



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

April 26, 2021 | 10:30 a.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID: 979 8767 3097

Passcode: 665572

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AGENDA

* (attachment)

1. **Call to Order & Attendance:** John Osborne, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)

2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of March 22, 2021 Meeting Minutes (Action)*

3. **Membership Business:** Stephen Huber, Secretary
 - a. Current Status – 4 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Review
 - ii. Interviews
 - iii. Application Log*
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s): N/A
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/Review Attendance Log*
 - ii. Ethics Training: 1 past due; 5 upcoming, 3 new members pending

4. **Executive Business**
 - a. Monthly Presentations [see Annual Calendar]* (Possible Action)
 - b. Standing Subcommittee Status and Appointments (Possible Action)
 - c. Ancillary Subcommittee Status and Appointments (Possible Action)



- d. Auxiliary Subcommittee Status and Appointments (Possible Action)
- e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

- 5. **Other Items** (Possible Action)

- 6. **Build May 10th Council Meeting Agenda** (Action)*

- 7. **Next Meeting:** May 24, 2021 at 10:30 a.m.

- 8. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE
 March 22, 2021 | 10:30 a.m.

Virtual Meeting
 Call in: 1 (669) 900-9128
 Meeting ID: 989 1469 3010
 Passcode: 251412

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MINUTES – DRAFT

Members	Absent Members	Guests
Attendance: John Osborne, Chair Chris Maeoka, 1 st Vice Chair LaRue Fields, 2 nd Vice Chair Stephen Huber, Secretary Lorelei Taylor, Immediate Past Chair		Martha McCarthy
Staff		
Jana Jordan		
Item	Outcome	
1. Call to Order & Attendance	Chris Maeoka, 1st Vice Chair, called the meeting to order at 10:32 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present at beginning.	
2. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of February 22, 2021 Meeting Minutes</u> [M/S – L. Fields/L. Taylor: unanimous]	
3. Membership Business	Stephen Huber, Secretary a. Current Status – 6 vacancies, which includes 1 Supervisor-appointed seat that has expired but continues to be filled by J. Osborne until reappointment or new appointment has been made. J. Bonilla’s second term expires in May 2021. The committee discussed vacancies and seat terms. b. Resignations – Bijou Lulla submitted his letter of resignation. c. Applicants i. Application Review – The committee reviewed the application for M. McCarthy. ii. Interviews – The committee interviewed applicant Martha McCarthy. iii. Application Log – The subcommittee reviewed this log. Applicants will be invited to the April Advisory Council meeting. d. Interested Parties – N/A e. Vacancy Log • Supervisor-Appointed Seat Vacancies (1) • Council-Appointed Seat Vacancies (5) f. Actions i. Recommendations to seat applicant(s): [M/S – L. Fields/L. Taylor: unanimous] • Martha McCarthy (reviewed by Subcommittee on 3/22/2021) • Seat #14, effective immediately, partial term to expire 3/11/2023. ii. Recommendations regarding term expiration(s): The committee discussed term expiration of J. Bonilla. iii. Assign seat(s) for proposed member(s): Addressed in agenda item 3.f. g. Membership • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. • Ethics Training: 0 past due; 5 upcoming, 4 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with upcoming expiration.	
4. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed upcoming strategic planning meeting date and process. b. Standing Subcommittee Status and Appointments – N/A c. Ancillary Subcommittee Status and Appointments (Possible Action) ▪ Healthy Aging ▪ Appointment of Paul Ling [M/S – L. Taylor/S. Huber: unanimous] ▪ Housing	

	<ul style="list-style-type: none"> • Accept resignation of Jack Miller [M/S – L. Fields/J. Osborne: unanimous] <p>d. Auxiliary Subcommittee Status and Appointments:</p> <ul style="list-style-type: none"> • Age Well Dementia Friendly • Appointment of Wanda Smith [M/S – L. Fields/J. Osborne: unanimous] <p>e. Ad Hoc Subcommittee Status and Appointments</p> <ul style="list-style-type: none"> • Convene Nominating Ad Hoc Subcommittee with Lorelei Taylor (Immediate Past Chair) as Chair. [M/S – J. Osborne/S. Huber: Passed with 4 votes (L. Taylor: Abstained)]
5. Other Items (Possible Action)	J. Jordan reported that she conducted a New Member Orientation for the new Supervisor Appointees.
6. Build April 12 th Council Meeting Agenda	The subcommittee prepared the agenda for the April 12 th Council Meeting. [M/S – L. Fields/L. Taylor: unanimous]
7. Next Meeting	Next meeting will be April 26, 2021 at 10:30am.
8. Adjournment	Meeting adjourned at 11:50am.

