



LIVE WELL  
SAN DIEGO

*Advisory Council for Aging & Independence Services*  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

February 28, 2023 | 9:00 a.m.

Virtual Meeting

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

Click to [Join Zoom Meeting](#)

*Members of the public who wish to speak to an agenda item may call 858-495-5566 before the meeting and provide the last four digits of their phone number and the agenda item they wish to speak to.*

## AGENDA

\* (attachment)

1. **Call to Order & Attendance:** Stephen Huber, Chair
  - a. Welcome & Guest/Member Introductions
  - b. Confirmation of Quorum (Quorum = 3)
2. **Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)** (Action)
3. **Standard Business**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of January 25, 2023 Meeting Minutes (Action)\*
4. **Membership Business** (Possible Action)
  - a. Current Status – 12 vacancies
  - b. Resignations
  - c. Applicants
    - i. Application Log\*
    - ii. Application Review\*
    - iii. Interviews
  - d. Interested Parties
  - e. Vacancy Log\*
  - f. Actions
    - i. Recommendation to seat applicant(s)
    - ii. Actions regarding term expiration(s)
    - iii. Assign seat(s) for proposed member(s)
  - g. Membership
    - i. Attendance: Monitor/Review Attendance Log\*
    - ii. Ethics Training: 0 past due; 3 upcoming; 3 new members pending



**5. Executive Business**

- a. Monthly Presentations [see Annual Calendar]\* (Possible Action)
- b. Standing Subcommittee Status and Appointments (Possible Action)
- c. Ancillary Subcommittee Status and Appointments (Possible Action)
- d. Auxiliary Subcommittee Status and Appointments (Possible Action)
- e. Ad Hoc Subcommittee Status and Appointments (Possible Action)

**6. Other Items**

**7. Build March 13<sup>th</sup> Council Meeting Agenda** (Action)\*

**8. Next Meeting:** TBD

**9. Adjournment**

*This meeting is public, and the location is ADA accessible.  
If you are planning to attend and need special accommodations,  
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

January 25, 2023 | 10:30 a.m.

Virtual Meeting  
 Call in: 1 (346) 248-7799  
 Meeting ID: 829 1553 3650  
 Passcode: 282553

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**MINUTES – DRAFT**

Members		Absent Members	Guests
Attendance:	Stephen Huber, Chair Susan Mallett John Osborne ( <i>joined at 11:05am</i> ) Wanda Smith		
	<b>Staff</b>		
	Jana Jordan		
Item	Outcome		
1. Call to Order & Attendance	<b>Stephen Huber, Chair, called the meeting to order at 10:44 a.m.</b> a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 3 members present.		
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)	<ul style="list-style-type: none"> <li>• Executive Order 29-20, which allowed local or state bodies to participate in meetings remotely, ended on September 30, 2021. Effective October 1, 2021 Assembly Bill (AB) 361 amends government code 54593 to add sub-section e, which allows suspension of general teleconferencing rule if there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing.</li> <li>• Continuance of Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e) (Action): <b>[M/S –W. Smith/S. Mallett: 3 votes]</b></li> </ul>		
3. Standard Business	a. Public Comments/Announcements: C. Maeoka announced that she will be resigning at the end of February. b. Approval of December 20, 2022 Meeting Minutes <b>[M/S –S. Mallett/W. Smith: 3 votes]</b>		
4. Membership Business	a. Current Status – 6 vacancies. 6 vacancies at the time of agenda posting. The committee discussed vacancies, recruitment and seat terms. b. Resignations – C. Maeoka, J. Garbanzos and C. Falls have submitted notices of resignation. c. Applicants <ul style="list-style-type: none"> <li>i. Application Log - The subcommittee reviewed this log.</li> <li>ii. Application Review – Applicant P. Colburn-Hargis withdrew application due to schedule conflicts.</li> <li>iii. Interviews – N/A</li> </ul> d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log <ul style="list-style-type: none"> <li>• Supervisor-Appointed Seat Vacancies: None</li> <li>• Council-Appointed Seat Vacancies</li> </ul> f. Actions <ul style="list-style-type: none"> <li>i. Recommendations to seat applicant(s): N/A</li> <li>ii. Recommendations regarding term expiration(s): Recommendation to appoint Pualani Vazquez and Dan McNamara to 1<sup>st</sup> full terms, pending agreement and follow up with members. <b>[M/S –S. Huber/S. Mallett: 3 votes]</b></li> <li>iii. Assign seat(s) for proposed member(s): N/A</li> </ul> g. Membership <ul style="list-style-type: none"> <li>i. Attendance: Monitor/review sign-in sheets from previous Council meeting.</li> <li>ii. Ethics Training: 1 past due; 4 upcoming, 4 new members pending.</li> </ul>		
5. Executive Business	a. Monthly Presentations- The subcommittee reviewed the calendar and upcoming guests. Subcommittee also discussed going dark in December. b. Standing Subcommittee Status and Appointments: The subcommittee discussed potential candidates for 2nd Vice Chair. S. Huber to discuss with S. King and make recommendation at next Council meeting. c. Ancillary Subcommittee Status and Appointments: N/A		

