



County of San Diego

NICK MACCHIONE, FACHE
AGENCY DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY
EMERGENCY MEDICAL SERVICES AGENCY
6255 MISSION GORGE ROAD, MAIL STOP S-555
SAN DIEGO, CA 92120-3599
(619) 285-6429 • FAX (619) 285-6531

NICK YPHANTIDES, MD, MPH
CHIEF MEDICAL OFFICER

CSA-17 ADVISORY COMMITTEE MEETING

Mark Muir, Chair/ Don Heiser, Vice-Chair
c/o Emergency Medical Services
635 S Highway 101
Solana Beach, CA 92075

Wednesday, November 7, 2018

Members Present

City of Del Mar – Parks, Sherryl
City of Solana Beach – Zahn, Peter
City of Solana Beach – Judy Hegenauer
Rancho Santa Fe Fire Protection District – Nancy Hillgren
Torrey Pines Planning Group – Cerny, Barbara
Member at Large – Heiser, Don
Member at Large – Zovanyi, Peter

County Staff Present

Bechtol, Robert
del Toro Cummings, Nicole (recorder)
Kirkpatrick, Jim
Osth, Cory
Parr, Andy

Agency Representatives Present

Austin, David – American Medical Response (AMR)
Blumeyer, Jon – Encinitas Fire Department
Cox, Fred – Rancho Santa Fe Fire Protection District
Edelbrock, John – City of Del Mar
Ford, Robbie – City of Encinitas
Giles, Larry – City of Encinitas
Huth, Scott – City of Del Mar
McQuead, Dave – Rancho Santa Fe Fire Protection District
Michel, Tony – Rancho Santa Fe Fire Protection District
Shook, Jason – City of Solana Beach
Smith, Zach – CSA17 EMS Coordinator
Stein, Mike – Encinitas Fire Department

1. CALL TO ORDER/ PLEDGE/ INTRODUCTIONS/ ANNOUNCEMENTS

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- A.** Don Heiser, CSA-17 Vice-Chair called the meeting to order at 4:00 pm.
 - B.** Pledge of Allegiance.
 - C.** Introductions were made. Cory Osth was introduced as a new member to the management team with County EMS, overseeing hospital and specialty care programs. He comes from the County Office of Emergency Services.

2. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

3. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi seconded by Nancy Hillgren to approve the August 7, 2018 CSA-17 Advisory Committee minutes. Motion carried.

4. PRESENTATIONS – Lifeguard Programs

- City of Encinitas – Larry Giles, Safety Captain, presented on the Marine Safety Division.
- City of Solana Beach – Jason Shook, Marine and Safety Captain, presented on the Marine Safety Department.
- City of Del Mar – John Edelbrock, Lifeguard Chief and Director, presented on the Community Services Department.

5. MANAGEMENT TEAM REPORT

A. Budget and Finance Report – Robert Bechtol, EMS Admin Analyst

1. The [CSA-17 Financial Review Q1 FY 18-19](#) was presented, which covered the following: Revenue Growth by Source, Expense Growth by Source, Budget, Reserves, Monthly Transports, and Collections.

Clarification on last quarter's presentation: In the Billing & Collection Services, there was a 14% change. However, it was actually a 6% change after all the invoices were reconciled. One of the invoices from FY16/17 was counted in the FY 17/18 because it was paid in FY 17/18.

The data was pulled early to get to everyone timely:

- Revenue Growth by Source - Resident and Non-Resident Transport Fees = decrease of 16 and 17%
 - Expense Growth by Source - Billing and Collection Services = down by 50%
 - We are using a 2.09% revenue increase from year to year and a 2.2% increase in expenditures each year as well.
2. Review Budget Process for CSA-17 and Next Steps:
A new process has been rolled out in the hopes of meeting the needs of the advisory committee. The process has been moved up a month: 1) County EMS staff meets with the operations chiefs who are planning the agenda a month in advance of the meeting day. 2) County EMS staff works with the Chair and Vice-Chair two weeks later to set the agenda and get it out to the Chair and Vice-Chair for their approval. (3) Once agenda is approved, County EMS staff sends out the agenda and handouts to the advisory committee in advance for the committee to review prior to the meeting.

Our plan on the budget process (over the next few months): Robert Bechtol met with the operations chiefs today and went over the early part of proposed budget and budget timelines. The operations chiefs were given a worksheet to work from for any additional requests going forward. Once the worksheets are returned to us, Robert will create a draft budget and meet with the operations chiefs in

December and again in January. The draft budget will be presented at the next budget subcommittee.

3. Sherryl Parks and Don Heiser have been identified as the budget subcommittee members. The proposed hearing date for the next budget subcommittee meeting is January 29, 2019.

B. EMS County Report – Jim Kirkpatrick, EMS Fire Liaison

1. The flu order went into effect November 1, 2018 through March 31, 2019, which is the County Health Officer order mandating an influenza vaccine or wear a mask while in contact with patients or working in patient care areas.
2. The updated Capacity Plan, now known as the All-Hazard Health Services Capacity Management Plan has been updated to ensure a planned, systematic response to prehospital and hospital capacity stress. This plan was originally developed to address flu season; it has now evolved to emphasize “all hazard” event management. We began monitoring data on a weekly basis and very soon anticipate monitoring on a daily basis as we get deeper in the flu season.
3. New Regulations
 - o EMS for Children regulations are available for public comment until November 10, 2018.
 - o Local optional scope of practice application to add ketamine as a pain medication option has been approved. A July 1, 2019 start date is anticipated.

C. Ground Ambulance Provider Report – Dave Austin, CSA Program Manager

The [CSA-17 4th quarter AMR Performance Reports for July, August and September](#) were sent to the Advisory Committee members prior to the meeting and were presented at the meeting. Highlights included: response time compliance, mutual aid, transport by units and community, community service and public and continuing education. Pleased to report another solid quarter of compliance overall.

Zach Smith shared information and data on cardiac arrest survival. Nationwide it remains very low at 8%, in CSA-17 12.7%.

D. Operations Chief’s Meeting Report – Jon Blumeyer

- Encinitas, Solana Beach, Del Mar and Rancho Santa Fe have applied regionally for the Assistance Firefighters Grant (AFG) for ballistic body armor for hazardous scenes for their firefighters and adding this to their risk profile.
- Meeting with Rancho Santa Fe to discuss CSA budget to look at ways to utilize some of those monies to better serve the community and what programs or purchases would be most effective.
- In line with CPR survival rates; continuing to look forward in our process to increase the number of AEDs out in the community, and putting them in command vehicles.

6. OLD BUSINESS

- LAFCO update – No movement on the County’s part. No additional information to report.

7. NEW BUSINESS

- Tony Michel, Fire Chief of Rancho Santa Fe Fire Protection District, will be retiring in mid-November. A proclamation from the Board of Supervisors has been requested.
- Contract Discussion
 - Wittman Enterprises – is in the middle of procurement.
 - American Medical Response (AMR)

8. FUTURE AGENDA ITEMS

- Membership Changes
 - Peter Zahn is leaving the committee. Judy Hegenauer will replace him. They will ensure the required paperwork is in process for this change.

9. SET NEXT MEETING/ADJOURNMENT

Next CSA-17 Advisory Committee Meeting February 5, 2019.
The meeting was adjourned at 5:13 pm.