



**Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

December 19, 2023 | 9:00 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

Virtual Participation

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

Click to [Join Zoom Meeting](#)

AGENDA

* (attachment)

1. **Call to Order & Attendance:** Stephen Huber, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of November 28, 2023 Meeting Minutes (Action)*
4. **Membership Business** (Possible Action)
 - a. Current Status – 10 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Log*
 - ii. Application Review
 - iii. Interviews
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s)
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/Review Attendance Log*
 - ii. Ethics Training: 1 past due; 1 upcoming; 2 new member pending
5. **Executive Business**
 - a. Monthly Presentations [see Annual Calendar]* (Possible Action)
 - b. Standing Subcommittee Status and Appointments (Possible Action)
 - c. Ancillary Subcommittee Status and Appointments (Possible Action)
 - d. Auxiliary Subcommittee Status and Appointments (Possible Action)



e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

6. **Other Items**

7. **Build January 8th Council Meeting Agenda** (Action)*

8. **Next Meeting:** TBD

9. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 November 28, 2023 | 9:00 a.m.

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MINUTES – DRAFT

Members		Absent Members	Guests
Attendance:	Stephen Huber Susan Mallett John Osborne Wanda Smith	Shirley King	
Staff			
Jana Jordan, Samantha Hasler			
Item	Outcome		
1. Call to Order & Attendance	Stephen Huber, Chair, called the meeting to order at 9:10 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 4 members present		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.			
3. Standard Business	a. Public Comments/Announcements: A member brought up looking for a TACC (Triple-A Council of California) representative. b. Approval of October 23, 2023 Meeting Minutes [M/S – J. Osborne/W. Smith: Unanimous]		
4. Membership Business	a. Current Status – 10 vacancies. The committee discussed vacancies, recruitment and seat terms. b. Resignations – N/A c. Applicants <ul style="list-style-type: none"> i. Application Log - The subcommittee reviewed this log and discussed recruitment efforts. ii. Application Review – N/A iii. Interviews – N/A d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log <ul style="list-style-type: none"> • Supervisor-Appointed Seat Vacancies: 6 • Council-Appointed Seat Vacancies: 4 f. Actions <ul style="list-style-type: none"> i. Recommendations to seat applicant(s): N/A ii. Actions regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership <ul style="list-style-type: none"> i. Ethics Training: 0 past due; 2 upcoming, 2 new members pending. 		
5. Executive Business	a. Standing Subcommittee Status and Appointments: N/A b. Ancillary Subcommittee Status and Appointments: N/A c. Auxiliary Subcommittee Status and Appointments: N/A d. Ad Hoc Subcommittee Status and Appointments: N/A		
6. Other Items			

7. Build December 11 th Council Meeting Agenda	The December 11 th agenda was prepared. [M/S – J. Osborne/S. Huber: Unanimous]
8. Next Meeting	The next meeting will be on December 19 th , 2023 at 9:00 a.m.
9. Adjournment	Meeting adjourned at 10:03 a.m.

AIS Advisory Council

APPLICATION LOG

December 19, 2023

Applicant Name	Dates						Comments	Endorsed by Subcommittee	Subcommittee Involvement	Age > 60	(To Be) Seated	To Clerk of the Board
	App. Received	Region/District	Meeting Attended	Meeting Attended	Interviewed	Follow-up						
Colburn-Hargis, Paige	9/28/22	N. Central / 3	10/10/22	11/14/22			Withdrew app on 1/25/23					
Reinicke, Cyril	1/30/23	N. Central / 3	3/13/23	5/8/23								
Jack, Doug	1/30/23	N. Central / 4										
Armand, Helene	1/31/23	N. Inland / 2	2/13/23									
Kagan, Ted	1/31/23	East / 2	2/13/23	3/13/23	4/25/23		Seat #12	4/25/23		Yes	5/8/23	
Peck, Kevan	2/1/23	South / 1										
Grice, Barb	2/1/23	N. Coastal / 3	2/13/23									
Myers, Casey	2/15/23	Central / 3	1/9/23	2/13/23	2/28/23		Seat #11	2/28/23		No	3/13/23	
Ertle, Elke	2/16/23	Central / 3										
Monarrez, Paul	2/17/23	East / 2										
Rhinerson, Bernie	2/28/23	N. Inland / 2	9/11/23									
Patterson, Taryn	8/29/23	N. Coastal / 3	9/11/23	10/9/23	10/23/23		Seat #26	10/23/23		No	11/13/23	

Vacancy Log ⁺

December 19, 2023

❖ **Current Vacancies: 10**

❖ **Vacancies: Board of Supervisors-appointed Seats: 6**

May be filled 14 days after posting if vacant prior to end of Supervisor's term

- Seat #1 (1/6/25)
- Seat #3 (1/6/25)
- Seat #7 (1/4/27)
- Seat #8 (1/4/27)
- Seat #9 (1/2/23)
- Seat #10 (1/2/23)

❖ **Vacancies: Council-appointed Seats: 4**

May be filled 14 days after posting if vacant prior to terming out

- Seat #13 (10/11/26)
- Seat #17 (7/12/23)
- Seat #28 (9/28/24)
- Seat #29 (4/9/24)

