



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

October 26, 2020 | 10:30 a.m.

Annual Officer Transition

Virtual Meeting

Call In: +1 619-343-2539

Conference ID (access code): 604 562 637#

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Members of the public who wish to speak to an agenda item may call 858-505-6541 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.

AGENDA

* (attachment)

1. **Call to Order & Attendance:** John Osborne, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)

2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of September 28, 2020 Meeting Minutes (Action)*

3. **Membership Business:** Stephen Huber, Secretary
 - a. Current Status – 3 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Review
 - ii. Interviews
 - iii. Application Log*
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s): N/A
 - ii. Actions regarding term expiration(s): N/A
 - iii. Assign seat(s) for proposed member(s): N/A
 - g. Membership
 - i. Attendance: Monitor/review sign-in sheets from previous Council meeting*
 - ii. Ethics Training: 3 past due; 5 upcoming

4. **Executive Business**
 - a. Monthly Presentations [see Annual Calendar]*
 - b. Standing Subcommittee Status and Appointments (Possible Action)



- c. Ancillary Subcommittee Status and Appointments (Possible Action)
 - i. Chair vacancies
 - d. Auxiliary Subcommittee Status and Appointments (Possible Action)
 - e. Ad Hoc Subcommittee Status and Appointments (Possible Action)
5. **Other Items** (Possible Action)
- a. Officer Annual Training – Renée Sherrill*
 - b. Subcommittee Chair Annual Training – Jana Jordan
 - c. Annual Activities – John Osborne
6. **Build November 9th Council Meeting Agenda** (Action)*
7. **Next Meeting:** November 23, 2020 at 10:30 a.m.
8. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services

EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

September 28, 2020 | 10:30 a.m.

Virtual Meeting

Call In: 1 (619) 343-2539

Conference ID (access code): 940 747 294#

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MINUTES – DRAFT

	Members	Absent Members	Guests
Attendance:	Lorelei Taylor, Chair John Osborne, 1 st Vice Chair LaRue Fields, 2nd Vice Chair Stephen Huber, Secretary Rosemarie Bahmani, Immediate Past Chair		Samantha Hasler
	Staff		
	Renée Sherrill		
Item	Outcome		
1. Call to Order & Attendance	<p>Lorelei Taylor, Chair, called the meeting to order at 10:40 a.m.</p> <p>a. <u>Welcome & Guest/Member Introductions</u></p> <p>b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present at beginning.</p>		
2. Standard Business	<p>a. <u>Public Comments/Announcements</u>: R. Sherrill announced her upcoming retirement.</p> <p>b. <u>Approval of August 24, 2020 Meeting Minutes</u> [M/S – L. Fields/S. Huber: unanimous]</p>		
3. Membership Business	<p>Stephen Huber, Secretary</p> <p>a. Current Status – 5 vacancies</p> <p>b. Resignations – N/A</p> <p>c. Applicants</p> <p> i. Application Review – N/A</p> <p> ii. Interviews – N/A</p> <p> iii. Application Log – The subcommittee reviewed this log.</p> <p>d. Interested Parties – No additional interested parties were discussed.</p> <p>e. Term Expiration & Vacancy Log – The subcommittee reviewed the log and assigned follow up. The subcommittee also simplified the name to Vacancy Log.</p> <p>f. Actions on behalf of Council:</p> <p> i. Seat applicant(s):</p> <p> o Paul Ling (reviewed by Subcommittee 8/24/20)</p> <p> – Seat #28, effective immediately, full term to expire 9/28/24</p> <p> o Susan Mallett (reviewed by Subcommittee 8/24/20)</p> <p> – Seat #24, effective immediately, partial term to expire 5/15/22</p> <p> ii. Term expiration(s):</p> <p> o Paula Saracen, appoint to 1st full term</p> <p> – Seat #12, effective 9/14/2020, to expire 9/13/2024</p> <p> o Paul Monarrez, appoint to 1st full term</p> <p> – Seat #11, effective 10/9/20, to expire 10/8/2024</p> <p style="text-align: right;">[M/S – L. Fields/L. Taylor: unanimous]</p> <p>g. Membership</p> <p> i. Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record.</p> <p> ii. Ethics Training: 4 past due; 2 new members pending – The subcommittee reviewed this record.</p>		
4. Executive Business	<p>a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed and updated the annual calendar.</p> <p>b. Standing Subcommittee Status and Appointments (Possible Action) – N/A</p> <p>c. Ancillary Subcommittee Status and Appointments (Possible Action)</p> <p> i. Housing: Recommend appointment of Paul Ling – tabled until after October Council meeting discussion of annual subcommittees.</p> <p> ii. Chair vacancies – The subcommittee discussed strategies to bring to the Council at the October Council meeting including:</p>		

