

**SAN DIEGO COUNTY VETERAN ADVISORY COUNCIL
COUNCIL MINUTES**

Office of Military & Veterans Affairs
5560 Overland Avenue, Suite 310, San Diego, CA 92123

July 14, 2018

Meeting held at Veterans Museum and Memorial Center in Balboa Park (VMMC) 9:30 AM – 11:30 AM

MEMBERS PRESENT:

Helen Horvath, Chair, Member at Large; Anthony “Tony” Stewart, District 1; Ted Kagan (Co-chair), District 2; Tony Teravainen, District 3; John Weaver, District 4; Oscar Gomez, District 5; Nancy Owen, Member at Large; Jesse W. Robinson Jr., Member at Large; Karolyn Smith, Member at Large. Tony Stewart departed meeting at 11:18 AM.

OTHERS PRESENT:

Peter Klein, Veterans Resource Coach, Central Library (Vet Connect)

EXCUSED MEMBERS:

Wil Quintong, OMVA Director, OMVA Ex-Officio

1. Call to Order

The Veterans Advisory Council (VAC) meeting was called to Order by Helen Horvath, Chair at 9:47 am.

2. Pledge of Allegiance

Led by Karolyn Smith

3. Introductions

4. Approval of Previous Meeting Minutes

There was a motion by Ted Kagan to approve June meeting minutes after corrections. Corrected page 4, 2nd line: The VFW, DAV, Purple Hearts, are accredited nationally by the CA Department of Veterans Affairs. Corrected page 5, 3rd line: Us 4 Warriors. Motion seconded by Tony Stewart and passed by all. The Chair requested that names within the minutes include the last name of the speaker within the minutes.

5. Chair’s Report/Remarks

The Chair, Helen Horvath, passed out Original Ordinance change packet. Red line copy and Original By-Laws and two emails related to the By-Laws. Helen Horvath had called County Counsel directly to discuss the by-laws and current status. Helen Horvath shared Legal Standards that governs the VAC internet link with all council members.

- a. Tony Stewart shared VAC Motion Protocol process with Chair and members. The process is a person makes a motion and then another seconded the motion. The Chair

offered open discussion and asks for a vote for those in favor “Yea” and a vote for those who oppose “Nay”.

- b. Mr. Kyle Sand, HHS General Counsel, will attend the August 2018 VAC Meeting to offer training on the Brown Act. Helen Horvath requests all members to complete due diligence research to prepare for the meeting regarding the Brown Act. For example, the “no close door meetings” can be question a question to ask Mr. Sand.
- c. Helen Horvath affirmed that the VAC board council member’s job is to advocate. The board members do not have to agree with everything stated by the County when the issues contradict current laws, rules, and regulations. The VAC members need to continually update their knowledge regarding the processes and systems used to complete the Council’s designated work product.
- d. Helen Horvath requests all members to read through the Brown Act and prepare questions for the training.
- e. The Brown Act information is offered as part of the Ethics Training. All Council members need to complete training by the Sunset Review, or the participation of the council member can be affected.
- f. Helen Horvath requests all council members review the San Diego County’s Administrative Code. The By-Laws were designed based upon the County’s Administrative Code 10209.
- g. Congressman Peters office is tracking the proposed military legislation. Dr. Horvath and Mr. Hernandez continue to discuss Veterans and spouse’s issues. Congressman Peters is supportive of the Veteran and Military communities.
- h. The Chair would like the VAC board members to communicate with their District, County, State, and Federal Representatives regarding Veterans issues.
- i. Helen Horvath met with Mr. Patrick Prieb and discussed the TAP/Transition GPS program. Also, organizational culture within the VA was discussed. The topic of the impact of those VA employees who do just enough affects the VARO Director and the leadership. It also affects Dr. Robert Smith leadership. Continued discussion will be maintained with Mr. Prieb regarding organizational culture of the VA and the employees in order to create impact.
- j. During the meeting Dr. Horvath questioned why the VA is spending \$46 million for TAP? The total cost of the program is over \$250M a year for the Federal government for a program that duplicates and piggy backs upon other military services required by the VOWS Act. Helen Horvath approached Mr. Prieb from a business perspective and gave him a white paper she wrote for the Navy for her business. He is interested in the cost savings and the impact of organizational culture.

