



Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

November 28, 2022 | 10:30 a.m.

Virtual Meeting

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

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Members of the public who wish to speak to an agenda item may call 858-495-5566 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.

AGENDA

* (attachment)

1. **Call to Order & Attendance:** Stephen Huber, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of October 25, 2022 Meeting Minutes (Action)*
4. **Membership Business** (Possible Action)
 - a. Current Status – 5 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Log*
 - ii. Application Review
 - iii. Interviews
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s)
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/Review Attendance Log*
 - ii. Ethics Training: 3 past due; 2 upcoming; 3 new members pending



5. Executive Business

- a. Monthly Presentations [see Annual Calendar]* (Possible Action)
- b. Standing Subcommittee Status and Appointments (Possible Action)
- c. Ancillary Subcommittee Status and Appointments (Possible Action)
- d. Auxiliary Subcommittee Status and Appointments (Possible Action)
- e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

6. Other Items

7. Build December 12th Council Meeting Agenda (Action)*

8. Next Meeting: TBD

9. Adjournment

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

October 25, 2022 | 10:30 a.m.

Virtual Meeting
 Call in: 1 (346) 248-7799
 Meeting ID: 829 1553 3650
 Passcode: 282553

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MINUTES – DRAFT

	Members	Absent Members	Guests
Attendance:	Stephen Huber, Chair John Osborne Susan Mallett	Chris Maeoka Wanda Smith	
	Staff		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	Stephen Huber, Chair, called the meeting to order at 10:45 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 3 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> • Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. • Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): [M/S –J. Osborne/S. Mallett: unanimous] 		
3. Standard Business	a. Public Comments/Announcements: None. b. Approval of September 27, 2022 Meeting Minutes [M/S –J. Osborne/S. Mallett: unanimous]		
4. Membership Business	a. Current Status – 6 vacancies; The committee discussed vacancies and seat terms. b. Resignations – N/A c. Applicants <ul style="list-style-type: none"> i. Application Log - The subcommittee reviewed this log. ii. Application Review – The committee reviewed the application for E. Tran. iii. Interviews – The committee interviewed applicant E. Tran. d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log <ul style="list-style-type: none"> • Supervisor-Appointed Seat Vacancies: None • Council-Appointed Seat Vacancies (6) f. Actions <ul style="list-style-type: none"> i. Recommendations to seat applicant(s): <ul style="list-style-type: none"> • Emily Tran (reviewed by Subcommittee 10/25/22) <ul style="list-style-type: none"> ○ Seat #13, effective immediately, 1st term to expire on 10/11/26 ○ [M/S –J. Osborne/S. Mallett: unanimous] ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): Addressed in item 4.f.i. g. Membership <ul style="list-style-type: none"> i. Attendance: Monitor/review sign-in sheets from previous Council meeting. No action taken. ii. Ethics Training: 1 past due; 4 new members pending. 		
5. Executive Business	a. Monthly Presentations- The Committee recommended speakers including CalAIM, Sarsis, Interfaith and OMVA. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: The subcommittee discussed the need for a new Chair for the Housing subcommittee. d. Auxiliary Subcommittee Status and Appointments: N/A e. Ad Hoc Subcommittee Status and Appointments: N/A		

6. Other Items (Possible Action)	N/A
7. Build November 14 th Council Meeting Agenda	The November 14 th agenda will be prepared after the meeting and sent for review.
8. Next Meeting	The next meeting will be on November 22, 2022.
9. Adjournment	Meeting adjourned at 11:34 am

Vacancy Log ⁺

November 28, 2022

- ❖ **Current Vacancies: 5**

- ❖ **Vacancies: Board of Supervisors-appointed Seats: 0**
May be filled 14 days after posting if vacant prior to end of Supervisor's term

- ❖ **Vacancies: Council-appointed Seats: 5**
May be filled 14 days after posting if vacant prior to terming out
 - Seat #11 (10/8/24)
 - Seat #12 (10/8/24)
 - Seat #26 (9/11/24)
 - Seat #28 (9/28/24)
 - Seat #29 (4/9/24)

- ❖ **Pending Term Expiration:**
 - 1) Partial Term Expiring:
 - Seat #20 Mina Kerr (12/8/22)
 - Seat #21 Chequita Falls (2/11/23)
 - Seat #23 Pualani Vazquez (2/13/23)
 - Seat #14 Dan McNamara (3/11/23)
 - 2) First Term Expiring: None
 - 3) Second Term Expiring: None

- ❖ **Pending Council Action: None**

- ❖ **Pending Board of Supervisors/Clerk of the Board Action:**
 - Seat #7 Luz Villafana (1/2/23)
 - Seat #8 Monica Flynn (1/2/23)
 - Seat #9 Jacqueline Simon (1/2/23)
 - Seat #10 Darlene Weber (1/2/23)