	<ul style="list-style-type: none"> ○ For subcommittees without a chair, during COVID-19 consider placing on hold or converting to ad hoc subcommittees focused on a single task, such as a position paper, for a limited timeframe. ○ For subcommittees with a chair, consider structure, leadership, and functionality. <p>d. Auxiliary Subcommittee Status and Appointments (Possible Action) – N/A</p> <p>e. Ad Hoc Subcommittee Status and Appointments (Possible Action) – N/A</p>
5. Other Items (Possible Action)	<p>a. Youth Engagement on County Boards and Commissions Feedback Form – Draft Responses* [M/S – L. Taylor; R. Bahmani: unanimous]</p> <p>b. Officer Annual Training – Renée Sherrill – Will be held at the October Executive & Membership Meeting</p> <p>c. Subcommittee Chair Annual Training – Renée Sherrill – Will occur after the annual adoption of subcommittees</p>
6. Build October 12 th Council Meeting Agenda	<p>The subcommittee prepared the agenda for the October 12, 2020 Council meeting. [M/S – S. Huber; R. Bahmani: unanimous]</p>
7. Next Meeting	October 26, 2020 at 10:30 a.m.
8. Adjournment	Meeting adjourned at 12:34 p.m.

Vacancy Log ⁺

October 26, 2020

❖ **Current Vacancies** 3

❖ **Vacancies: Board of Supervisors-appointed Seats:** None
May be filled 14 days after posting if vacant prior to end of Supervisor's term

❖ **Vacancies: Council-appointed Seats:**
May be filled 14 days after posting if vacant prior to terming out

- Seat #14 (3/11/23) - Posted 8/12/19; may appt. to fill after 8/26/19
- Seat #22 (7/8/23) - Posted 2/13/20; may appt. to fill after 2/28/20
- Seat #23 (2/13/23) - Posted 10/16/19; may appt. to fill after 10/30/19

❖ **Pending Term Expiration -**
Note: 6 Supervisor-appointed seats expiring 1/4/21

- 1) Partial Term Expiring: None
- 2) First Term Expiring: None
- 3) Second Term Expiring: Seat #16 - Judi Bonilla (5/13/21)

❖ **Pending Council Action:** See *Vacancies: Council-appointed Seats* above
Seated 10/12/20 pending Council approval of minutes:

- Seat #24 Susan Mallett (5/14/22)
- Seat #28 Paul Ling (9/28/24)
- Seat #11 Paul Monarrez (10/8/24)
- Seat #12 Paula Saracen (10/8/24)

❖ **Pending Board of Supervisors/Clerk of the Board Action:** None

AIS Advisory Council (DRAFT-OCT. 2020 EXEC & MEMBERSHIP MTG)

ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority ⁺
SEPTEMBER (9/14/20) <i>Fall Prevention</i> <i>World Alzheimer's</i>		CONTRACTS Jana Jordan	No meeting	
OCTOBER (10/12/20)	<i>Michael Vu, Registrar of Voters</i>		❖ ELECT AND SWEAR-IN OFFICERS => COUNCIL GOALS 19-20: Subcommittees submit status => COUNCIL GOALS 20-21: Discuss/develop goals => SUBCOMMITTEE GOALS 20-21: Discuss/develop in subcommittee mtgs => EXEC/MEMBERSHIP SUBCOMM. Officer Transition & Brown Act Training Draft Annual Calendar Draft Annual Report Draft Annual Goals Propose Subcommittees	IIIa 82.5(b) BL 4(A)(3) A-74(E)(4) A-74(E)(4) A-74(E)(4) BL 5(C)(1)(a) N/A BL 5(C)(1)(a)(v) IIIa 82.16 BL 1(B)(6) A-74(E)(4) BL 5(C)(2)(a)
NOVEMBER (11/9/20) <i>National Family Caregiver</i> ANNUAL MEETING BL 6(E)(4)		HEALTH & COMMUNITY ENGAGEMENT TEAM	=> PRESENT & ADOPT ANNUAL GOALS => ADOPT ANNUAL CALENDAR => ADOPT ANNUAL REPORT => ADOPT ANNUAL SUBCOMMITTEES • CSL CAUCUS REPORT: Sacramento => SUBCOMMITTEE CHAIR ANNUAL TRAINING	A-74(E)(4) BL 5(C)(1)(a)(v) IIIa 82.16 BL 5(C)(2)(a) WIC 9302 BL 5(C)(2)(a)
DECEMBER (12/14/20)	<i>LIVE WELL SAN DIEGO</i> <i>ANNUAL RPT/INDICATORS</i> => Make Supervisor appts.	<i>OMBUDSMAN ANNUAL</i> <i>RPT</i>		CDA PM 13-04, III (C)
JANUARY (1/11/21)	=> Make Supervisor appts. ✓ Supervisor visits	<i>BROWN ACT TRAINING</i> CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMM.	BL 5(C)(3)
FEBRUARY (2/8/21)	=> Make Supervisor appts. ✓ Supervisor visits	IHSS , Maria Molina	✓ APPOINT BUDGET SUBCOMM.	
MARCH (3/8/21)	<i>OFF-SITE MEETING</i> ✓ Supervisor visits	N/A - Replaced by tour		IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
APRIL (4/12/21)		<i>AGE WELL SAN DIEGO</i> <i>ANNUAL REPORT</i> <i>(consider moving to Nov</i> <i>and changing to Aging</i> <i>Roadmap and put</i> <i>Contracts-Jana here)</i>	❖ APPOINT NOMINATING SUBCOMM ➤ AREA PLAN PUBLIC HEARING (2020-2024 four-year plan)	BL4(A)(2) OAA Title III, Sec. 306 (a)(6)(D); IIIa 82.1(b); BL 1(B)(4)
MAY (5/10/21) <i>Older Americans</i>	<i>HHSA BUDGET</i> <i>PRESENTATION</i>	MSSP & CALL CENTER	⊕ APPOINT LEGISLATIVE SUBCOMMITTEE	A-74(C)(12) BL 5(C)(3)

* Bold=confirmed; Italicized=annual
July 28, 2020

* IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code

ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority ⁺
	<i>per A-74(c)(8)</i>		<ul style="list-style-type: none"> • CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2022</i> 	WIC 9302

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July 28, 2020

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ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority ⁺
JUNE (6/14/21) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30th -- County FY ends	<i>None - reserved for Council strategic planning</i>		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			<i>Last submittal for mileage</i>	IIIa 82.12 BL 3(C)(2)
JULY (7/12/21) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines– conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

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 July 28, 2020

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AIS Advisory Council Attendance