6. Reports

Legislative

- a. Tony Stewart provided the Legislative Report via e-mail to all members. Report was forwarded to Tony Teravainen by Secretary Owen and his e-mail added to the VAC e-mail list. Tony stated that this report is the largest legislative report this time of year.
 - (1) Elected officials put forth last final efforts to ensure all desired legislation is submitted during this year's session to be voted upon. Some may not become law, but this is the final push as elected officials continue to work towards those that constituents call for in particular areas.
 - (2) At the State level, there is a large influx of proposed legislation during this quarter. Aug 31st is the deadline to push through bill or bill dies in committee.
- b. Some key items regarding Federal legislation.
- c. Concentrated focus on the fallout of burn pits on servicemen and servicewomen and possible effects of residue that is inhaled.
- d. Several efforts to support Veteran business enterprises.
- e. Discussion of school security - using veterans to help with school security.
- f. Legislation on PTSD and Mental Health every quarter.
- g. There has been interest in legislation of Cannabis that is being considered by Congress.
- h. The most recent report provided by Tony Stewart is the largest legislative report thus far. The next report should closeout legislation that is inactive and bring active legislation closer to completion.
- i. Several Military Spouse Acts are still in committee, including one requested to be tracked by Chair (Military Spouse Employment Act S.2379). When an Act is in committee, it does not mean bad news nor does it mean good news. However, legislation is now on limited time for this session and bills can die in committee. When there is traction on a bill, the bill can be placed under review in a subcommittee. At this time, Bill S. 2379 is still not assigned to a subcommittee.
- j. Several proposed legislative bills regarding military education are held in submission. Legislation that is held in submission is being considered for future decisions and is not ready for completion; it does not mean that the bill is dead. In the past there was a bill held in submission, and it was resurrected, and it passed. Tony Stewart compared legislation held in submission as having a file on your desk and when subject is triggered, or legislation can be cut or changed around as long as the proposed law has the same end results.

One VA

- a. The Chair attended the One VA meeting in June. She passed out a news article relating to a Compensation and Pension Examination physician who had allegedly sexually assaulted female patients in San Diego and Arizona. The physician was a disability examiner and employee of QTC, a Leidos company. This was a hot topic of discussion at the June One VA meeting due to the contentious nature of the issue. The Chair shared a personal experience regarding her QTC examination. A tip for females when being treated by male doctors, is to ask for a female escort. The Chair questioned how the C&P examiners became qualified and selected as disability examiners. Tony Teravainen asked if the physician had been accused or if he has been convicted? The Chair shared that due to substantial information from four complainants the physician has been accused and arrested.
- b. Helen Horvath mentions multiple complaints against the VA in different areas of the Country, such as sexual assault and harassment. There are issues within the VA where patients are harassing the staff and vice versa where the staff are harassing the clients. It is an ongoing organizational issue. The question becomes “How to overcome issues within the culture of the VA”? Helen Horvath plans to bring up the information with the VA during the OneVA CAB.
- c. The second prevalent issue is, “How does the VA’s Veteran Choice vet physicians? How does the VA ensure the physicians are adhering to the Choice Program rules and requirements?” Veterans have mentioned that they may attend therapist appointments through Choice providers. The therapist then had stated to the Veteran that the Choice providers is going to use the patient’s life experience to fix themselves. That is countertransference which is not healthy for the patient nor the therapist. Some Choice providers are not adhering to the provider’s contractual requirements. For example, within Mental Health Services under Choice, a patient maybe provided authorization for a 45-minute appointment for mental health services. Yet, the provider may only provide 30 minutes of treatment while billing for one hour (45 minutes of therapy and 15 minutes of notes). This is a potential violation of the Choice contract between the government and the Choice provider. The information is to be provided to the VA in written format for consideration of the issue.
- d. Statistics were reviewed regarding the number of people who have been seen.
- e. Discussed number of claims filed.
- f. Homelessness and cost of housing was discussed. Throughout the County of San Diego are issues associated with the cost of housing. The Veterans Village has veterans who are unable to afford to obtain housing due to the lower wages paid. Currently, the County of San Diego has available \$25 million dollars to work towards resolution of the homelessness and housing issues in the County through construction. The County owns property that they are willing to sell in order to develop projects that address homelessness and homeless housing. A lot of the younger service members are making \$15-\$16 dollars an hour that equates to less than what is paid for most rents in San Diego. Unless the veteran has a roommate, many cannot afford to live in San Diego County. Housing is an issue that is an ongoing problem in the County.

