

Program Manager Meeting

Children, Youth and Families | Behavioral Health Services
March 14, 2019 | Scottish Rite Center | Claude Morrison Room
1895 Camino del Rio S., San Diego 92108
9:30 – 11:30 a.m.

Agenda - Notes

- **Welcome** – Eileen Quinn-O’Malley
- **CANS/PSC Reports (MH)** (handout) - Emily Trask
CANS and PSC Recorded Webinar provides an overview of the new Child and Adolescent Needs (CANS) and Strengths and Pediatric Symptom Checklist (PSC) graphs and reports available in CYF mHOMS. How to read the reports and use them clinically.
- **CFT meetings/CANS sharing (MH)** (handout) – Shelly Paule, Eileen Quinn-O’Malley
 - CANS sharing – CANS Family Letter
CANS Sharing Confirmation page will be inserted in Client Plan with a roll out date of April 1, 2019. Revised CANS Family Letter is an optional resource to use when sharing CANS results with client and family.
 - CANS Annual Recertification
Reminder to start preparing clinicians for annual CANS re-certification if they were certified last May/June. Communication will be sent to providers which will include tips and tricks for successful re-certification.
 - Updated CANS and PSC Explanation
Updates for CANS and PSC explanation sheets include time frames for data entry into CYF mHOMS. Forms will be uploaded to Optum. Please replace existing CANS and PSC explanation forms with updated ones.
 - Early Childhood (EC) CANS roll- out for 0-5 providers
Implementation date for providers to begin utilizing EC CANS is July 1, 2019. Communication will be sent in upcoming month with more details.
- **QM Updates (MH)** (handout)- Dave McClure (SUD) (handout) – Carrie Binam
QIMatters.hhsa@sdcounty.ca.gov
- **Pathways to Well-Being (MH)** (handouts) – Mandy (Amanda) Kaufman
 - All mental health treatment programs required to refer to the CFT Meeting Facilitation Program for clients in need of a CFT meeting.
As of January 1, 2019, all mental health treatment programs are required to refer to the CFT Meeting Facilitation Program for clients in need of a CFT meeting, regardless of open assignment date.

- Responsibilities of providers to ensure mandated team member attendance
Not just relying on the CFT meeting facilitation program. PWB liaisons can assist providers who may be having trouble connecting with PSW's.
 - Pathways to Well Being (PWB) and Continuum of Care Reform Training
The 6 hour training (held from 9 a.m. to 4 p.m.) has 2 remaining scheduled deliveries for FY18-19 and there are still seats available for the following dates: June 13, 2019 and May 22, 2019
 - Revised PWB and CCR eLearning in final stage process (expected to go live 3/25/19)
This eLearning will replace the current mandated Introduction to PWB: Understanding the Katie A. Lawsuit and Core Practice Model eLearning that new program staff are expected to complete within 60 days of hire and is also the pre-requisite for the in-person training.
 - Pathways to Well-Being Outreach
PWB Liaisons completed a CCBH "clean-up" and are reaching out to programs to offer technical assistance based upon our findings.
 - BHS "Provider Learning Series" in CWS Regions
Also, reaching out to programs for "Provider Learning Series" in each CWS region with the goal of increasing CWS staff knowledge about BHS program services provided to youth and families. If you haven't been contacted and are interested in presenting, please reach out to your assigned PWB liaison.
 - Information Dissemination Reminder and link to website
As a reminder, please remember to disseminate emailed PWB announcements, bulletins, forms, and training schedules to your clinical and quality improvement/assurance staff. Copies of PWB related bulletins, forms, explanation sheets, training material, and announcements along with contact information for PWB Liaisons can be found at the RIHS website: <https://theacademy.sdsu.edu/programs/RIHS/pathways/>
- **Suicide Prevention (SOC) (handout) – Eve Leon Torres**
*Firearms are the leading method of suicide in San Diego County. Outreach materials www.StopFirearmSuicideSD.org
Learn the warning signs for suicide, find the words to talk to someone you are concerned about, and learn about local mental health and suicide prevention resources.*
 - **Clinton Foundation - Code of Conduct (SOC) (handout) – Shannon Jackson**
 - *Overview of the Clinton Foundation Working Groups. Review of the Trauma Informed Care Code of Conduct and discussion of how programs might incorporate the Youth developed tool.*
 - **Updated UM Requests (MH) (handout) – Eileen Quinn O'Malley**
Updated UM request form will be available by April 1, 2019. Communication will be sent in upcoming week along with updated UM form and explanation sheet.

- **Transport Layer Security (TLS) (SOC) (handout)** – Eileen Quinn-O’Malley
 - County Secure Email Connection
All agencies are strongly encouraged to set up secure email connection through the TLS.

- **Good News Highlights (SUD)**
 - Vista Hill Parent Care Central – Christina Gomez
HOW success story

- **Announcements (SOC)**
 - Budget Allocations – programs to receive first week in April

 - New Contractor Orientation Training August 8, 2019 at National University’s Spectrum Center, 9388 Lightwave Ave., SD 92123

 - 4th Annual Critical Issues in Child and Adolescent Mental Health Conference (handout), March 21-22, 2019 at Double Tree Hotel, 7450 Hazard Center Dr., SD 9210sil

 - 5th Annual Children’s Mental Health Well-Being Celebration (handout), May 3, 2019 at 200 East 12th St., National City 91950

 - Envisioning Safer Schools Conference (handout), May 30, 2019 at Crowne Plaza Mission Valley, 2270 Hotel Circle N., SD 92108. There is an opportunity available for a Family Partner, Parent Partner or Youth Support Partner to receive a full scholarship to attend. For application link please refer to email sent March 5, 2019 to CYF Program Managers. Applications must be submitted by March 29, 2019. Scholarship recipient(s) will be contacted by April 12, 2019. For additional information, please contact is Rose Woods at: rwoods@sdsu.edu

 - California Mental Health Advocates for Children and Youth (CMHACY) Conference, May 15-17, 2019 in Asilomar, CA 93950. There is an opportunity available for a Family Partner, Parent Partner, or Youth Support Partner to receive a full scholarship to attend. For application link please refer to email sent March 5, 2019 to CYF Program Managers. Applications must be submitted by March 29, 2019. Scholarship recipient(s) will be contacted by April 5, 2019. For additional information, please contact is Rose Woods at: rwoods@sdsu.edu

Next Meeting: May 9, 2019

Scottish Rite Center
Claude Morrison Room
1895 Camino del Rio So., San Diego, 92108
9:30 a.m. -11:30 a.m.

CANS AND PSC RECORDED WEBINAR: CLINICAL UTILITY OF THE CYF MHOMS REPORTS



TRAINER: [Emily Velazquez Trask, Ph.D.](#)

Course Code: BHE0099

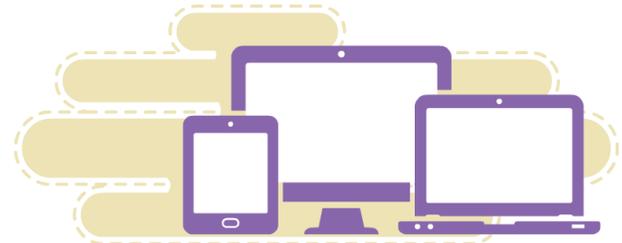
Course Description

Provide an overview of the new Child and Adolescent Needs and Strengths (CANS) and Pediatric Symptom Checklist (PSC) graphs and reports available in CYF mHOMS. Discuss how to read the reports and use them clinically, both for program planning and to track individual participant progress.

Click here to see the [training outline](#).

Audience

CYF-BHS counselors, case managers, therapists, supervisors, and other direct service providers utilizing the CANS assessment .



Learning Objectives

Upon completion of this training participants will be able to:

- Utilize the CANS and PSC reports and graphs
- Explain the seven CANS reports and discuss how to interpret and use each one clinically
- Describe PSC graphs – individual and aggregated, including clinical utilization
- Explain how to find and use the new reports and graphs

[Click Here](#) to log into the LMS and Register

Registration: If you already have an account, you may search for the course by name or course code. If you do not have an account in the LMS you will need to open one by [clicking here](#). Email RIHS@sdsu.edu if you have any questions. This training is FREE of charge to BHS County employees and contractors.

Continuing Education: This course meets the qualifications for 1 hours of continuing education credit for LMFTs, LCSWs, LPCCs, and/or LEPs as required by the California Board of Behavioral Sciences. The Academy for Professional Excellence is approved by the American Psychological Association to sponsor continuing education for psychologists and the California Association of Marriage and Family Therapists to sponsor continuing education for LMFTs, LCSWs, LPCCs and LEPs, Provider #91928. The Academy for Professional Excellence is approved by the California Board of Registered Nursing, Provider # BRN CEP15014; CCAPP-EI, Provider # 1S-98-398-0820, and CAADE Provider # CP10-906-CH0320 for 1 contact hours/CEHs. The Academy for Professional Excellence maintains responsibility for this program and its content. CE certificates will be available for download 5 business days after course completion. Click here for information on how to [obtain CE Certificates](#). Click here for the [CE Grievance Procedure](#).



Responsive Integrated Health Solutions (RIHS) is a County of San Diego Behavioral Health contracted program of the Academy for Professional Excellence, and a project of San Diego State University School of Social Work.



CANS Sharing Confirmation

To be completed for Children and Youth up to age 21:

1. CANS Assessment information was incorporated in the Client Plan
 Yes No If no, please explain: _____

2. The following approach was utilized to review assessment or reassessment impressions with the family (minimum one option):
 - A. **CANS Family Letter** was discussed with
 Child/Youth on _____ Parent/Caregiver on _____

 - B. **CANS Assessment Tool** was discussed with
 Child/Youth on _____ Parent/Caregiver on _____
 Discussion occurred in CFT meeting dated _____

 - C. **CANS Assessment Summary Form** was discussed with
 Child/Youth on _____ Parent/Caregiver on _____

 - D. Assessment / Reassessment **impressions** were discussed with
 Child/Youth on _____ Parent/Caregiver on _____

 - E. Assessment / Reassessment **impressions** were **not discussed** with
 Child/Youth due to: _____
 Parent/Caregiver due to: _____

3. Client is a dependent/ward No Yes If yes, CANS form was provided to:
 PSW on _____ Probation Officer on _____
 Not provided due to: _____

CANS Family Letter

Dear Family,

Part of our work together is to figure out how to successfully achieve your goals by identifying:

- Useful strengths
- Strengths to build on
- Areas that need immediate action
- Areas that need action

If you are part of a **Child and Family Team (CFT)**, during an upcoming meeting your Child Welfare Protective Services Worker or Probation officer will likely ask all of us to talk about the **Child and Adolescent Needs and Strengths (CANS)** assessment tool. This assessment tool is based on your input with a goal of leading to a plan that will support your safety and well-being.

Please use the space below to help you organize your thoughts about these concepts. You can share what you write or simply talk with us about what is important to you.

(Clinician Name)

(Date)

Areas Needing Immediate Action	Areas Needing Action
Useful Strengths	Strengths to Build
Upsetting Experiences	

How to Get CANS Trained and Certified

Welcome to the CANS Training and Certification User Guide. There are four primary steps you need to complete. Detailed instructions for each step are included in pages 2-7 of this guide. If you have questions after reading this guide, please email the RIHS helpdesk at RIHS@sdsu.edu.

1 REQUEST COUPON CODE

You can request your coupon code on the CYF Outcomes page on the RIHS website. You will receive an email with your code once your request has been received and validated.

2 CREATE ACCOUNT & REDEEM COUPON

The CANS online course and exam must be accessed through the Praed Foundation platform using your coupon code. Use the step-by-step instructions on pages 3 & 4 of this guide.