	d. Auxiliary Subcommittee Status and Appointments: N/A e. Ad Hoc Subcommittee Status and Appointments: N/A
6. Other Items (Possible Action)	N/A
7. Build February 13 <sup>th</sup> Council Meeting Agenda	The February 13 <sup>th</sup> agenda was prepared. <b>[M/S –S. Mallett/W. Smith: 4 votes]</b>
8. Next Meeting	The next meeting will be on February 28 <sup>th</sup> , 2023 at 9:00am. Effective 3/28/23, the subcommittee plans to meet every 4 <sup>th</sup> Tuesday at 9:00am.
9. Adjournment	Meeting adjourned at 11:23 am





COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be maintained for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

Myers Casey
Last Name First Name
AIS Advisory Council 3
Name of Board, Committee, or Commission to Which You are Applying for Membership Supervisorial District You Live In

County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? [X] Yes [ ] No
Please list any time restrictions

What are your principal areas of interest in County Government?
Advocating for persons with disabilities with focus on housing, transportation, and caregiving services

List all County Boards, Commissions or Committees of which you are a current member.
Committee Name Date Appointed
MTS Accessible Services Advisory Committee 10/2022

List past County appointments with dates served, and other past or present community or public service appointments.
Committee/Organization Name Dates Served

## STATEMENT OF OCCUPATIONAL EXPERIENCE

Access to Independence of San Diego

*Current Employer*

Program & Systems Change Manager

*Job Title*

5 months

*Length of Employment*

### Previous Employers

One Digital World

### Position Title

Executive Director

### Length of Employment

4 years

Ashford University

Admissions Manager

5 years

Jamacha Elementary

Special Education Instructor

2 years

University of San Diego

Instructor

3 years

### What experience or special knowledge can you bring to your area(s) of interest?

I have worked in the nonprofit sector for as an advocate and educator for over 10 years. During this time I have focused on working with marginalized populations including persons with disabilities. In my current role, I lead the Center for Independent Living for San Diego County where we are growing our capacity to provide high quality, accessible and inclusive service to our community. I would bring a well-rounded perspective to this council and can provide direct impact.

### Please list community organizations to which you belong:

Access to Independence

Women Give San Diego

University of San Diego, Kroc School Alumni

SDSU Alumni

**NOTE:** Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: [www.sandiegocounty.gov/content/sdc/cob/forms.html](http://www.sandiegocounty.gov/content/sdc/cob/forms.html). Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at [www.sandiegocounty.gov/cob/bcac/](http://www.sandiegocounty.gov/cob/bcac/) or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

*Casey Myers*  
*Applicant's Signature*

2/15/23

*Date*

# Vacancy Log <sup>+</sup>

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February 28, 2023

❖ **Current Vacancies: 12**

❖ **Vacancies: Board of Supervisors-appointed Seats: 5**

*May be filled 14 days after posting if vacant prior to end of Supervisor's term*

- Seat #9 (1/2/23)
- Seat #1 (1/6/25)
- Seat #3 (1/6/25)
- Seat #7 (1/2/23)
- Seat #10 (1/2/23)