- g. As part of the discussion, the current cost of housing was included. Examples provided include home in Santee that cost between \$600K - \$800K with a monthly home owners association fee of between \$300 to \$400 in an average suburban neighborhood. Another example provided was a housing project in Mission Valley where townhomes cost between \$800K to over \$1M per home and have a \$750-\$800 monthly homeowner association fee. Veterans are having to move further out into east county and other more rural locations in order to afford housing. The economic situation creates a need for affordable rental properties that is not currently being met in the County.
- h. The VAC discussed various costs impacting the cost of housing. Factors include the inability of housing to keep pace with the growing population; potential lack of land; new California state requirements to mandate solar panels in new home construction; and other financial factors impacting the Veteran population's finances. Tony Stewart stated that people do not realize that housing will continue to stay expensive as sellers and builders continue to hope for a greater profit. Apartments are replacing single family homes. Karolyn Smith discussed the regulations and requirements pertaining to solar installations and the mandatory changes in California state law to install solar panels. The Chair suggested the only way to create a change is to use the power of individual votes to create a voice for change.
- i. Nancy Owen raised questions in April regarding Alzheimer care for veterans and what the VA is doing to address the Alzheimer and Dementia issues within the veteran population. According to the May 2018 OneVA minutes, the number of veterans in San Diego with a diagnosis of Alzheimer's or dementia is 1,327. The Chair and Nancy Owen suggested that the number of diagnosed veterans seemed low when compared with San Diego County and the Alzheimer Association statistics and projections for the County. Questions for the VA include – how did the VA determine the number of cases? Could it be that the cases were identified internally through medical records? Are the statistics kept? Tony Stewart questioned if there are 242,000 veterans in the area, how many veterans with Alzheimer's disease or dementia are being treated by other than the VA Healthcare System (beyond the reported 1,327 reported veterans treated by the VA)?
- j. During the OneVA meeting the Chair requested that the metrics presented to the Board be presented in a manner that someone with a high school degree could understand. The current metrics are formatted for internal use and did not make sense to many Board members.
- k. Helen Horvath asked the Council: Are there veterans in the world who do not go to the VA in relationship to the Alzheimer, dementia, and memory care issues? This was discussed under unfinished business.
- l. The Chair researched the VAC minutes for the past 4 years relating to Memory Care. There is some movement; yet, the Chair asked the Council to determine methods to approach the memory care issue in order to obtain the VA's ongoing attention to the issue. Helen Horvath expressed that memory care services are available for home care as a VA benefits by application to the VBA; yet, in reality the issue is a human factor issue

in the humane treatment of those veterans who are diagnosed with these disabilities. What are the services and treatments available beyond homecare for Veterans with these disabilities? Helen Horvath used the example of “if there are 1,327 Veterans with Alzheimer’s in the County and there are only 6 beds at the Chula Vista Home for memory care – what is happening with the other 1,321 VA patients as there are no Memory Care beds designated at the Chula Vista Veterans Home?”

- m. Tony Stewart discussed factors impacting memory care in both Federal and State healthcare arena relating to Veteran Homes. At the State level, there has been a focus relating to memory care at Veterans Home for a decade. Chula Vista Home was supposed to have a Memory Care Unit; yet, it did not come to fruition. The VA is not legally tied to the Chula Vista Veteran’s home. The question becomes what is being done for the Veterans in the County diagnosed with these memory care related disabilities.

Chula Vista Veterans Home

- a. Tony Stewart attended the meeting and elections were held. Everyone still holds the same position. There are 304 beds filled. Meeting was a wrap up of previous events.
- b. Discussed Veterans Walk, November 3rd. Process is starting up sooner this year than in than previous years.
- c. VFW and Veterans Home asked Us4Warriors to coordinate event.
- d. Veterans Walk is a fundraiser, the money collected is given back to the residents to support quality of life issues and holidays. This year, funds collected may be used to subsidize the cost of the Christmas Party. In previous years, Morale Welfare & Recreation (MWR) Funds were used for the holiday party. The State has pooled the MWR Funds from all the Veteran Homes and distributes the money based on the number of residents. Chula Vista’s funds are now approximately two thirds of what they used to be.
- e. Chula Vista Veteran’s Home, at times, has been a victim of their own planned success. The fact that the Chula Vista Veteran’s Home has a foundation that is able to fill in the gaps for the Veteran’s needs while improving and sustaining quality of life for the residence has often led to the State of California’s recognition that the Home may not need as much State financial assistance.

