

VENDORS: What You Need to Know About Edgemoor 7395

- Welcome to Edgemoor and thank you for your service!
- Edgemoor has a Workplace Violence Prevention Plan which outlines the strategies we put in place to keep visitors, the residents and the staff safe from potential violence. Please report any violence you witness to a staff member.
- This is a no smoking or vaping facility.
- If you don't know—ask! We are here to help.

- If you are entering clinical care areas:
 - Please sign in at the Command Center (front desk) and get a name badge. Wear your name badge the whole time you are in our facility and sign out when you leave.
 - When you get to the Neighborhood where you are going, please sign in there as well. Tell the nurse who you are here to see and why.
 - Please visit **ONLY** the resident with whom you have business—please do not recruit more business while here.
 - Many of our residents have problems with their thinking—they may not remember what you told them. Please tell the nurse what you told them and if you left them any objects, written instructions are best.
 - If you are going to leave a new item, especially one that must be plugged in, you must notify the nurse—do not just give to resident or plug in and leave. Provide all product safety and warranty information.
 - Edgemoor cares for many people with substantial brain damage who act unpredictably. Some residents can be violent or dangerous; there is always a chance you will be injured.
 - Please approach others with caution, ask staff about people you need to steer clear of and do not approach those you do not know.
 - If you see **ANYTHING** that makes you suspect a resident here is being abused, please report it!