

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER  
ADVISORY BOARD  
9440 Ruffin Court  
San Diego, CA 92123**

**PCC MEETING NO. 124  
NOVEMBER 28, 2012 – 12 PM**

**Minutes**

**Present:**

**TRUSTEES:** Regina Fleming-Magit, Chair  
Lois Fong-Sakai, Vice Chair  
Larry Richman  
Steffan Gibbs

**REGULAR  
ATTENDEES:** Fran Cooper  
Cathi Palatella  
Danny Melgoza  
Stephanie Gioia-Beckman  
Tonya Torosian

**Call to Order and Introductions**

Dr. Regina Fleming-Magit, Chair, called the meeting to order at 12:01 PM.

Roundtable Introductions:

- Fran Cooper, PCC Director as of November 2, 2012.

**AGENDA ITEMS**

**I. Public Comments**

There were no public comments to be heard.

**II. Approval of Minutes**

Meeting minutes from September 26, 2012 were approved. The approval was moved by Larry Richman and seconded by Lois Fong-Sakai with the following correction:

**Guardian Scholars Program**

**Strike:** Two full-time students were selected for the Guardian Scholars Program Scholarship in January.

**Replace:** In January, an additional two full-time students were selected for the Guardian Scholars Program Scholarship.

**III. REVIEW MEETING DATES FOR 2013**

The Advisory Board meets on the fourth Wednesday of every other month from 12 PM to 1 PM. The meeting dates for 2013 are as follows:

- January 23, 2013
- March 27, 2013
- May 22, 2013
- July 24, 2013
- September 25, 2013
- November 20, 2013 (\*\*moved to third Wednesday due to holiday\*\*)

IV. Management / Program Update

The population at PCC is at 40 as of November 28, 2012.

a) Facilities Updates

- The air conditioning unit is being repaired due to technical difficulties. PCC acknowledges the AC unit in the Pavilion building is an ongoing issue. However, contractors have been working on the repairs throughout the facility, which is scheduled to be completed in January 2013.
- The swimming pool has been resurfaced and hoses refreshed. The newly remodeled pool will be available for use by summer 2013.
- Groundbreaking for the new Kaiser Permanente Hospital is on schedule for summer 2013. Their parking garage will have 50 parking slots.
- Chef Isa prepared a beautiful meal for each cottage, which appeared in feature article, "A Feast for Special Children" on the San Diego County News Center. Hardcopies of the article was distributed.

b) Staffing Updates

- Jesse Jurado is the new Building Maintenance Engineer for PCC. His start date is scheduled for Friday, November 30, 2012.
- Tiffany Sheppard is now the point of contact for Promises2Kids for upcoming holiday activities. She will continue to coordinate and oversee the Volunteer Program at PCC.

c) Upcoming PCC Activities

- The PCC Auxiliary will be hosting an ornament decorating activity on Wednesday, November 28, 2012 in the art room.
- The Toby Wells Foundation will donate holiday trees again this year. The trees is scheduled to arrive on December 7, 2012 at 10:30 AM.
- The Antonio Gates "Shop with the Charge" is scheduled in December; the date has not been confirmed.
- Chef Isa will again prepare special holiday meals for the children on December 24, 2012 and December 31, 2012.
- The PCC Health Fair has been confirmed for Saturday, May 4, 2013. The theme will be Celebrating Health and will again focus towards youths from ages 12 years and up. This is a health fair exclusively for foster youths and is not open to the general public. **ACTION ITEM:** Save the date flyers will go out in December 2012 and will be emailed to the PCC Advisory Board.

**\*\*Action Items From September 26, 2012 Revisited\*\***

PCC Health Fair

- **ACTION ITEM:** Date of health fair will be confirmed at the next PCC Advisory Board Meeting.
- **OUTCOME:** Date of health fair has been confirmed for Saturday, May 4, 2013.

Food Handler's Certification

- **ACTION ITEM:** All volunteers will need to be certified to handle food. Norma Rincon, CWS Manager, will forward a schedule of upcoming Food Handler's Certification trainings to the Advisory Board.

- **OUTCOME:** A Food Handler's Certification course was held on October 18, 2012 from 1 PM to 4 PM.
- **ACTION ITEM:** Rea Alvarez to email PCC Advisory Board members of the upcoming Food Handler's Certification Course.

Staffing Update

- **ACTION ITEM:** The PCC Advisory Board Fact Sheet and Roster will be updated with the Clerk of the Board as soon as the new PCC Director is confirmed.
- **OUTCOME:** The new PCC Director was announced at the PCC Advisory Board Meeting #124.
- **ACTION ITEM:** The PCC Advisory Board Fact Sheet and Roster to be provided at the next PCC Advisory Board Meeting for review.

V. **Promises2Kids**

Updates

- Diane Sutherland was hired in November as the Director of Development.
- *Give From Your Heart Holiday Drive* is from November 23, 2012 to December 14, 2012.
- Bring a new, unwrapped toy or gift to any of the bin drop off locations in San Diego. Donations will be distributed to the foster youth this holiday season after December 17, 2012.
- Sleep Train Foster Kids Secret Santa Toy Drive has begun from November 5, 2012 through December 16, 2012.
- Sleep Train had a golf tournament and donated \$70K to Promises2Kids for the Camp Connect and the Something Special Fund.

VI. **Next Meeting Date / Time**

- Wednesday, January 23, 2013 at 12 PM.

VII. **Adjournment**

Meeting adjourned at 12:47 PM.

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