



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

February 22, 2022 | 10:30 a.m.

Virtual Meeting

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

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Members of the public who wish to speak to an agenda item may call 858-495-5566 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.

AGENDA

* (attachment)

1. **Call to Order & Attendance:** John Osborne, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of January 25, 2022 Meeting Minutes (Action)*
4. **Membership Business**
 - a. Current Status – 11 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Review
 - ii. Interviews
 - iii. Application Log*
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s)
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/Review Attendance Log*
 - ii. Ethics Training: 2 past due; 2 new members pending



5. **Executive Business**

- a. Monthly Presentations [see Annual Calendar]* (Possible Action)
- b. Standing Subcommittee Status and Appointments (Possible Action)
- c. Ancillary Subcommittee Status and Appointments (Possible Action)
- d. Auxiliary Subcommittee Status and Appointments (Possible Action)
- e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

6. **Other Items** (Possible Action)

7. **Build March 14th Council Meeting Agenda** (Action)*

8. **Next Meeting:** March 22, 2022 10:30 a.m.

9. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

January 25, 2022 | 10:30 a.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID: 979 8767 3097

Passcode: 665572

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MINUTES – DRAFT

Members		Absent Members	Guests
Attendance:	John Osborne, Chair Chris Maeoka, 1 st Vice Chair Stephen Huber, 2 nd Vice Chair Susan Mallett, Secretary Lorelei Taylor, Immediate Past Chair		
	Staff		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	John Osborne, Chair, called the meeting to order at 10:34 a.m. a. <u>Welcome & Guest/Member Introductions</u> b. <u>Confirmation of Quorum</u> (quorum is 3): 5 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): [M/S – S. Mallett/C. Maeoka: unanimous] 		
3. Standard Business	a. <u>Public Comments/Announcements</u> : None. b. <u>Approval of December 20, 2021 Meeting Minutes</u> [M/S – J. Osborne /L. Taylor: unanimous]		
4. Membership Business	Susan Mallett, Secretary a. Current Status – 10 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants i. Application Review – N/A ii. Interviews – N/A iii. Application Log – The subcommittee reviewed this log. Applicants will continue to be invited to Advisory Council meetings. d. Interested Parties – One interested party was discussed. She will be encouraged to attend future Council meetings. e. Vacancy Log • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (8) f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership • Attendance: Monitor/review sign-in sheets from previous Council meeting - The subcommittee discussed this record. M. Cadmus has had three absences. The Subcommittee recommends providing an exception to the attendance policy. [M/S – J. Osborne /S. Huber: unanimous] • Ethics Training: 3 past due; 2 new members pending – The subcommittee reviewed this record. Reminders have been sent to members with overdue certificates. S. Mallett to remind members at next full Council meeting.		
5. Executive Business	a. Monthly Presentations [See Annual Calendar] – The subcommittee reviewed this document and discussed updates for the upcoming Council year.		

	<ul style="list-style-type: none"> b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: N/A <ul style="list-style-type: none"> • Appoint C. Maeoka to the LTCOF Subcommittee [M/S – J. Osborne /L. Taylor: unanimous] d. Auxiliary Subcommittee Status and Appointments: N/A e. Ad Hoc Subcommittee Status and Appointments: <ul style="list-style-type: none"> • Budget Ad Hoc Subcommittee <ul style="list-style-type: none"> ○ Recommend appointment of Chris Maeoka (Chair), Thomas Splitberger, LaRue Fields, Jackie Simon, Stephen Huber, Paul Ling and Wanda Smith. [M/S –C. Maeoka/J. Osborne: unanimous]
6. Other Items (Possible Action)	The subcommittee discussed the rezoning of supervisorial districts. Council roster will be updated.
7. Build February 14 th Council Meeting Agenda	The subcommittee prepared the agenda for the February 14 th Council Meeting. [M/S – J. Osborne/S. Huber: unanimous]
8. Next Meeting	The next meeting will be on February 22, 2022. The subcommittee voted to change the meeting schedule to the 4 th Tuesday of the month. [M/S – S. Huber/C. Maeoka: unanimous]
9. Adjournment	Meeting adjourned at 11:38 am

February 22, 2022

[illegible]

