



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

August 24, 2020 | 10:30 a.m.

Virtual Meeting

Call In: 1 (619) 343-2539

Conference ID (access code): 336 909 72#

Click here to [Join Microsoft Teams Meeting](#)

Members of the public who wish to speak to an agenda item may call 858-505-6541 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.

AGENDA - UPDATED

* (attachment)

1. **Call to Order & Attendance:** Lorelei Taylor, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of July 27, 2020 Meeting Minutes (Action)*
3. **Membership Business:** Stephen Huber, Secretary
 - a. Current Status – 5 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Review*
 - ii. Interviews
 - iii. Application Log*
 - d. Interested Parties
 - e. Term Expiration & Vacancy Log*
 - f. Actions:
 - i. Recommendation to seat applicant(s): N/A
 - ii. Actions regarding term expiration(s): N/A
 - g. Membership
 - i. Attendance: Monitor/review sign-in sheets from previous Council meeting*
 - ii. Ethics Training: 3 past due; 3 new members pending
4. **Executive Business**
 - a. Monthly Presentations [see Annual Calendar]*
 - b. Standing Subcommittee Status and Appointments (Possible Action)
 - c. Ancillary Subcommittee Status and Appointments (Possible Action)
 - d. Auxiliary Subcommittee Status and Appointments (Possible Action)
 - e. Ad Hoc Subcommittee Status and Appointments (Possible Action)



Exec & Membership Subcommittee
8/24/20
(cont.)

5. **Other Items** (Possible Action)
 - a. Ralph M. Brown Act
6. **Build September 14th Council Meeting Agenda** (Action)*
7. **Next Meeting:** September 28, 2020 at 10:30 a.m.
8. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services

EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

July 27, 2020 | 10:30 a.m.

Virtual Meeting

Call In: 1 (619) 343-2539

Conference ID (access code): 319 311 224#

Click here to [Join Microsoft Teams Meeting](#)

MINUTES – DRAFT

	Members	Absent Members	Guests
Attendance:	Lorelei Taylor, Chair John Osborne, 1 st Vice Chair Stephen Huber, Secretary Rosemarie Bahmani, Immediate Past Chair	LaRue Fields, 2nd Vice Chair	
	Staff		
	Renée Sherrill		
Item	Outcome		
1. Call to Order & Attendance	<p>Lorelei Taylor, Chair, called the meeting to order at 10:36 a.m.</p> <p>a. <u>Welcome & Guest/Member Introductions</u></p> <p>b. <u>Confirmation of Quorum</u> (quorum is 3): 4 members present at beginning.</p>		
2. Standard Business	<p>a. <u>Public Comments/Announcements</u>: R. Sherrill provided an update regarding Brown Act waivers and the requirement for a roll call vote. S. Huber recommended the Council minimize the number of actions to only those required.</p> <p>b. <u>Approval of June 22, 2020 Meeting Minutes</u> [M/S – R. Bahmani/S. Huber: unanimous]</p>		
3. Membership Business	<p>Stephen Huber, Secretary</p> <p>a. Current Status – 4 vacancies</p> <p>b. Resignations</p> <p>c. Applicants</p> <p>i. Application Review – N/A</p> <p>ii. Interviews – The subcommittees decided to restart interviews to applicants over age 60 and encourage younger applicants to attend as members of the public until Council membership is consistent with the Council's establishing ordinance requirement of more than one half at least age 60.</p> <p>iii. Application Log – The subcommittee reviewed this log.</p> <p>d. Interested Parties – No additional interested parties were discussed.</p> <p>e. Term Expiration & Vacancy Log – The subcommittee reviewed the log and assigned follow up.</p> <p>f. Actions:</p> <p>i. Recommendation to seat applicant(s): N/A</p> <p>ii. Actions regarding term expiration(s): N/A</p> <p>iii. Assign seats for proposed member(s): N/A</p> <p>g. Membership</p> <p>i. Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee reviewed these records and decided to send a reminder email that Council meetings have resumed and attendance requirements will apply.</p> <p>ii. Ethics Training: 4 past due; 3 new members pending – The subcommittee reviewed this. County staff is sending reminders.</p>		
4. Executive Business	<p>a. <u>Monthly Presentations [See Annual Calendar]</u> – The subcommittee reviewed the annual calendar and assigned follow up.</p> <p>b. <u>Standing Subcommittee Status and Appointments (Possible Action)</u> – N/A</p> <p>c. <u>Ancillary Subcommittee Status and Appointments (Possible Action)</u> – N/A</p> <p>d. <u>Auxiliary Subcommittee Status and Appointments (Possible Action)</u> – N/A</p> <p>e. <u>Ad Hoc Subcommittee Status and Appointments (Possible Action)</u> – N/A</p>		
5. Other Items (Possible Action)	<p>a. <u>Follow up on questions posed at June meeting to AIS staff regarding membership terms and age composition requirements</u> –</p> <ul style="list-style-type: none"> o R. Sherrill confirmed that if a member in a Council-appointed seat terms out before the Council takes action to extend the incumbent's term, the new term begins retroactive to the day after the previous term ended. o R. Sherrill provided an overview of Council membership age requirements per relevant legislation, the most detailed being San Diego County Code of Admin Ordinances Article IIIa requiring "more than one-half of the Council members shall be at least 60 years old." 		