3 COMPLETE ONLINE COURSE

You will need to complete the San Diego CANS 1.0 course, unless you attended one of the in-person CANS trainings.

4 PASS THE CERTIFICATION EXAM

You will need to successfully complete the certification exam once each year, with a correlation score of .7 or higher.

6/20/18

STEP 1: Request Coupon Code

Go to the CYF Outcomes page on the RIHS website by clicking [here](#).

Make sure your pop up blockers are OFF.

Click on the **REQUEST COUPON CODE** button under Step 1.

Complete the **CANS COUPON REQUEST** form

- Each field on the form is required.
- If you do not see your Agency and/or Program, please email the RIHS helpdesk at RIHS@sdsu.edu.
- Please be sure to use your work email address.

CANS COUPON REQUEST

First Name*
Please Enter Your First Name

Last Name*
Please Enter Your Last Name

Organization/Agency*
Select Agency Name
Please select agency

Program*
Select Program Name
Please select program

Email*
Please enter work email address

Submit

Once you click **SUBMIT**, you will receive a confirmation message directing you to check your inbox for your coupon code.

If you previously requested a coupon within the last year and used the same email address, you will receive a pop-up message with your existing coupon code.

If someone with the same name, but a different email address has already requested a coupon, you will get a message asking you to contact the RIHS helpdesk.

Didn't get an email? Check your spam folder!

STEP 2: Create Account & Redeem Coupon

The web-based CANS course and certification exam are written and managed by the Praed Foundation. You must create an account on their online platform in order to redeem your coupon and access the materials.

[The Praed Foundation CANS Website](#)

Click here!

If you are a user from LearnerNation who is logging into Schoox for the first time, please login through www.schoox.com/academy/CANS-Academy with your email address from LearnerNation as your username. You will then be prompted to select your agency.

First Name	Phone
Last Name	License # / HCS ID / Staff ID
Email	
Password (minimum 6 characters)	
Choose Country	
Choose Regional Designation	
Choose Agency	

I'm not a robot

[Sign Up Now](#)

[or login](#) if you already have an account

By signing up you agree to our [Terms of Use](#) & [Privacy Policy](#)

[Need help?](#) [Contact Us](#)

Once you have chosen California as your Regional Designation, type the full name of your agency.

**Note that you will not see the full list in the drop down menu because there are hundreds or thousands of agencies in California using the CANS. Typing your agency's full name will allow the system to search the list to find matches.*

If you do not see the **California, Behavioral Health – San Diego County** course bundle, make sure you selected your correct state and agency.

If your profile includes your correct state and agency, use the menu at the top to navigate to **Training** → **Bundles** to locate the San Diego County course bundle.

Once you have created an account, you should see this:

Home Me Training Content Dashboard My Schoox

john praed
FOUNDATION

Academy Bundles

Type to search

Creation Date ↑↓ Update Date ↑↓

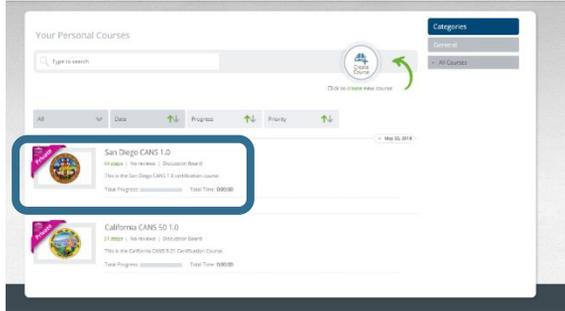
California, Behavioral Health- San Diego County price 125

by Lauren Schmidt | 2 courses | Category: California / Behavioral Health-San Diego County

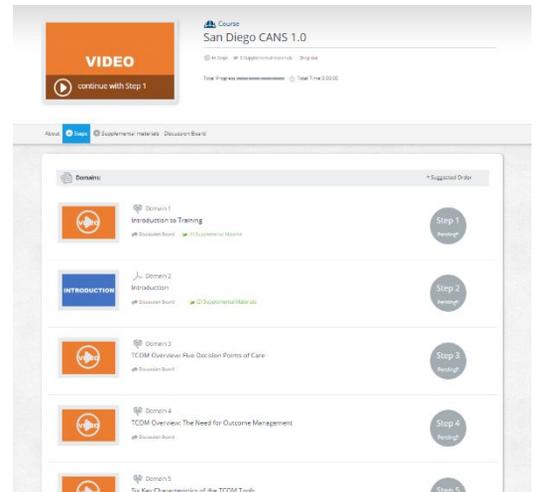
This bundle is for users who need to Certify in the TCOM Tools for California San Diego County Behavioral Health Agencies

Categories: All Bundles, Without Category, California, Compliance Courses

STEP 3: Complete Online Course

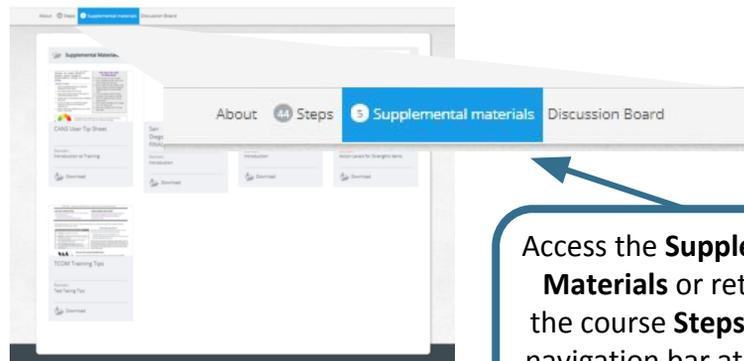


Once you open the **San Diego CANS 1.0** course, you will see the full course outline

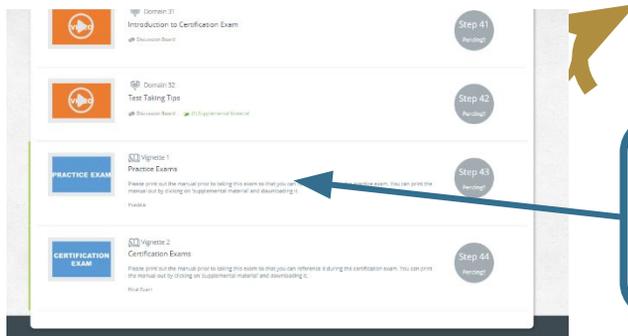


You can navigate through the course **Steps** in any order, by clicking on the icons on the left. There are videos, short quizzes and selections from the *Reference Manual* to teach you about the overall CANS and each individual Domain.

Be sure to download the **Supplemental Materials**, including the *San Diego Reference Manual*. These will help you throughout the course, especially on the practice tests and certification exams.

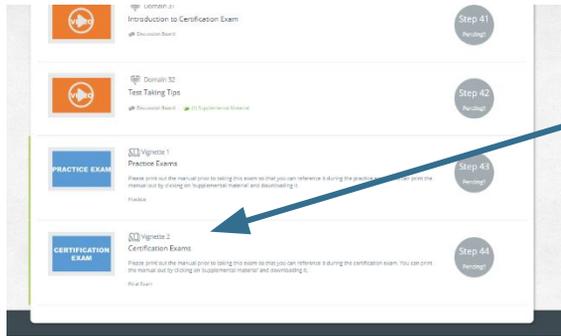


Access the **Supplemental Materials** or return to the course **Steps** via the navigation bar at the top of the course view.



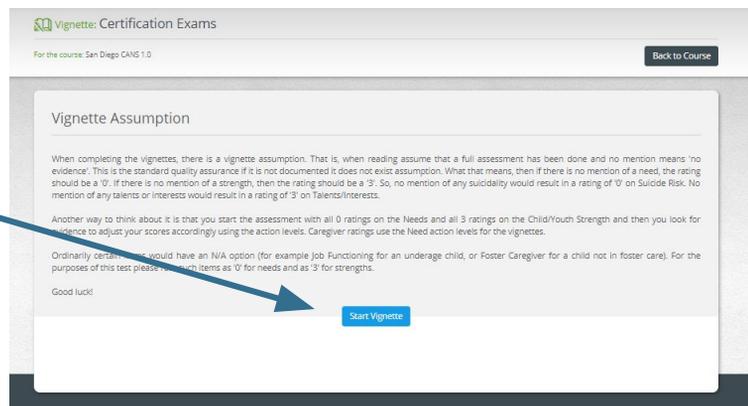
Ready to put it all together? Take a practice exam at the end of the course.

STEP 4: Pass the Certification Exam

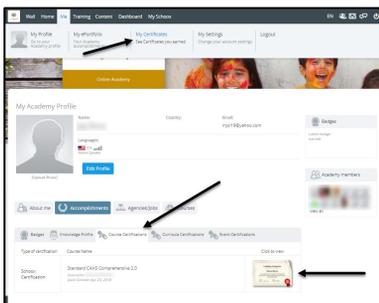


Once you feel comfortable with the practice tests, it's time to take the certification exam. Be sure to give yourself plenty of time and have your *Reference Manual* handy.

When you click on the certification exam icon, an important message will pop up about the **Vignette Assumption**. After reading carefully, click the **Start Vignette** button. You have two hours to complete the exam, so don't rush.



When you have successfully completed your exam, you can print your certificate from the Top toolbar under **ME → My Certificates → Course Certifications**.



You can take the certification exam as many times as you need to pass. However, the Praed Foundation strongly recommends that you take your time and review the course materials before trying again. After three attempts, they will send you feedback to help you prepare to re-test.

You must complete all sections of the course AND pass the certification exam with a correlation of .7 or higher to be marked as complete.

CANS Training and Certification FAQs

RIHS CYF Outcomes Website

I don't see my Agency or Program listed on the coupon code request form. Who do I contact?
Contact the RIHS helpdesk at RIHS@sdsu.edu.

I got an error message when I requested a coupon. What do I do?
Contact the RIHS helpdesk at RIHS@sdsu.edu.

I did not receive an email with my coupon code. What do I do?
Check your spam folder. If the email can't be found in the spam folder, contact the RIHS helpdesk at RIHS@sdsu.edu.

Praed Foundation CANS Website

Where do I access the course and exam?

To create your account, click here: <https://www.schoox.com/academy/CANSAcademy/register>.
To log in, click here: <https://www.schoox.com/login.php>.

I don't see my Agency in the Praed Foundation CANS website. What do I do?
Select **California** as the Regional Destination and type in the full name of your agency in the search box. If your agency can't be found, contact the RIHS helpdesk at RIHS@sdsu.edu.

I don't see the course bundle. Where can I find it?

Locate the menu on top of the Praed page and click on **Training** and then search for the **California, Behavior Health - San Diego County** course bundle. Add the coupon code that you received via email and click **Redeem**.

It says "Invalid Coupon Code" when I type in my coupon code. What do I do?

Make sure to copy and paste the coupon code exactly as it was send via email. If the error message appears again, contact the RIHS helpdesk at RIHS@sdsu.edu.

I entered my coupon code and a message states that I have to pay \$1 for the course bundle. What do I do?

Click **Cancel Coupon** and enter your coupon code again. This error is currently being fixed, but if you experience any trouble with this message contact the RIHS helpdesk at RIHS@sdsu.edu.

CANS Training and Certification FAQs

There are two courses shown when I log into the Praed site. Which one do I take?

Take the **San Diego CANS 1.0 course**. You do not need to take the California CANS course; it is just there as an extra resource. Complete the certification exam at the end of the San Diego CANS 1.0 course.

I took the California CANS 50 1.0 course instead of the San Diego CANS 1.0 course and passed the exam. Am I certified?

