

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 February 22, 2022 | 10:30 a.m.

Virtual Meeting
 Call in: 1 (346) 248-7799
 Meeting ID: 829 1553 3650
 Passcode: 282553

Click to [Join Zoom Meeting](#)

MINUTES – Approved

	Members	Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 st Vice Chair Lorelei Taylor, Immediate Past Chair	Stephen Huber, 2 nd Vice Chair Susan Mallett, Secretary	
	Staff		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	John Osborne, Chair, called the meeting to order at 10:31 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 3 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> • Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. • Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): [M/S – L. Taylor/C. Maeoka: unanimous] 		
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of January 25, 2022 Meeting Minutes</u> [M/S – C. Maeoka/J. Osborne: unanimous]		
4. Membership Business	John Osborne, Chair a. Current Status – 11 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. d. Interested Parties – N/A e. Vacancy Log • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (11) f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): J. Osborne to reach out to S. Mallett regarding expiring partial term. iii. Assign seat(s) for proposed member(s): N/A g. Membership i. Attendance: Monitor/review sign-in sheets from previous Council meeting: J. Osborne to reach out to member L. Villafana regarding absences. ii. Ethics Training: 2 past due; 2 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates.		
5. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed updates for the upcoming Council year. The subcommittee also discussed asking Council to hold questions to the end of the presentations to ensure that presenters have sufficient time. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: N/A d. Auxiliary Subcommittee Status and Appointments: N/A		

	e. Ad Hoc Subcommittee Status and Appointments: N/A
6. Other Items (Possible Action)	C. Maeoka discussed the need to ensure AIS services are culturally inclusive. Council may be interested in learning how AIS is implementing Strategic Plan and incorporating an equity lens.
7. Build March 14 th Council Meeting Agenda	The subcommittee prepared the agenda for the March 14 th Council Meeting. [M/S – J. Osborne/C. Maeoka: unanimous]
8. Next Meeting	The next meeting will be on March 22, 2022.
9. Adjournment	Meeting adjourned at 11:15 am