



County of San Diego

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AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
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CHIEF MEDICAL OFFICER

CSA-17 ADVISORY COMMITTEE MEETING

Mark Muir, Chair/ Don Heiser, Vice-Chair
c/o Emergency Medical Services
635 S Highway 101
Solana Beach, CA 92075

Minutes

Tuesday, August 7, 2018

Members Present

City of Del Mar – Parks, Sherryl
City of Del Mar – Druker, Dave
City of Encinitas – Muir, Mark
City of Solana Beach – Zahn, Peter
City of Solana Beach – Judy Hegenauer
Rancho Santa Fe Fire Protection District – Nancy Hillgren
Citizen at Large – Heiser, Don
Citizen at Large – Zovanyi, Peter

County Staff Present

Ameng, Diane
Bechtol, Robert
del Toro Cummings, Nicole (recorder)
Kirkpatrick, Jim
Lee, Chris

Agency Representatives Present

Austin, David – American Medical Response (AMR)
Smith, Zach – CSA-17 EMS Coordinator
Michel, Tony – Rancho Santa Fe Fire Protection District
Stein, Mike – Encinitas Fire Department
Brian Slattery – Rancho Santa Fe Fire
Kristen Crane – City Manager, City of Del Mar

1. CALL TO ORDER/ PLEDGE/ INTRODUCTIONS/ ANNOUNCEMENTS

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- A.** Mark Muir, CSA-17 Chair called the meeting to order at 4:07 pm.
 - B.** Pledge of Allegiance.
 - C.** Introductions were made.
 - D.** Mark Muir introduced new alternate CSA-17 advisory committee member, Judy Hegenauer representing City of Solana Beach. Nancy Hillgren announced that Tony Michel, Fire Chief of Rancho Santa Fe Fire Protection District will be retiring in mid-November.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi seconded by Sherryl Parks to approve the May 1, 2018 CSA-17 Advisory Committee minutes. Motion carried.

4. MANAGEMENT TEAM REPORT

A. Budget and Finance Report – Chris Lee, EMS Program Coordinator

EMS presented the CSA-17 Financial Review Q3 FY 17/18

1. Revenue Growth by Source

Ambulance Transport Fee		\$1,995,015
Resident Transport Fees	\$1,180,963	
Non-Resident Transport Fees	<u>\$ 814,052</u>	
Property Taxes		\$ 1,323,467
Benefit Fee		\$ 1,578,598
Interest/Adjustment/Other		<u>\$ 263,450</u>
Total Revenue		\$ 5,160,530

- Tax growth 5%
- Resident Transport Fees 5%
- Non-Resident Transport Fees 6%
- Benefit Fee -2%
- Interest/Penalties & Other 137%

2. Expense Growth by Source

Ambulance Contracts		\$4,024,626
Dispatch Services		\$ 29,580
Billing & Collection Services		\$ 97,440
County – Admin Services		<u>\$ 138,489</u>
Total Expenditures		\$4,290,135

- The total expense growth 4%
- Ambulance Contracts growth 4%
- Dispatch Services growth 8%
- Billing and Collection Services 14%
- County-Admin Services growth 8%

3. Budget Trending

- GEMT funds were added in the Interest, Penalties & Other line item due to multiple years of adjustments that were paid in 17/18
- Benefit fees were approved by the Board of Supervisors June 2018
- In the Set aside for possible capital improvements in 18/19 budget – included 500k for monitor defibrillators

4. Budget Questions, Concerns and Discussion

The advisory committee had several questions during the FY 17/18 Financial Review presentation, for which the county staff made note of and indicated they would research to provide answers. County staff suggested, moving

forward, benefit fees could be addressed as a key item in presentations prior to the Board of Supervisors approval. The committee also expressed concern regarding the excess balance above the required reserves in the budget.

