HEALTHY SAN DIEGO (HSD)
JOINT CONSUMER & PROFESSIONAL ADVISORY COMMITTEE
MINUTES – September 12, 2024

Members Present: Neeta Alengadan, Jack Dailey (Consumer Chair), Michelle Darnelle, Joanne Franciscus, Kim Fritz, Kristi Jones, Ankita Kadakia, Jennipher Ohmstede, Harriet Seldin, Caryn Sumek, Heather Summers, Salvador Tapia, Jennifer Tuteur, Ann Warren, Lindsey Wright, Janet Vadakkumcherry

HSD Staff Present: Jamie Beam, Lynn Carr, Brittany Charity-Walker, Lee Laydon, Alison Sipler, Michael Worman

Other Participants/Guests: Katherine Crow, Wendy Ferguson, Angela Galba-Davis, Alfie Gonzaga, Laurence Gonzaga, Andrew Gregor, Danielle Ice, Sarah Legg, Donald Miller, Fadra Whyte, Judith Yates

ITEM	DISCUSSION	ACTION
I. Welcome and Introductions	The Joint Consumer & Professional Advisory Committee was called to order by Chair Jack Dailey at 3:01 p.m. Dr. Heather Summers announced that Dr. Schultz is stepping down from the Professional Chair position. County staff are working with the San Diego County Medical Society to get nominations to fill the vacancy. Dr. Schultz was recognized for his significant contributions to Healthy San Diego and most recently in the restructure through participation in both ad hoc committees with valuable input on the by-laws revision.	
II. Public Comment	None	
III. Action Items		
A. Approval of the Meeting Minutes from July 11, 2024	Joanne Franciscus requested that her name be added to the member attendance section. On MOTION of Dr. Harriet Seldin, seconded by Dr. Jennifer Tuteur, the July 11, 2024, Meeting Minutes were approved with requested edit, with all Committee Members present voting yes.	
IV. HSD Restructure Overview		
A. Goals and Priority Areas	Jack Dailey summarized the restructure goals and priority areas: ▪ The structure process started in July 2023 and has been underway for almost a year. The strength of the HSD collaborative is talked about by other counties. Through the restructure, the collaborative is being set up for the future. Credit was given to the foundational leaders who helped shape HSD. ▪ Former Interim HHSA Director, Dr. Eric McDonald, set out goals and priorities for HSD in December 2023. Those priorities frame the tasks and progress that will be shared throughout the meeting.	
B. Timeline	Jack Dailey referenced a timeline image marking the period July 2023-August 2024 with key accomplishments.	
V. HSD Restructure Progress Update		
A. Priority Areas and Recommendations Status	Andrew Gregor referenced a matrix that summarized the status of each priority area: ▪ Urgent actions: Complete – Consumer Chair/Vice Chair approved, all Officers confirmed, and meeting frequency changed to quarterly	

	▪ Purpose: In process – Purpose and duties clarified in the draft by-laws amendment ▪ Membership: In process – Membership composition and vacancies were analyzed with proposed recommendations reflected in the draft by-laws amendment ▪ Structure: Complete – Medi-Cal Transformation Task Force formed and SB 1257 passed to amend the Welfare & Institutions Code pertaining to Healthy San Diego advisory boards ▪ Reporting: Pending ▪ By-laws: In process – By-laws revision proposed	
B. HHSA Actions	Andrew Gregor described the HHSA-directed actions that contributed to the restructure: 1) Medi-Cal Transformation Task Force - Medi-Cal Transformation Task Force was formed in February/March 2024 by the former HHSA Interim Director, Dr. Eric McDonald. - The action recreates the subcommittees and workgroups formerly operated under the Joint Consumer & Professional Advisory Committee under the Task Force. - The structure change was intended to streamline the HSD collaborative structure and provide flexibility to carry out statutory purpose and meet requirements. - The Task Force will provide oversight to the workgroups. It will advise the HHSA Director and continue to coordinate and communicate with the Joint Consumer & Professional Advisory Committee. 2) SB 1257 Geographic Managed Care Pilot: County of San Diego - The bill amended Welfare & Institutions Code Section 14089.05 pertaining to HSD advisory boards - It consolidates the Consumer Advisory Committee and the Professional Advisory Committee into a single advisory committee - The amendment was passed and will go into effect on January 1, 2025, requiring a by-laws amendment to ensure alignment.	
3) ***Ad Hoc Committee Reports***	Brief updates were provided regarding ad hoc committee progress: ▪ Andrew Gregor referenced the ad hoc committee reports that were outlined in the presentation materials. ▪ Caryn Sumek, Co-Chair of the Ad Hoc Nominating/Membership Committee commented on the diligence to balancing out the consumer and professional membership. She noted that existing by-laws membership was not a manageable number.	
4) ***By-laws Revision***	Andrew Gregor provided an overview of proposed by-laws update: ▪ The revision aligns with SB 1257, including a name change from the "Joint Consumer & Professional Advisory Committee" to "Consumer & Professional Advisory Committee (C-PAC)." ▪ The Advisory Committee's purpose and duties are clarified.	