Vacancy Log ⁺

February 22, 2022

❖ **Current Vacancies** 11

❖ **Vacancies: Board of Supervisors-appointed Seats: 0**

May be filled 14 days after posting if vacant prior to end of Supervisor's term

❖ **Vacancies: Council-appointed Seats: 11**

May be filled 14 days after posting if vacant prior to terming out

- Seat #11 (10/8/24)
- Seat #12 (10/8/24)
- Seat #14 (3/11/23)
- Seat #16 (5/13/21)*
- Seat #18 (10/13/22)
- Seat #19 (10/13/22)
- Seat #21 (2/11/23)
- Seat #23 (2/13/23)
- Seat #27 (9/9/23)
- Seat #29 (4/9/24)
- Seat #20 (12/18/22)

❖ **Pending Term Expiration:**

- 1) Partial Term Expiring:
 - Seat #24 Susan Mallett (5/14/2022)
- 2) First Term Expiring: None
- 3) Second Term Expiring: None

❖ **Pending Council Action:** None

❖ **Pending Board of Supervisors/Clerk of the Board Action:** None

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2021-22

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Bonilla, Judi		✓	✓	✓	A	✓	✓							Bonilla, J.
Detsky-Weil, Faye		✓	✓	✓	✓	✓	A							Detsky-Weil, F.
Fields La Rue		✓	✓	✓	✓	✓	✓							Fields, L.
Flynn, Monica*		✓	✓	✓	✓	✓	✓							Flynn, M.
Garbanzos, Joe*		✓	✓	✓	✓	✓	✓							Garbanzos, J.
Huber, Stephen		✓	✓	✓	✓	✓	✓							Huber, S.
King, Shirley*		✓	✓	✓	✓	✓	✓							King, S.
Larkins, Ethel*		✓	✓	✓	✓	✓	✓							Larkins, E.
Ling, Paul		✓	✓	✓	✓	✓	✓							Ling, P.
Maeoka, Chris		✓	A	✓	✓	✓	✓							Maeoka, C.
Mallett, Susan		A	✓	✓	✓	✓	✓							Mallett, S.
Mulvey, Bradlyn					✓	✓	✓							Mulvey, B.
Nocon, Molly*		✓	✓	✓	✓	✓	✓							Nocon, M.
Osborne, John*		✓	✓	✓	✓	✓	A							Osborne, J.
Simon, Jacqueline*		✓	✓	✓	✓	✓	✓							Simon, J.
Smith, Wanda		✓	✓	✓	✓	✓	✓							Smith, W.
Splitgerber, Thomas*		✓	✓	A	✓	✓	✓							Splitgerber, T.
Taylor, Lorelei		✓	✓	✓	✓	✓	✓							Taylor, L.
Villafana, Luz*		A	A	A	A	✓	A							Villafana, L.
Weber, Darlene*		A	✓	✓	A	✓	✓							Weber, D.

* Supervisor Appointee

✓	= present for Advisory Council Meeting
A	= Absent

AIS Advisory Council (DRAFT)

