



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

February 22, 2021 | 10:30 a.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID: 979 8767 3097

Passcode: 665572

Click to [Join Zoom Meeting](#)

Members of the public who wish to speak to an agenda item may call 858-495-5566 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.

AGENDA

* (attachment)

1. **Call to Order & Attendance:** John Osborne, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of January 25, 2021 Meeting Minutes (Action)*
3. **Membership Business:** Stephen Huber, Secretary
 - a. Current Status – 8 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Review*
 - ii. Interviews
 - iii. Application Log*
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s): N/A
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/review Attendance Log*
 - ii. Ethics Training: 1 past due; 8 upcoming, 2 new members pending
 - h. Distinguished Merit Award Recommendation*
4. **Executive Business**
 - a. Monthly Presentations [see Annual Calendar]* (Possible Action)



- b. Standing Subcommittee Status and Appointments (Possible Action)
 - c. Ancillary Subcommittee Status and Appointments (Possible Action)
 - d. Auxiliary Subcommittee Status and Appointments (Possible Action)
 - e. Ad Hoc Subcommittee Status and Appointments (Possible Action)
5. **Other Items** (Possible Action)
6. **Build March 8th Council Meeting Agenda** (Action)*
7. **Next Meeting:** March 22, 2021 at 10:30 a.m.
8. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

January 25, 2021 | 10:30 a.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID: 989 1469 3010

Passcode: 251412

Click to [Join Zoom Meeting](#)

MINUTES – DRAFT

Members		Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 st Vice Chair LaRue Fields, 2 nd Vice Chair Stephen Huber, Secretary Lorelei Taylor, Immediate Past Chair		
	Staff		
	Samantha Hasler, Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	John Osborne, Chair, called the meeting to order at 10:37 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present at beginning.		
2. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of November 30, 2020 Meeting Minutes</u> [M/S – S. Huber/L. Fields: unanimous]		
3. Membership Business	Stephen Huber, Secretary a. Current Status – 10 vacancies, which includes the 6 Supervisor-appointed seats that have expired but continue to be filled until reappointments or new appointments have been made. J. Bonilla's second term expires in May 2021. The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will be invited to the February Advisory Council meeting. d. Interested Parties – J. Jackson has attended two meetings but has not submitted an application. e. Vacancy Log • Supervisor-Appointed Seat Vacancies. No appointments or reappointments have been made as of meeting date. f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. S. Huber will send written notice to members that have multiple absences. • Ethics Training: 1 past due; 8 upcoming – The subcommittee reviewed this record. Reminders will be sent to member that is past due, as well as those that are upcoming		
4. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed; Discussed alternate guests/presentations for the March 2021 meeting due to cancellation of an off-site meeting. b. Standing Subcommittee Status and Appointments (Possible Action) – N/A c. Ancillary Subcommittee Status and Appointments (Possible Action) [M/S – J. Osborne/C. Maeoka: unanimous] ▪ LTC Ombudsman & Facilities • Appointment of Paula Saracen		

	<ul style="list-style-type: none"> ▪ Nutrition <ul style="list-style-type: none"> • Appointment of LaRue Fields ▪ Housing <ul style="list-style-type: none"> • Appointment of Paula Saracen • Appointment of Paul Ling ▪ Healthy Aging <ul style="list-style-type: none"> • Appointment of Susan Mallett • Appointment of LaRue Fields <p>d. Auxiliary Subcommittee Status and Appointments (Possible Action) – The committee discussed the Auxiliary Subcommittees with representatives that are terming out and the need to find new representatives. Topic to be discussed at full Council meeting in February.</p> <p>e. Ad Hoc Subcommittee Status and Appointments (Possible Action)</p> <ul style="list-style-type: none"> • Recommendation to convene the Budget Ad Hoc Subcommittee: [M/S – J. Osborne/L. Fields: unanimous] <ul style="list-style-type: none"> • To review the AIS FY 21/22 Budget Build and provide input into the AIS FY 21/22 Budget presentation • For the term of February 8, 2021 through presentation of AIS FY 21/22 Budget • With the membership of Chris Maeoka (Chair). Email will be sent to gauge interest from other Council members. • Recommendation to convene the Area Plan Ad Hoc Subcommittee (Action): [M/S – J. Osborne/C. Maeoka: unanimous] <ul style="list-style-type: none"> • To review and provide input into the FY 21/22 Area Plan Update. • For the term of February 8, 2021 through approval of the FY 21/22 Area Plan update. • J. Garbanzos recommended to Chair subcommittee. Email will be sent to gauge interest from other Council members for membership.
5. Other Items (Possible Action)	
6. Build February 8 th Council Meeting Agenda	The subcommittee prepared the agenda for the February 8th Council Meeting. [M/S – L. Fields; L. Taylor: unanimous]
7. Next Meeting	Next meeting will be February 22, 2021 at 10:30am.
8. Adjournment	Meeting adjourned at 12:08pm.