Yes; however, we strongly suggest you click on the San Diego CANS 1.0 course and search for the red modules. The red modules are specific to San Diego County. This information is not part of the exam, but it is an extra resource.

How do I know if I passed?

You passed if your exam is marked as COMPLETE in the course outline. To view your certification you must have completed the full course AND passed the exam.

I completed the full course and passed the exam, but it still shows as incomplete. What can I do?

Click on the course and check that all of the videos and quizzes have been completed. Once everything is completed, the course outline will show COMPLETE.

I forgot my password to the Praed Foundation website. What do I do?

Select the **Forgot Password** Link and enter the email you used to create your account. A link to reset your password will be sent to the email associated with your account.

I'm having difficulty with the Praed site itself. Who do I ask for help?

At the RIHS helpdesk we'll always do our best to solve the problem for you. You can also ask the Praed Foundation team directly at support@TCOMTraining.com.

COMPLETED BY:

1. Licensed/Waivered Psychologist
2. Licensed/Registered/Waivered Social Worker or Marriage and Family Therapist
3. Licensed/Registered Professional Clinical Counselor
4. Physician (MD or DO)
5. Nurse Practitioner

COMPLIANCE REQUIREMENTS:

1. Clinical staff administering the SD-CANS must be trained and certified.
2. Certified clinical staff will complete the measure for clients 6-20 years of age receiving services from a mental health provider.
3. Completed at:
 - a. Admission into the program (within 30 days of CCBH intake date).
 - b. UM cycle or every 6 months (whichever occurs first).
 - c. Discharge (within 7 days from date of closing assignment).
4. Data must be entered into CYF mHOMS database:
 - a. Initial CANS must be entered within 30 days of CCBH intake date.
 - b. UM cycle or 6 month CANS must be entered prior to new UM cycle.
 - c. Discharge CANS must be entered within 7 days from CCBH discharge date.

DOCUMENTATION STANDARDS:

1. For each Domain Item, a rating of 0-3 must be determined, along with the corresponding documentation in the BHA for ratings of a '2' or '3' on the initial or reassessments and documentation in the Discharge Summary for the discharge assessment.
2. Clinicians must receive annual certification to administer the tool by completing an on-line training course and passing a post test. The training can be accessed through the RIHS website: <https://theacademy.sdsu.edu/programs/rihs/cyf-outcomes/>
3. For questions about data entry contact CASRC:
 - a. cyfmhoms@ucsd.edu
 - b. 858-966-7703 ext 3604
4. Medication only cases are exempt from completing the CANS.
5. Reports from CYF mHOMS database should be reviewed by clinician with supervisor and shared as appropriate (CFT meetings, CWS, Probation).
6. High need items (rated a '2' or '3') should be discussed with the client/family to inform and develop treatment goals.
7. Use the SD-CANS when completing UM to determine/identify eligibility criteria for additional services.

* As a reminder for Children and Youth involved with Child Welfare Services (CWS), BHS providers are required to ensure that there is one current working CANS. CANS results obtained by BHS from CWS should inform the completion or updates to the CANS completed by the BHS provider.

Note: Please see CANS Sharing Confirmation Sheet for additional information

EARLY CHILDHOOD CHILD AND ADOLESCENT NEEDS AND STRENGTHS (Complete for clients ages 0 to 5)

San Diego EC-CANS

Client Name:		Client ID Number:	
Caregiver Type:	<input type="radio"/> Biological Parent _[1]	<input type="radio"/> Foster Parent _[2]	Client DOB:
	<input type="radio"/> Adoptive Parent _[3]	<input type="radio"/> Other _[5]	Clinician/Staff ID:
	<input type="radio"/> Other Family Member (non-foster status) _[4]		SubUnit:
Date of Assessment:		Current Primary Dx (ICD code):	
Assessment Type: <input type="radio"/> Initial _[1] <input type="radio"/> Reassessment _[2] <input type="radio"/> Discharge _[4]		Current Secondary Dx (ICD code):	

POTENTIALLY TRAUMATIC/ADVERSE CHILDHOOD EXPERS.		
NO = no evidence		
YES = interferes with functioning; action needed		
	NO	YES
1. Sexual Abuse	<input type="checkbox"/>	<input type="checkbox"/>
2. Physical Abuse	<input type="checkbox"/>	<input type="checkbox"/>
3. Emotional Abuse	<input type="checkbox"/>	<input type="checkbox"/>
4. Neglect	<input type="checkbox"/>	<input type="checkbox"/>
5. Medical Trauma	<input type="checkbox"/>	<input type="checkbox"/>
6. Witness to Family Violence	<input type="checkbox"/>	<input type="checkbox"/>
7. Witness to Community/School Violence	<input type="checkbox"/>	<input type="checkbox"/>
8. Natural or Manmade Disaster	<input type="checkbox"/>	<input type="checkbox"/>
9. War/Terrorism Affected	<input type="checkbox"/>	<input type="checkbox"/>
10. Victim/Witness to Criminal Activity	<input type="checkbox"/>	<input type="checkbox"/>
11. Disruption in Caregiving/Attachment Losses	<input type="checkbox"/>	<input type="checkbox"/>
12. Parental Criminal Behaviors	<input type="checkbox"/>	<input type="checkbox"/>

CHALLENGES				
0 = no evidence		1 = history or suspicion; monitor		
2 = interferes with functioning; action needed		3 = disabling, dangerous; immediate or intensive action needed		
	0	1	2	3
13. Impulsivity/Hyperactivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Depression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Anxiety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Oppositional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Attachment Difficulties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Adjustment to Trauma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Regulatory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Atypical Behaviors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Sleep (12 months to 5 years old)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FUNCTIONING				
0 = no evidence		1 = history or suspicion; monitor		
2 = interferes with functioning; action needed		3 = disabling, dangerous; immediate or intensive action needed		
	0	1	2	3
22. Family Functioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Early Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Social and Emotional Functioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Developmental/Intellectual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Medical/Physical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RISK BEHAVIORS & FACTORS				
0 = no evidence		1 = history or suspicion; monitor		
2 = interferes with functioning; action needed		3 = disabling, dangerous; immediate or intensive action needed		
	0	1	2	3
27. Self-Harm (12 months to 5 years old)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Exploited	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Prenatal Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Exposure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Labor and Delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Birth Weight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Failure to Thrive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CULTURAL FACTORS				
0 = no evidence		1 = history or suspicion; monitor		
2 = interferes with functioning; action needed		3 = disabling, dangerous; immediate or intensive action needed		
	0	1	2	3
34. Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. Traditions and Rituals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36. Cultural Stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STRENGTHS				
0 = Centerpiece strength		1 = Useful strength		
2 = Identified strength		3 = No evidence		
	0	1	2	3
37. Family Strengths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38. Interpersonal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39. Natural Supports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Resiliency (Persist. & Adaptability)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41. Relationships Permanence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42. Playfulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
43. Family Spiritual/Religious	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DYADIC CONSIDERATIONS				
0 = no evidence		1 = history or suspicion; monitor		
2 = interferes with functioning; action needed		3 = disabling, dangerous; immediate or intensive action needed		
	0	1	2	3
44. Caregiver Emot. Responsiveness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45. Caregiver Adj. to Traumatic Exper.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Child has no known caregiver. Skip Caregiver Resources and Needs Domain.

CAREGIVER RESOURCES AND NEEDS				
A. Caregiver Name:				
Relationship:				
0 = no evidence; this could be a strength				
1 = history or suspicion; monitor; may be an opportunity to build				
2 = interferes with functioning; action needed				
3 = disabling, dangerous; immediate or intensive action needed				
	0	1	2	3
46. Supervision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47. Involvement with Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
48. Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
49. Social Resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50. Residential Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51. Medical/Physical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52. Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53. Substance Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54. Developmental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55. Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
56. Family Rel. to the System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57. Legal Involvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58. Organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

County of San Diego Mental Health Plan
Pediatric Symptom Checklist (PSC-35)

2019

COMPLETED BY:

1. Parent/caregiver (PSC) Pediatric Symptom Checklist
2. Client (PSC-Y) Pediatric Symptom Checklist -Youth Report
3. When no parent/guardian is available, any individual in a caretaking capacity (i.e. residential staff, social worker, relative, etc.) may complete the measure.

COMPLIANCE REQUIREMENTS:

1. PSC provided to caregivers of children and youth 3 -18 years of age.
 - a. All questions should be completed for clients 6-18 years of age.
 - b. Omit questions 5, 6, 17 & 18 when completing for clients 3-5 years of age.
2. PSC-Y provided to youth 11 -18 years of age.
3. Completed at:
 - a. Admission into the program (within 30 days of CCBH intake date).
 - b. UM cycle or every 6 months (whichever occurs first)
 - c. Discharge
4. Data must be entered into CYF mHOMS database:
 - a. Initial PSC must be entered within 30 days of CCBH intake date
 - b. UM cycle or 6 month PSC scores must be entered prior to new UM cycle
 - c. Discharge PSC must be entered within 7 days from CCBH discharge date

DOCUMENTATION STANDARDS:

1. Completed tools and summary sheets are to be filed in the hybrid chart.
2. If score is above the clinical cutoff, document in progress note and ensure interventions in the client plan will address the need.
3. Graphs from database should be reviewed and shared with the client to monitor progress
4. Medication only cases are exempt from completing PSC
5. For questions about data entry contact CASRC:
 - a. cyfmhoms@ucsd.edu
 - b. 858-966-7703 ext 3604
6. To access CYF mHOMS measures and other information, please visit:
<https://medschool.ucsd.edu/som/psychiatry/research/CASRC/resources/SOCE/Pages/CYFmHOMS-DES.aspx>

Mental Health Services

Knowledge Sharing

New Billing Correction Tutorial!

- An **interactive** Billing Correction Tutorial is now available to assist programs in completing billing corrections accurately.
- Access it on the Optum website, BHS Provider Resources, Training tab.
- This tutorial is in a decision tree format enabling users to select the type of billing correction they wish to complete along with the claim status. After making those selections, the tutorial guides the user through corrections step-by-step.

Client Plan Reminder

- QM has seen a trend towards creating client plans with a focus on clinical documentation rather than a document that is the client's roadmap to recovery.
- The Client Plan Redesign was created to create more client-friendly client plans while making the process more user-friendly with formatting changes and help text.
- Check out the 6/22/2107 memo "CCBH Client Plan Redesign" (Optum website, BHS Provider Resources, Communications tab) and Quick Click Guide Plan (Optum website, BHS Provider Resources, References tab) as well as our new Client Plan Webinar!

Client Plan Webinar

- QM is launching documentation training webinars to assist programs in onboarding new staff or providing review for current staff.
- Our first webinar reviews clinical standards to create Client Plans.
- Check it out on the Optum website, BHS Provider Resources, Training tab!

Grievance and Appeal Form Envelopes

- Self-addressed envelopes that must accompany the grievance and appeal forms for CCHEA and JFS must be stamped.
- CCHEA and JFS agreed will provide self-addressed, metered envelopes upon request.
- The Beneficiary Materials order form is updated to direct programs to those agencies to request envelopes.

OPOH Updates

- **OPOH Section C:** Updated to include the process for Continuity of Care requests.
- **OPOH Section G:** Updated to remove references to BHETA and replace with RHIS, and remove reference to the Recovery Self-Assessment tool which is no longer required by the County.

Optum Website Updates

Org. Provider Docs

Beneficiary Tab

- Beneficiary Materials MHP Order Form_03.01.19

OPOH Tab

- Section C – Accessing Services
- Section G – Quality Improvement

Training Tab

- Billing Correction Tutorials
- Client Plan Webinar

Optum Update

- The Optum website was updated to better align with our Mental Health Plan/Drug Medi-Cal SOC.
- “BHS Provider Resources” replaces “County and Staff Providers” on the webpage banner.
- “MHP Provider Documents” replaces “Org Provider Documents” on the BHS Provider Resources tab pull-down list.