MONDAY, October 12 , 2020

2020-21

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug		
Arcadi, Ellen*		N o M e e t i n g	✓											Arcadi, E.	
Bahmani, Rosemarie*			✓												Bahmani, R.
Bonilla, Judi			✓												Bonilla, J.
Cadmus, Morgan			A												Cadmus, M.
DeLeo, Patricia			✓												DeLeo, P.
Detsky-Weil, Faye			✓												Detsky-Weil, F.
Fields La Rue			✓												Fields, L.
Flynn, Monica*			A												Flynn, M.
Garbanzos, Joe*			✓												Garbanzos, J.
Huber, Stephen			✓												Huber, S.
Kagan, Ted*			✓												Kagan, T.
Ling, Paul			✓												Ling, P.
Lulla, Bijou			A												Lulla, B.
Maeoka, Chris			✓												Maeoka, C.
Mallett, Susan			✓												Mallett, S.
Miller, Jack			✓												Miller, J.
Monarrez, Paul			✓												Monarrez, P.
Monge, Luis*			✓												Monge, L.
Osborne, John*			✓												Osborne, J.
Prager, Linda			✓												Prager, L.
Saracen, Paula		✓												Saracen, P.	
Selder, Christina														Selder, C.	
Simon, Jacqueline*		✓												Simon, J.	
Smith, Wanda		✓												Smith, W.	
Taylor, Lorelei		✓												Taylor, L.	
Tran, Kim*		A												Tran, K.	
Valoff, Susan		✓												Valoff, S.	
Weber, Darlene*		✓												Weber, D.	

* Supervisor Appointee

✓ = present for Advisory Council Meeting
 A = absent, no notification to AC

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

CAREGIVER SUPPORT ACTION PLAN (ADVISORY COUNCIL'S ADULT SERVICES CONNECTION COMMITTEE)

Caregivers have access to the supports and resources necessary to provide responsive and manageable care to older adults, while also tending to their own wellbeing.

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
C1. Expand supports and resources for the spectrum of caregivers (working professionals, older adult spouses, and grandchildren)	AIS	1. Conduct a focus group to determine needs from the caregiver perspective	1. Sent rep to participate in focus group	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements • Focus group completed <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Caregiver training identified • # caregiver webinars • 70% of caregivers surveyed will report that they feel more confident in their ability to manage their caregiver role. <u>Long Term:</u> <ul style="list-style-type: none"> • # organizations providing webinars
	AIS	2. Explore caregiver training that promotes selfcare and reduces burnout conditions	2. Recommend existing caregiver training	
	AIS/System	3. Provide caregiver webinars through various organizations	3. Recommend webinar topics	
			Review/provide input into policy statements	
C2. Elevate the business community's involvement in supporting employees who are family caregivers and understanding the impact on their bottom line	AIS/System	1. Promote collaboration with professional associations to explore new solutions for caregiver support	1. Recommend professional organizations; provide introduction for AIS staff to those to which they belong	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • # new caregiver supports/solutions • Chamber certifications developed <u>Long Term:</u> <ul style="list-style-type: none"> • # County certifications issued • # chamber certifications issued
	System	2. Issue <i>Live Well San Diego</i> or <i>Age Well San Diego</i> Caregiver Support certification to organizations that implement caregiver support programs for their staff or membership	2. Review/recommend components required to receive certification	
	System	3. Encourage local chambers of commerce to develop and issue their own certifications to businesses that embed policies and practices that support caregivers	3. If they have connections with chambers, facilitate introduction to AIS staff	
			Review/provide input into policy statements	

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

SAFETY ACTION PLAN (ADVISORY COUNCIL'S LTC OMBUDSMAN COMMITTEE)

Older adults and persons with disabilities are safe in their homes and community.

