

**A.B. & JESSIE POLINSKY CHILDREN'S CENTER
ADVISORY BOARD
9400-B Ruffin Court
San Diego, CA 92123**

**PCC MEETING NO. 163
September 24, 2019 – 12 PM**

Minutes

Present:

BOARD MEMBERS: Jessica Heldman- Chair
Sarah Pauter- Vice Chair
Pamela Hunt
Geri Sanders

REGULAR ATTENDEES: Connie Cain
Theresa Peleska
Stephanie Ortega

Call to Order

- Jessica Heldman called the meeting to order at 12:11 pm

AGENDA ITEMS

I. Approval of Minutes

- Sarah Pauter motioned to approve minutes from May 24, 2019. Jessica Heldman seconded.

Introductions/ Announcements

A) Introductions

- Geri Sanders has been appointed by District 4 to serve as a member for the Polinsky Children's Center Advisory Board. Pamela will take seat 5
- Jessica Heldman shared her proposal for the PCC Advisory Board
 - All for the purpose of ensuring that this board is helpful and productive. Proposal was given out to attendees
 - Chair will draft a report for BOS/Presiding Judge/ P2K at the end of fiscal year with necessary recommendations
 - Connie Cain will need to run the recommendations by CWS Director
 - Geri Sanders moved to approve the agenda, Sarah Pauter seconded
- Promises2Kids has 1 vacancy. Stephanie Ortega will revisit and update at the next meeting
- KIDS database is currently down. Excel reports were created to keep staff and management updated

II. Management / Program Update

The population at PCC is 61 as of September 24, 2019

a) Membership:

- Ethics Training- Send certificate to Admin Secretary, Alexa Mercado
- Jessica Heldman submitted Ethics certificate

b) Business Plan/ Annual Report

- Business Plan was distributed to all Advisory Board members
- Current Business Plan is being worked on and will be emailed for review
- Data- Average length of stay and how many children were served
- Connie Cain would like to add some data back into the Business Plan
- Change Business Plan to Annual Report

c) Facilities update

- KIDS database is currently down- Excel reports were created to keep staff and management updated
- Reward program at PCC
- AWOLS
- Weekly report sent out to the state
- Strengthening Family Advisory Board
- Board Members suggested to create a bill to allow the extension of a sibling set for 10 days
- NEST- group of foster parents that get additional stipend to have a bed open for youth
- Provide wish list to the PCC Auxiliary
 - Punching bags for teens

d) Staffing changes

- Reclassifying for higher level positions. i.e. Social Worker Supervisors to Protective Services Worker Supervisors
- Recreational Therapist

e) Activities and Events

A) Promise2Kids

a) Activities and Events

- Golf tournament coming up
- Healthy Adventures working with Youth2Youth

- Cooking classes with Healthy Adventures

B) Next Meeting Date / Time

Tuesday, November 26, 2019 at 12:00 pm

C) Adjournment

Meeting adjourned at 2:03 pm

Meeting minutes respectfully submitted by Alexa Mercado

APPROVED