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO
BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be maintained for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

<u>Randolph</u> Last Name	<u>HAROLD</u> First Name
<u>AI's Advisory Council</u> Name of Board, Committee, or Commission to Which You are Applying for Membership	
<u>5</u> Supervisorial District You Live In	

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? ☒ Yes ☐ No

Please list any time restrictions

What are your principal areas of interest in County Government?

Child welfare, Senior Services, Mental Health

List all County Boards, Commissions or Committees of which you are a current member.

Committee Name	Date Appointed
<u>NONE</u>	

List past County appointments with dates served, and other past or present community or public service appointments.

Committee/Organization Name	Dates Served
<u>NONE</u>	

STATEMENT OF OCCUPATIONAL EXPERIENCE

<u>Retiree</u>	
Current Employer	
Job Title	Length of Employment

Previous Employers	Position Title	Length of Employment
<u>SD County / HHSA / First 5</u>	<u>AA III</u>	<u>7 yrs</u>
<u>SD County / HHSA / CCYF</u>	<u>AA II</u>	<u>6 yrs</u>
<u>COB</u>	<u>Program Manager</u>	<u>6 yrs</u>

What experience or special knowledge can you bring to your area(s) of interest?

Please list community organizations to which you belong:

<u>VFW</u>
<u>North County NAACP</u>
<u>AARP</u>
<u>Peacock Hills Senior Community Assoc.</u>

NOTE: Candidates for the Air Pollution Control District Hearing Board, Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

Applicant's Signature

Date

10/19/2020

February 22, 2021

[illegible]

Vacancy Log ⁺

February 22, 2021

❖ **Current Vacancies** 8

❖ **Vacancies: Board of Supervisors-appointed Seats: 4**

May be filled 14 days after posting if vacant prior to end of Supervisor's term

- Seat #3 (1/6/25)* – Posted 1/08/21
- Seat #4 (1/6/25)* – Posted 1/08/21
- Seat #6 (1/6/25)* – Posted 1/08/21
- Seat #7 (1/6/23) – Posted 11/13/20; may appt. to fill after 12/1/20

❖ **Vacancies: Council-appointed Seats: 4**

May be filled 14 days after posting if vacant prior to terming out

- Seat #14 (3/11/23) – Posted 8/12/19; may appt. to fill after 8/26/19
- Seat #22 (7/8/23) – Posted 2/13/20; may appt. to fill after 2/28/20
- Seat #23 (2/13/23) – Posted 10/16/19; may appt. to fill after 10/30/19
- Seat #29 (4/9/24) – Posted 2/10/21; may appt. to fill after 2/24/21.

❖ **Pending Term Expiration:**

- 1) Partial Term Expiring: None
- 2) First Term Expiring: None
- 3) Second Term Expiring: Seat #16 - Judi Bonilla (5/13/21)