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success	
S1. Expand awareness of abuse	AIS	1. Develop and conduct community awareness campaign leveraging and expanding existing communication networks for: <ol style="list-style-type: none"> a. Protective measures for older adults and caregivers to report abuse b. Early estate and financial planning before self-care begins to decline c. Issues, dangers, and needs including mental health, dementia, and abuse d. "Take Me Home" program 	1. Identify possible communication networks	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Awareness campaign • # enrolled in Take Me Home • # trained • Chamber certifications developed 	
	AIS	2. Develop training to recognize and report signs of abuse and deficiencies in health and care. Conduct and promote training to: <ol style="list-style-type: none"> a. Mandated reporters, caregivers, first-responders, and service providers (e.g., cable technicians that visit homes, etc.) b. "You Are Not Alone" volunteers 	2. Review/provide input into draft	<u>Long Term:</u> <ul style="list-style-type: none"> • # County certifications issued • # chamber certifications issued 	
	System	3. Issue <i>Live Well San Diego</i> or <i>Age Well San Diego</i> Abuse Awareness certification to organizations that embed into their process ongoing training for their staff or membership	3. Review/recommend components required to receive certification		
	System	4. Encourage local chambers of commerce to develop and issue their own certifications to businesses where appropriate that embed related policies and practices	4. If they have connections with chambers, facilitate introduction to AIS staff		
	System	5. Convene stakeholders to determine measures of success	5. Designate rep (AIS could select/invite) to participate in stakeholder meetings		
			Review/provide input into policy statements		
S2. Strengthen legal supports to prevent abuse	DA	1. Expand resources and supports for addressing financial and civil abuse, particularly among legal providers	Review/provide input into policy statements	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements • # new resources 	

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
	DA DA/AIS	2. Advocate for one prosecutor on a case from start to finish for crimes against older adults and persons with disabilities 3. Build partnership with the California District Attorneys Association to expand standards and practices for abuse		<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • % of cases that remained with the same prosecutor <u>Long Term:</u> <ul style="list-style-type: none"> • Demonstrated changes to standards and practices with the CA DA's Association
S3. Strengthen protection for and prevention of abuse of older adults	AIS	1. Provide timely assistance and resources that help protect older adults who live in the community	<i>Aligns with current committee role</i>	<u>Short Term:</u> <ul style="list-style-type: none"> • % of clients in need of assistance who are provided with supportive services • # of clients receiving APS specialized case management services who close with a stable or higher rating • 100% of skilled nursing facilities visited quarterly by the Long Term Care Ombudsman program • 90% of residential care facilities for the elderly visited quarterly by the Long Term Care Ombudsman program <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Call Center accuracy <u>Long Term:</u> <ul style="list-style-type: none"> • Omb complaint resolution
	AIS	2. Provide timely assistance and resources that help protect older adults who live in care facilities		

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

PREPAREDNESS ACTION PLAN (FULL COUNCIL)

Older adults and their caregivers are prepared to be safe during disasters.

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
P1. Strengthen preparedness	OES/System	1. Expand and diversify the Access and Functional Needs Work Group	1. Recommend organizations to participate	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements • Expanded AFN Workgroup role <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • New training • Emergency Prep Resource Guide • Power outage PSAs and resources <u>Long Term:</u> <ul style="list-style-type: none"> • # trained • # prepared
	AIS/OES	2. Conduct training for first responders on: <ol style="list-style-type: none"> a. How to meet needs of older adults during emergencies b. Understanding conditions, caregiving issues, and warning signs of dementia, abuse, and poor physical health 	2. Review/provide input into draft	
	AIS/OES	3. Develop a simple resource guide for older adults to prepare for emergencies	3. Review/provide input into draft	
	AIS/OES/System	4. Develop PSAs and resources for older adults and persons with disabilities to prepare for power outages	4. Review/provide input into drafts Review/provide input into policy statements	
P2. Strengthen response capability	AIS/OES/System	1. Promote neighborhood/community-based cohesion to support older adults day-to-day and during emergencies (i.e., keeping an eye on them and assisting with evacuating)	1. Review neighborhood program draft, provide input, and help promote	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Neighborhood program • Matching platform • GIS heat map <u>Long Term:</u> <ul style="list-style-type: none"> • # neighborhoods adopting program • # matched
	AIS/OES/System	2. Create community networks or "matching platforms" in local communities and neighborhoods to connect older adults to neighbors	2. Same for matching platform Review/provide input into policy statements	
	AIS/OES/System	3. Explore how a GIS data heat map may identify locations/clusters of older adults and persons with disabilities to inform Office of Emergency Services planning		

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

THE SILVER ECONOMY ACTION PLAN (FULL COUNCIL)

A skilled and diverse workforce with supporting technologies and products support healthy aging in our community. Older adults have opportunities to work and volunteer.