	▪ Membership categories and the number of seats were reduced and use of alternates was added. ▪ Consumer and Professional Co-Chairs were maintained. ▪ Formation and use of ad hoc committees and subcommittees was clarified. ▪ Language added to ensure review of the by-laws every two years to ensure timely and regular updates as needed. There was open discussion regarding the draft by-laws revision that had been distributed to Committee Members for review: ▪ Dr. Miller commented that with the high percentage of children on Medi-Cal there might be a need to balance out a pediatrician's perspective with that of adults and hospitals by hardwiring a pediatrician into the by-laws. - Andrew Gregor responded that the ad hoc committees considered a broad approach versus drilling down into specialty areas. The consensus was to be expansive and inclusive to bring different perspectives to the table with members wearing multiple hats to bring different parts of their personal and professional experience. Although by-laws not amended since 2008, an amendment can be done at any time and this suggestion could be considered in a future amendment. - Dr. Summers commented that the County can also bring in experts who can speak to pediatric issues, such as the Chief Pediatric Officer. - Michelle Darnelle noted that other member seats could be filled by a pediatrician. ▪ Dr. Tuteur recommended editing the "Physicians and Clinical Providers" category to change the term clinical providers to clinicians. She also recommended removing the Advanced Practice Providers language. She expressed concern that the San Diego County Medical Society President changes frequently and could impact continuity. - The Committee Members discussed that the SDCMS President can designate a representative that could be the CEO or non-physician. ▪ Dr. Tuteur asked for clarification on "subcommittee decisions need to be ratified by the full Committee." - The Committee Members felt the statement was clear. ▪ Andrew Gregor shared that the by-laws amendment will be introduced at the October 10, 2024 Regular Meeting and voted on at the January 9, 2025 Regular Meeting, as indicated in the by-laws procedures.	
5) ***HSD Organizational Structure***	Dr. Summers provided an overview of the updated HSD Organizational Structure, including proposed changes to the Task Force structure: ▪ The former Subcommittee Chairs formed a planning group to identify opportunities for updating the organizational structure at the Task Force and Workgroup level with the purpose of identifying ways to organize	

	the existing 14+ workgroups to increase efficiency and promote coordination and threading. ▪ The previous structure was reimagined to better fulfill current needs and the changing Medi-Cal managed care landscape to better align with and address State requirements. ▪ Key elements of the Task Force structure: - Task Force serves as the oversight body to set the mission, vision, and goals with a focus on how to advance Medi-Cal. - Leadership Teams serve as function groups that provide direction and strategy support to workgroups. There are three leadership teams: 1) Quality Improvement & Health Equity, 2) Care Coordination & Community Engagement, and 3) Health Plan Operations. These teams will be led by subject matter experts who will approve workgroup activities and ensure State policy requirements are met. - Workgroups carry out programmatic and operational tasks. ▪ Both the Consumer & Professional Advisory Committee and Medi-Cal Transformation Task Force will both report to the HHSA Director and coordinate with each other through regular communication. The advisory committee will focus on policy and systems matters and the task force is where thing will be woven together to carry out DHCS regulatory requirements pertaining to program implementation and operations. Additional comments and discussion included: ▪ Caryn Sumek asked why there needs to be an HSD Medi-Cal Transformation Task Force Steering Committee if there is already a Joint Consumer & Professional Advisory Committee. The Medi-Cal Transformation Task Force provides support to the HSD workgroups under Quality Improvement and Health Equity, Care Coordination and Community Engagement Leadership Team and Health Plan Operations. The Task Force will provide oversight to the workgroups. It will advise the HHSA Director and continue to coordinate and communicate with the Joint Consumer & Professional Advisory Committee. ▪ Jamie Beam commented that the restructure retains the same spaces to discuss access issues but with more flexibility. ▪ Dr. Tuteur recommended the line on the organizational chart between the advisory committee and the task force be delineated by arrows on both ends to show bidirectional communication.	
VI. 2025 Business		

