

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER  
ADVISORY BOARD  
9400-B Ruffin Court  
San Diego, CA 92123**

**PCC MEETING NO. 151  
May 23, 2017 – 12 PM**

**Minutes**

**Present:**

**BOARD MEMBERS:** Lawrence Richman – Vice Chair  
Robert O'Connell- Chair  
Lesley McClelland

**REGULAR ATTENDEES:** Connie Cain  
Khea Pollard  
Stephanie Ortega  
Cathi Palatella (Guest)

**Call to Order**

- Robert O'Connell called the meeting to order at 12:05 pm

**AGENDA ITEMS**

**I. Public Comments**

There were no public comments to be heard

**II. Introductions**

- Introduction of members
- Cathi Palatella- Director of Child Welfare Services

**III. Approval of Minutes**

- Lawrence Richman made edits to March 28, 2017 minutes
- Meeting minutes from March 28, 2017 were approved
- The approval was moved by Lawrence Richman and seconded by Robert O'Connell
- HHS Advisory Board/Committee Annual Review due- Bi-annual ethics training is required for all board members
- Ethics Training – Please send certificates to Admin Secretary for tracking purposes
- Admin Secretary will email Ethics link to board members
- Form 700- send form to Admin Secretary
- Postponed- Adding attendance requirements to by-laws to next scheduled meeting
- Chair and Vice Chair seats rotating between Advisory Board members
- Lesley McClelland nominates Lawrence Richman to assume chair. Lawrence Richman accepts
- Lawrence Richman elected as chair and Denise Capozzi as Vice-Chair. Lesley McClelland motioned and Robert O'Connell seconded
- Robert O'Connell will be re-appointed by P2K
- Seat 3 is being re-appointed by P2K

**IV. Management / Program Update**

The population at PCC is 27 as of May 23, 2017

a) Facilities/Management Updates

- PCC Background shared by Cathi Palatella
- Discussed “placement” staff and mental Health clinicians moving onto campus
- Contractor submitted proposal for landscape phase I and phase II
- Landscape plans were shared at previous meeting

- Concern brought up to Connie by Larry Richman regarding meals – are children/ youth able to have two servings?
- 3 snacks per day, all staff in cottages have the ability to order supplements
- Chef Isa always makes additional food for children/youth entering after meal times
- Research
- Increased recreational activities- Children/youth are now able to ride bicycles and scooters on campus

b) Activities and Events

- Polinsky Children's Center received NACo award on behalf of the County

c) Staffing Updates

- No staffing updates

d) Business Plan

- Mail Business Plan to Lesley McClelland
- Larry Richman provided input

**V. Promises2Kids**

a) Activities and Events

- Wendy's flyer distributed- bring flyer to Wendy's Convoy location on Wednesday, May 24<sup>th</sup> for a free frosty and 30% of your sale will be donated to Promises2kids
- Wendy's is a huge supporter
- Please post flyer for staff
- Board of Supervisors applied for a grant- P2K has been awarded grant
- Youth to youth peer mentors available

b) Staff Updates

**VI. Next Meeting Date / Time**

Tuesday, July 25, 2017 at 12:00 pm

**VII. Adjournment**

Meeting adjourned at 1:20pm

*Meeting minutes respectfully submitted by Alexandra Mercado*