

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 January 25, 2022 | 10:30 a.m.

Virtual Meeting
 Call in: 1 (669) 900-9128
 Meeting ID: 979 8767 3097
 Passcode: 665572

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MINUTES – Approved

	Members	Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 st Vice Chair Stephen Huber, 2 nd Vice Chair Susan Mallett, Secretary Lorelei Taylor, Immediate Past Chair		
	Staff		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	John Osborne, Chair, called the meeting to order at 10:34 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> • Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. • Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): [M/S – S. Mallett/C. Maeoka: unanimous] 		
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of December 20, 2021 Meeting Minutes</u> [M/S – J. Osborne /L. Taylor: unanimous]		
4. Membership Business	Susan Mallett, Secretary a. Current Status – 10 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. d. Interested Parties – One interested party was discussed. She will be encouraged to attend future Council meetings. e. Vacancy Log • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (8) f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. M. Cadmus has had three absences. The Subcommittee recommends providing an exception to the attendance policy. [M/S – J. Osborne /S. Huber: unanimous] • Ethics Training: 3 past due; 2 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates. S. Mallett to remind members at next full Council meeting.		
5. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed updates for the upcoming Council year.		

	<ul style="list-style-type: none"> b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: N/A <ul style="list-style-type: none"> • Appoint C. Maeoka to the LTCOF Subcommittee [M/S – J. Osborne /L. Taylor: unanimous] d. Auxiliary Subcommittee Status and Appointments: N/A e. Ad Hoc Subcommittee Status and Appointments: <ul style="list-style-type: none"> • Budget Ad Hoc Subcommittee <ul style="list-style-type: none"> ○ Recommend appointment of Chris Maeoka (Chair), Thomas Splitberger, LaRue Fields, Jackie Simon, Stephen Huber, Paul Ling and Wanda Smith. [M/S –C. Maeoka/J. Osborne: unanimous]
6. Other Items (Possible Action)	The subcommittee discussed the rezoning of supervisorial districts. Council roster will be updated.
7. Build February 14 th Council Meeting Agenda	The subcommittee prepared the agenda for the February 14 th Council Meeting. [M/S – J. Osborne/S. Huber: unanimous]
8. Next Meeting	The next meeting will be on February 22, 2022. The subcommittee voted to change the meeting schedule to the 4 th Tuesday of the month. [M/S – S. Huber/C. Maeoka: unanimous]
9. Adjournment	Meeting adjourned at 11:38 am