AIS Advisory Council

APPLICATION LOG

April 26, 2021

Applicant Name	Dates						Comments	Endorsed by Subcommittee	Subcommittee Involvement	Age > 60	(To Be) Seated	To Clerk of the Board
	Application	Region/ District	Meeting Attended	Meeting Attended	Interviewed	Follow-up						
Plazola, Martha	2/10/20	South / 1	10/14/19	12/9/19		Stephen will invite to join subcommittees	Need to reach over 60 threshold before she can be seated			No		
Ling, Paul	3/9/20	N Central / 3	3/9/20	4/13/20	8/24/20		Seat #28	8/24/20		Yes	10/12/20	
Mallett, Susan	7/7/20	N Inland / 5	10/14/19	3/9/20	8/24/20		Seat #24	8/24/20		Yes	10/12/20	
Sadeghi, Minou	1/15/20	N Central / 4	10/12/20			Invited to join virtual meetings						
Raifsnider, Tammy	5/30/20	N Inland / 5				Invited to join virtual meetings						
Randolph, Harold	10/19/20	N Coastal / 5	12/14/20	2/8/21		Invited to Interview	On hold – Applicant is now COSD employee					
Karris, Maile	11/06/20	N. Central / 3	12/14/20			Invited to join virtual meetings						
Garbanzos, Joe	12/8/20	South / 1	12/14/20	1/11/21	N/A	N/A	Reappointed by Supervisor					
Osborne, John	12/17/20	N Coastal / 3	12/14/20	1/11/21	N/A	N/A	Reappointed by Supervisor					
McCarthy, Martha	2/10/21	N Inland / 3	2/11/19	3/8/21	3/22/21	Invited to Interview	Seat #14	3/22/21		Yes	4/12/21	

Vacancy Log ⁺

April 26, 2021

- ❖ **Current Vacancies** 4

- ❖ **Vacancies: Board of Supervisors-appointed Seats: 0**
May be filled 14 days after posting if vacant prior to end of Supervisor's term

- ❖ **Vacancies: Council-appointed Seats: 4**
May be filled 14 days after posting if vacant prior to terming out
 - Seat #22 (7/8/23) – Posted 2/13/20; may appt. to fill after 2/28/20
 - Seat #23 (2/13/23) – Posted 10/16/19; may appt. to fill after 10/30/19
 - Seat #29 (4/9/24) – Posted 2/10/21; may appt. to fill after 2/24/21.
 - Seat #20 (12/18/22) – Posted 3/16/21; may appt. to fill after 3/30/21.

- ❖ **Pending Term Expiration:**
 - 1) Partial Term Expiring: None
 - 2) First Term Expiring: None
 - 3) Second Term Expiring: Seat #16 - Judi Bonilla (5/13/21)

- ❖ **Pending Council Action:** None

- ❖ **Pending Board of Supervisors/Clerk of the Board Action:** None

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2020-21

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Bonilla, Judi			✓	✓	✓	✓	✓	A	✓					Bonilla, J.
Cadmus, Morgan			A	✓	✓	✓	✓	A	✓					Cadmus, M.
DeLeo, Patricia			✓	A	✓	✓	✓	✓	A					DeLeo, P
Detsky-Weil, Faye			✓	✓	✓	✓	✓	A	✓					Detsky-Weil, F.
Fields La Rue			✓	✓	✓	✓	✓	✓	✓					Fields, L.
Flynn, Monica*			A	A	A	A	A	A	A					Flynn, M.
Garbanzos, Joe*			✓	✓	✓	✓	✓	✓	✓					Garbanzos, J.
Huber, Stephen			✓	✓	✓	✓	✓	✓	A					Huber, S.
King, Shirley*								✓	✓					King, S.
Larkins, Ethel*								✓	✓					Larkins, E.
Ling, Paul			✓	✓	✓	✓	✓	✓	✓					Ling, P.
Maeoka, Chris			✓	✓	✓	✓	✓	✓	✓					Maeoka, C.
Mallett, Susan			✓	✓	✓	✓	✓	✓	✓					Mallett, S.
McCarthy, Martha									✓					McCarthy, M.
Miller, Jack			✓	✓	✓	✓	✓	✓	✓					Miller, J.
Monarrez, Paul			✓	✓	✓	✓	✓	✓	A					Monarrez, P
Nocon, Molly*								A	✓					Nocon, M.
Osborne, John*			✓	✓	✓	✓	✓	✓	✓					Osborne, J.
Prager, Linda			✓	✓	✓	✓	✓	✓	✓					Prager, L
Saracen, Paula			✓	✓	✓	✓	✓	A	✓					Saracen, P.
Simon, Jacqueline*			✓	✓	✓	✓	✓	✓	✓					Simon, J.
Smith, Wanda			✓	✓	✓	✓	✓	✓	✓					Smith, W.
Splitgerber, Thomas*								A	✓					Splitgerber, T.
Taylor, Lorelei			✓	✓	✓	✓	✓	✓	✓					Taylor, L.
Villafana, Luz*								✓	✓					Villafana, L.
Weber, Darlene*			✓	✓	A	✓	✓	✓	✓					Weber, D.