Office of Military & Veterans Affairs (OMVA)

- No update

Community Reports

- No other reports discussed

Stand Down

- a. Tony Stewart was a part of Stand Down 2018.
- b. 800 homeless veterans and family members participated this year. The number of participants went down from the past. Previous years 1000-1200 participants.

- c. The number of participants does not equate to anticipated community needs. There was potential confusion based upon the change in the event dates from July to June 2018.
- d. Us4Warriors managed the event security with over 365 volunteers. It is anticipated that the number of volunteers will increase next year.
- e. There were multiple voucher programs available that include housing and other services. There were many success stories based upon the City and County offering housing support to the homeless veterans. Two to three veterans left with a place to live. Mr. Stewart suggested that VAC and community members volunteer at Stand Down for a few hours during the event.

7. Unfinished Business

A. By-Laws and Procedures Manual

1. Three key issues beyond what has been presented regarding By-Laws.
 - a. First, what is the legal relationship between the OMVA and the Council beyond Administrative duties? According to the By-Laws the Council responds to the Administrator for the County and also the Board of Supervisors.
 - (1) HHSA only provides Administrative services.
 - b. Secondly, there was an action in 2016 that was properly recorded in the minutes and no vote was taken according to the minutes. According to the administrative procedures, OMVA is supposed to inform the Council of changes – even if only administrative in nature.
 - c. Third key issue, that the council meet legal requirements, posting the minutes, website and agenda and also insure that votes are recorded.
 - (1) Brown Act states that an agenda needs to be provided. Items to be covered should be in the agenda.
 - (2) In February the Council voted and approved the By-Law revisions that were sent to the Board of Supervisors (BOS). A copy was also sent to the County Administrative office.
 - (3) In May 2018, the By-Laws were received by Health and Human Services Senior County Counsel, Mr. Sand, who recommended changes to the VAC in late June 2018 via email.
 - (4) What is the legal relationship between the Council, HHSA, and the Board of Supervisors? As a Council, the responses and responsibilities are to the Board of Supervisors and the County Administrator.
 - (5) There is some grey area relating to the lines of authority between the Council and HHSA as the provider of administrative support. It is important to separate. If there is a complaint against OMVA or HHSA from the military community, it can be a conflict of interest for the council.

- (6) The Council held a closed-door meeting held in December 2017 as a working group meeting. According to Mr. Sand, this went against the Brown Act requirements. Yet in reality, the meeting was not a true closed-door meeting as Mr. Stark from the San Diego Veterans Coalition (SDVC) attended.
 - (7) The only group that can have closed door meeting is the Board of Supervisors according to Mr. Sand.
 - (8) Should name change become an ordinance? From Veterans Advisory Council name to Military & Veterans Advisory Council. The reason for the name change is it would go in hand with Office of Military and Veterans Affairs. This was voted on as part of the by-laws revision in order to better represent the Council's work.
 - (9) Nancy Owen does not recall an ordinance change when Office of Military & Veterans Affairs changed their name from Office of Veterans Affairs.
 - (10) The Chair reviewed emails with the Council regarding the conversations with County Counsel, Mr. Sand. As part of this review the Council discussed creating a change to the County ordinances impacting the Council's duties.
 - (11) The Council discussed how the Council determined that bi-monthly meetings, instead of monthly meetings, would operate and benefit the County.
 - (12) As part of this discussion, the Council spoke about the removal of the Navy Region Southwest based upon a discussion with Navy Region Southwest Public Affairs Office. The Council used the removal procedures in 2017 to remove Navy Region Southwest from the Council as Admiral Betancourt had not participated, nor Navy Region Southwest, in Council activities since 2006. The Navy was placed in the proposed by-laws as a subject matter expert. Navy Region Southwest had been added in 1988 as a member to represent the Navy's interest in the County. The Navy's Public Affairs Office has stated that there is no interest in attending VAC meetings as they meet with the Board of Supervisors (BOS) weekly.
 - (13) There seems to be some discrepancy between the current by-laws and the County Ordinances. Nancy Owen expressed that the ordinance supersedes the by-laws. Councils can have by-laws; yet, the ordinances must mirror with the elements of the by-laws. In addition, all Council members should have a copy of the key ordinances.
2. There was a motion by Tony Stewart to table creating an ordinance due to needing to do further research. John Weaver seconds motion. No discussion. Motion passes by all.
 - a. Tony Stewart discussed what County Counsel had stated via email and the potential issues with the recommended By-Law changes. The VAC members were asked to

review and re-clarify the By-Laws and be ready to discuss the information to legal counsel.

