



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

April 25, 2023 | 9:00 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

Virtual Participation

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

Click to [Join Zoom Meeting](#)

AGENDA

* (attachment)

1. **Call to Order & Attendance:** Stephen Huber, Chair
 - a. Welcome & Guest/Member Introductions
 - b. Confirmation of Quorum (Quorum = 3)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of March 28, 2023 Meeting Minutes (Action)*
4. **Membership Business** (Possible Action)
 - a. Current Status – 10 vacancies
 - b. Resignations
 - c. Applicants
 - i. Application Log*
 - ii. Application Review*
 - iii. Interviews
 - d. Interested Parties
 - e. Vacancy Log*
 - f. Actions
 - i. Recommendation to seat applicant(s)
 - ii. Actions regarding term expiration(s)
 - iii. Assign seat(s) for proposed member(s)
 - g. Membership
 - i. Attendance: Monitor/Review Attendance Log*
 - ii. Ethics Training: 1 past due; 2 upcoming; 1 new members pending
5. **Executive Business**
 - a. Monthly Presentations [see Annual Calendar]* (Possible Action)
 - b. Standing Subcommittee Status and Appointments (Possible Action)
 - c. Ancillary Subcommittee Status and Appointments (Possible Action)
 - d. Auxiliary Subcommittee Status and Appointments (Possible Action)
 - e. Ad Hoc Subcommittee Status and Appointments (Possible Action)



6. **Other Items**
7. **Build May 8th Council Meeting Agenda** (Action)*
8. **Next Meeting:** TBD
9. **Adjournment**

*This meeting is public, and the location is ADA accessible.
If you are planning to attend and need special accommodations,
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services
EXECUTIVE & MEMBERSHIP SUBCOMMITTEE

March 28, 2023 | 9:00 a.m.

Virtual Meeting

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MINUTES – DRAFT

Members		Absent Members	Guests
Attendance:	Stephen Huber, Chair Shirley King Susan Mallett Wanda Smith	John Osborne	
Staff			
Jana Jordan			
Item	Outcome		
1. Call to Order & Attendance	Stephen Huber, Chair, called the meeting to order at 9:02 a.m. a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 4 members present.		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.	N/A		
3. Standard Business	a. Public Comments/Announcements: S. Huber shared information regarding virtual meetings from the recent TACC meetings. b. Approval of February 28, 2023 Meeting Minutes [M/S –S. Mallett/W. Smith: Unanimous]		
4. Membership Business	a. Current Status – 10 vacancies. The committee discussed vacancies, recruitment and seat terms. b. Resignations – N/A c. Applicants i. Application Log - The subcommittee reviewed this log. ii. Application Review – N/A iii. Interviews – The committee requested to schedule an interview with applicant T. Kagan. d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log • Supervisor-Appointed Seat Vacancies: 4 • Council-Appointed Seat Vacancies: 6 f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): N/A iii. Assign seat(s) for proposed member(s): N/A g. Membership i. Attendance: Monitor/review sign-in sheets from previous Council meeting. ii. Ethics Training: 0 past due; 3 upcoming, 3 new members pending.		
5. Executive Business	a. Monthly Presentations- The subcommittee reviewed the calendar and upcoming guests. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: S. Huber stated that member S. Sirisakorn has expressed interest in being the Housing Chair and will reach out to him to discuss the role. d. Auxiliary Subcommittee Status and Appointments: N/A e. Ad Hoc Subcommittee Status and Appointments: Nominating Ad Hoc subcommittee will need to be convened, with J. Osborn as Chair		

6. Other Items (Possible Action)	N/A
7. Build April 10 th Council Meeting Agenda	The April 10 th agenda was prepared. [M/S – W. Smith/S. King: Unanimous]
8. Next Meeting	The next meeting will be on April 25 th , 2023 at 9:00am.
9. Adjournment	Meeting adjourned at 10:15 am



COUNTY OF SAN DIEGO

APPLICATION FOR COUNTY OF SAN DIEGO BOARD, COMMISSION, OR COMMITTEE

INSTRUCTIONS: Please complete this form in its entirety. Be sure to include the full title of the Board, Commission or Committee for which you desire consideration. Note the additional requirements listed at the bottom of the second page.

(For Official Use Only)

Please note that this application is a public record subject to disclosure. This application will be maintained for a period of one year. After one year, it is necessary to file a new application for another year of eligibility.