A. **Meeting Schedule and Logistics**	Dr. Summers provided updates on the meeting schedule and logistics: ▪ Various comments were made about meeting frequency and options to add more meetings, hold slots for additional meetings, schedule a longer meeting, or consider education/presentations on off months. ▪ Andrew Gregor clarified that if it's an HSD meeting with a quorum then it needs to follow Brown Act procedure. ▪ Concerns were raised about the inability to attend longer meetings and impacts of last-minute cancelations. ▪ There was discussion about moving from a quarterly meeting schedule to six meetings per year (every 2 months: January, March, May, July, September, and November). ▪ It was advised that as recruitment for consumer seats move forward, the Committee needs to take into consideration how to make meetings more accessible by looking at different days and times. On MOTION of Kristen Smith, seconded by Kim Fritz, increasing the meeting frequency from quarterly to six times per year was approved, with all Committee Members present voting yes.	
B. **2025 Strategic Topics / Presentations**	Potential strategic presentation topics were shared. ▪ A poll will be sent out to get feedback on 2025 priority topics. ▪ It was noted that the San Diego Couty Community Health Data presentation is required annually as part of the reaccreditation process.	*Poll to be sent*
VII. Updates	The floor was opened for updates: ▪ Jamie Beam provided a County of San Diego Health & Human Services (HHSA) update: - The commitment and level of engagement in HSD is appreciated to ensure Medi-Cal beneficiaries are getting optimal care because of it. We need to celebrate where we are as a collaborative. - The County's new Chief Administrative Officer (CAO), Ebony Shelton, just finished her first 90 days. The Deputy CAO positions are expected to be announced in October, with other key positions to be filled after that. Once HHSA leadership is onboard, the positions of Public Health Officer and Chief Medical Officer will be identified. - The HSD restructure is well-timed to align with other priorities for organizational effectiveness. It is important that we are looking at membership composition and how to engage more consumers. The new task force structure is effective and timely. - HHSA and MCS value partner input; any questions or concerns can be shared with Jamie Beam, Dr. Tuteur, or Heather Summers. ▪ Dr. Tuteur reminded everyone to get vaccinated.	
VIII. Future Agenda Items	The October 10, 2024 Joint Consumer & Professional Advisory Committee Regular Meeting has two presentations slotted: 1) Food as Medicine and 2) Birth Equity/Maternal Health Crisis.	

	▪ The group recommended to focus on the Food as Medicine topic and reschedule the Birth Equity topic for 2025. MCPs were encouraged to invite their Population Health teams to attend. ▪ Janet Vadakkumcherry commented that Fullwell and Gravity are doing coding for Food as Medicine. They want Medically Tailored Meals providers to participate. ▪ There was discussion about the presentation format, with a preference for a brief presentation (15 minutes) and more time allotted for discussion to learn best practices; what people are struggling with and take advantage of having in-person dialogue and the ability to ask questions.	*Infor-mation to be shared*
IX. Adjournment	Meeting adjourned by Jack Dailey at 4:43 p.m.	

THE NEXT HEALTHY SAN DIEGO JOINT CONSUMER & PROFESSIONAL ADVISORY COMMITTEE MEETING SCHEDULED

Thursday, January 9, 2025, from 3:00 p.m. to 5:00 p.m. *Via Zoom and in person*

Minutes recorded and transcribed by Brittany Charity-Walker