6. Build August 10 th Council Meeting Agenda	The subcommittee prepared the agenda for the August 10, 2020 Council meeting. [M/S – J. Osborne/S. Huber: unanimous]
7. Next Meeting	August 24, 2020 at 10:30 a.m.
8. Adjournment	Meeting adjourned at 12:07 p.m.



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be maintained for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

Ling

Paul

Last Name

First Name

Aging & Independence Services Advisory Council

3

Name of Board, Committee, or Commission to Which You are Applying for Membership

Supervisory District You Live In

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? [X] Yes [] No

Please list any time restrictions

What are your principal areas of interest in County Government?

welfare of the elderly

List all County Boards, Commissions or Committees of which you are a current member.

Committee Name

Date Appointed

List past County appointments with dates served, and other past or present community or public service appointments.

Committee/Organization Name

Dates Served

STATEMENT OF OCCUPATIONAL EXPERIENCE

Current Employer _____

Job Title _____

Length of Employment _____

Previous Employers

Position Title

Length of Employment

Ford Motor Company

Manager

28 years

What experience or special knowledge can you bring to your area(s) of interest?

Volunteer ombudsman in the state of Ohio

Meal on wheel driver in Ohio

Ederhelp of San Diego volunteer grocery shopper/driver

Knowledge in transportation from 28 years of working at Ford Motors

Please list community organizations to which you belong:

Living Water Bible Church

NOTE: Candidates for the Air Pollution Control District Hearing Board, Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Paul [Signature]

Applicant's Signature

3/9/20

Date



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

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Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

<u>Mallett</u> <i>Last Name</i>	<u>Susan</u> <i>First Name</i>
<u>Aging and Independence Services Advisory Council</u> <i>Name of Board, Committee, or Commission to Which You are Applying for Membership</i>	<u>District 2</u> <i>Supervisorial District You Live In</i>

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? Yes No

Please list any time restrictions

What are your principal areas of interest in County Government?

As a member of the California Senior Legislature, I would like to be more involved in AIS programs and the Advisory Council. Further, to help identify better collaboration between non-profits and government agencies that provide critical supportive services to seniors in the community.

List all County Boards, Commissions or Committees of which you are a current member.

<i>Committee Name</i>	<i>Date Appointed</i>
<u>San Diego County Board of Retirement (elected alt. retiree member)</u>	<u>June 2017 & June 2020</u>
_____	_____
_____	_____

List past County appointments with dates served, and other past or present community or public service appointments.

<i>Committee/Organization Name</i>	<i>Dates Served</i>
<u>California Senior Legislature</u>	<u>June 2018-present</u>
<u>City of Poway, Parks and Recreation Advisory Committee</u>	<u>2009-present</u>
_____	_____
_____	_____

STATEMENT OF OCCUPATIONAL EXPERIENCE

Retired County of San Diego <i>Current Employer</i>	
_____ <i>Job Title</i>	_____ <i>Length of Employment</i>

Previous Employers	Position Title	Length of Employment
San Diego County Probation Dept	Deputy Chief	24 years, 1982-2006
_____	_____	_____
_____	_____	_____
_____	_____	_____

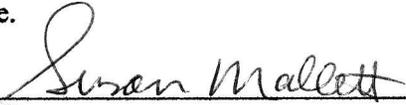
What experience or special knowledge can you bring to your area(s) of interest?
 Since retiring in 2006, as a County of San Diego Department administrator, I have been an active volunteer with leadership expertise in addressing retiree interests and concerns., I have advocated for the social and economic well being of retirees. My advocacy efforts have expanded to areas of senior housing and long term care services since becoming an elected member of California Senior Legislature (CSL) . In July 2020, I assumed the leadership role for the San Diego County CSL delegation.

