>b. <u>Confirmation of Quorum</u> (quorum is 3): 4 members present at beginning. L. Taylor joined shortly after roll call and confirmation of quorum.</p>		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> • Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. • Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): [M/S – S. Mallett/S. Huber: unanimous] 		
3. Standard Business	<p>a. <u>Public Comments/Announcements</u>: None.</p> <p>b. <u>Approval of November 29, 2021 Meeting Minutes</u> [M/S – S. Mallett /L. Taylor: unanimous]</p>		
4. Membership Business	<p>Susan Mallett, Secretary</p> <p>a. Current Status – 8 vacancies; The committee discussed vacancies and seat terms.</p> <p>b. Resignations – N/A</p> <p>c. Applicants</p> <ul style="list-style-type: none"> i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. <p>d. Interested Parties – One interested party was discussed. She will be encouraged to attend future Council meetings.</p> <p>e. Vacancy Log</p> <ul style="list-style-type: none"> • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (8) <p>f. Actions</p> <ul style="list-style-type: none"> i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A <p>g. Membership</p> <ul style="list-style-type: none"> • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. P. Monarrez has had three absences and will be notified that his seat will be vacated in accordance with the bylaws. • Ethics Training: 1 past due; 3 upcoming, 3 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates and upcoming expiration. Reminder will continue to be given at the next full Council meeting. 		

5. Executive Business	<p>a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed potential speakers for the upcoming Council year. AIS staff is attempting to coordinate with speakers for 2022 meetings.</p> <p>b. Standing Subcommittee Status and Appointments: N/A</p> <p>c. Ancillary Subcommittee Status and Appointments: N/A</p> <p>d. Auxiliary Subcommittee Status and Appointments: N/A</p> <p>e. Ad Hoc Subcommittee Status and Appointments:</p> <ul style="list-style-type: none"> • Area Plan Ad Hoc Subcommittee <ul style="list-style-type: none"> ○ Recommend appointment of Susan Mallett, Stephen Huber, Wanda Smith and Paul Ling to the Area Plan Ad Hoc Subcommittee. [M/S – J. Osborne/C. Maeoka: unanimous]
6. Other Items (Possible Action)	None.
7. Build November 8 th Council Meeting Agenda	The subcommittee prepared the agenda for the January 10 th Council Meeting. [M/S – J. Osborne/S. Huber: unanimous]
8. Next Meeting	The next meeting will be on January 24 th , 2022.
9. Adjournment	Meeting adjourned at 11:06 am