3. After reviewing the topics below, there was a motion by Karolyn Smith to table the reviewing of By-Laws submitted to County Counsel. Tony Stewart seconded the motion. After motion was seconded, the motion passed. Jennie Reza was asked to provide electronic copies of the discussed documents to all members who had requested them during the Council meeting.
 - a. To be effective and provide stellar services to the Veteran community and the BOS, the Council requires a foundation that encompasses the parameters of the mission and has set boundaries to guide the Council. This is where the by-laws change process began as the foundation was not clear based upon multiple iterations of the by-laws.
 - b. The Council was reminded to review County Ordinance 10209, the current by-laws, and past by-law documents. The Chair requested that each member obtain a copy of the Ordinance and by-laws again. The County Ordinance information is available online and the current by-laws have been provided within the by-laws packet to members upon joining the Council.
 - c. Tony Teravainen requested to see the original by-laws based upon the discussion during the July 2018 Council meeting. The Council was reminded that there are three sets of by-laws or amendments to the by-laws within the by-law review process. This was a critical reason to revise the by-laws.
 - d. Oscar Gomez asks for clarification on why the council has decided to move from 12 meetings to 6 meetings a year. The Chair explained that it was a decision made to ensure that a quorum was attained. More importantly, the Council had decided to create working committees for specific topics for research and creation of plans and actions to address specific concerns to the BOS. The Chair had previously suggested that Council members participate on subcommittees relating to veteran issues. In the past, attaining a quorum was an issue for Council meetings. As part of this segment of the meeting, Tony Stewart responded with clarifying questions such as: “What are we doing?”, “What can we do (as a Council)?” and discussed goal of participating in committees. What issues can the Council impact?
 - (1) As part of the discussion relating to bi-monthly meetings, the Chair reminded the Council that special meetings can be called by the Chair with appropriate notice. Chair can call special meetings at any time based upon Council members availability.

B. VA Memory Care

1. The Chair expressed interest in continuing the discussion with the VA regarding the topic. Part of the discussion included how the VA and County can collaborate together to create a unified process while meeting the veteran’s physical and mental health needs under this specialized issue.

2. Nancy Owen discussed the minutes of the OneVA CAB that contained information and statistics previously stated in this document under OneVA. Added information includes VA services such as home-based care, home respite, home hospice care, community living center, contracted nursing home for 70% service connected and above for 30 calendar days. Additionally, Medicare will provide hospice services based upon age and disabilities.
3. Karolyn Smith asked if memory care crossed over to TBI within the VA as it relates to services. According to Nancy Owen she is aware of services related to Alzheimer's and Dementia.
4. VA provides limited services. Potentially, the veteran and family face large out of pocket expenses. Medicare does not cover the cost of assisted care and/or memory care for Alzheimer's/dementia but does cover hospice when the need arises. Cost for Memory Care facilities is \$6000 or more a month.
5. June 24, 2018 a 67-year-old Navy Nurse died of Alzheimer Disease. She was not enrolled in the VA healthcare system. Instead, she received care at Balboa Naval Medical Center and was cared for by her husband. Karolyn Smith asked if the Navy Nurse's care was managed Project Care at Balboa. Karolyn Smith explained what Project Care was and that they provide wrap around services.
6. Helen Horvath is a member of the Alzheimer's Care Project. She advocates for TBI, Dementia, and Alzheimer care and services issues. The County has money that is being spent on Alzheimer Services. If the VA can take responsibility for the veteran's side the County will be left with more money for the general population for Alzheimer's care. During the Council meeting, the Chair recommended writing an email to the BOS regarding the factors associated with memory care and the VA in order to coordinate services and facilitate a more unified system of service delivery. There seems to be a communication gap between the BOS and the VA. The Chair questioned whether the VA could implement a memory care unit within the new facility in Chula Vista.
7. The Council discussed the various factors associated with development of a procedures manual that will clarify communication, actions, and duties when connecting with the BOS and other agencies. The Chair stated that the procedures manual is stymied until the by-laws are approved by the BOS. Ted Kagan emphasized the importance of having communication with County Supervisor on a semi-annual basis. It is important to have a relationship that one can call up the Board of Supervisor and meet.
8. Helen Horvath asks Karolyn Smith questions regarding what topics of concern about the care provided for Dementia, TBI and Alzheimer's is on your radar and if she could provide that information in the future.
9. Karolyn Smith's team is meeting with Dr. Smith, VA Healthcare Director San Diego, at the VA in July 2018. Karolyn Smith is working to synergize the Biotech and life science technology community in San Diego to create linkage between the VA and the industry. Karolyn Smith mentioned that there are 900 Biotech companies in San Diego that can be leveraged in order to obtain the most advanced Biotech and Neurology tools and services

