

Advisory Council for Aging & Independence Services  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

June 28, 2022 | 10:30 a.m.

Virtual Meeting  
 Call in: 1 (346) 248-7799  
 Meeting ID: 829 1553 3650  
 Passcode: 282553

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**MINUTES – Approved**

	Members	Absent Members	Guests
Attendance:	John Osborne, Chair Lorelei Taylor, Immediate Past Chair Susan Mallett, Secretary	Stephen Huber Chris Maeoka	
	<b>Staff</b>		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	<b>John Osborne, Chair, called the meeting to order at 10:32 a.m.</b> a. <u>Welcome &amp; Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 3 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> <li>• Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing.</li> <li>• Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): <b>[M/S – L. Taylor/S. Mallett: unanimous]</b></li> </ul>		
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of May 23, 2022 Meeting Minutes</u> <b>[M/S – S. Mallett/L. Taylor: Unanimous]</b>		
4. Membership Business	a. Current Status – 4 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants <ul style="list-style-type: none"> <li>i. Application Review – N/A</li> <li>ii. Interviews – N/A</li> <li>iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings.</li> </ul> d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log <ul style="list-style-type: none"> <li>• Supervisor-Appointed Seat Vacancies: None</li> <li>• Council-Appointed Seat Vacancies (4)</li> </ul> f. Actions <ul style="list-style-type: none"> <li>i. Recommendations to seat applicant(s): N/A</li> <li>ii. Recommendations regarding term expiration(s): N/A</li> <li>iii. Assign seat(s) for proposed member(s): N/A</li> </ul> g. Membership <ul style="list-style-type: none"> <li>i. Attendance: Monitor/review sign-in sheets from previous Council meeting. Committee discussed J. Bonilla’s absences. Per bylaws, her seat will be vacated. S. Mallett to notify member.</li> <li>ii. Ethics Training: 0 past due; 6 upcoming; 8 new members pending.</li> </ul>		
5. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed planned activities for the remainder Council year. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: Recommendation to appoint Jamat Suryan to the Nutrition Subcommittee. <b>[M/S – J. Osborne/S. Mallett: unanimous]</b> d. Auxiliary Subcommittee Status and Appointments: N/A e. Ad Hoc Subcommittee Status and Appointments: N/A		

6. Other Items (Possible Action)	a. July Subcommittee Meeting – Annual Planning: The committee discussed action items for the next subcommittee meeting.
7. Build July 11 <sup>th</sup> Council Meeting Agenda	The subcommittee prepared the agenda for the July 11 <sup>th</sup> Council Meeting. <b>[M/S – L. Taylor/S. Mallett: unanimous]</b>
8. Next Meeting	The next meeting will be on July 26, 2022.
9. Adjournment	Meeting adjourned at 11:30 am