ANNUAL CALENDAR - COUNCIL FY 2021-22

MONTH	GUESTS/ACTIVITIES*	AIS/COSD TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority*
SEPTEMBER (9/13/21) Fall Prevention World Alzheimer's ANNUAL MEETING BL 6(E)(4)	ALZHEIMER'S SAN DIEGO		❖ SWEAR-IN OFFICERS	IIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/11/21)	SAN DIEGO OASIS	HEALTH & COMMUNITY ENGAGEMENT TEAM	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER (11/8/21) National Family Caregiver	SOUTHERN CAREGIVER RESOURCE CENTER		• CSL CAUCUS REPORT: Sacramento	WIC 9302
DECEMBER (12/13/21)	LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS ⇒ Make Supervisor appts.	OMBUDSMAN ANNUAL RPT		CDA PM 13-04, III (C)
JANUARY (1/10/22)	⇒ Make Supervisor appts. ✓ Supervisor visits	BROWN ACT TRAINING CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMMITTEE (Annual Update)	BL 5(C)(3)
FEBRUARY (2/14/22)	OFFICE OF THE STATE LONG-TERM CARE OMBUDSMAN	IN-HOME SUPPORTIVE SERVICES	✓ APPOINT BUDGET SUBCOMM.	
MARCH (3/14/22)	NEIGHBORHOOD HEALTHCARE	DEPT. OF HOMELESS SOLUTIONS & EQUITABLE COMMUNITIES		
APRIL (4/11/22)	UCSD - ALZHEIMER'S DISEASE COOPERATIVE STUDY	AGE WELL SAN DIEGO ANNUAL REPORT	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ AREA PLAN: ADOPT ANNUAL UPDATE	IIa 82.1(a) A-74(C)(8) BL 5(C)(3)
MAY (5/9/22) Older Americans	HHS BUDGET PRESENTATION per A-74(c)(8)	MSSP & CALL CENTER	⊕ APPOINT LEGISLATIVE SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION Next CSL Full Term Election: 2022	WIC 9302
JUNE (6/13/22) World Elder Abuse Awareness Alzheimer's & Brain Awareness June 30th -- County FY ends	None - reserved for Council strategic planning		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report Status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 21-22	
			Discuss/develop in subcommittee mtgs	
JULY (7/11/22) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	Last submittal for mileage	
			⊕ COUNCIL: Leg. Policy Guidelines—conclude review, forward proposals	IIa 82.12 BL 3(C)(2)
			❖ ELECT OFFICERS	BL 5(C)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	IIa 82.5(a) BL 4(A)(3)
			Officer Transition & Brown Act Training	BL 5(C)(1)(a)
			Draft Annual Calendar	N/A
			Draft Annual Report	BL 5(C)(1)(a)(v)
			Draft Annual Goals	IIa 82.16 BL 1(B)(6)
			Propose Subcommittees	A-74(E)(4) BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
Jan. 2022

* IIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services

March 14, 2022 | 12:00 p.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID (access code): 992 5390 3588

Passcode: 251412

Click here to [Join Zoom Meeting](#)

AGENDA – DRAFT

* (attachment)

1. **Call to Order:** John Osborne, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 11)
2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of February 14, 2022 Meeting Minutes (Action)*
4. **Guest Speakers**
 - a.
5. **AIS Director's Items** (Possible action)
 - a. Board Letters
 - b. AIS Director's Update
 - c. Legislative Update
6. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: John Osborne, Chair
 - i. Standing Subcommittee Appointments
 - ii. Ancillary Subcommittee Appointments
 - iii. Auxiliary Subcommittee Appointments
 - iv. Ad Hoc Subcommittee Appointments
 - b. Membership Report: Susan Mallett, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):

i. District #1: Vargas	[Garbanzos/Larkins]	11/18/2021
ii. District #2: Anderson	[Splitgerber/Nocon]	8/24/2021
iii. District #3: Lawson-Remer	[King/Osborne]	1/24/2022
iv. District #4: Fletcher	[Villafana/Flynn]	1/5/2022
v. District #5: Desmond	[Simon/Weber]	1/14/2021



7. Ancillary Subcommittee Oral Reports (Possible action)

- a. LTC Ombudsman/Facilities (met 2/17/22): Joe Garbanzos, Chair
- b. Healthy Aging (met 3/3/22): Wanda Smith, Chair
- c. Housing (met 3/3/22): Paul Ling, Chair
- d. Nutrition (met 3/1/22): Susan Mallett, Chair

8. Ad Hoc Subcommittee Oral Reports (Possible action)

9. Auxiliary Liaison Written Reports {See Addendum}*^{*}

10. Other Announcements

11. Adjournment & Next Meetings:

When in-person, meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123

Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: April 11, 2022, 12 noon

Future Subcommittee Meetings:

➤ LTC Ombudsman/Facilities:	3/17/22	10:30 a.m.	[3 rd Thursdays]	Virtual
➤ Executive & Membership:	3/22/22	10:30 a.m.	[4 th Tuesdays]	Virtual
➤ Nutrition:	4/5/22	1:00 p.m.	[1 st Tuesdays]	Virtual
➤ Healthy Aging:	4/7/22	10:00 a.m.	[1 st Thursdays]	Virtual
➤ Housing:	4/7/22	12:00 p.m.	[1 st Thursdays]	Virtual

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