Progress Note Reminder

- Progress Note Templates exist to assist providers to meet the requirements of the SC claimed.
- QM strongly encourages the use of these templates, although it is not a requirement.
- Often, progress notes that do not incorporate the templates risk documentation that does not support the SC claimed or does not meet medical necessity.

CYF/Pathways to Well-Being

Pathways to Well-Being

- The newly revised **PWB and CCR eLearning** is expected to “go live” on March 25th, 2019. This eLearning will replace the current mandated *Introduction to PWB: Understanding the Katie A. Lawsuit and Core Practice Model* eLearning.
 - Like our current mandated course, completion of the revised course is required within 60-days of hire and will also meet the pre-requisite for the in-person training.
- **Seats are still available** for the PWB: Integrated Core **Practice Model and Continuum of Care** Reform six-hour training dates:

May 22, 2019 – 9:00 AM to 4:00 PM

June 13, 2019 – 9:00 AM to 4:00 PM

- Training focuses on 1) collaborative care of youth and families by BHS providers and 2) information pertaining to the BHS provider role in the CFT.
- Training details functions of BHS, CWS, Probation, Youth/Family, and the roles and responsibilities of CFT participants in both Enhanced Services CFT meetings and Continuum of Care Reform CFT meetings.
- Providers are strongly encouraged to attend and receive six CE credits upon completion.
- **Registration for BHS/CYF Provider attendees-** complete required prerequisites before registration. Please visit: <https://theacademy.sdsu.edu/programs/rihs/pathways/pathways-training-schedule/>
- **Registration for A/OA - TAY Provider attendees-** please send the following **A/OA – TAY** information to rihs@sdsu.edu

1. Program Name
2. Organization Name
3. Name of COR
4. Program Site address

Information Reminder

- Disseminate PWB announcements, bulletins, forms, and training schedules to your clinical and QA staff.
- PWB information along with contact information for PWB Liaisons can be found on RIHS website: <https://theacademy.sdsu.edu/programs/RIHS/pathways/>

Management Information Systems (MIS)

Telepsychiatry

- Contracted programs using telepsychiatry may use their own video conferencing equipment and applications.
- Be sure to follow the guidelines outlined in the memo sent on 3/1/19 to maintain HIPAA compliance.
- CORs will monitor and can answer questions.

Network Adequacy Certification Tool Preparation

- Optum has sent communication regarding the registration and requirements for adding staff to the COSD SOC providers directory.
- **Reminder:** Clinicians should only be attached to SubUnits where they actually work.
- If staff are assigned staff to various Units/SubUnits in your organization, please clean this up by sending ARFs to delete unused SubUnits.
- If staff need to cover in a different SubUnit, make a temporary request to MIS to add that SubUnit for a short time.

ARF Update

- MIS will distribute new versions of the ARFs soon. These will include:
 - New User ARF, to be used for staff new to your legal entity and for name changes
 - ARF for updating a current account
 - Doctor's Homepage ARF.
- A Group ARF is available and is used for common changes to staff at your program.
- We hope you find these ARFs helpful. If you are willing to test these forms, call MIS at **619-584-8090**.

MIS-related questions about the telepsychiatry guidelines, NACT Preparation or AFRFs? Call 619-584-8090.

Training and Events

Documentation Training

- **Support Partners Documentation Training:** Tuesday, April 2, 2019, from 9:00 AM to 12:00 PM.
- **RCA Training:** Thursday, April 4, 2019, from 1:00 PM to 4:00 PM.
 - *Support Partners and RCA trainings will be held at the County Operations Center, 5560 Overland Avenue, San Diego, CA 92123 – Room 171.*
- **AOA/CYF Trainings:** Next sessions to be scheduled during May-June 2019.
- Cancel registration at BHS-QITraining.HHSA@sdcounty.ca.gov to allow those waitlisted to attend.



Quality Improvement Partners (QIP) Meeting

- QIP meeting occurs on the fourth Tuesday of every month from 2:30 PM to 4:30 PM.
- This month it will be held on March 26th, at National University, 9388 Lightwave Avenue, San Diego, 92123.
- WebEx option now available! An email will be sent out prior to the meeting with the WebEx login information included.

Is this information disseminated to your clinical and administrative staff?

Please share UTTM with your staff and keep them *Up to the Minute!*

Send all personnel contact updates to QIMatters.hhsa@sdcounty.ca.gov



BHS SUD Treatment Provider Meeting

Meetings are held monthly, on the 3rd Tuesday of every month, 10:00 a.m.-11:30 a.m.

- Next meeting: Tuesday, March 19, 2019
- Location: **Marina Village (BAYVIEW ROOM) 1936 Quivira Way, San Diego, CA 92109**

FIRST MEETING: SUD Provider Quality Improvement Partners (SUD QIP) Meeting

Date: Thursday, March 28, 2019

Time: 1:30 P.M. to 3:00 P.M.

Where: National University (9388 Lightwave Avenue, Room 114, San Diego, CA. 92123)

- The intent of the meeting is to have a regular place for County QI and program quality assurance staff to discuss processes and practices related to continuous quality improvement within the DMC-ODS.
- Intended audience is QI/QA staff and program management. Space is limited to 50 attendees, please plan accordingly for who will attend from your program.



Documentation Skill Building Workshops on ASAM Assessments in March

- Documentation workshops are an opportunity to build and develop a SUD treatment provider's documentation skill set and will focus on ASAM Assessments in March.
- Groups will be limited to 30 participants and reservations are required by emailing: BHS-QITraining.HHSA@sdcounty.ca.gov
- County Operations Center (Training Room 124, 5530 Overland Ave., San Diego, CA 92123)
 - Wednesday, March 20, 2019 at 1:30 P.M. to 3:30 P.M.
- North Inland Live Well Center (Grand Ave Room A, 649 W. Mission Ave., Escondido, CA 92025)
 - Tuesday, March 26, 2019 at 1:30 P.M. to 3:30 P.M.

DMC-ODS Residential Documentation Training for March and April

Date: **Friday, March 15, 2019**

Date: **Monday, April 22, 2019**

Time: 1:00 P.M. to 5:00 P.M.

Time: 1:00 P.M. to 5:00 P.M.

Where: 2-1-1 San Diego (Haimsohn Community Rm., 3860 Calle Fortunada, #101, San Diego, CA 92123)

- To register, please email the following to: BHS-QITraining.HHSA@sdcounty.ca.gov
 - Name of Person(s) Attending
 - Program Name
 - E-mail Address for each individual

DMC-ODS Outpatient Documentation Training for April

Date: Monday, April 8, 2019

Time: 1:00 P.M. - 5:00 P.M.

Where: County Operations Center (5560 Overland Avenue, 1st floor, Rm. 171, San Diego, CA. 92123)

- To register, please email the following: Name of Person(s) Attending, Program Name, and E-mail Address for each individual to: sthomas@mhsinc.org

Root Cause Analysis (RCA) Training is recommended for PM and QI staff

- An interactive training to introduce Root Cause Analysis (RCA), a structured process to get to the “whys and hows” of an incident, without blame; and learn effective techniques for a successful RCA, along with Serious Incident Reporting requirements.
- To register, please RSVP to: BHS-QITraining.HHSA@sdcounty.ca.gov
- County Operations Center (Training Rm. 171, 5560 Overland Ave., San Diego, CA 92123)
 - Thursday, April 4, 2019 at 1:00 P.M. to 4:00 P.M

Learning Collaborative: “Addiction Treatment Starts Here: Behavioral Health”

- The Center for Care Innovations (CCI) announces funding availability to address the opioid crisis in California.
- A 15-month learning collaborative dedicated to working with outpatient behavioral health clinics in California to design MAT programs. Tools, one-on-one coaching, and tailored technical assistance provided to facilitate implementation.
- \$50,000 in funding provided to each participating organization. Follow the links: **Informational Webinar:** March 15, 9:00 a.m. PT
Application Deadline: April 5, 5:00 p.m. PT



ASAM Training for LPHAs and Medical Directors

- Staff providing screening/intake, assessment and treatment planning services must be fully trained in ASAM prior to providing those services in one of these ways:
 - Completed 2 e-learning modules through the Change Companies (ASAM Modules I & II)
 - Completed all three CIBHS trainings (ASAM-A, ASAM-B and ASAM-C)
- In order to adequately supervise staff, develop clinical policies and procedures consistent with the DMC-ODS, and assure quality of level of care assessment and recommendations, LPHAs and MDs are required to complete ASAM training as well.
- ASAM training counts toward the annual continuing education requirements (5 hours) for both LPHAs and Medical Directors.

Recent DHCS Information Notices

- DHCS Information Notice 19-002 discusses the implementation of Senate Bill 1228 which prohibits specified persons, programs, or entities, including a licensed and/or certified alcoholism or drug abuse recovery and treatment facility, or an employee of that facility, from giving or receiving remuneration for the referral of a person who is seeking SUD recovery and treatment services. These prohibitions became effective January 1, 2019.
- DHCS Information Notice 19-003 discusses implementation of Assembly Bill 3162 and Senate Bill 992 which details new or updated regulations regarding certification and licensing. These laws went into effect January 1, 2019.
- To keep current with all Information Notices, it is recommended that you visit and bookmark the link below. The full versions of the Information Notices discussed above can be found there: <https://www.dhcs.ca.gov/formsandpubs/Pages/2019-MHSUDS-Information-Notices.aspx>

CAADE Recognized by DHCS as a Certifying Organization

- DHCS Information Notice 19-014, dated March 11, 2019, announced that CAADE has been approved once again as a Certifying Organization.
- CAADE certificates issued prior to issuance of the Information Notice are invalid.
- As of March 11, 2019, there are three DHCS approved Certifying Organizations: CAADE, CADTP and CCAPP. To read the complete Information Notice, click [here](#)
- For questions about the Information Notice, please contact Crystal Sanchez at 916-345-7482 or by email at crystal.sanchez@dhcs.ca.gov

SB992 Requires A Relapse Plan for Licensed Residential SUD Treatment Facilities

- A licensed residential treatment facility must develop and maintain a written plan to address resident relapses.
- A relapse plan is a written plan that addresses:
 - Resident relapse including when a resident is on the licensed premises after consuming alcohol or using illicit drugs;
 - How the treatment stay and the treatment plan of the resident will be adjusted to address the relapse episode;
 - How the resident will be treated and supervised while under the influence of alcohol or illicit drugs; and
 - Resident discharge and continuing care plan, including when a residential facility determines that a resident requires services beyond the scope of their license.
- Initial applicants for residential treatment facility licensure must submit a relapse plan with the Initial Treatment Provider Application (DHCS 6002).
- Applicants that submitted an application for licensure prior to January 1, 2019 but have not been approved for licensure will be required to submit a relapse plan prior to licensure.
- Existing licensees must submit a relapse plan to their assigned DHCS analyst no later than April 1, 2019.
- DHCS will review the submitted relapse plan to determine compliance with the statutory requirements. DHCS will notify the licensee within 30 working days whether the relapse plan is complete or incomplete.
- A copy of the relapse plan must be kept onsite, or at a central administrative location, provided that the plan is readily available to staff and DHCS upon request.
- For more information, refer to DHCS Information Notice 19-003. If you have questions about the relapse plan or Information Notice 19-003, contact Nadalie Meadows-Martin by email at Nadalie.Meadows-Martin@dhcs.ca.gov or Pelumi Abimbola at Pelumi.Abimbola@dhcs.ca.gov.