❖ **Pending Council Action:** None

❖ **Pending Board of Supervisors/Clerk of the Board Action:** None

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2020-21

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Arcadi, Ellen*		N o M e e t i n g	✓	✓	✓	✓	✓							Arcadi, E.
Bahmani, Rosemarie*			✓	✓	✓	✓	✓							Bahmani, R.
Bonilla, Judi			✓	✓	✓	✓	✓							Bonilla, J.
Cadmus, Morgan			A	✓	✓	✓	✓							Cadmus, M.
DeLeo, Patricia			✓	A	✓	✓	✓							DeLeo, P
Detsky-Weil, Faye			✓	✓	✓	✓	✓							Detsky-Weil, F.
Fields La Rue			✓	✓	✓	✓	✓							Fields, L.
Flynn, Monica*			A	A	A	A	A							Flynn, M.
Garbanzos, Joe*			✓	✓	✓	✓	✓							Garbanzos, J.
Huber, Stephen			✓	✓	✓	✓	✓							Huber, S.
Kagan, Ted*			✓	✓	✓	✓	✓							Kagan, T.
Ling, Paul			✓	✓	✓	✓	✓							Ling, P.
Lulla, Bijou			A	A	A	A	✓							Lulla, B
Maeoka, Chris			✓	✓	✓	✓	✓							Maeoka, C.
Mallett, Susan			✓	✓	✓	✓	✓							Mallett, S.
Miller, Jack			✓	✓	✓	✓	✓							Miller, J.
Monarrez, Paul			✓	✓	✓	✓	✓							Monarrez, P
Monge, Luis*			✓	✓	✓	A	✓							Monge, L.
Osborne, John*			✓	✓	✓	✓	✓							Osborne, J.
Prager, Linda			✓	✓	✓	✓	✓							Prager, L
Saracen, Paula			✓	✓	✓	✓	✓							Saracen, P.
Simon, Jacqueline*			✓	✓	✓	✓	✓							Simon, J.
Smith, Wanda			✓	✓	✓	✓	✓							Smith, W.
Taylor, Lorelei			✓	✓	✓	✓	✓							Taylor, L.
Weber, Darlene*			✓	✓	A	✓	✓							Weber, D.

* Supervisor Appointee

✓ = present for Advisory Council Meeting
A = Absent

February 11, 2021

Mr. John Osborne, Chair
AIS Advisory Council
5560 Overland
San Diego, CA. 92123

Subject: Letter of Recommendation for Rosemarie Bahmani to
Receive the Advisory Council's Distinguished Merit Award.

Dear John,

Rosemarie Bahmani, an appointee of Former San Diego County Supervisor Kristin Gaspar, has termed out of her AIS Advisory Council seat. Rosemarie has been a fully dedicated, actively involved, and respected member of the Advisory Council for the last nine years. She has demonstrated her leadership ability and commitment by serving with distinction as Chair of the Advisory Council two consecutive terms (2014-2016). Rosemarie regularly attended all of the various subcommittee meetings provided her valuable guidance, knowledge and experience; even taking minutes when there were no volunteers to do so. On many occasions she would drive Advisory Council members with health and disability issues & lacking transportation to meetings, so they could stay involved in the community and creatively stimulated. She spent many hours each day at AIS, building stronger ties with Staff, to ensure a better understanding of their issues and concerns. Through her contacts and networking she was able to invite Nick Macchione, HHSA Agency Director, as an Advisory Council guest speaker. It was Rosemarie's mission to encourage each member to become actively involved in Council activities through participation in at least two subcommittees; thus building future leadership. As a member of the Executive Committee, she helped encourage and actively sought new, younger and diverse applicants. She personally helped recruit and mentor a number of our current Council members. Rosemarie has belonged to and made significant contributions to the following committees: Nutrition, Healthy Aging, LTC Ombudsman, Fall Prevention Task Force, IHSS Advisory Task Force, and TACC Executive Committee. Rosemarie plans to continue helping with AIS programs and initiatives as a community member.

