



LIVE WELL  
SAN DIEGO

*Advisory Council for Aging & Independence Services*  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

July 25, 2023 | 9:00 a.m.

5560 Overland Ave, John Gaffaney Conference Room, 3rd Floor

*Virtual Participation*

Call in: 1 (346) 248-7799

Meeting ID: 829 1553 3650

Passcode: 282553

Click to [Join Zoom Meeting](#)

## AGENDA

\* (attachment)

1. **Call to Order & Attendance:** Stephen Huber, Chair
  - a. Welcome & Guest/Member Introductions
  - b. Confirmation of Quorum (Quorum = 3)
2. **Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.** (Possible Action)
3. **Standard Business**
  - a. Public Comment/Announcements: Members or non-members
  - b. Approval of May 23, 2023 Meeting Minutes (Action)\*
4. **Membership Business** (Possible Action)
  - a. Current Status – 11 vacancies
  - b. Resignations
  - c. Applicants
    - i. Application Log\*
    - ii. Application Review
    - iii. Interviews
  - d. Interested Parties
  - e. Vacancy Log\*
  - f. Actions
    - i. Recommendation to seat applicant(s)
    - ii. Actions regarding term expiration(s)
      - a) Appoint Silvia Martinez to 1<sup>st</sup> Full Term (Action)
        - Seat #27, effective immediately, to expire 9/9/27
      - b) Appoint Wanda Smith to 2<sup>nd</sup> Full Term (Action)
        - Seat #25, effective immediately, to expire 9/9/27
    - iii. Assign seat(s) for proposed member(s)
  - g. Membership
    - i. Ethics Training: 0 past due; 2 upcoming; 1 new member pending
5. **Executive Business**
  - a. Standing Subcommittee Status and Appointments (Possible Action)
  - b. Ancillary Subcommittee Status and Appointments (Possible Action)



- c. Auxiliary Subcommittee Status and Appointments (Possible Action)
- d. Ad Hoc Subcommittee Status and Appointments (Possible Action)

**6. Annual Planning**

- a. Annual Calendar
- b. Annual Goals
- c. Annual Report
- d. Subcommittee Review

**7. Build September 11<sup>th</sup> Council Meeting Agenda** (Action)

**8. Next Meeting:** September 26, 2023 at 9:00am

**9. Adjournment**

*This meeting is public, and the location is ADA accessible.  
If you are planning to attend and need special accommodations,  
please call (858) 495-5885 at least three days in advance of the meeting.*

Supporting documentation and attachments for items listed on this agenda may be viewed at Aging & Independence Services, 5560 Overland Avenue, Suite 310, San Diego, CA 92123, or received by calling (858) 495-5885.

Advisory Council for Aging & Independence Services  
**EXECUTIVE & MEMBERSHIP SUBCOMMITTEE**

May 23, 2023 | 9:00 a.m.

Virtual Meeting  
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 Meeting ID: 829 1553 3650  
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**MINUTES – DRAFT**

<b>Members</b>		<b>Absent Members</b>	<b>Guests</b>
Attendance:	Stephen Huber, Chair Shirley King Susan Mallett John Osborne	Wanda Smith (joined virtually but without just cause)	
<b>Staff</b>			
	Jana Jordan		
<b>Item</b>	<b>Outcome</b>		
1. Call to Order & Attendance	<b>Stephen Huber, Chair, called the meeting to order at 9:05 a.m.</b> a. Welcome & Guest/Member Introductions b. Confirmation of Quorum (quorum is 3): 4 members present.		
2. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstance) by a Council Member, if applicable.	N/A		
3. Standard Business	a. Public Comments/Announcements: S. Huber shared information regarding virtual meetings from the recent TACC meetings. b. Approval of April 25, 2023 Meeting Minutes <b>[M/S –J. Osborne/S. King: Unanimous]</b>		
4. Membership Business	a. Current Status – 11 vacancies. The committee discussed vacancies, recruitment and seat terms. b. Resignations – N/A c. Applicants i. Application Log - The subcommittee reviewed this log. ii. Application Review – N/A iii. Interviews – N/A d. Interested Parties – Individuals that have submitted an application will be encouraged to continue attending meetings. e. Vacancy Log • Supervisor-Appointed Seat Vacancies: 6 • Council-Appointed Seat Vacancies: 5 f. Actions i. Recommendations to seat applicant(s): N/A ii. Recommendations regarding term expiration(s): Recommend appointing Bradlyn Mulvey to 1 <sup>st</sup> full term, and Faye Detsky Weil to 2 <sup>nd</sup> full term. <b>[M/S – S. Mallett/S. King: Unanimous]</b> iii. Assign seat(s) for proposed member(s): N/A g. Membership i. Attendance: Monitor/review sign-in sheets from previous Council meeting. ii. Ethics Training: 0 past due; 2 upcoming, 1 new members pending.		
5. Executive Business	a. Monthly Presentations- The subcommittee reviewed the calendar and upcoming guests. Subcommittee recommended asking Councilmembers for questions in advance of Dr. Yourman’s presentation at the June meeting. b. Standing Subcommittee Status and Appointments: N/A c. Ancillary Subcommittee Status and Appointments: • Appoint Kristine Stensberg to the Housing Subcommittee		

	<p align="center"><b>[M/S –J. Osborne/S. Huber: Unanimous]</b></p> <p>d. Auxiliary Subcommittee Status and Appointments: N/A</p> <p>e. Ad Hoc Subcommittee Status and Appointments:</p> <ul style="list-style-type: none"> <li>• J. Osborne discussed recommended slate of Officers to be announced at the June Council meeting.</li> </ul>
6. Other Items (Possible Action)	N/A
7. Build June 12 <sup>th</sup> Council Meeting Agenda	The May 8 <sup>th</sup> agenda was prepared. <b>[M/S – S. Mallett/S. King: Unanimous]</b>
8. Next Meeting	The next meeting will be on June 20, 2023 at 9:00am.
9. Adjournment	Meeting adjourned at 10:00 am



# Vacancy Log <sup>+</sup>

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July 25, 2023

❖ **Current Vacancies: 11**

❖ **Vacancies: Board of Supervisors-appointed Seats: 6**

*May be filled 14 days after posting if vacant prior to end of Supervisor's term*

- Seat #9 (1/2/23)
- Seat #1 (1/6/25)
- Seat #3 (1/6/25)
- Seat #7 (1/4/27)
- Seat #8 (1/4/27)
- Seat #10 (1/2/23)

❖ **Vacancies: Council-appointed Seats: 5**

*May be filled 14 days after posting if vacant prior to terming out*

- Seat #13 (10/11/26)
- Seat #17 (7/12/23)
- Seat #26 (9/11/24)
- Seat #28 (9/28/24)
- Seat #29 (4/9/24)

❖ **Pending Term Expiration:**

- 1) Partial Term Expiring:
  - Seat #27 Silvia Martinez (9/9/23)
- 2) First Term Expiring:
  - Seat #25 Wanda Smith (9/9/23)
- 3) Second Term Expiring: N/A

❖ **Pending Council Action: None**

❖ **Pending Board of Supervisors/Clerk of the Board Action: None**

\*Occupied by current appointee until a reappointment or replacement is made.

+ Dates in parenthesis are seat term expiration dates