MAT Toolkit Available for Licensed Residential Treatment Providers

- DHCS, in partnership with Harbage Consulting & the California Health Care Foundation, published a toolkit aimed at informing and engaging licensed residential treatment facilities about medication assisted treatment (MAT).
- As of January 2019, clients in licensed residential treatment facilities are required to have access to MAT. This toolkit contains information about the benefits of MAT, the process and requirements for providing access to MAT in licensed residential treatment facilities, and information on how practitioners can apply for a Drug Addiction Treatment Act (DATA) 2000 waiver to prescribe buprenorphine.
- An electronic version of the toolkit is available [here](#) on the DHCS website. In particular, [Part #1 of the toolkit](#) might be helpful as it contains basic information about MAT & addresses stigma.
- Over the next two years, DHCS & Harbage will roll-out a number of other resources aimed at informing key stakeholders & providers about MAT which will be available on the DHCS website.

OTP Providers – Encounters for Dosing

- Effective immediately (as of Feb 27, 2019), if you have a client that is receiving two doses of the same medication in the same day, create one encounter with one NDC# and add the quantities together.
- Currently the State system does not allow for multiple NDC# on the same claim and is working on enhancing their system to allow for multiple NDC#s on the 837. More to come...
- Reminder: Consecutive dosing encounters – you **Must** enter the Start Date **AND** End Date. The # of units must match the number of days between the start date and end date, or the claim will be denied.

New: Withdrawal Management (WM) Treatment Plan and Withdrawal Management (WM) Standards

- Effective **April 1, 2019**.
- However, programs may begin using this new WM Treatment Plan and Standards prior to April 1, 2019, if preferred.
- The new [WM Treatment Plan](#) and [WM Treatment plan Instructions](#) are posted on the Optum website, on the DMC-ODS page, under the SUDURM tab.
- The [updated WM Standards](#) are posted on the Optum website, on the DMC-ODS page, under the “Toolbox” tab.



Updated: Substance Use Disorder Providers Operations Handbook (SUDPOH)

- A reminder that the SUDPOH is incorporated by reference into the Statements of Work, so keeping informed of SUDPOH changes is vital as the DMC-ODS continues to evolve based on County policy decisions and/or guidance from DHCS.
- A [Summary of Changes](#) documents the new SUDPOH updates of 3/1/19
- The [updated SUDPOH](#) as of 3/1/19 is available on the SUDPOH Tab of Optum

Now Available: General Practice Guidelines for Clients in the County of San Diego Drug Medi-Cal Organized Delivery System (DMC-ODS)

- The new [Practice Guidelines](#) are posted on the Optum website, under the “Consumers & Families” tab, for clients to access
- The new Practice Guidelines can also be found on the County of San Diego website, on the BHS/Substance Use Disorder Services, under Treatment Services, on the Popular Services menu at the right at:
https://www.sandiegocounty.gov/content/sdc/hhsa/programs/bhs/alcohol_drug_services/dmc_ods_consumer.html

Reminder: Grievance and Appeal Information Posting

- Providers shall have posters, brochures, and self-addressed envelopes with grievance/appeal forms in all 6 threshold languages, to include interpreter services and toll-free numbers that have adequate TTY/TTD and interpreter capability.
- These materials shall be displayed in a prominent public place at the facility.
- Grievance and Appeal Form Envelopes
 - Self-addressed envelopes that must accompany the grievance and appeal forms for CCHEA and JFS must be stamped or have postage-paid
 - CCHEA and JFS will provide self-addressed, metered envelopes upon request.
 - The Beneficiary Materials order form is updated to direct programs to those agencies to request envelopes.
- [Beneficiary Materials order form](#) is available on the Optum website under the “Beneficiary” tab of the DMC-ODS page

Reminder: Physician’s Direction Form

- Although the form itself was made optional, it is still a requirement for the MD to review the clients’ health/medical information and drug history and to document their review along with any orders/recommendations.
- This documentation may be done on the Physician’s Direction Form or in a progress note.

Important Reminder - CalOMS Collection Guide

- Under the new state system BHIS, the Mother's First Name requires at least two characters with no spaces. If mother's name is not available enter Mom or Mother.
- Refer to the DHCS CalOMS Tx Collection Guide for reference on what are acceptable values.



Admission Issues Creating CalOMS Errors

- For corrections on admission date, please email the Unique Client ID (UCI) and Form Serial Number (FSN) to the support desk at SUD_MIS_Support.HHSA@sdcounty.ca.gov to prevent your admission date correction from being rejected by the State. Due to the State's new system BHIS, the process for making corrections has been changed.
- If a client was admitted under the incorrect facility, contact the SUD support desk at SUD_MIS_Support.HHSA@sdcounty.ca.gov to make the needed correction. Include the Unique Client ID (UCI) and Form Serial Number (FSN) along with the incorrect and correct facility information.
- **Do NOT make the correction** yourself. This can result in multiple admission records in the DHCS's Open Admission Report.

Discharge Issues

- For withdrawal management clients who have gone through detoxification, as planned by the provider, and who are being referred for additional treatment services, providers must use discharge status 3 - Left Before Completion, with Satisfactory Progress (not discharge status 1 or 2). Neither discharge code 1 nor discharge code 2 can be used for withdrawal management discharges.
- Administrative discharge status 4 or 6, providers should be using 99901 – Unknown under the individual's primary drug since providers will not be able to obtain information about the client at discharge.
- After completing the Discharge record, the case/episode should be left open until the following circumstances have been completed:
 1. Billing – cannot be completed if the case is closed.
 2. Recovery Services (if applicable).
 3. Prop 47 aftercare (if applicable).

SSRS Reporting

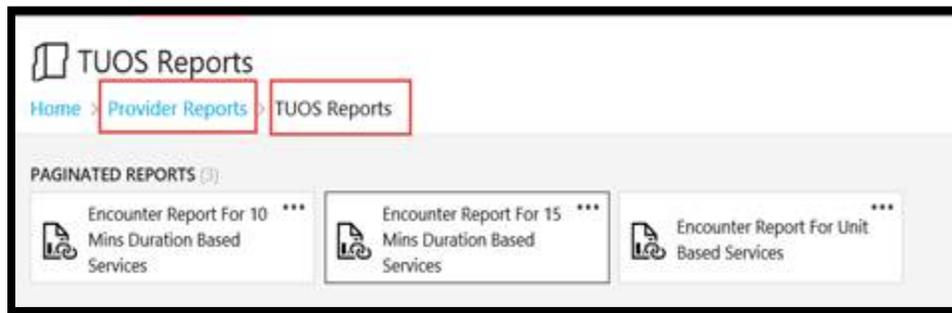
- The Provider Folder has been moved to the opening page/screen.
- Folders can be created within the Provider Reports folder only – If your facility does not have a specific folder and you would like one, contact the SUD support desk.



- Do not create/add any folders on the opening page/screen.

Required Reports Needed for Data Integrity

- Unfinished Client Activities (any records that are still “in progress” are not sent to the state and non-compliant).
- Encounter Report
- Active Census Report (clients need to be discharged or an annual update completed by 11 months)
- TUOS Reports - 3 new reports have been created and placed in the TUOS Reports folder within the Provider folder as seen in screen shot below. Report #4 is still in development.
 1. Encounter Report for 10 mins duration-based services is for OTP services that are in 10 min increments = 1 unit – counseling services.
 2. Encounter Report for 15 mins duration-based services is for any services that are in 15 min increments = 1 unit and can be in fractional units – counseling services, case management, and recovery services.
 3. Encounter Report for unit-based services is for any services that are unit based – Dosing and Residential Bed Days.
 4. Encounter Report for group services is soon to come (still in development).



Residential

- Census must be completed daily, and Bed Day encounters created through the Census.
- Each Residential Bed Day encounter must be reviewed to update the “Bed Management Census Note” note type to either 1) DMC Billable, 2) County Billable, or 3) Non-Billable.
- If Case Management is provided, these services are created through the encounter screen – not through the Census.
- Billable services are to be claimed after the client is discharged. Leave the case open to complete the billing.
- Authorizations are closed when the client’s case /episode is closed – not upon completing a Discharge record. The authorization must remain open to complete billing.
- Case Management services do not require authorization. DMC billable Case Management service should have the billable indicator marked “yes”, and Medi-Cal billable indicator marked “no.”

Program Enrollment – “Perinatal” field

- Perinatal field – this field is directly linked to DMC Certified Perinatal Service Rates.
- This field should be answered “no” for all female clients that are not receiving DMC Certified Perinatal Services.
- This field does not indicate that the client is pregnant.
- DMC Perinatal Services are only for clients that are pregnant or 60 days postpartum.
- Additionally, DMC Perinatal Services are only for programs who are certified by DHCS to provide Perinatal Services and have it in their county contract to provide Perinatal Services.

Update: Contact Screen

- Contact Reason field has a new value added – “Urgent”

Update: Encounter Screen

- Contact Type field has a new value added – “In the Community”
- This should be utilized when a service is provided somewhere other than at the program where the client is enrolled.



DMC-ODS Updated Guidance for TRC Sites (CYF Memo: # 06-18/19)

- Emailed on January 18, 2019
- Clients admitted to a TRC school site may receive services at the TRC primary site, on occasion, when the TRC school site is not available due to school closures, holidays, summer breaks, or other reasons as indicated by documentation in progress note (such as school suspension or expulsion). **Group services may not be mixed with clients who are admitted to the TRC primary site and the TRC school site.**
- When a service is provided to a client admitted to the TRC school site at the TRC primary site, the service location shall be documented as “in the community.” As with all services that are provided in the community, documentation shall explain how program staff maintained the client’s privacy in accordance with 42 CFR.
- “In the community” should be selected as the contact type for the SanWITS encounters when the services are provided at the primary TRC, as opposed to the HS site.

New Changes to SanWITS Quarterly Users Group

- SanWITS Users Group will meet monthly starting in April 2019. The meetings will be specific to modality.
 - Outpatient programs will meet – Apr, Jul, Oct, Jan
 - Residential programs will meet – May, Aug, Nov, Feb
 - OTP programs will meet - Jun, Sep, Dec, Mar
- RSVP will be required to ensure we are able to accommodate participants due to room requirements.
- Meetings will be held the 3rd Monday of the month and locations announced two weeks prior to meeting.



Clinical Staff Documentation Training

- To assist new or returning staff to be more successful in understanding of the clinical assessments, QM has developed both live and webinar documentation trainings.
- It is highly recommended to have newly hired staff complete Documentation Trainings prior to their SanWITS training, if possible.
- This will allow for newly hired staff to focus more fully on learning the functionality of SanWITS during the training on that software (which is the sole intent of SanWITS training – it is not to be a replacement for training in Documentation Standards).
- If staff is unable to participate in documentation trainings, the Program Manager may be able to assist with guiding/training staff on documentation standards.
- Documentation training webinars are available on the Optum website, under the QM Training tab at: <https://www.optumsandiego.com/content/sandiego/en/county-staff---providers/dmc-ods.html>

SanWITS and SSRS Trainings

- Register online with RegPacks at:
https://www.regpacks.com/reg/templates/build/?g_id=100901152
- Registration will close 14 days prior to the scheduled class date in order to allow time for individual staff account setups and other preparation needed.
- Types of Training Classes:
 - SanWITS Basic – Fundamental SanWITS functions that are applicable to All program types
 - Residential Facilities - Bed Management & Encounter Training
 - Outpatient / OTP Facilities – Group Module & Encounters Training
- All required forms are located on the “Downloadable Forms” tab, and must be completed and returned to SUD Support at SUD_MIS_Support.HHSA@sdcounty.ca.gov at least 14 days prior to scheduled training. If the 3 forms are not submitted, you will not be able to attend training regardless of receiving training confirmation.
- Upon completion of training, **competency must be shown in order to gain access to the system.** If competency is not achieved another training will be required before access is given.
- If you are unable to attend class, cancel the registration as soon as possible so that staff on the waitlist are able to attend.