Submit the completed application to the Clerk of the Board of Supervisors, BCC Desk, 1600 Pacific Highway, Room 402, San Diego, CA 92101-2471 or via e-mail at bcc@sdcounty.ca.gov

Form fields for Name (Last Name: Kagan, First Name: Theodore (Ted) Kagan), Name of Board (Aging & Independence Services), and Supervisorial District.

Question: County boards, commissions, and committees meet at times mutually satisfactory to the members. Day meetings are more common than evening meetings. Will you be able to schedule your time accordingly? [X] Yes [] No. Includes a field for time restrictions.

Question: What are your principal areas of interest in County Government? Answer: Senior Issues; Affordable Housing; Transportation.

Table listing current County Boards, Commissions or Committees. Includes entries for Social Services Transportation Advisory Committee (Sandag) and California Senior Legislature.

Table listing past County appointments with dates served. Includes entries for Aging & Independence Services, SD County Veterans Commission, and El cajon Veterans Commission.

STATEMENT OF OCCUPATIONAL EXPERIENCE

San Diego Community College-College of Continuing Education

Current Employer

Adjunct Instructor

Job Title

2025 - present

Length of Employment

Previous Employers

Position Title

Length of Employment

Current: Granite Hills Park Apartments/

Resident Manager

Habib Ibrahim Properties

Since 2009

What experience or special knowledge can you bring to your area(s) of interest?

My passion and knowledge are with affordable; Public Transportation and Senior Issues.

I am certified to teach Transportation Travel through SD Metropolitan System

As an Adjunct Instructor with SD Community College, I teach Storytelling at various Assisted Living Facilities

Please list community organizations to which you belong:

American Legion 303

Elks Lodge 1812

NOTE: Candidates for the Assessment Appeals Board, County Hearing Officer, Eye Gnat Abatement Appeals Board, Fly Abatement and Appeals Board and/or Planning Commission, are required to submit evidence of their qualifications and a Statement of Incompatible Activities Related to County Duties (Form 519) that can be found on the Clerk of the Board's website at: www.sandiegocounty.gov/content/sdc/cob/forms.html. Candidates may be asked to provide additional information.

Membership qualifications for all County Boards, Commissions and Committees may be accessed through the Clerk of the Board's website at www.sandiegocounty.gov/cob/bcac/ or by calling (619) 531-5600. This Application will be considered complete when such requirements are provided by the applicant.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.



Applicant's Signature

January 30, 2023

Date

Vacancy Log ⁺

April 25, 2023

❖ **Current Vacancies: 10**

❖ **Vacancies: Board of Supervisors-appointed Seats: 4**

May be filled 14 days after posting if vacant prior to end of Supervisor's term

- Seat #9 (1/2/23)
- Seat #1 (1/6/25)
- Seat #3 (1/6/25)
- Seat #10 (1/2/23)

❖ **Vacancies: Council-appointed Seats: 6**

May be filled 14 days after posting if vacant prior to terming out

- Seat #12 (10/8/24)
- Seat #17 (7/12/23)
- Seat #21 (2/11/27)
- Seat #26 (9/11/24)
- Seat #28 (9/28/24)
- Seat #29 (4/9/24)

❖ **Pending Term Expiration:**

- 1) Partial Term Expiring:
 - Seat #22 Bradlyn Mulvey (7/8/23)
- 2) First Term Expiring:
 - Seat #30 Faye Detsky-Weil (7/8/23)
 - Seat #25 Wanda Smith (9/9/23)
 - Seat #27 Silvia Martinez (9/9/23)
- 3) Second Term Expiring: N/A