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
SE1. Expand the skilled workforce to build capacity to meet the needs of an aging population	System	1. Create workforce development and continuing education targets based on population and diversity projections	1. Review/provide input into targets	<u>Short Term:</u> <ul style="list-style-type: none"> Policy statements Workforce development and continuing education targets <u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> Caregiver standards added to County legislative program Caregiver incentives added to County legislative program Partnerships in place and functioning Enhanced training curriculum <u>Long Term:</u> <ul style="list-style-type: none"> Workforce development and continuing education targets met New caregiver standards New caregiver incentives # certifications issued New age-friendly processes New or enhanced community-based programs Local communities that adopt age and dementia friendly approaches
	System	2. Advocate with the State for standards and scales of caregiver professionalism to create pathways for professional development and commensurate compensation		
	System	3. Explore and promote incentives (e.g., compensation, housing, taxes, etc.) to improve the value and viability of career pathways	2. Review/recommend incentives	
	System	4. Issue <i>Live Well San Diego</i> or <i>Age Well San Diego</i> Silver Economy Education certification to colleges and universities that help to meet the education targets	3. Review/recommend components required to receive certification	
	System	5. Develop partnerships between academia, primary care delivery sites, and community-based organizations to educate and train a workforce to provide value-based care that improved health outcomes for older adults. (GWEP HRSA Objective 1)	Review/provide input into policy statements	
	System	6. Train geriatrics specialists, primary care providers, and health professions students, residents, fellows, and faculty to assess and address the primary care needs of older adults. (GWEP HRSA Objective 2)		
	System	7. Transform clinical training environments into integrated geriatrics and primary care systems that are age-friendly and provide value-based care. (GWEP HRSA Objective 3)		
	System	8. Deliver community-based programs that provide patients, families, caregivers, and direct care workers with the knowledge and		

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
	System	<p>skills to improve health outcomes for older adults. (GWEP HRSA Objective 4)</p> <p>9. Provide training to patients, families, caregivers, direct care workers, healthcare providers, and health professions students, residents, fellows, and faculty on ADRD, dementia-friendly communities, and recruitment for research. (GWEP HRSA Objective 5)</p>		
SE2. Promote work and volunteer opportunities for older adults	System	1. With local business, develop and promote best practices that attract, retain, and protect older workers who want or need to stay in the workforce	1. Provide input into potential best practices	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements • # of volunteer hours annually
	County	2. Develop a framework for older adults to be engaged in the workforce without reducing social security benefits		<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Identify best practices • New worker framework
	County System	3. Develop Senior Intern programs 4. Issue <i>Live Well San Diego</i> or <i>Age Well San Diego</i> Silver Economy Workforce certification to organizations that embed into their organizations related policies and practices	2. Provide input into draft 3. Review/recommend components required to receive certification	<ul style="list-style-type: none"> • New Senior Intern program • Chamber certifications developed
	System	5. Encourage local chambers of commerce to develop and issue their own certifications to businesses that embed related policies and practices	4. If they have connections with chambers, facilitate introduction to AIS staff Review/provide input into policy statements	<u>Long Term:</u> <ul style="list-style-type: none"> • # senior interns • # County certifications issued • # chamber certifications issued
SE3. Develop approaches to focus workforce and service development on cultural dynamics and norms	AIS/System	1. Develop culturally appropriate and diverse resources for the various demographics in our community	1. Review/provide input into draft	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements • Identification of most impactful gaps
	AIS/System System	2. Promote to community 3. Issue <i>Live Well San Diego</i> or <i>Age Well San Diego</i> Silver Economy Workforce Diversity certification to organizations that embed cultural diversity into their organization's policies and practices	2. Help promote through their networks 3. Review/recommend components required to receive certification	<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Action plan to bridge gaps • Promote to community • Chamber certifications developed
	System			