SanWITS Billing Classes

- Register with BHS Billing Unit ADSBillingUnit.HHSA@sdcounty.ca.gov
- Prerequisite required: SanWITS Basic training

Tobacco Cessation Benefits

- Tobacco use is one of the leading preventable causes of death while tobacco cessation services are proven to be effective to counter this threat.
- Medi-Cal managed care health plans (MCPs) are required by DHCS to implement and cover payment for the following tobacco cessation services:
 - Initial and annual assessment of tobacco use for each adolescent and adult beneficiary;
 - FDA-approved tobacco cessation medication (for non-pregnant adults of any age);
 - Individual, group, and telephone counseling for beneficiaries of any age who use tobacco products;
 - Tailored services for pregnant tobacco users;
 - Prevention of tobacco use in children and adolescents;
 - Identifying tobacco users;
 - Tracking treatment utilization of tobacco users.
- Options and specific requirements for these issues can be found in DHCS’s All Plan Letter 16-014

which can be accessed at:

<https://www.dhcs.ca.gov/formsandpubs/Documents/MMCDAPLsandPolicyLetters/APL2016/APL16-014.pdf>



**Is this information filtering down to your counselors, LPHAs, and administrative staff?
Please share the UTTM – SUD Provider Edition with your staff and keep them *Up to the Minute!*
Send all personnel contact updates to QIMatters.hhsa@sdcounty.ca.gov**



BHS PROVIDER UPDATES

2018-7

Part Two: Rollout for CFT Meeting Facilitation Mandated Utilization

In September 2018, the *new* CFT Meeting Facilitation program began CFT Facilitation for clients with open assignments as of 9/1/18 and for a handful of programs with high CWS utilization.

As of **January 1, 2019**, all mental health treatment programs are required to refer to the CFT Meeting Facilitation Program for clients in need of a CFT meeting, regardless of open assignment date.

- January 2019 meeting referrals can be sent to the CFT Meeting Facilitation Program on/after **December 17, 2018**
- Meetings scheduled by the treatment provider in December 2018, to occur in January 2019, can continue to be facilitated internally by provider in order to ensure a streamlined process for the youth/family
- All mental health treatment programs that serve youth and families who are participating in CFT meetings currently facilitated through their program are **required** to utilize the CFT Meeting Facilitation Program as of **February 1, 2019***

CFT Meeting Facilitation **referral forms** are completed electronically and faxed to: **(858)335-3949**.

The referral form can be found at the Fred Finch CFT Meeting Facilitation Program website at: <https://www.fredfinch.org/child-and-family-team-cft-meeting-facilitation/>.

Detailed instructions for completing the referral form and other information about Pathways to Well-Being can be found at the Pathways to Well-Being webpage: <https://theacademy.sdsu.edu/programs/bheta/pathways/>

With questions regarding the timelines and rollout of the program, please contact your COR. CFT Meeting Facilitation Program related questions can be directed to Laura McClarin, Program Manager, at lauramccclarin@fredfinch.org.

*Programs with a prior COR approved exception will continue to facilitate CFT Meetings



Pathways to Well-Being: Integrated Core Practice Model and Continuum of Care Reform

Class Code: BH0225

LOCATION

6367 Alvarado Court, STE 103
San Diego CA, 92120

COURSE DESCRIPTION

San Diego County Pathways to Well-Being: Integrated Core Practice Model (ICPM) and Continuum of Care Reform (CCR) provides an overview of collaborative care with youth and families served by Behavioral Health Service (BHS) providers, along with specific information pertaining to the BHS provider role in the Child and Family Team (CFT). The training will focus upon different sectors including BHS, Child Welfare Services (CWS), Probation, Youth/Family, and the roles and responsibilities of CFT participants in both Enhanced Services CFT meetings and CCR CFT meetings. The training will review Pathways to Well-Being and CFT Meeting documentation requirements. This training will also provide methods and strategies geared toward improved collaborative care across systems. Pathways to Well-Being and Continuum of Care Reform (CCR) trainings are taught in a tetrad with a representative from BHS, CWS, Probation, and Youth/Family Support Partner sectors.

AUDIENCE

Trainings are open to BHS Program Managers, therapists, Care Coordinators, and other direct service providers working with children, youth, and families that participate in Child and Family Teaming are strongly encouraged to attend.

DATES

October 4, 2018, 9:00 AM—4:00 PM
February 7, 2019, 9:00 AM — 4:00 PM
May 22, 2019, 9:00 AM — 4:00 PM
June 13, 2019, 9:00 AM — 4:00 PM

LEARNING OBJECTIVES

Upon completion participants will be able to:

- Describe Pathways to Well-Being and Continuum of Care Reform
- Explain how Integrated Core Practice Model (ICPM) principles align with clinical practice
- Discuss sector roles and how BHS, Probation, Youth/Family and CWS intersect through collaboration in the Child and Family Team (CFT)
- Demonstrate how clinical application of collaborative care in treatment enhance safety, permanency, and well-being, and reinforce the youth/family voice and choice as paramount in planning and decision making

PRE-REQUISITES

An Introduction to Pathways to Well-Being: Understanding the Katie A. Lawsuit and the Core Practice Model, BHS Children Youth and Families System of Care, CWS 101: An Overview of Child Welfare Services in San Diego County and San Diego County Probation Department 101 eLearnings all must be completed at least 3 days prior to training date.

REGISTRATION If you already have an account, you may search for the course by name or course code. [Click here](#) to log into the LMS . If you do not already have an account in the LMS you will need to open an account. Please [click here](#) to request an LMS account. Email BHETA@sdsu.edu if you have any questions. This training is FREE of charge to BHS County employees and contractors.

CONTINUING EDUCATION This course meets the qualifications for 6 hours of continuing education credit for LMFTs, LCSWs, LPCCs, and/or LEPs as required by the California Board of Behavioral Sciences. The Academy is approved by the American Psychological Association to sponsor continuing education for psychologists and the California Association of Marriage and Family Therapists to sponsor continuing education for LMFTs, LCSWs, LPCCs and LEPs, Provider #91928. The Academy is approved by the California Board of Registered Nursing, Provider # BRN CEP15014; CCAPP-EI, Provider # 1S-98-398-0820, and CAADE Provider # CP10-906-CH0320 for 6 contact hours/CEHs. The Academy maintains responsibility for this program and its content. CE certificates will be available for download 5 business days after course completion. Click here for information on how to [obtain CE Certificates](#). Click here for the [CE Grievance Procedure](#).



FIREARM SUICIDE PREVENTION PROJECT

Presented by Eve Leon-Torres, MPH

Behavioral Health Services- Prevention & Planning Unit





**THE COUNTY OF SAN DIEGO
HAS A VISION OF
ZERO SUICIDES.**



FIREARMS ARE LEADING METHOD OF SUICIDE IN SAN DIEGO COUNTY.

- Suicides by firearm outnumber homicide by firearm approximately **3 to 1**.
- Over a 10-year period **1,451** people died by suicide involving firearms in San Diego County.

Source: HHSA, Emergency Medical Services, Medical Examiner Database, 2008-2017



5,250

Firearm safety materials have been distributed as of 2.26.2019

- **Poway Weapons and Gear** (North Inland): 1,000 brochures, 2 posters, 50 gun locks
- **Gunther Guns** (North Coastal): 250 brochures, 2 posters, 25 gun locks
- **Iron Sights Shooting Range** (North Coastal): 250 brochures, 2 posters, 25 gun locks
- **Duncan Gunworks** (North Central): 250 brochures, 2 posters, 25 gun locks
- **Gunfighter Tactical** (North Central): 750 brochures, 2 posters, 25 gun locks
- **SD Gun Appaiser/Gun Broker** (North Central): 250 brochures, 2 posters
- **The Glock Store** (North Central): 250 brochures, 2 posters
- **San Diego Guns** (North Central): 250 brochures, 2 posters, 25 gun locks
- **The Gun Range San Diego** (North Central): 250 brochures, 2 posters, 25 gun locks
- **So Cal Guns** (North Central): 250 brochures, 2 posters, 25 gun locks



5,250

Firearm safety materials have
been distributed as of
2.26.2019

- **AO Sword Firearms (East):**
250 brochures, 2 posters, 25 gun locks
- **G.I. Joe Store (East):** 250 brochures, 2 posters, 25 gun locks
- **LMC Ammo (East):** 250 brochures, 2 posters
- **Discount Gun Mart (2 locations, East and Central):** 250 brochures, 1 poster
- **Clothey & Sons Gunsmithing (East):** 250 brochures, 2 posters
- **Chula Vista Gun Store (South):** 250 brochures, 2 posters, 25 gun locks
- **West Coast Survival Arms (South):** 250 brochures, 2 posters, 25 gun locks
- **Firearms Unknown (South):** 250 brochures, 2 posters



POWAY WEAPONS AND GEAR

- Largest distributor of firearms and safety instruction classes in SD County
- Will provide a brochure with each firearms sold (approx. 300/month, 3,600/year)
- Will be incorporating suicide prevention information into all firearms classes (8,000-10,000 students/year)
- Offering 50% rates for firearms storage (\$0.50/day)



GUNFIGHTER TACTICAL

- Will provide a brochure with each firearms sold (approx. 300/month, 3,600/year)
- Will be incorporating suicide prevention information into all firearms classes
- Offering 50% rates for firearms storage (\$0.50/day)



WWW.STOPFIREARMSUICIDESD.ORG

IT'S UP TO US SOCIAL MEDIA & WEBSITE

GUN SAFETY SAVES LIVES

1. Treat every firearm as if it were loaded.
2. Always point the muzzle in a safe direction.
3. Be sure of your target and what surrounds it.
4. Keep your finger outside the trigger guard until you're ready to shoot.
5. Safely check the barrel and action for any obstructions, and only use proper ammunition.
6. Unload firearms when it is not in use. Leave action open; carry firearm in a case and unloaded to and from the shooting area.
7. Point a firearm only at something you intend to shoot.
8. Don't run, jump, or climb with a loaded firearm. Pull a firearm toward you by the butt, not the muzzle.
9. Store firearms and ammunition separately and safely.
10. Don't drink alcoholic beverages or use drugs before or during shooting.

ABOUT THIS BROCHURE

It's Up to Us is San Diego's suicide prevention and mental health awareness campaign. Visit www.stopfirearmsuicidesd.org to learn the warning signs for suicide, find the words to talk to someone you are concerned about, and learn about local mental health and suicide prevention resources.



If you are feeling suicidal or if you are concerned about someone else, help is available right now.

Call the Access and Crisis Line 24 hours a day, 7 days a week to speak to a trained counselor. This is not a reporting line.

**San Diego County Access and Crisis Line:
1-888-724-7240**





This information is for informational purposes only. It is not intended to be a substitute for professional advice. For more information about the campaign and its work, visit www.stopfirearmsuicidesd.org.

PREVENT FIREARM SUICIDES



Firearms are the leading method of suicides in San Diego County.

In fact, suicides by firearms outnumber homicides by firearms approximately 3 to 1.

Over a 10-year period 1,451 people died of suicides involving firearms in San Diego County.

Look inside to learn the warning signs for suicide and gun safety tips to keep yourself or a loved one safe.

PREVENT FIREARM SUICIDE

Every step we can take to put barriers between someone's thoughts of suicide and access to means (such as a gun) reduces the risk of a suicide attempt. With firearms being the most lethal and most common means of suicide deaths, it is important to reduce access to firearms for someone that is thinking about ending their life.