* Supervisor Appointee

✓ = present for Advisory Council Meeting

A = Absent

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2020-21

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority [†]
SEPTEMBER (9/14/20) <i>Fall Prevention</i> <i>World Alzheimer's</i>			No meeting	
OCTOBER (10/12/20)	REGISTRAR OF VOTERS Michael Vu		❖ ELECT AND SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> SUBCOMMITTEE GOALS 20-21: Discuss/develop in subcommittee mtgs	A-74(E)(4)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act Training	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL 1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
NOVEMBER (11/9/20) <i>National Family Caregiver</i> ANNUAL MEETING BL 6(E)(4)		HEALTH & COMMUNITY ENGAGEMENT TEAM	=> PRESENT & ADOPT ANNUAL GOALS	A-74(E)(4)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			• CSL CAUCUS REPORT	WIC 9302
DECEMBER (12/14/20)	<i>LIVE WELL SAN DIEGO</i> <i>ANNUAL RPT/INDICATORS</i>	<i>OMBUDSMAN ANNUAL</i> <i>RPT</i>	=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
				CDA PM 13-04, III (C)
JANUARY (1/11/21)		<i>BROWN ACT TRAINING</i> <i>CA Gov Code 54953-54963</i>		
FEBRUARY (2/8/21)	⇒ Make Supervisor appts. ✓ Supervisor visits	IN-HOME SUPPORTIVE SERVICES	➤ APPOINT AREA PLAN SUBCOMM. ✓ APPOINT BUDGET SUBCOMM.	BL 5(C)(3)
MARCH (3/8/21)	<i>Jewish Family Service of San</i> <i>Diego</i>	TBD		
APRIL (4/12/21)		<i>AGE WELL SAN DIEGO</i> <i>ANNUAL REPORT</i>	❖ APPOINT NOMINATING SUBCOMM	BL 4(A)(2)
			➤ AREA PLAN: ADOPT ANNUAL UPDATE	OAA Title III, Sec. 306 (a)(6)(D); IIIa 82.1(b); BL 1(B)(4)
MAY (5/10/21) <i>Older Americans</i>	<i>HHS A BUDGET</i> <i>PRESENTATION</i> <i>per A-74(c)(8)</i>	MSSP & CALL CENTER	⊕ APPOINT LEGISLATIVE SUBCOMMITTEE	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2022</i>	WIC 9302
JUNE (6/14/21) <i>World Elder Abuse</i> <i>Awareness</i> <i>Alzheimer's & Brain</i> <i>Awareness</i> June 30th -- County FY ends	<i>None - reserved for Council strategic planning</i>		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			<i>Last submittal for mileage</i>	IIIa 82.12 BL 3(C)(2)
JULY (7/12/21) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines– conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL 1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
April 26, 2021

[†] IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services

May 10, 2021 | 12:00 p.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID (access code): 992 5390 3588

Passcode: 251412

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AGENDA – DRAFT

* (attachment)

1. **Call to Order:** John Osborne, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 14)
2. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of April 12, 2021 Meeting Minutes (Action)*
3. **Guest Speakers**
 - a.
 - b.
4. **AIS Director's Items** (Possible action)
 - a. Board Letters:
 - b. AIS Director's Update
 - c. Legislative Update
5. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: John Osborne, Chair
 - i. Ancillary Subcommittee Appointments
 - ii. Auxiliary Subcommittee Appointments
 - iii. Ad Hoc Subcommittee Appointments
 - b. Membership Report: Stephen Huber, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):
 - i. District #1: Vargas [Garbanzos/Larkins] TBD (2021)
 - ii. District #2: Anderson [Splitgerber/Nocon] TBD (2021)
 - iii. District #3: Lawson-Remer [King/Osborne] 3/4/2021
 - iv. District #4: Fletcher [Villafana/Flynn] TBD (2021)
 - v. District #5: Desmond [Simon/Weber] 1/14/2021
6. **Ancillary Subcommittee Oral Reports** (Possible action)



- a. LTC Ombudsman/Facilities (met 4/15/21): Linda Prager, Chair
- b. Adult Services Connection (met 2/10/20): TBA, Chair
- c. Healthy Aging (met 5/6/21): Wanda Smith, Chair
- d. Housing (met 4/22/21): Paul Ling, Chair
- e. Nutrition (met 4/6/21): Susan Mallett, Chair
- f. Transportation (TBD): Judi Bonilla, Chair

7. **Ad Hoc Subcommittee Oral Reports** (Possible action)

- a.

8. **Auxiliary Liaison Written Reports** {See Addendum}*

9. **Other Announcements**

10. **Adjournment & Next Meetings:**

When in-person, meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123

Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: June 14, 2021, 12 noon

Future Subcommittee Meetings:

➤ LTC Ombudsman/Facilities:	5/20/2021	10:30 a.m.	[3 rd Thursdays]	Virtual
➤ Executive & Membership:	5/24/2021	10:30 a.m.	[4 th Mondays]	Virtual
➤ Adult Services Connection:	TBD			Virtual
➤ Healthy Aging	6/3/2021	10:00 a.m.	[1 st Thursdays]	Virtual
➤ Housing:	5/27/2021	12:00 p.m.	[4 th Thursdays]	Virtual
➤ Nutrition:	6/1/2021	1:00 p.m.	[1 st Tuesdays]	Virtual
➤ Transportation:	TBD			Virtual

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