



# County of San Diego

**NICK MACCHIONE, FACHE**  
AGENCY DIRECTOR

**HEALTH AND HUMAN SERVICES AGENCY**  
EMERGENCY MEDICAL SERVICES  
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CHIEF MEDICAL OFFICER

## MISSION STATEMENT

**“As advisors to the San Diego County Board of Supervisors, the Mission of the Emergency Medical Care Committee is to be an advocate for the community through the development of strategies for continuous improvement of the emergency medical services system.”**

## EMERGENCY MEDICAL CARE COMMITTEE (EMCC) MEETING

Frank Parra, Chair/ Chara Cote, R.N., Vice-Chair

### Minutes

**October 25, 2018**

#### Members Present

Abbott, Stephen – District 5  
Brainard, Criss – SD County Fire Chiefs’ Association (Alt)  
Carlson, RN, Sharon – Hospital Assoc. of SD/Imp Counties (Alt)  
Cote, RN, Chara – Base Hospital Nurse Coordinators  
Graydon, RN, Cheryl – Emergency Nurses Association  
Lyons, Laura – American Red Cross  
Marugg, James – SD County Fire Districts’ Association (Alt)  
Molloy, Bernie – SD County Fire Districts’ Association  
Murphy, RN, Mary – County Paramedic Agencies Comm.(Alt)  
Scott, MD, Christopher – SD County Medical Society

#### Not in Attendance

District 1  
District 2  
District 3  
District 4  
Bi-national Emergency Medical Care Committee\*  
Law Enforcement Agencies  
League of California Cities\*  
Military Agencies  
San Diego County Ambulance Association  
San Diego County Paramedic Association  
San Diego County Emergency Physicians’ Society\*

#### In Attendance

Butz, Don – Lakeside FPD  
deKlerk, RN, Maude – RCCP  
Martin, Geoffrey – SW College  
Stephanie Martin – Reach Air  
Peltier, RN, Patricia – AMR  
Smith, RN, Zechariah – CSA-17 EMS Coord  
Yates, Judith – HASDIC  
Garlow, John – Santee FD  
Alatorre, Javier – A-Med  
Idman-Gervais, RN, Dianne – Grossmont  
Akec, Daniel – AMR  
Sullivan, Don – AMR  
Smith, Richard – Santee FD  
Wojnowski, Jay – Heartland Fire

#### County Staff

Beam, Jamie  
Christison, Brian  
del Toro Cummings, Nicole (recorder)  
Kirkpatrick, Jim  
Lee, Chris  
Pacheco, RN, Cheryl  
Parr, Andy  
Scott, RN, Sheryl  
Smith, PhD, Josh  
Smith, RN, Susan  
Tuteur, MD, Jennifer  
Wolchko, Janet

\*Representative positions vacant

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## **I. CALL TO ORDER/ PLEDGE/ INTRODUCTIONS/ ANNOUNCEMENTS**

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Chara Cote, EMCC Vice-Chair called the meeting to order at 9:33 am. The group recited the Pledge of Allegiance. Introductions were made. There were no announcements.

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## **II. PUBLIC COMMENTS/ PETITIONS**

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There were no public comments or petitions submitted.

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## **III. APPROVAL OF MINUTES**

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**A motion was made by Christopher Scott, seconded by Bernie Molloy to approve the September 27, 2018 minutes.**

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## **IV. STANDING COMMITTEE REPORTS**

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### **A. Prehospital/Hospital Subcommittee – Susan Smith**

Met but did not have a quorum. Discussed three policies that will be brought back for review: QA Policy, Equipment Policy, and Infection Control Policy.

### **B. Education/Research Subcommittee – Linda Rosenberg**

Did not meet.

### **C. Disaster/Operations Subcommittee – Sharon Carlson**

Did not meet. The November 15 exercise scenario will focus on a pandemic.

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## **V. COUNTY REPORT (Reports)**

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### **A. Clinical Report – Susan Smith, RN**

- 1.) Influenza – as of October 20, there have been 105 cases. Flu order starts November 1, 2018 and will go through March 31, 2019, unless extended.
- 2.) There is no longer a Hepatitis outbreak, but a reminder was given to healthcare providers regarding vaccination.
- 3.) The meningococcal vaccine was given at SDSU. Symptoms included a fever and rash.
- 4.) The Emergency Care Summit and ENA Conference are combined and are both November 8, 2018 at the Kona Kai Resort in San Diego.

### **B. Administrative Report – Andy Parr**

- 1.) The Health Services Capacity Task Force Plan has endorsed the updated and newly revised plan.
- 2.) Policy 801 review
  - Section 9, Response time policy
  - Section 13, Patient Care Records
  - Section 16, Designated Paramedic programs
  - Section 3A, Alternate Dispatch Plan for initial dispatch
- 3.) EMCC meeting scheduled for November conflicts with the November 8<sup>th</sup> ENA conference and Thanksgiving.  
Historically we move up the meeting date a week, and December is a dark month.
- 4.) Unified Service Area report – the request for proposal continues its process. The Abaris Report done by the consultant is posted on our website for your review.

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## VI. TRANSFER OF CARE (TOC) REPORTING – Josh Smith

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- A. Online dashboard – new format
- B. New data – Real time data
- C. Data is collected from two sources: LEMSIS and First Watch - which have four options:
  - 1.) LEMSIS ED
  - 2.) LEMSIS Ambulance Operating Areas
  - 3.) ED First Watch
  - 4.) Ambulance Operating Areas
- D. TOC compliance by month > 3-month decline impacts

Discussion:

- Compliance consequences
- Accountability issue, dispatch/signature
- LEMSIS time/log

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## VII. SYSTEM POLICY REVIEW (EMCC Advisory Position)

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None to review due to no quorum at the subcommittee meeting. Will bring back in January.

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## VIII. OLD BUSINESS

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- A. Board of Supervisors – Policy K-9 (Ambulance Services) and K-12 (EMS Management)

**A motion was made by Bernie Molloy, seconded by Criss Brainard to extend the review of Board Policies K9 and K12. Motion carried.**

- B. Stop the Bleed

- National 'Stop the Bleed Day' in March 2018.
- Primarily internal process.
- Draft Board Letter going to the Board of Supervisors on December 11, 2018 meeting agenda to implement across the County.

**A motion was made by Stephen Abbott, seconded by Bernie Molloy in support of the 'Stop the Bleed' Board Letter. Motion carried.**

- C. Policy P-801 update - nothing new to report. Will be going to Prehospital/Hospital Subcommittee meeting.

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## IX. NEW BUSINESS

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Take action on the next EMCC meeting date.

**A motion was made by Mary Murphy, seconded by Sharon Carlson to reschedule the EMCC meeting to January 24, 2019.**

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## X. NEXT MEETING/ADJOURNMENT

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The next EMCC full meeting is scheduled for January 24, 2019.

The next Prehospital/Hospital subcommittee meeting is scheduled for January 10, 2019.

Meeting adjourned at 10:20 am.