❖ **Pending Term Expiration: None**

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2023-24

Name	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Detsky-Weil, Faye	✓	✓	✓	✓									Detsky-Weil, F.
Huber, Stephen	✓	✓	✓	✓									Huber, S.
Kagan, Ted	✓	✓	V	V									Kagan, T.
Kerr, Mina	✓	A	✓	✓									Kerr, M.
King, Shirley*	✓	✓	A	✓									King, S.
Larkins, Ethel*	✓	✓	✓	✓									Larkins, E.
Lewis, Elaine	✓	✓	✓	✓									Lewis, E.
Mallett, Susan	A	✓	✓	✓									Mallett, S.
Martinez, Silvia	✓	✓	✓	A									Martinez, S.
McNamara, Dan	✓	✓	✓	✓									McNamara, D.
Mulvey, Bradlyn	✓	A	A	✓									Mulvey, B.
Myers, Casey	✓	A	V	A									Myers, C.
Nocon, Molly*	✓	✓	✓	A									Nocon, M.
Osborne, John*	✓	✓	✓	✓									Osborne, J.
Patterson, Taryn				✓									Patterson, T.
Simon, Jacqueline	✓	✓	✓	✓									Simon, J.
Sirisakorn, Smith	A	✓	✓	✓									Sirisakorn, S.
Smith, Wanda	✓	✓	✓	✓									Smith, W.
Stensberg, Kristine	✓	✓	✓	A									Stensberg, K.
Vazquez, Pualani	✓	✓	A	A									Vazquez, P.

* Supervisor Appointee	✓	= Present for Advisory Council Meeting
	A	= Absent
	V	= Virtual Participation (AB 2449)

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2023-24

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority [†]
SEPTEMBER (9/11/23) <i>Fall Prevention</i> <i>World Alzheimer's</i> ANNUAL MEETING BL 6(E)(4)	HOUSING AND COMMUNITY DEVELOPMENT SERVICES	AREA PLAN FOCUS GROUP	❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/9/23)	SAN DIEGO REGIONAL CENTER	AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER (11/13/23) <i>National Family Caregiver</i>		PUBLIC ADMINISTRATOR AND PUBLIC GUARDIAN	• CSL CAUCUS REPORT: Sacramento	WIC 9302
DECEMBER (12/11/23)	LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS	OMBUDSMAN ANNUAL REPORT		CDA PM 13-04, III (C)
JANUARY (1/8/24)	BROWN ACT TRAINING CA Gov Code 54953-54963 ALZHEIMER'S SAN DIEGO		➤ APPOINT AREA PLAN SUBCOMMITTEE	BL 5(C)(3)
FEBRUARY (2/12/24)		IN-HOME SUPPORTIVE SERVICES	✓ APPOINT BUDGET SUBCOMM.	
MARCH (3/11/24)	(OFF SITE MEETING)	CONTRACTS	➤ AREA PLAN PUBLIC HEARING (2024-2028 four-year plan)	
APRIL (4/8/24)		HEALTH & COMMUNITY ENGAGEMENT TEAM		IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
MAY (5/13/24) <i>Older Americans</i>	HHSa BUDGET PRESENTATION per A-74(c)(8)	MSSP	⊕ APPOINT LEGISLATIVE SUBCOMM. APPOINT NOMINATING SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2026</i>	WIC 9302
JUNE (6/10/24) <i>World Elder Abuse Awareness</i> <i>Alzheimer's & Brain Awareness</i> June 30th -- County FY ends	DR. LINDSEY YOURMAN, CHIEF GERIATRIC OFFICER	ADVISORY COUNCIL STRATEGIC PLANNING	❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report Status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 24-25 Discuss/develop in subcommittee mtgs	
				IIIa 82.12 BL 3(C)(2)
JULY (7/8/24) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines—conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act Training	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL 1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
12/14/2023

[†] IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



Advisory Council for Aging & Independence Services

January 8, 2024 | 12:00 p.m.

5560 Overland Ave, Joaquin Anguera Room, 3rd Floor

Virtual Participation

Call in: 1 (669) 900-9128

Meeting ID (access code): 824 8650 7295

Passcode: 162815

Click here to [Join Zoom Meeting](#)

AGENDA

* (attachment)

1. **Call to Order:** Stephen Huber, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 11)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of December 8, 2023 Meeting Minutes (Action)*
4. **AIS Director's Items** (Possible action)
 - a. AIS Director's Update
5. **Guest Speakers**
 - a. Alzheimer's San Diego: Eugenia L. Welch, President/CEO
 - b. Brown Act Training
6. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: Stephen Huber, Chair
 - b. Membership Report: Wanda Smith, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):

i. District #1: Vargas	[Vacant/Larkins]	10/26/2023
ii. District #2: Anderson	[Vacant/Nocon]	TBD
iii. District #3: Lawson-Remer	[King/Osborne]	1/16/2024
iv. District #4: Montgomery Steppe	[Vacant/Vacant]	
v. District #5: Desmond	[Vacant/Vacant]	



7. **Ancillary Subcommittee Oral Reports** (Possible action)

- a. LTC Ombudsman/Facilities (met XX/XX/XX): Dan McNamara, Chair
- b. Healthy Aging (met XX/XX/XX): Wanda Smith, Chair
- c. Housing (met XX/XX/XX): Smith Sirisakorn, Chair
- d. Nutrition (met XX/XX/XX): Susan Mallett, Chair

8. **Other Announcements**

9. **Adjournment & Next Meetings:**

Meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123

Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: January 8, 2024, 12 noon

Future Subcommittee Meetings:

- LTC Ombudsman/Facilities: XX/XX/XX 11:30 a.m. [3rd Mondays]
- Executive & Membership: 1/23/24 9:00 a.m. [4th Tuesdays]
- Nutrition: XX/XX/XX 2:00 p.m. [1st Wednesdays]
- Healthy Aging: XX/XX/XX 2:00 p.m. [2nd Mondays]
- Housing: XX/XX/XX 10:30 a.m. [2nd Mondays]

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