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2022-23

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Detsky-Weil, Faye		✓	✓	✓										Detsky-Weil, F.
Falls, Chequita		✓	✓	A										Falls, C.
Flynn, Monica*		✓	✓	A										Flynn, M.
Garbanzos, Joe*		A	✓	✓										Garbanzos, J.
Huber, Stephen		✓	✓	✓										Huber, S.
Kerr, Mina		✓	A	✓										Kerr, M.
King, Shirley*		✓	✓	A										King, S.
Larkins, Ethel*		✓	✓	✓										Larkins, E.
Lewis, Elaine			✓	✓										Lewis, E.
Maeoka, Chris		✓	✓	✓										Maeoka, C.
Mallett, Susan		✓	✓	✓										Mallett, S.
Martinez, Silvia		✓	✓	✓										Martinez, S.
McNamara, Dan		✓	A	✓										McNamara, D.
Mulvey, Bradlyn		✓	✓	✓										Mulvey, B.
Nocon, Molly*		✓	A	A										Nocon, M.
Osborne, John*		✓	✓	✓										Osborne, J.
Simon, Jacqueline*		✓	✓	✓										Simon, J.
Smith, Wanda		✓	✓	A										Smith, W.
Splitgerber, Thomas*		A	A	A										Splitgerber, T.
Stensberg, Kristine		✓	✓	✓										Stensberg, K.
Suryan, Jamat		A	A	A										Suryan, J.
Vazquez, Pualani		✓	✓	✓										Vazquez, P.
Villafana, Luz*		A	A	A										Villafana, L.
Weber, Darlene*		A	A	A										Weber, D.

* Supervisor Appointee

✓ = present for Advisory Council Meeting
 A = Absent

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2022-23

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority*
SEPTEMBER (9/12/22) <i>Fall Prevention</i> <i>World Alzheimer's</i> ANNUAL MEETING BL 6(E)(4)	ELDER JUSTICE TASK FORCE		❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/10/22)		AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER (11/14/22) <i>National Family Caregiver</i>	OFFICE OF MILITARY AND VETERANS AFFAIRS		• CSL CAUCUS REPORT: Sacramento	WIC 9302
DECEMBER (12/12/22)	LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS	OMBUDSMAN ANNUAL REPORT		CDA PM 13-04, III (C)
JANUARY (1/9/23)	SERVING SENIORS	BROWN ACT TRAINING CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMMITTEE (Annual Update)	BL 5(C)(3)
FEBRUARY (2/13/23)		IN-HOME SUPPORTIVE SERVICES	✓ APPOINT BUDGET SUBCOMM.	
MARCH (3/13/23)	OFF-SITE MEETING (TBD)	CONTRACTS		
APRIL (4/10/23)		HEALTH & COMMUNITY ENGAGEMENT TEAM	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ AREA PLAN: ADOPT ANNUAL UPDATE	IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
MAY (5/8/23) <i>Older Americans</i>	HSA BUDGET PRESENTATION per A-74(c)(8)	MSSP	⊕ APPOINT LEGISLATIVE SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2026</i>	WIC 9302
JUNE (6/12/23) <i>World Elder Abuse Awareness</i> <i>Alzheimer's & Brain Awareness</i> June 30th -- County FY ends	None - reserved for Council strategic planning		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report Status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 21-22	
			Discuss/develop in subcommittee mtgs	
			<i>Last submittal for mileage</i>	IIIa 82.12 BL 3(C)(2)
JULY (7/10/23) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines– conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act Training	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
11/23/2022

* IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services

December 12, 2022 | 12:00 p.m.

Virtual Meeting

Call in: 1 (669) 900-9128

Meeting ID (access code): 992 5390 3588

Passcode: 251412

Click here to [Join Zoom Meeting](#)

AGENDA – DRAFT

* (attachment)

1. **Call to Order:** Stephen Huber, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 13)

2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)

3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of November 14, 2022 Meeting Minutes (Action)*

4. **AIS Director's Items** (Possible action)
 - a. Board Letters
 - b. AIS Director's Update
 - c. Legislative Update

5. **Guest Speakers**

6. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: Stephen Huber, Chair
 - i. Ancillary Subcommittee Appointments
 - ii. Auxiliary Subcommittee Appointments
 - b. Membership Report: Susan Mallett, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):
 - i. District #1: Vargas [Garbanzos/Larkins] 10/4/2022
 - ii. District #2: Anderson [Splitgerber/Nocon]
 - iii. District #3: Lawson-Remer [King/Osborne] 1/24/2022
 - iv. District #4: Fletcher [Villafana/Flynn] 1/5/2022
 - v. District #5: Desmond [Simon/Weber] 5/31/2022



- 7. **Ancillary Subcommittee Oral Reports** (Possible action)
 - a. LTC Ombudsman/Facilities (met XX/XX/XX): Joe Garbanzos, Chair
 - b. Healthy Aging (met XX/XX/XX): Wanda Smith, Chair
 - c. Housing (met XX/XX/XX): TBD, Chair
 - d. Nutrition (met XX/XX/XX): Susan Mallett, Chair

8. **Ad Hoc Subcommittee Oral Reports** (Possible action)

9. **Auxiliary Liaison Written Reports** {See Addendum}*

10. **Other Announcements**

11. **Adjournment & Next Meetings:**

When in-person, meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123
 Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: January 9, 2023, 12 noon

Future Subcommittee Meetings:

➤ LTC Ombudsman/Facilities:	XX/XX/XX	10:30 a.m.	[3 rd Thursdays]	Virtual
➤ Executive & Membership:	XX/XX/XX	10:30 a.m.	[4 th Tuesdays]	Virtual
➤ Nutrition:	XX/XX/XX	1:00 p.m.	[1 st Tuesdays]	Virtual
➤ Healthy Aging:	XX/XX/XX	10:30 a.m.	[1 st Thursdays]	Virtual
➤ Housing:	TBD	12:00 p.m.	[1 st Thursdays]	Virtual

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