Action Items:

- 1. The advisory committee members will submit a letter and ask for a response by a certain date.**
- 2. A request was made to schedule a Special Meeting (subcommittee meeting) to include Mark Muir, Sherryl Parks, Peter Zahn and County staff.**

B. EMS County Report – Diane Ameng, QA Specialist

1. Stop the Bleed Program – The County is adopting this program to place stop the bleed kits throughout county facilities. It is currently in the process of the implementation.
2. Sidewalk CPR event occurred in May which resulted in 2001 people trained in Hands Only CPR, 235 within the CSA; 85 at Rancho Santa Fe Library, 78 at Seaside Market and 72 at Forest Ranch Library. There was an increase from last year.
3. Notifications – A new email address has been established to advise EMS leadership of important, but not necessarily urgent or emergent information, such as when resources are leaving the county.
4. County EMS fees changed effective July 1, 2018. EMS started a three (3) step increase for accreditation for new paramedics, EMTs and Mobile Intensive Care Nurses (MICNs). Fees increased from \$40 to \$63. Next year will go from \$63 to \$83.

C. Paramedic Provider Report – Dave Austin, CSA Program Manager

CSA-17 3rd quarter Performance Reports for April, May and June were sent to the Advisory Committee members prior to the meeting. AMR performance reports were presented and included response time compliance, mutual aid and transport by community. Pleased to report another strong quarter of Compliance.

Highlights summary:

- Monthly Compliance Summary Reports
 - April compliance performance was 95.47% based on 596 calls and 429 transports.
 - May compliance performance was 93.86% based on 619 calls and 444 transports.

- June compliance performance was at 94.67% based on 694 calls and 506 transports.
- Monthly Mutual Aid/Auto Aid Summary Reports.
Note: Both inbound and outbound Auto Aid and Mutual Aid.
 - Inbound 78 responses. 72 at scene and 57 transports.
 - Outbound 20 responses. 18 on scene and 15 transports.
Note 95% of aid from SDF&R STA. 24 due to closest unit available.
- Monthly Transports to Hospitals by Units and by Community Summary
 - Scripps Encinitas – 74.41%
 - Scripps La Jolla – 12.88%
 - Pomerado – 5.87%
 - Palomar – 2.19%
- 1. Community Service and Public Education – Zach Smith
- 2. For Q3 we completed 184 hours, total of 5,156 people served. 759 CPR trained.
 - Community CPR days- Schools and Churches
 - AED Training
 - BP Screening
 - Child Car seat Inspections
 - Ambulance Show and Tells

3. EMS Coordinator Report

Continuing Education: 3rd quarter continues to be provided by Zach Smith, Pat Peltier and Guest Lecturers with the support of the Training Chiefs.

Trainings: April – PERT
 May – Adult Protective Services
 June – Protocol Updates

D. Operations Report – Mike Stein

- Regional Communications System is their daily radio system which will undergo maintenance for a week. It will be up and running but they will need to reduce the capacity. They will be using the back-up radio system for a week on all of their calls.
- County Office of Emergency Services (OES) has several regional assets, primarily mass casualty assets units that are dispersed throughout the County. They are given to different fire districts and rotate every few years each district takes their turn. Del Mar Fire Station received one and will be hosting a mass casualty. The unit is a trailer and truck composition.

- Will be going to Encinitas City Council later this month. They already approved the concept response times. Will be putting in a part time peak time squad unit for 12 months for a pilot. 2 person unit.

5. OLD BUSINESS

- LAFCO – Nothing new was reported.

6. NEW BUSINESS

No new business was discussed.

7. FUTURE AGENDA ITEMS

- Peter Zovanyi will request that the captains from lifeguard agencies of Del Mar, Encinitas, and Solana Beach present at the November meeting on how they interact with the EMS system
- Budget Special Meeting
- Tony Michel's Retirement

8. SET NEXT MEETING/ADJOURNMENT

Next CSA-17 Advisory Committee Meeting will be held at Solana Beach City Hall on November 6, 2018.

The meeting was adjourned at 5:43 pm.