for TBI and PTSD. This project is based upon Operation Mend a private Non-Profit in UCLA that deals with Iraq and Afghanistan Veterans. There are many veterans that have TBI issues in San Diego and there are a few companies that have advance TBI care. Karolyn Smith's focus is upon TBI care.

8. – New Business

- a. Tony Teravainen asked about the increase in homeless veterans. There was an increase in numbers and yet a decrease in how many participated in Stand Down. Will this committee be responsible for looking at issue? Overall, this is a San Diego County and Nationwide issue.
- b. John Weaver expressed that he does not believe the number of veterans that were counted is correct. Official agencies, VA, County and City are looking at the number of people who approach them as they become aware of the counters. There may be others with less visibility, who are not counted.
- c. The Council would like to gain a better understanding of the process involved in the annual homeless count. Nancy Owen would like to request the person(s) come to a VAC meeting and brief the council regarding the process of the homeless count.
- d. The Council is working to break the stagnation of the processes within the mission in order to create and effectuate change. The first step to break the stagnation is based upon attendance by County Counsel and resolution of the by-laws issues. The BOS staff will be invited to discuss key priorities for the FY-2019 work mission for the Council.
- e. Next month, when Mr. Sand is present at the meeting, any question regarding the By-Laws can be asked.
- f. Tony Teravainen adds that the council meetings need to demonstrate value-added in order to increase attendance within the community. He asked if there was a master at arms or parliamentarian to ensure that topics and time are maintained. The council should make sure each group is given the fair amount of time to share work so the information is taken back to Supervisors. Being able to work more efficiently, it will create more value in the meetings and increase attendance. Oscar Gomez addresses Tony Teravainen comments and asks whether to create a motion or if there is a parliamentarian assigned? It was stated that Nancy Owen is the council secretary and parliamentarian. Master-of-Arms is listed separately in the By-Laws.
- g. The Chair discussed a posting from a disability advocate, women who were in the military from February 28, 1961 to May 7, 1975 if they have children who were born with birth defects while serving in Vietnam. The children potentially are eligible to receive VA Benefits due to abnormalities presented at birth that result in mental or physical disabilities. This is not tied to herbicide including Agent Orange or dioxide. Covered birth defects list mentioned. If any of the listed birth defects are determined to be a family disorder, they are not covered. The biological child of the female veteran who served in Vietnam during that period who meets the requirements and have covered birth defects are eligible for VA compensation, healthcare and vocational training. Helen Horvath will send the article to all members.

9. – Closing Remarks

a. Peter Klein is a Veterans Resource Coach at the Veterans Resource Center at the Central Library in Point Loma. He is inquiring regarding resources for homeless veterans. Assistance for food, education and employment to rebuild their lives. Additionally, Peter Klein will speak to John Weaver, Veteran Service Officer, regarding his neighbor who served in Korea and has Type 2 Diabetes from exposure to Agent Orange as it relates to item 8(g) above. The Chair will provide Mr. Klein with resources and recommendations regarding homelessness resources, education, food, employment per his request. After his statements, Nancy Owen covered the basics regarding services such as calling 2-1-1 and Courage to call. Dr. Horvath will provide a referral to Tony Stewart, US4Warriors, as he left the meeting early in relationship to obtaining food resources.

With no other business to conduct, the meeting was adjourned @ 11:36 am.