Here are some tips to help you keep yourself or a loved one safe.

1. **Learn the Risk Factors and Warning Signs for Suicide.** The risk is greater if a behavior is new or has increased and if it seems related to a painful event, loss, or change.
 - Emotional crisis due to job loss, breakup, legal trouble, loss of loved one, or newly diagnosed illness
 - Major change in behavior: depression, violence, anger/aggression, or alcohol or drug use
 - Recent impulsiveness, risk-taking, acting reckless
 - Expressing a desire to die or their life
 - Parting objects in order, giving away prized possessions, or impulsive purchase of a firearm
 - Withdrawing from things they used to enjoy

For additional information about suicide prevention, local mental health resources and things to consider for storing a gun outside of the home, visit www.stopfirearmsuicidesd.org

GET HELP NOW

If you are feeling suicidal or if you are concerned about someone else, help is available right now. Call the Access and Crisis Line 24 hours a day, 7 days a week to speak to a trained counselor.

**San Diego County Access and Crisis Line
1-888-724-7240**

By calling, you or the person you are calling about will not be added to a database.

If emergency medical care is needed, or a suicide attempt is imminent, call 9-1-1 or go to the emergency room of the nearest hospital.



www.stopfirearmsuicidesd.org



IT'S UP TO US SOCIAL MEDIA & WEBSITE

Join the conversation!

- Facebook: www.Facebook.com/Up2SD
- YouTube: www.YouTube.com/Up2SD



Home - Learn - Prevent Firearm Suicide

Prevent Firearm Suicide

Firearms are the leading method of suicide in San Diego County. Over a 10-year period in San Diego County, 1,431 people died of suicides involving firearms. (San Diego County Health and Human Services (PHSA), Emergency Medical Services, Medical Examiner Database, 2008-2017) Every step we can take to put "speed bumps" or barriers between someone's thoughts of suicide and access to means to end their life reduces the risk of a suicide attempt. With firearms being the most lethal and also most common means of suicide deaths, it is important to reduce access to firearms to those taking thoughts of suicide.

Recognizing Symptoms

Prevent Firearm Suicide

Treatment and Recovery

Wellness

Children's Mental Health

Suicide Prevention

Warning Signs for Suicide

Visit the website!

StopFirearmSuicideSD.org



CONTACT INFORMATION:

EVE LEON-TORRES, MPH

Contract Manager

Phone: 619-563-2780 Email: eve.leon-torres@sdcounty.ca.gov

STAN COLLINS

Project Consultant / Community Ambassador

Phone: 619-518-2412 Email: stan@suicideispreventable.org

Pain Isn't Always Obvious

**KNOW
THE SIGNS**

Suicide Is Preventable

 **EachMind
MATTERS**

California's Mental Health Movement

www.EachMindMatters.org / www.SanaMente.org

www.SuicideIsPreventable.org / www.ElSuicidioEsPreventable.org

Trauma-Informed Care Code of Conduct

The Code of Conduct was developed by young adults from Project A.W.A.R.E., Just in Time for Foster Youth, and Youth Empowerment. It is a statement of their expectation about how children, youth, and families should be treated by government agencies and communities of support who interact with them. An organization that adopts the Code of Conduct commits to ensuring that its policies and staff practices meet the standards below, and has a system of accountability to make sure that this is true.

Adopting organizations commit to apply trauma-informed care practices to ensure that our interactions, behaviors, services, and communities of support are accountable to avoid worsening the effects of trauma, to support youth in building resilience, and in being balanced, healthy, and empowered. Organization Name views each person as creative, resourceful, whole, and more than just a number.

Adopting organizations will adhere to these principles:

Safety

A safe and open-minded place where I feel welcome

- a. Nurtures a reliable environment with respect for privacy and self-expression
- b. Maintains nonviolent environment free of intimidation
- c. Respects confidentiality unless permission is given (unless someone is harming you, you are harming yourself, or you are harming someone else)

Individualized Support

Assists me and considers the factors affecting my situation

- a. Implements a welcome process to the organization and community
- b. Builds mutually beneficial partnerships to promote successes and coach people to reach personal goals
- c. Connects people with services and partners, or offers alternatives until needs are properly addressed
- d. Views each person as creative, resourceful, whole, and more than just a number

Effective Communication

Providing me with clear and consistent information

- a. Ensures needs are met with an appropriate level of urgency, prioritization, and follow-through
- b. Provides accessible means of communication, with appropriate measures taken for privacy (e.g. in-person, phone, email, social media)
- c. Maintains transparency about the organization's processes, and explains actions taken in any high-stress situation
- d. Utilizes a process to provide constructive feedback to the organization, and ensures steps are taken for improvement when appropriate

Supportive Staff

Is kind and has a true and genuine passion for helping me

- a. Integrates trauma-informed care training and awareness
- b. Reflects the community served (e.g. lived experiences, ethnicity, race, gender, social status)
- c. Values everyone regardless of gender, race, sexual orientation, social status, religious and personal beliefs, or culture
- d. Offers considerate, honest, and empathetic community that can be relied on



**UTILIZATION MANAGEMENT (UM) REQUEST
CYF - Outpatient Treatment**

FOR COR SUBMISSION THE CLIENT NAME AND NUMBER MUST BE REDACTED (utilize initials vs. full client name)

A. Program UM Cycle:

- Program follows a **STANDARD session based UM Cycle** (13 or 18 initial treatment session, followed by Program UM for up to an additional 13 or 18 treatment session, and requiring COR written UM authorization for any additional treatment sessions).
- Program follows a **MODIFIED UM Cycle** (time based or extended sessions) approved by COR (*written exception on file*).
The UM time based cycle is _____ months.
The UM is a _____ session cycle.

B. UM Level Request:

- This is a Program Level UM request
- This is a COR Level UM request - number of treatment sessions received to date:
 - Initial COR Level UM request
 - Prior COR Level UM requests – attach prior correspondence and approval

C. CURRENT SERVICES:

- Therapy CM/ICC Rehab/IHBS Meds

Youth/family requesting additional services?

- YES NO Other

Explain:

ADMISSION DATE:

DIAGNOSIS:

- Pathway Enhanced (Subclass)

DESCRIPTION OF SYMPTOMS:

D. Psychiatric Hospitalizations: YES NO

Provide most recent dates of hospitalization and relevant history when applicable:

Other Behavioral Health Services Client is Receiving *when applicable:*

E. Child and Adolescent Needs and Strengths (CANS)

Date of most current CANS (*Required at UM Cycle*):

Number of CANS ‘High Need’ Items (*from current Assessment Summary*):

Number of CANS ‘Help is Needed’ Items (*from current Assessment Summary*):

List the CANS ‘Strengths to Leverage’ Items (*from current Assessment Summary*):

- CANS Assessment Summary is available for UM reviewer

F. Pediatric Symptom Checklist (PSC)

Date of most current Parent PSC (*Required at UM Cycle*):

Total Scale Score (0-70 scale, with 28 or higher indicating impairment):

- Parent did not complete

Date of most current Youth PSC (*Required at UM Cycle*):

Total Scale Score (0-70 scale, with 30 or higher indicating impairment):

- Not applicable, child is 10 years old or younger
- Youth did not complete

- PSC Assessment Summary is available for UM reviewer

G. Updated Client Plan completed prior to UM request (reviewed by Program UM Committee)

H. RATIONALE FOR ADDITIONAL SERVICES:

I. PRIMARY ELIGIBILITY CRITERIA:

- Client continues to meet **Medical Necessity** and demonstrates benefit from services
 - CANS** indicate at least one actionable need (rated 2 or 3) on the ‘Child Behavioral and Emotional Needs’, ‘Risk Behaviors’ OR ‘Life Functioning’
 - Client meets the criteria for **Serious Emotional Disturbance** based upon the following:
 As a result of a mental disorder the child has substantial and persistent impairment in at least two of the following areas:
 - Self-care and self- regulation
 - Family relationships
 - Ability to function in the community
 - School functioning
- AND One of the following occurs:**
- Child at risk for removal from home due to a mental disorder
 - Child has been removed from home due to a mental disorder
 - Mental disorder/impairment is severe and has been present for six months, or is highly likely to continue for more than one year without treatment.
- OR The child displays:**
- acute psychotic features (within the last month)
 - imminent or recent high risk for suicide (within the last month)
 - imminent or recent high risk of violence to others due to a mental disorder (within the last month)

J. SECONDARY ELIGIBILITY CRITERIA – Required for COR Level Approval:

- Client has met the above criteria as indicated **AND** meets a minimum of one of the following Current Risk Factor related to child’s primary diagnosis:
 - Child has been a danger to self or other in the last month
 - Child experienced severe physical or sexual abuse or has been exposed to extreme violence in the last month
 - Child’s behaviors are so substantial and persistent that current living situation is in jeopardy
 - Child exhibited bizarre behaviors in the last month
 - Child has experienced traumatic event within the last month
 - Current PSC Youth or Parent indicates overall impairment (28 or higher for parent / 30 or higher for youth)
 - Other

K. Proposed Treatment Modalities:

- Family Therapy
- Individual Therapy
- Case Management/ICC
- Medication Services
- Group Therapy
- Collateral Services
- Rehab/IHBS
- Other

L. Expected Outcome and Prognosis:

- Return to full functioning
- Expect improvement but less than full functioning
- Relieve acute symptoms, return to baseline functioning
- Maintain current status/prevent deterioration

M. REQUESTED NUMBER OF SESSIONS:

REQUESTED NUMBER OF MONTHS:
(for programs under written COR approval)

N. Requestor’s Name, Credential: _____ Date: _____

O. UM DETERMINATION / APPROVAL

Program UM Committee (always required)

- Approved Reduced Denied **Sessions/Time Approved: _____ OR _____**
- Supports COR Level Request Does not supports COR Level Request Other:

Approver’s Name, Credential: _____ Date: _____

Comments:

COR Level (when applicable) Applicable Not Applicable

Approved Reduced Denied Retro Approval **Sessions/Time Approved: _____ Date: _____**

Program transcribes COR determination onto form and attaches COR determination correspondence

COSD TLS Email Encryption

The County has established a secure email connection called Transport Layer Security (TLS) email encryption with trusted business partners. This means that all email sent between County staff and the business partner staff will automatically be encrypted in transit over the Internet and will be protected from being intercepted.

County TLS email encryption works only between the County and a listed County business partner, but not between business partners directly or other **non**-business partner(s) included in the email communication. If you are sending sensitive information to a contractor that is not on this list, then please make sure that your individual email account is set up with email encryption to manually encrypt email before sending it to the contractor.

County of SD - ...@sdcounty.ca.gov

Approved Business Partners - @xxxxxxx



Contractor requirements to proceed with this process:

- Must have TLS-enabled mail servers.
- Must have server digital certificate issued by a Certificate Authority.
- If both items above are met, contractor may complete the [TLS Boundary Encryption Form](#) (Sections 2 -4) and return to Pilar.Miranda@sdcounty.ca.gov to initiate the process. It takes approximately two weeks to set up.

Boundary Encryption

Pre-Qualification Form – Business Partner

This form provides MessageLabs with the technical information required to enable a link between your domains and a Business Partner for the Boundary Encryption service.

MessageLabs clients should complete Section 1 and then email this form to their Business Partner to complete Sections 2 to 4. Please email the completed form to your sales representative.

