

**VETERANS ADVISORY COUNCIL
AGENDA**

November 18, 2017
9:30 a.m.

The Veterans Museum at Balboa Park
2115 Park Boulevard, San Diego, California

1. Call to Order
2. Pledge of Allegiance
3. Introductions/Public Input (5 minutes)
4. Approval of Minutes of Previous Meeting
5. Chairman's Remarks

6. Reports – Limited to 5 Minutes
 - Legislative Committee (provide via email for review and inclusion into the minutes)
 - a. New and existing legislation
 - One VA
 - Chula Vista Veterans Home (CVVH)
 - United Veterans Council (UVC)
 - Office of Military & Veterans Affairs (OMVA)
 - San Diego Veterans Coalition (SDVC)
 - Community Reports

7. Unfinished Business
 - a. Researched recommendations** (all council members)
 - b. Name Change** to Military and Veteran Advisory Council **Seat 10** – removal of Naval Region Southwest from Council as a voting member – move to advisor position (non-voting).
 - c. Status as an independent organization**
 - d. Meetings**
 - (1) **Attendance**
 - (a) Quorum
 - (1) Use of technology to meet Quorum
 - (b) Excused absences
 - (c) Unexcused absences
 - (1) Who excuses absences?
 - (2) **Meeting Structures and when to meet**
 - (a) Executive Committee
 - (b) General meetings
 - (c) Meeting Location and date – determine quarterly or create annual schedule
 - (3) **Inclusion of the San Diego Veteran's Museum**
 - (4) **Committee meetings and reports to executive committee and external groups**
 - (a) Reports to the Board of Supervisor
 - (b) Meeting Frequency
(Monthly, Bi-Monthly with working groups, or quarterly?)
 - e. Council, Structure, and Terms** (Discussion 5 minutes by Chair and Council by line item).
 - (1) **Board Structure** – 4 at large and 5 council representatives
 - (2) **Filling Positions.** Clerk of the Board of Supervisors – advertisement of openings
 - (3) **Composition**
 - (a) Demographics of Board

(4) Terms of Office

- (a) Term limits
 - (1) Filling Executive Board Positions
- (b) Member at Large and District Representations
- (c) Retention of At-Large Members and Supervisory Districts

(5) Addition of Advisors

- (a) Addition of student and community volunteers
- (b) Addition of community/business participation through outreach (veteran employment; active duty transition issues; opportunities) Discussion
- (c) Addition of 1 military spouse and/or 1 veteran spouse advisors, to be discussed.
- (d) Creation of Military Advisor Non-Voting Members (all Services to include National Guard Components)
- (e) Engaging Active Duty personnel as Council Members
- (f) Creating community/business participation through outreach (veteran employment; active duty transition issues; opportunities; veteran small business development; other related topics).

(6) Committees: Meeting Committee Staffing Requirements

- (a) University Engagement – student volunteers in exchange for work experience.
- (b) Engagement of the VA Veteran's Outreach Justice Program
- (c) Communication with USAR and other reserve components
- (d) Other processes to be designed.

f. Roles and Responsibilities.

- (1) Advisory Services
- (2) Abstaining from votes – Brown Act Requirements – inclusion in By-Laws
- (3) Policy Recommendations
- (4) Development of recommendations (processes and systems)
- (5) In-processing and off boarding of members

g. By-Laws

- (1) Core Mission – Support as an advisory body to the Board of Supervisors.
- (2) Review Committee – develop a review committee to update procedures to include use of technology to create a quorum in cases where members are unable to physically attend.
- (3) Updates to By-Laws-Recommendations and consolidation of by-laws (reference council recommendation result and further recommendations by council in public and closed door working sessions).

h. Schedule of By-Law Revision Process

- (1) November 2017 – line item review
- (2) Initial line item vote – December 2017 – closed door working group meeting
- (3) January 2018 – Draft by-laws review – revisions circulated to all board members for tentative concurrence of content, format, structure.
- (4) February 2018 – vote on final by-laws, final document created and sent with Letter to Board of Supervisors for a change to Ordinance.

8. New Business

- (1) December 2017 closed door working group meeting – by-laws
- (2) Additional discussions or community issues (any item not discussed will be continued to next public or closed-door Council meeting).

9. Closing Remarks

10. Adjournment

Helen L. Horvath, PsyD
Chair

Distribution of Agenda and Minutes:

Board of Supervisors (5)
Chief Administrative Officer
Director, Health & Human Services Agency
Clerk of the Board of Supervisors
Council Members
Chairman, UVC
Women Veterans Representative, UVC
Chairman, CAL-VET Board
District Commander, American Legion
District Commander, Veterans of Foreign Wars
Commander, Chapter 2, Disabled American Veterans
Representative, Veterans Village of San Diego
Representative, the MOAA
Representative, The MOWW
President, Navy League of San Diego
City of San Diego Mayors Assistant Military and Veterans Affairs
Members, State Legislative Delegation
Members, Congressional Delegation
Representative, American Merchant Marine Veterans
EDD Area Administrator
Chairman, Chula Vista's Veterans Commission
Commander, Navy Region Southwest
President, Tri City Council Navy League

ATTENTION: If you are planning to attend and need special accommodations, you must call Hilda Dusso, San Diego County Veterans Service Office at (858) 694-3222 at least three days in advance of the meeting.

CD:WQ:hd