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

Recommendation	Type	Initial Action Steps	<i>Potential</i> AIS Advisory Council Role	Timeframe & Measures of Success
		4. Encourage local chambers of commerce to develop and issue their own certifications to businesses that embed cultural diversity into their organization's policies and practices	4. If they have connections with chambers, facilitate introduction to AIS staff Review/provide input into policy statements	<u>Long Term:</u> <ul style="list-style-type: none"> • # care providers trained • # organizations that embed training • # County certifications issued • # chamber certifications issued

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

MEDICAL & SOCIAL SERVICES SYSTEM ACTION PLAN (ADVISORY COUNCIL'S HEALTHY AGING COMMITTEE)

Care coordination among medical and social services provides proactive, seamless, prevention-focused, and responsive support.

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
M1. Enhance the care infrastructure throughout the region	System	1. Promote Geriatric Emergency Department Accreditation (GEDA) hospital certification throughout the region	Review/provide input into policy statements	<u>Short Term:</u> <ul style="list-style-type: none"> Policy statements
	System	2. Expand capacity in the regional rural areas where many older adults live		<u>Long Term:</u> <ul style="list-style-type: none"> # GEDA-certified hospitals New or expanded resources in rural areas
M2. Strengthen identification of and address social determinants of health	System	1. Improve screening at every opportunity and touchpoint for the social determinants of health and other risks including food insecurity, malnutrition, transportation needs, social isolation, etc.	1. Review/provide input into draft	<u>Short Term:</u> <ul style="list-style-type: none"> Policy statements Screening tool
	System	2. Strengthen and promote systems to connect persons in need with resources	2. Provide ideas, possibly via position papers	<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> Screening training Identify ways to strengthen and promote resources
	System	3. Issue <i>Live Well San Diego</i> or <i>Age Well San Diego</i> Medical & Social Services System Social Determinants of Health certification to organizations that embed this screening into their policies and practices	3. Review/recommend components required to receive certification Review/provide input into policy statements	<u>Long Term:</u> <ul style="list-style-type: none"> Address food insecurity by providing 1,000,000 meals annually via congregate settings to address social isolation and home delivery for those who are homebound Systems to connect persons with resources # certifications issued
M3. Expand screening and supports to reduce out-of-home care	System	1. Create the "San Diego Care Corps" of retired health professionals, faith-based community, and others to assist in early intervention	1. Review/provide input into draft	<u>Short Term:</u> <ul style="list-style-type: none"> Policy statements
	System	2. Develop a home visitation model to reduce readmission rates and screen for high-risk conditions	2. Review/provide input into draft	<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> San Diego Care Corps established New home visitation model