❖ **Vacancies: Council-appointed Seats: 7**

*May be filled 14 days after posting if vacant prior to terming out*

- Seat #11 (10/8/24)
- Seat #12 (10/8/24)
- Seat #17 (7/12/23)
- Seat #21 (2/11/27)
- Seat #26 (9/11/24)
- Seat #28 (9/28/24)
- Seat #29 (4/9/24)

❖ **Pending Term Expiration:**

- 1) Partial Term Expiring:
  - Seat #22 Bradlyn Mulvey (7/8/23)
- 2) First Term Expiring:
  - Seat #15 Stephen Huber (5/12/23)
  - Seat #30 Faye Detsky-Weil (7/8/23)
- 3) Second Term Expiring: N/A

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action:**

\*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates



# AIS Advisory Council Attendance

**2022-23**

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Detsky-Weil, Faye		✓	✓	✓	A	✓	✓							Detsky-Weil, F.
Flynn, Monica*		✓	✓	A	A	✓	✓							Flynn, M.
Huber, Stephen		✓	✓	✓	✓	✓	A							Huber, S.
Kerr, Mina		✓	A	✓	✓	✓	✓							Kerr, M.
King, Shirley*		✓	✓	A	✓	✓	✓							King, S.
Larkins, Ethel*		✓	✓	✓	A	✓	✓							Larkins, E.
Lewis, Elaine			✓	✓	✓	✓	✓							Lewis, E.
Mallett, Susan		✓	✓	✓	✓	✓	✓							Mallett, S.
Martinez, Silvia		✓	✓	✓	✓	✓	✓							Martinez, S.
McNamara, Dan		✓	A	✓	A	✓	✓							McNamara, D.
Mulvey, Bradlyn		✓	✓	✓	✓	✓	✓							Mulvey, B.
Nocon, Molly*		✓	A	A	✓	✓	✓							Nocon, M.
Osborne, John*		✓	✓	✓	A	✓	✓							Osborne, J.
Simon, Jacqueline*		✓	✓	✓	✓	✓	✓							Simon, J.
Smith, Wanda		✓	✓	A	✓	✓	✓							Smith, W.
Stensberg, Kristine		✓	✓	✓	✓	✓	✓							Stensberg, K.
Tran, Emily					A	✓	✓							Tran, E.
Vazquez, Pualani		✓	✓	✓	A	✓	✓							Vazquez, P.
Villafana, Luz*		A	A	A	A	A	A							Villafana, L.
Weber, Darlene*		A	A	A	A	A	A							Weber, D.

\* Supervisor Appointee

✓	= present for Advisory Council Meeting
A	= Absent

# AIS Advisory Council

## ANNUAL CALENDAR - COUNCIL FY 2022-23

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority <sup>†</sup>
<b>SEPTEMBER</b> (9/12/22) <i>Fall Prevention</i> <i>World Alzheimer's</i>  <b>ANNUAL MEETING</b> BL 6(E)(4)	ELDER JUSTICE TASK FORCE		❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
<b>OCTOBER</b> (10/10/22)		AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
<b>NOVEMBER</b> (11/14/22) <i>National Family Caregiver</i>	OFFICE OF MILITARY AND VETERANS AFFAIRS		• CSL CAUCUS REPORT: Sacramento	WIC 9302
<b>DECEMBER</b> (12/12/22)	LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS	OMBUDSMAN ANNUAL REPORT		CDA PM 13-04, III (C)
<b>JANUARY</b> (1/9/23)	SERVING SENIORS	BROWN ACT TRAINING CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMMITTEE (Annual Update)	BL 5(C)(3)
<b>FEBRUARY</b> (2/13/23)		IN-HOME SUPPORTIVE SERVICES	✓ APPOINT BUDGET SUBCOMM.	
<b>MARCH</b> (3/13/23)		CONTRACTS	⚙️ RETURN TO IN-PERSON MEETINGS	
<b>APRIL</b> (4/10/23)	CalAIM	HEALTH & COMMUNITY ENGAGEMENT TEAM	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ AREA PLAN: ADOPT ANNUAL UPDATE	IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
<b>MAY</b> (5/8/23) <i>Older Americans</i>	HHSa BUDGET PRESENTATION per A-74(c)(8)	MSSP	⊕ APPOINT LEGISLATIVE SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2026</i>	WIC 9302
<b>JUNE</b> (6/12/23) <i>World Elder Abuse Awareness</i> <i>Alzheimer's &amp; Brain Awareness</i> <b>June 30th -- County FY ends</b>	None - reserved for Council strategic planning		❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report Status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 21-22	
			Discuss/develop in subcommittee mtgs <i>Last submittal for mileage</i>	IIIa 82.12 BL 3(C)(2)
<b>JULY</b> (7/10/23) <b>July 1st -- County FY begins</b>		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines– conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act Training	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL 1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
<b>AUGUST</b> (no mtg.)				

