

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER
ADVISORY BOARD
9400-B Ruffin Court
San Diego, CA 92123**

**PCC MEETING NO. 154
November 28, 2017 – 12 PM**

Minutes

Present:

BOARD MEMBERS: Lawrence Richman –Chair
Robert O'Connell
Candace Kasperick
Denise Capozzi

REGULAR ATTENDEES: Connie Cain
Khea Pollard
Stephanie Ortega

Call to Order

- Lawrence Richman called the meeting to order at 12:07 pm

AGENDA ITEMS

I. Approval of Minutes

- Meeting minutes from October 25, 2017 were approved
- The approval was moved by Candace Kasperick and seconded by Lawrence Richman

b) Attendance:

- Attendance discussion
- Add a quick tour to Advisory Board Meeting once a year at the beginning or end of meeting
- Update bylaws- Attend majority (4 of 6) annually in person, upon approval by County clerk and completion of required procedures
- Administrative Secretary will reach out to the Clerk of Board office to find out what the procedure is to add attendance to the PCC Advisory Board Bylaws

II. Management / Program Update

a) Facilities update

- Connie Cain shared Thanksgiving Feast pictures
- Landscape is complete
- Cottage C flooded. Minor repairs should be completed by 12/1/17
- Nursing will be moved to the Assessment Center
- Cottage H to receive improved entrance doors.
- HVAC Controls

b) Staffing changes

- Nurtured Heart

III. Next Meeting Date / Time

Tuesday, January 23, 2018 at 12:00 pm

IV. Adjournment

Meeting adjourned at 12:55pm

Meeting minutes respectfully submitted by Alexandra Mercado