AGING ROADMAP

OPTIONAL ROLES FOR THE ADVISORY COUNCIL FOR AGING & INDEPENDENCE SERVICES

Recommendation	Type	Initial Action Steps	Potential AIS Advisory Council Role	Timeframe & Measures of Success
	System AIS/System	<ol style="list-style-type: none"> 3. Identify new opportunities and involvement levels for volunteers and semi-retired older adults who may support the needs of other older adults 4. Provide programs to improve health outcomes 	<ol style="list-style-type: none"> 3. Review/provide input into draft 4. Review/provide input into draft Review/provide input into policy statements	<ul style="list-style-type: none"> • 75% of Feeling Fit Club members report that due to their participation they have increased energy, feel better overall, or are more able to conduct activities of daily living <u>Long Term:</u> <ul style="list-style-type: none"> • New models and programs
M4. Create infrastructure and communication channels for homebased care (i.e., care plans, re-admission, etc.)	System	<ol style="list-style-type: none"> 1. Develop a case management structure within medical settings to support the shift to managed/assisted care 	<ol style="list-style-type: none"> 1. Review/provide input into draft 	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements • 97% of annual reassessments for IHSS are completed within one year of the last reauthorization end date
	System	<ol style="list-style-type: none"> 2. Issue <i>Live Well San Diego</i> or Age Well San Diego Medical & Social Services System Integration certification to organizations that embed a case management structure within a medical setting in their organization's policies and practices 	<ol style="list-style-type: none"> 2. Review/recommend components required to receive certification Review/provide input into policy statements	<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Identify a partner to fund and coordinate <u>Long Term:</u> <ul style="list-style-type: none"> • New structure developed • # certifications issued
M5. Elevate the importance of the impact of dental health care on nutrition and isolation	AIS/MCSD	<ol style="list-style-type: none"> 1. Conduct research to make the case for older adults 	<ol style="list-style-type: none"> 1. Review/provide input into draft 	<u>Short Term:</u> <ul style="list-style-type: none"> • Policy statements
	System	<ol style="list-style-type: none"> 2. Identify cost-effective resources for dental care for older adults 		<u>Medium Term (2 yrs.):</u> <ul style="list-style-type: none"> • Use case • Campaign
	System	<ol style="list-style-type: none"> 3. Implement information campaign for older adults 	<ol style="list-style-type: none"> 2. Help promote through their networks Review/provide input into policy statements	<u>Long Term:</u> <ul style="list-style-type: none"> • # cost-effective resources



Advisory Council for Aging & Independence Services
November 9, 2020 | 12:00 p.m.
Virtual Meeting (details TBD)

AGENDA – DRAFT FRAMEWORK

* (attachment)

1. **Call to Order:** John Osborne, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 14)
2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of October 12, 2020 Meeting Minutes (Action)*
3. **Guest Speakers**
4. **AIS Director's Items** (Possible action)
 - a. Board Letters (Action)*
 - b. AIS Director's Update
 - c. Legislative Update
5. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: John Osborne, Chair
 - b. Membership Report: Stephen Huber, Secretary
6. **Ancillary Subcommittee Oral Reports** (Possible action)
 - a. LTC Ombudsman/Facilities (met 8/20/20): Jack Miller, Chair
 - b. Adult Services Connection (met 2/10/20): TBA, Chair
 - c. Healthy Aging (met 8/31/20): Wanda Smith, Chair
 - d. Housing (met 2/10/20): TBA, Chair
 - e. Nutrition (met 2/10/20): TBA, Chair
7. **Ad Hoc Subcommittee Oral Reports** (Possible action)
 - a. Area Plan (on hold pending State feedback): Rosemarie Bahmani, Chair
8. **Auxiliary Liaison Written Reports** {See Addendum}*
9. **Other Announcements**



10. Adjournment & Next Meetings:

When in-person, meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123

Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: December 14, 2020, 12 noon

Subcommittee Meetings Day of Council Meeting (at AIS)

- | | | |
|------------------------------|-----|---------|
| ➤ Adult Services Connection: | TBD | Virtual |
| ➤ Housing: | TBD | Virtual |
| ➤ Nutrition: | TBD | Virtual |

Future Subcommittee Meetings:

- | | | |
|-----------------------------|---------------------|--|
| ➤ Healthy Aging: | TBD | Virtual |
| ➤ LTC Ombudsman/Facilities: | 11/19/20 10:30 a.m. | [3 rd Thursdays]
Virtual |
| ➤ Executive & Membership: | 11/23/20 10:30 a.m. | [4 th Mondays]
Virtual |

This meeting is public, and the location is ADA accessible. If you are planning to attend and need special accommodations, please call (858) 495-5885 at least three days in advance of the meeting.

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.