Thank you for your consideration,

Jack D. Miller
AIS Advisory Council

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority ⁺
SEPTEMBER (9/14/20) Fall Prevention World Alzheimer's			No meeting	
OCTOBER (10/12/20)	REGISTRAR OF VOTERS Michael Vu		❖ ELECT AND SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> SUBCOMMITTEE GOALS 20-21: Discuss/develop in subcommittee mtgs	A-74(E)(4)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act Training	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
NOVEMBER (11/9/20) National Family Caregiver ANNUAL MEETING BL 6(E)(4)		HEALTH & COMMUNITY ENGAGEMENT TEAM	=> PRESENT & ADOPT ANNUAL GOALS	A-74(E)(4)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			• CSL CAUCUS REPORT	WIC 9302
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
DECEMBER (12/14/20)	LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS	OMBUDSMAN ANNUAL RPT		CDA PM 13-04, III (C)
JANUARY (1/11/21)		BROWN ACT TRAINING CA Gov Code 54953-54963		
FEBRUARY (2/8/21)	⇒ Make Supervisor appts. ✓ Supervisor visits	IN-HOME SUPPORTIVE SERVICES	➤ APPOINT AREA PLAN SUBCOMM. ✓ APPOINT BUDGET SUBCOMM.	BL 5(C)(3)
MARCH (3/8/21)	TBD	TBD		
APRIL (4/12/21)		AGE WELL SAN DIEGO ANNUAL REPORT	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ AREA PLAN: ADOPT ANNUAL UPDATE	OAA Title III, Sec. 306 (a)(6)(D); IIIa 82.1(b); BL 1(B)(4)
MAY (5/10/21) Older Americans	HHSA BUDGET PRESENTATION per A-74(c)(8)	MSSP & CALL CENTER	⊕ APPOINT LEGISLATIVE SUBCOMMITTEE	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION Next CSL Full Term Election: 2022	WIC 9302
JUNE (6/14/21) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30th -- County FY ends	None - reserved for Council strategic planning		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			Last submittal for mileage	IIIa 82.12 BL 3(C)(2)
JULY (7/12/21) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines-- conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
February 22, 2021

* IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services

March 8, 2021 | 12:00 p.m.

Virtual Meeting (details TBD)

AGENDA – DRAFT

* (attachment)

1. **Call to Order:** John Osborne, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 13)
2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of February 8, 2021 Meeting Minutes (Action)*
3. **Guest Speakers**
 - a.
4. **AIS Director's Items** (Possible action)
 - a. Board Letters
 - b. AIS Director's Update
 - c. Legislative Update
5. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: John Osborne, Chair
 - b. Membership Report: Stephen Huber, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):
 - i. District #1: Vargas [Garbanzos/Larkins] TBD (2021)
 - ii. District #2: Anderson [Arcadi/Kagan] TBD (2021)
 - iii. District #3: Lawson-Remer [King/Osborne] TBD (2021)
 - iv. District #4: Fletcher [Flynn] TBD (2021)
 - v. District #5: Desmond [Simon/Weber] 1/14/2021
6. **Ancillary Subcommittee Oral Reports** (Possible action)
 - a. LTC Ombudsman/Facilities (met 2/18/21): Linda Prager, Chair
 - b. Adult Services Connection (met 2/10/20): TBA, Chair
 - c. Healthy Aging (met 3/4/21): Wanda Smith, Chair
 - d. Housing (met 2/10/20): TBA, Chair
 - e. Nutrition (met 3/2/21): Susan Mallett, Chair
 - f. Transportation (TBD): Judi Bonilla, Chair



LIVE WELL
SAN DIEGO

7. **Ad Hoc Subcommittee Oral Reports** (Possible action)

8. **Auxiliary Liaison Written Reports** {See Addendum}*

9. **Other Announcements**

10. **Adjournment & Next Meetings:**

When in-person, meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123

Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: April 12, 2021, 12 noon

Future Subcommittee Meetings:

➤ LTC Ombudsman/Facilities:	3/18/2021	10:30 a.m.	[3 rd Thursdays]	Virtual
➤ Executive & Membership:	3/22/2021	10:30 a.m.	[4 th Mondays]	Virtual
➤ Adult Services Connection:	TBD			Virtual
➤ Healthy Aging	4/1/2021		[1 st Thursdays]	Virtual
➤ Housing:	TBD			Virtual
➤ Nutrition:	4/6/2021	1:00 p.m.	[1 st Tuesdays]	Virtual
➤ Transportation:	TBD			Virtual

This meeting is public, and the location is ADA accessible. If you are planning to attend and need special accommodations, please call (858) 495-5885 at least three days in advance of the meeting.

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.