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates

AIS Advisory Council Attendance

2022-23

Name	Attendance Sign-in	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
Detsky-Weil, Faye		✓	✓	✓	A	✓	✓	✓	V					Detsky-Weil, F.
Flynn, Monica*		✓	✓	A	A	✓	✓	✓	A					Flynn, M.
Huber, Stephen		✓	✓	✓	✓	✓	A	✓	✓					Huber, S.
Kerr, Mina		✓	A	✓	✓	✓	✓	✓	✓					Kerr, M.
King, Shirley*		✓	✓	A	✓	✓	✓	✓	✓					King, S.
Larkins, Ethel*		✓	✓	✓	A	✓	✓	✓	V					Larkins, E.
Lewis, Elaine			✓	✓	✓	✓	✓	✓	✓					Lewis, E.
Mallett, Susan		✓	✓	✓	✓	✓	✓	✓	✓					Mallett, S.
Martinez, Silvia		✓	✓	✓	✓	✓	✓	✓	✓					Martinez, S.
McNamara, Dan		✓	A	✓	A	✓	✓	✓	✓					McNamara, D.
Mulvey, Bradlyn		✓	✓	✓	✓	✓	✓	✓	✓					Mulvey, B.
Myers, Casey									✓					
Nocon, Molly*		✓	A	A	✓	✓	✓	✓	✓					Nocon, M.
Osborne, John*		✓	✓	✓	A	✓	✓	✓	✓					Osborne, J.
Simon, Jacqueline		✓	✓	✓	✓	✓	✓	✓	✓					Simon, J.
Sirisakorn, Smith*									✓					
Smith, Wanda		✓	✓	A	✓	✓	✓	A	✓					Smith, W.
Stensberg, Kristine		✓	✓	✓	✓	✓	✓	✓	✓					Stensberg, K.
Tran, Emily					A	✓	✓	A	A					Tran, E.
Vazquez, Pualani		✓	✓	✓	A	✓	✓	✓	✓					Vazquez, P.

* Supervisor Appointee

✓	= present for Advisory Council Meeting
A	= Absent

AIS Advisory Council

ANNUAL CALENDAR - COUNCIL FY 2022-23

MONTH	GUESTS/ACTIVITIES*	AIS TOPICS*	COUNCIL BUSINESS	
			Date Sensitive	Authority*
SEPTEMBER (9/12/22) <i>Fall Prevention</i> <i>World Alzheimer's</i> ANNUAL MEETING BL 6(E)(4)	ELDER JUSTICE TASK FORCE		❖ SWEAR-IN OFFICERS	IIIa 82.5(b) BL 4(A)(3)
			=> ADOPT ANNUAL CALENDAR	BL 5(C)(1)(a)(v)
			=> ADOPT ANNUAL REPORT	IIIa 82.16
			=> ADOPT ANNUAL SUBCOMMITTEES	BL 5(C)(2)(a)
			=> COUNCIL GOALS: Review Draft	A-74(E)(4)
			=> SUBCOMMITTEE CHAIR ANNUAL TRAINING	BL 5(C)(2)(a)
OCTOBER (10/10/22)		AGING ROADMAP ANNUAL REPORT	=> ADOPT COUNCIL GOALS	A-74(E)(4)
NOVEMBER (11/14/22) <i>National Family Caregiver</i>	OFFICE OF MILITARY AND VETERANS AFFAIRS		• CSL CAUCUS REPORT: Sacramento	WIC 9302
DECEMBER (12/12/22)	LIVE WELL SAN DIEGO ANNUAL RPT/INDICATORS	OMBUDSMAN ANNUAL REPORT		CDA PM 13-04, III (C)
JANUARY (1/9/23)	SERVING SENIORS	BROWN ACT TRAINING CA Gov Code 54953-54963	➤ APPOINT AREA PLAN SUBCOMMITTEE (Annual Update)	BL 5(C)(3)
FEBRUARY (2/13/23)		IN-HOME SUPPORTIVE SERVICES	✓ APPOINT BUDGET SUBCOMM.	
MARCH (3/13/23)		CONTRACTS	⚙️ RETURN TO IN-PERSON MEETINGS	
APRIL (4/10/23)	CalAIM	HEALTH & COMMUNITY ENGAGEMENT TEAM	❖ APPOINT NOMINATING SUBCOMM	BL4(A)(2)
			➤ AREA PLAN: ADOPT ANNUAL UPDATE	IIIa 82.1(a) A-74(C)(8) BL 5(C)(3)
MAY (5/8/23) <i>Older Americans</i>	HHSa BUDGET PRESENTATION per A-74(c)(8)	MSSP	⊕ APPOINT LEGISLATIVE SUBCOMM.	A-74(C)(12) BL 5(C)(3)
			• CSL VACANCY ELECTION <i>Next CSL Full Term Election: 2026</i>	WIC 9302
JUNE (6/12/23) <i>World Elder Abuse Awareness</i> <i>Alzheimer's & Brain Awareness</i> June 30th -- County FY ends	Dr. Lindsey Yourman, Chief Geriatric Officer	Council Strategic Planning	❖ DECLARE OFFICER NOMINATIONS	BL 4(A)(2)(b)
			=> COUNCIL GOALS: Report Status	A-74(E)(4)
			=> COUNCIL STRATEGIC PLANNING	N/A
			=> SUBCOMMITTEE GOALS 21-22	
			Discuss/develop in subcommittee mtgs <i>Last submittal for mileage</i>	IIIa 82.12 BL 3(C)(2)
JULY (7/10/23) July 1st -- County FY begins		APS, SENIOR TEAM, & SPECIALIZED CASE MGT	⊕ COUNCIL: Leg. Policy Guidelines-- conclude review, forward proposals	BL 5(C)(3)
			❖ ELECT OFFICERS	IIIa 82.5(a) BL 4(A)(3)
			=> EXEC/MEMBERSHIP SUBCOMM.	BL 5(C)(1)(a)
			Officer Transition & Brown Act Training	N/A
			Draft Annual Calendar	BL 5(C)(1)(a)(v)
			Draft Annual Report	IIIa 82.16 BL1(B)(6)
			Draft Annual Goals	A-74(E)(4)
			Propose Subcommittees	BL 5(C)(2)(a)
AUGUST (no mtg.)				