1. Contact and Domain Details (for the MessageLabs Client)

Company Information

Company Name	County of San Diego, HHS Compliance Office, Information Security
Address	1255 Imperial Avenue, Ste730. San Diego, CA 92101

Messaging Infrastructure Contact

Recurring Technical Contact

Contact Name	Pilar Miranda	Contact Name	Joe Coyne
Phone Number	619-338-2634	Phone Number	619-767-5068
Email Address	Pilar.Miranda@sdcounty.ca.gov	Email Address	Joseph.Coyne@sdcounty.ca.gov

Domain Details

Will all of your domains be included in this Business Partner configuration?	Yes If No, list the domains to be included below.		
Which of your organization's domains will be included in this Business Partner configuration?	sdcounty.ca.gov		

2. Business Partner Details

Business Partner Information

Business Partner Company Name			
Address			
Technical Contact Name(s)		Date of request	
Telephone Number		Email Address(es)	

TLS Security Requirements

To authenticate your TLS-enabled mail servers, you must obtain and install X.509v3 digital certificates. Indicate the Certificate Authority (CA) that issues your server digital certificates and the strength of encryption they support. We recommend obtaining 2,048-bit certificates from a recognized public CA. Ask your CA to ensure that the 'SSL-Client' X.509v3 extension is included in your certificate.

Certificate Authority that issued your digital certificates	Select one:
Certificate key size (bits)	

County TLS Email Encryption

The County has established a secured email connection called Transport Layer Security (TLS) email encryption with the listed business partners below. This means that all email sent between the County staff and the business partner staff will automatically be encrypted in transit over the Internet.

County TLS email encryption works only between the County and the listed County business partners below. If you are sending an email, for example, to two contract providers and one is on the list and the other is not, then the email will be sent encrypted to the one on the list below and **in clear** text to the other contract provider that is not on the list. Therefore, if you need to send an email containing confidential information to a contract provider that is not on the list below, then please make sure that your individual email account is set up with email encryption services (mandatory or optional) to send an encrypted email separately via Cisco Ironport.

List of Business Partners is for internal use only.



COSD - ...@sdcounty.ca.gov

Business Partner - ...@xxxxxxxxxxxxxx

List of Vetted Business Partners for TLS

No.	County Business Partners	Email Domain
1	Amity Foundation	...@amityfdn.org
2	Angels Foster Family	...@angelsfoster.org
3	Casa de Amparo	...@casadeamparo.org
4	Casey Family Programs	...@casey.org
5	Center for Positive Changes	...@c4pc.com
6	Childrens Legal Services of SD	...@clssandiego.org
7	Dependency Legal Services, SD	...@dlssd.org
8	Fred Finch Youth Center	...@fredfinch.org
9	Home Start	...@home-start.org
10	Koinonia Family Services	...@kfh.org
11	McAlister Institute	...@mcalisterinc.org
12	Nan McKay & Associates	...@nanmckay.com
13	New Alternatives	...@newalternatives.org
14	New Haven Youth & Family	...@newhavenyfs.org
15	North County Lifeline	...@nclifeline.org
16	Olive Crest	...@olivecrest.org
17	Optum@Health	...@optum.com
18	Outsource It Inc.	...@outsourcetitinc.com
19	Perspecta	...@perspecta.com
20	Rady's Childrens Hospital	...@rchsd.org
21	San Diego County Employee Retirement Assoc. SDCERA	...@sdcera.org
22	San Diego County Office of Education SDCOE	...@sdcoe.net
23	SAY San Diego	...@saysandiego.org
24	SD Center for Children	...@centerforchildren.org
25	SD County Courts	...@sdcourt.ca.gov
26	SD Police Department	...@pd.sandiego.gov
27	SD Youth Services	...@sdyouthservices.org
28	Second Chance Program	...@secondchanceprogram.org
29	Sheriff Department	...@sdsheriff.org
30	Social Security Administration (SSA)	...@ssa.gov
31	South Bay Community Services	...@csbcs.org
32	Telecare Corp	...@telecarecorp.com

33	United Healthcare	...@uhc.com
34	UPAC SD	...@upacsd.com
35	Voices for Children	...@speakupnow.org
36	YMCA	...@ymca.org

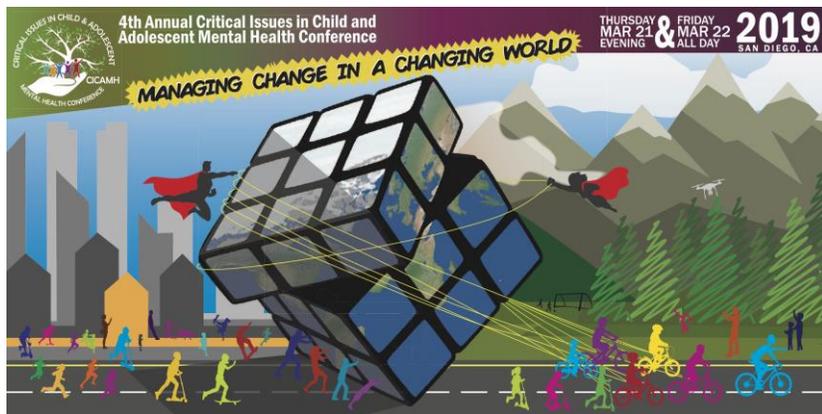
Contractor requirements to be added to the list above:

- Must have TLS-enabled mail servers.

- Must have server digital certificate issued by a Certificate Authority.

If both items above are met, contractor may complete the TLS Boundary Encryption Form (Sections 2 - 4) and return to Pilar.Miranda@sdcounty.ca.gov to initiate the process. It takes approximately two weeks to set up.

As of November 29, 2018



Please join us March 21 and/or March 22, 2019

Thursday March 21st 5:00 PM - 9:00 PM

\$50.00 – Students \$25.00

Friday March 22nd 8:00 AM - 5:00 PM

\$99.00 – Students \$50.00

Attend Both! -\$149.00 – Students \$75.00

(must present valid student ID at registration desk)

**Fees Includes Parking, Food and
up to 9 CE's-CME's**

Double Tree Hotel - Hazard Center

7450 Hazard Center Dr. San Diego CA 92108

Managing Change in a Changing World

In an effort to provide child and adolescent psychiatrists, psychologists, child therapists, mental health clinical practitioners, pediatricians, family physicians, educators, behavioral health and child welfare and community organizations with the most up-to-date information on complex issues facing youth, families and communities, we have arranged an exceptional group of speakers to address the challenges of the changing world. **If you work with children, adolescents and families, you do not want to miss this conference!**

To register visit: www.CICAMH.com

Session Topics:

Thursday:

“Managing Behavioral Health Problems Across Disciplines: How Can Pediatricians, Therapists and Child Psychiatrists Work Together?”

A Multidisciplinary Round Table Discussion of 2 Complex Clinical Cases Exploring Opportunities and Challenges in Providing Collaborative Care

Friday:

“Managing Change in a Changing World”

Keynotes and Breakouts

- * Immigration and Families
- * Superhero Therapy
- * iGen- Generational Study of 11 million teens
 - * Gender Non-Conforming Youth
 - * School Threat Assessments
- * Menstrual Disorders & Mental Health
 - * Sleep Disorders in Children
- * Play Therapy for Emotional Regulation
 - * Grief Support
- * Unsheltered Youth
- * Cannabis and Contemporary Controversies

Learning Objectives:

- * Explore the opportunities and challenges in providing team focused collaborative care across professional disciplines.
- * Understand normal sleep and the various disorders of sleep that may impact children and youth and know the preferred treatment interventions to address these problems.
- * Identify and describe characteristics of the upcoming generations of youth within the context of the electronic information world.
- * Examine the impact of immigration, family separations and stigma on emotional functioning, social development and functionality.
- * Appreciate the challenges faced by youth who are gender non-conforming, unsheltered and coping with physiologic change in menarche.
- * Value interdisciplinary interventions and enhance the quality of physical and mental health care delivery.

Accreditation: Up to 9 CE's or CME's

Accreditation:

This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education through the joint providership of the American Psychiatric Association (APA) and San Diego Psychiatric Society. The APA is accredited by the ACCME to provide continuing medical education for physicians.

Designation Statement

The APA designates this live activity for a maximum of 9 AMA PRA Category 1 Credit *TM*. Physicians should claim only the credit commensurate with the extent of their participation in the AMA PRA Category 1 Credit activity.

Accreditation

California Association of Marriage and Family Therapists San Diego (CAMFT- SD Chapter) is approved by the California association of marriage and family therapists to sponsor continuing education for LMFTs, LCSWs, LPCCs, and LEPs. CAMFT- SD Chapter maintains responsibility for the program and all its contents. This course meets the qualifications for 9 hours of continuing education.



5th Annual
Children's
Mental Health
Well-Being
Celebration

May 3rd, 2019 - 3:00 to 6:00 pm
ARTS (A Reason To Survive) Center
200 East 12th Street, National City, CA 91950

Families, Art, Fun!

For more information:
CYFLiaison@namisd.org
Call/text 858-987-2980

SCHOOL SAFETY

ENVISIONING SAFER SCHOOLS



A Children, Youth, and Families System of Care Training Academy Conference

Objectives

- Identify culturally responsive interventions, tools and resources to assist in enhancing school safety
- Discuss strategies to mitigate school risk
- Apply strategies for de-escalation and risk reduction in schools
- Describe effective practices for building supportive relationships on school campuses
- Explain the impact of secondary trauma for school staff and service providers
- Identify three action steps to meaningfully partner with youth and families, school staff, behavioral health providers, and the justice system in an effort to advance school safety

CE's

Continuing Education: This course meets the qualifications for 7 hours of continuing education credit for LMFTs, LCSWs, LPCCs, and/or LEPs as required by the California Board of Behavioral Sciences. The Academy is approved by the American Psychological Association to sponsor continuing education for psychologists and the California Association of Marriage and Family Therapists to sponsor continuing education for LMFTs, LCSWs, LPCCs and LEPs, Provider #91928. The Academy is approved by the California Board of Registered Nursing, Provider # BRN CEP15014; CCAPP-EI, Provider # 15-98-398-0818, and CAADE Provider # CP10-906-CH0320 for 7 contact hours/CEHs. The Academy maintains responsibility for this program and its content. CE certificates will be available for download 3-5 business days after course completion. Click here for information on [how to obtain CE Certificates](#). Click here for the [CE Grievances Procedure](#).

Conference Description

The safety and support of a child's school environment plays an essential role in their development and success. When students feel safe and supported at school, they are likely to have better school attendance and academic achievement, and they are less likely to engage in risky behaviors such as substance use and violence. Unfortunately, there is an undeniable, increasing prevalence of emergency situations in schools. Exposure to violence at school is associated with many negative outcomes for students, including depression, suicide, substance use, academic problems, and violent behavior. The fear of violence alone can affect students' development, concentration, and ability to learn. In this full-day conference, presentations will address threat assessment models, school teaming, and other prevention strategies. Conference participants will be provided with culturally responsive interventions, tools, and resources to more effectively assess for and enhance school safety, increase response effectiveness, and improve school/community/parent communication.

Audience: Therapists, support partners, case managers, educators, social workers, probation officers, caregivers, and other individuals working with children, youth, and families.

Conference Details

Thursday, May 30, 2019

8:00am – 8:30am Registration & Breakfast

8:30am – 4:30pm Conference

Registration Fee:

Early Bird \$70 (through 4-30-19)

General Admission \$80 (beginning 5-1-19)

Fee includes: Breakfast, Lunch, CEs, Parking

Scholarships available for Family & Youth Support Partners.

[MORE INFO](#)

Crowne Plaza Mission Valley

2270 Hotel Circle N., San Diego, CA 92108

Questions? RIHS@sdsu.edu

Register Now

Click to register on Eventbrite



or Go to [Eventbrite.com](https://www.eventbrite.com) and search for the School Safety Conference in San Diego.