

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER
ADVISORY BOARD
9400-B Ruffin Court
San Diego, CA 92123**

**PCC MEETING NO. 147
September 27, 2016 – 12 PM**

Minutes

Present:

BOARD MEMBERS:	Lois Fong-Sakai Lesly McClelland Lawrence Richman – Vice Chair	REGULAR ATTENDEES:	Norma Rincon Verona Hines
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Call to Order

- Lawrence Richman called the meeting to order at 12:15 pm

AGENDA ITEMS

I. Public Comments

There were no public comments to be heard

II. Introductions

- Introduction of members
- Verona Hines – Principal Admin Analyst for Child Welfare Services

III. Approval of Minutes

- Meeting minutes from July 27, 2016 were approved
 - The approval was moved by Lois Fong-Sakai and seconded by Lawrence Richmond
 - Ethics Training – Please send certificates to Admin Secretary for tracking purposes
 - By-Laws postponed

IV. Management / Program Update

The population at PCC is 27 as of September 27, 2016

a) Facilities Updates

- Trailer renovations near completion
- Upcoming renovations – Assessment Center and visitation
- Department of General services working with PCC; assessing lights to switch to LED
- PCC looking to obtain drought tolerant funds to re-landscape PCC interior

b) Events

- All campus wide event – Street Tacos Day
- Planning for the Holidays
- Christmas Tree's will be delivered on Nov.28th
- Annual Shopping spree will be held on Dec. 2nd
- Santa Claus will be at PCC in December

c) Business plan

- Feedback was provided
- Report was well written
- Business Plan approved by Lawrence Richman , seconded by Lois Fong-Sakai

V. Promises2Kids

a) Activities and Events

b) Staff Updates

VI. Next Meeting Date / Time

Tuesday, November 22, 2016 at 12:00 pm

VII. Adjournment

Meeting adjourned at 1:20 pm

Meeting minutes respectfully submitted by Alexandra Mercado