* Bold=confirmed; Italicized=annual
3/23/2023

* IIIa=SD County Admin Ord; A-74=Board Policy; BL=Council By-laws;
CDA PM=CA Dept Aging Prg Memo; OAA=Older Americans Act; WIC=Welf Inst Code



LIVE WELL
SAN DIEGO

Advisory Council for Aging & Independence Services

May 8, 2023 | 12:00 p.m.

5560 Overland Ave, Joaquin Anguera Room, 3rd Floor

Virtual Participation

Call in: 1 (669) 900-9128

Meeting ID (access code): 992 5390 3588

Passcode: 251412

Click here to [Join Zoom Meeting](#)

AGENDA – DRAFT

* (attachment)

1. **Call to Order:** Stephen Huber, Chair
 - a. Welcome & Pledge of Allegiance
 - b. Guest/Member Introductions
 - c. Confirmation of Quorum (quorum = 11)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business**
 - a. Public Comment/Announcements: Members or non-members
 - b. Approval of March 13, 2023 Meeting Minutes (Action)*
4. **AIS Director's Items** (Possible action)
 - a. AIS Director's Update
 - b. Board Letters
5. **Guest Speakers**
6. **Executive & Membership Subcommittee Report/Other Business** (Possible action)
 - a. Chair's Report: Stephen Huber, Chair
 - b. Membership Report: Susan Mallett, Secretary
 - c. Board of Supervisors Annual Visits (Dates posted as confirmed):
 - i. District #1: Vargas [Vacant/Larkins] 10/4/2022
 - ii. District #2: Anderson [Vacant/Nocon] 2/22/2023
 - iii. District #3: Lawson-Remer [King/Osborne] 1/18/2023
 - iv. District #4: Fletcher [Vacant/Flynn] 1/5/2022
 - v. District #5: Desmond [Vacant/ Vacant] 5/31/2022



- 7. **Ancillary Subcommittee Oral Reports** (Possible action)
 - a. LTC Ombudsman/Facilities (met XX/XX/XX): Dan McNamara, Chair
 - b. Healthy Aging (met XX/XX/XX): Wanda Smith, Chair
 - c. Housing (met XX/XX/XX): TBD, Chair
 - d. Nutrition (met XX/XX/XX): Susan Mallett, Chair

- 8. **Ad Hoc Subcommittee Oral Reports** (Possible action)

- 9. **Auxiliary Liaison Written Reports** {See Addendum}*

- 10. **Other Announcements**

- 11. **Adjournment & Next Meetings:**

Meetings are held at 5560 Overland Ave. Ste. 310, San Diego, 92123
 Virtual meeting details are included on agendas at www.aging.sandiegocounty.gov/AISAdvisoryCouncil

Council Meeting: June 12, 2023, 12 noon

Future Subcommittee Meetings:

➤ LTC Ombudsman/Facilities:	TBD	10:30 a.m.	[3 rd Thursdays]	Virtual
➤ Executive & Membership:	XX/XX/XX	10:30 a.m.	[4 th Tuesdays]	Virtual
➤ Nutrition:	XX/XX/XX	1:00 p.m.	[1 st Wednesdays]	Virtual
➤ Healthy Aging:	XX/XX/XX	10:30 a.m.	[1 st Thursdays]	Virtual
➤ Housing:	TBD	12:00 p.m.	[1 st Thursdays]	Virtual

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