Please list community organizations to which you belong:
 Retired Employees of San Diego County (RESDC), member of the Editorial Committee and past Board President 2011-2016.

NOTE: Candidates for the Air Pollution Control District Hearing Board, Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board’s website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

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By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.



Applicant's Signature

July 7, 2020

Date

CONTACT INFORMATION

Note: Personal information may be withheld from public view as allowed by law.

Mallett <i>Last Name</i>	Susan <i>First Name</i>
AIS Advisory Council <i>Name of Board, Committee, or Commission to Which You are Applying for Membership</i>	District 2 <i>Supervisorial District You Live In</i>

13049 Morene Street <i>Home Street Address</i>	Poway <i>City</i>	CA 92064 <i>State Zip</i>
 <i>Mailing Address (if different than home address)</i>	 <i>City</i>	 <i>State Zip</i>
 <i>Business Street Address</i>	 <i>City</i>	 <i>State Zip</i>
 <i>Home Phone #</i>	 <i>Business Phone #</i>	
(858) 829-4419		
 <i>Mobile Phone #</i>	 <i>Fax #</i>	
smallett19@cox.net <i>E-Mail Address</i>		

Term Expiration & Vacancy Log ⁺

August 24, 2020

❖ **Current Vacancies** 5

❖ **Vacancies: Board of Supervisors-appointed Seats:** None

May be filled 14 days after posting if vacant prior to end of Supervisor's term

❖ **Vacancies: Council-appointed Seats:**

May be filled 14 days after posting if vacant prior to terming out

- Seat #14 (3/11/23) - Posted 8/12/19; may appt. to fill after 8/26/19
- Seat #22 (7/8/23) - Posted 2/13/20; may appt. to fill after 2/28/20
- Seat #23 (2/13/23) - Posted 10/16/19; may appt. to fill after 10/30/19
- Seat #24 (5/14/22) - Posted 8/11/20, may appt. to fill after 8/25/20
- Seat #28 (N/A) - Termed out

❖ **Pending Term Expiration**

1) Partial Term Expiring:

- Seat #11 Paul Monarrez (10/8/20)
- Seat #12 Paula Saracen (10/8/20) - appointed, but not yet seated - pending Council age composition permitting addition of member under age 60

2) First Term Expiring: None

3) Second Term Expiring: None

❖ **Pending Council Action:** None

❖ **Pending Board of Supervisors/Clerk of the Board Action:**

- Seat #26 LaRue Fields (9/11/20) - Council approved second term on 7/13/20; COB notified 8/17/20
- Seat #29 Susan Valoff (4/9/20) - Council approved second term on 7/13/20; COB notified 8/17/20

AIS Advisory Council (APPROVED)

ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority ⁺
SEPTEMBER (9/14/20) <i>Fall Prevention</i> <i>World Alzheimer's</i>		CONTRACTS	❖ ELECT AND SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
OCTOBER (10/12/20)	<i>None - reserved for Council strategic planning</i>		=> COUNCIL GOALS 1920: Subcommittees report status Subcommittees present 2021 goals	A-74(E)(4)
NOVEMBER (11/9/20) <i>National Family Caregiver</i> ANNUAL MEETING BL 6(E)(4)		HEALTH & COMMUNITY ENGAGEMENT TEAM	=> COUNCIL GOALS 2021: Discuss/develop goals	A-74(E)(4)
			=> ADOPT ANNUAL GOALS	A-74(E)(4)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
DECEMBER (12/14/20)	<i>LIVE WELL SAN DIEGO</i> <i>ANNUAL RPT/INDICATORS</i> => Make Supervisor appts.	OMBUDSMAN ANNUAL RPT	=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			• CSL CAUCUS REPORT: Sacramento	WIC 9302
				CDA PM 13-04, III (C)
JANUARY (1/11/21)	=> Make Supervisor appts. ✓ Supervisor visits	<i>BROWN ACT TRAINING</i> CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMM.	BL 5(C)(3)
FEBRUARY (2/8/21)	=> Make Supervisor appts. ✓ Supervisor visits	IHSS , Maria Molina	✓ APPOINT BUDGET SUBCOMM.	
MARCH (3/8/21)	<i>OFF-SITE MEETING</i> ✓ Supervisor visits	N/A		IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
APRIL (4/12/21)		<i>AGE WELL SAN DIEGO</i> <i>ANNUAL REPORT</i> <i>(consider moving to next</i> <i>Oct. and changing to</i> <i>Aging Roadmap)</i>	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ AREA PLAN PUBLIC HEARING (2020-2024 four-year plan)	OAA Title III, Sec. 306 (a)(6)(D); IIIa 82.1(b); BL 1(B)(4)
MAY (5/10/21) <i>Older Americans</i>	<i>HSA BUDGET</i> <i>PRESENTATION</i> per A-74(c)(8)	MSSP & CALL CENTER	⊕ APPOINT LEGISLATIVE SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2022</i>	WIC 9302
JUNE (6/14/21) <i>World Elder Abuse</i> <i>Awareness</i> <i>Alzheimer's & Brain</i> <i>Awareness</i> June 30th -- County FY ends	<i>None - reserved for Council strategic planning</i>		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
JULY (7/12/21) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines– conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)

* Bold=confirmed; Italicized=annual
July 13, 2020

* IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code

ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority [†]
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
July 13, 2020

[†] IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



Advisory Council for Aging & Independence Services
September 14, 2020 | 12:00 p.m.
Virtual Meeting (details TBD)

AGENDA – DRAFT FRAMEWORK

* (attachment)

1. **Call to Order:** Lorelei Taylor, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 13)

2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of August 10, 2020 Meeting Minutes (Action)*

3. **Guest Speakers**

4. **AIS Director's Items** (Possible action)
 - a. Board Letters (Action)*
 - b. AIS Director's Update
 - c. Legislative Update

5. **Executive & Membership Committee Report/Other Business** (Possible action)
 - a. Chair's Report: Lorelei Taylor, Chair
 - b. Membership Report: Stephen Huber, Secretary

6. **Ancillary Subcommittee Oral Reports** (Possible action)
 - a. LTC Ombudsman/Facilities (met 8/20/20): Jack Miller, Chair
 - b. Adult Services Connection (met 2/10/20): TBA, Chair
 - c. Healthy Aging (met 2/10/20): TBA, Chair
 - d. Housing (met 2/10/20): LaRue Fields, Chair
 - e. Nutrition (met 2/10/20): Chris Maeoka, Chair

7. **Auxiliary Liaison Written Reports** {See Addendum}*

8. **Other Announcements**

9. **Adjournment & Next Meetings:**

Council Meeting: October 12, 2020, 12 noon

When in person, meetings are held at 5560 Overland Ave., San Diego, 92123. Virtual log-in information is available in the meeting agendas posted on the web at www.aging.sandiegocounty.gov/AISAdvisoryCouncil.



Subcommittee Meetings Day of Council Meeting (at AIS)

When in person, meetings are held at 5560 Overland Ave., San Diego, 92123. Virtual log-in information is available in the meeting agendas posted on the web at www.aging.sandiegocounty.gov/AISAdvisoryCouncil.

- Housing: 10:30 a.m. Ste. 310, John Gaffaney Memorial Conf. Rm.
- Nutrition: 10:30 a.m. Ste. 310, MSSP Conf. Rm.
- Adult Services Connection: 2:15 p.m. Ste. 130, PAPGPC Conf. Rm.
- Healthy Aging: 2:15 p.m. Ste. 310, Call Center Conf. Rm.

Future Subcommittee Meetings (at AIS unless otherwise stated)

When in person, meetings are held at 5560 Overland Ave., Ste. 310, John Gaffaney Memorial Conf. Rm., San Diego, 92123. Virtual log-in information is available in the meeting agendas posted on the web at www.aging.sandiegocounty.gov/AISAdvisoryCouncil.

- LTC Ombudsman/Facilities: 9/17/20 10:30 a.m. [3rd Thursdays]
- Executive & Membership: 9/28/20 10:30 a.m. [4th Mondays]

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