

Advisory Council for Aging & Independence Services

**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

May 23, 2022 | 10:30 a.m.

Virtual Meeting

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

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**MINUTES – Approved**

	<b>Members</b>	<b>Absent Members</b>	<b>Guests</b>
Attendance:	John Osborne, Chair Chris Maeoka, 1 <sup>st</sup> Vice Chair Stephen Huber, 2 <sup>nd</sup> Vice Chair Lorelei Taylor, Immediate Past Chair Susan Mallett, Secretary		Chequita Falls
	<b>Staff</b>		
	Jana Jordan		
<b>Item</b>	<b>Outcome</b>		
1. Call to Order & Attendance	<p><b>John Osborne, Chair, called the meeting to order at 10:31 a.m.</b></p> <p>a. <u>Welcome &amp; Guest/Member Introductions</u></p> <p>b. <u>Confirmation of Quorum</u> (quorum is 3): 4 members present, C. Maeoka not present at roll call.</p>		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> <li>• Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing.</li> <li>• Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): <b>[M/S – S. Mallett/L. Taylor: unanimous]</b></li> </ul>		
3. Standard Business	<p>a. <u>Public Comments/Announcements</u>: None.</p> <p>b. <u>Approval of April 25, 2022 Meeting Minutes</u> <b>[M/S – L. Taylor/S. Mallett: Unanimous]</b></p>		
4. Membership Business	<p>a. Current Status – 5 vacancies; The committee discussed vacancies and seat terms.</p> <p>b. Resignations – N/A</p> <p>c. Applicants</p> <ul style="list-style-type: none"> <li>i. Application Review – The committee reviewed the applications for C. Falls.</li> <li>ii. Interviews – The committee interviewed applicants C. Falls.</li> <li>iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings.</li> </ul> <p>d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings.</p> <p>e. Vacancy Log</p> <ul style="list-style-type: none"> <li>• Supervisor-Appointed Seat Vacancies: None</li> <li>• Council-Appointed Seat Vacancies (5)</li> </ul> <p>f. Actions</p> <ul style="list-style-type: none"> <li>i. Recommendations to seat applicant(s): <ul style="list-style-type: none"> <li>• Chequita Falls (reviewed by Subcommittee 5/23/22) <ul style="list-style-type: none"> <li>○ Seat #21, effective immediately, partial term to expire on 2/11/23.</li> <li>○ <b>[M/S – J. Osborne/S. Mallett: unanimous]</b></li> </ul> </li> <li>ii. Recommendations regarding term expiration(s): N/A</li> <li>iii. Assign seat(s) for proposed member(s): Addressed in item 4.f.i</li> </ul> </li> </ul> <p>g. Membership</p> <ul style="list-style-type: none"> <li>i. Attendance: Monitor/review sign-in sheets from previous Council meeting:</li> <li>ii. Ethics Training: 0 past due; 6 upcoming; 8 new members pending.</li> </ul>		
5. Executive Business	<p>a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed planned activities for the remainder Council year.</p> <p>b. Standing Subcommittee Status and Appointments: N/A</p> <p>c. Ancillary Subcommittee Status and Appointments: N/A</p> <p>d. Auxiliary Subcommittee Status and Appointments: N/A</p>		

	<p>e. Ad Hoc Subcommittee Status and Appointments:</p> <ul style="list-style-type: none"> <li>• Convene Legislative Ad Hoc Subcommittee with Stephen Huber as Chair. <b>[M/S –J. Osborne/L. Taylor: unanimous]</b></li> </ul>
6. Other Items (Possible Action)	a. Council Strategic Planning: The Subcommittee discussed plan for upcoming strategic planning exercise at the June 13 <sup>th</sup> meeting.
7. Build June 13 <sup>th</sup> Council Meeting Agenda	The subcommittee prepared the agenda for the June 13 <sup>th</sup> Council Meeting. <b>[M/S – S. Huber/C. Maeoka: unanimous]</b>
8. Next Meeting	The next meeting will be on June 28, 2022.
9. Adjournment	Meeting adjourned at 11:50 am