\* Bold=confirmed; Italicized=annual  
2/19/2023

<sup>†</sup> IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;  
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



## Advisory Council for Aging & Independence Services

March 13, 2023 | 12:00 p.m.

5560 Overland Ave, Joaquin Anguera Room, 3rd Floor

### Virtual Participation

Call in: 1 (669) 900-9128

Meeting ID (access code): 992 5390 3588

Passcode: 251412

Click here to [Join Zoom Meeting](#)

## AGENDA – DRAFT

\* (attachment)

1. **Call to Order:** Stephen Huber, Chair
  - a. Welcome & Pledge of Allegiance
  - b. Guest/Member Introductions
  - c. Confirmation of Quorum (quorum = 10)
  
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.** (Possible Action)
  
3. (Action)
  
4. **Standard Business**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of February 13, 2023 Meeting Minutes (Action)\*
  
5. **AIS Director's Items** (Possible action)
  - a. AIS Director's Update
  - b. Legislative Update
  
6. **Guest Speakers**
  
7. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
  - a. Chair's Report: Stephen Huber, Chair
  - b. Membership Report: Susan Mallett, Secretary
  - c. Board of Supervisors Annual Visits (Dates posted as confirmed):
 

i. District #1: Vargas	[Vacant/Larkins]	10/4/2022
ii. District #2: Anderson	[Vacant/Nocon]	
iii. District #3: Lawson-Remer	[King/Osborne]	1/18/2023
iv. District #4: Fletcher	[Vacant/Flynn]	1/5/2022
v. District #5: Desmond	[Vacant/ Vacant]	5/31/2022



- 8. **Ancillary Subcommittee Oral Reports** (Possible action)
  - a. LTC Ombudsman/Facilities (met XX/XX/XX): TBD, Chair
  - b. Healthy Aging (met XX/XX/XX): Wanda Smith, Chair
  - c. Housing (met XX/XX/XX): TBD, Chair
  - d. Nutrition (met XX/XX/XX): Susan Mallett, Chair

- 9. **Ad Hoc Subcommittee Oral Reports** (Possible action)

- 10. **Auxiliary Liaison Written Reports** {See Addendum}\*

- 11. **Other Announcements**

- 12. **Adjournment & Next Meetings:**

Meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123  
 Virtual meeting details are included on agendas at [www.aging.sandiegocounty.gov/AISAdvisoryCouncil](http://www.aging.sandiegocounty.gov/AISAdvisoryCouncil)

**Council Meeting:** April 10, 2023, 12 noon

**Future Subcommittee Meetings:**

➤ LTC Ombudsman/Facilities:	XX/XX/XX	10:30 a.m.	[3 <sup>rd</sup> Thursdays]	Virtual
➤ Executive & Membership:	XX/XX/XX	10:30 a.m.	[4 <sup>th</sup> Tuesdays]	Virtual
➤ Nutrition:	XX/XX/XX	1:00 p.m.	[1 <sup>st</sup> Tuesdays]	Virtual
➤ Healthy Aging:	XX/XX/XX	10:30 a.m.	[1 <sup>st</sup> Thursdays]	Virtual
➤ Housing:	TBD	12:00 p.m.	[1 <sup>st</sup> Thursdays]	Virtual

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