

Chapter: COUNTY OF SAN DIEGO EMERGENCY MEDICAL SERVICES
Key Words: Policy/Procedure/Protocol

SUBJECT: Advanced EMT
Certification/Renewal

POLICY NO: B-361
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DATE: July 1, 2018

AUTHORITY: Health and Safety Code, Division 2.5, Sections 1797.170, 1797.175, 1797.210,
and 1798.

I. PURPOSE

To establish the requirements for Advanced Emergency Medical Technician (AEMT) certification/renewal in San Diego County

II. POLICY

To be eligible for certification as an AEMT in San Diego County, the candidate must meet the following criteria:

A. Initial Certification

1. Possess a current Emergency Medical Technician (EMT) certificate issued in the State of California
2. Must hold a valid AEMT Course Completion record from an approved AEMT training program
3. Pass, by pre-established standards developed and/or approved by the AEMT certifying authority, a competency-based written and skills certifying examination
4. Completion of a statement that the individual is not precluded from certification for reasons defined in Section 1798.200 of Division 2.5 of the Health and Safety Code
5. Completion of an AEMT certification application form and submit required fees
6. Must submit to a Live Scan criminal background check from the California Department of Justice and Federal Bureau of Investigation criminal background check for County of San Diego, Emergency Medical Services (CoSD EMS) (separate from any agency requirement), if not previously submitted
7. Application for certification must be made within one year of being issued an AEMT Course Completion record

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8. For out of county applicants, AEMTs will successfully complete an accreditation workshop as prescribed by CoSD EMS. This workshop shall not be less than six hours nor exceed 12 hours in length, and will include:
 - a. Orientation to the local EMS system policies, procedures, and protocols, radio communications, hospital/facility destination policies/practices, and other unique system features
 - b. Training and/or testing in any AEMT-specific procedures authorized by the CoSD EMS Medical Director, in which the individual has not been trained or tested

B. Renewal

1. Hold a current AEMT certificate in the State of California
2. Successfully complete an approved 36 hour refresher course within the two years prior to application for renewal **OR**
3. Complete 36 hours of approved continuing education (CE) within two years prior to application for renewal
4. Present a current Cardiovascular Resuscitation (CPR) Card (Health Care Provider/Professional Rescuer/BLS Provider or equivalent)
5. Submit to a Live Scan from the California Department of Justice and Federal Bureau of Investigation criminal background check if not yet completed for CoSD EMS
6. Submit a complete AEMT skills competency verification form

C. Lapse in Certification/Recertification

1. For a lapse within six months, the individual shall comply with the original requirements for renewal.
2. For a lapse of six months or more, but less than 12 months, the individual shall comply with the original requirements for renewal and complete an additional 12 hours of CE for a total of 48 hours of training.
3. For a lapse of 12 months or more, but less than 24 months, the individual shall comply with the original requirements for renewal and complete an additional 24 hours of CE for a total of 60 hours of training, submit a Live Scan, and pass the written and skills certification exam described in Section II. A (3).

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4. For a lapse of greater than 24 months, the individual shall complete the entire AEMT training course and comply with the original requirements for initial certification.

D. Notification Responsibilities

The AEMT shall be responsible for notifying CoSD EMS of his/her proper and current mailing and residential address and shall notify CoSD EMS in writing within 30 calendar days of any and all changes of the mailing and residential address, giving both the old and the new address, and AEMT registry number.

E. AEMT Certification Denial

An application for certification, renewal, or recertification shall be denied without prejudice and does not require an administrative hearing when an applicant does not meet the requirements for certification or recertification, including, but not limited to:

1. Failure to pass a certification or recertification examination
2. Lack of sufficient continuing education or documentation of a completed refresher course
3. Failure to furnish additional information or documents requested by the certifying entity
4. Failure to pay any additional fees

The denial shall be in effect until all requirements for certification, renewal, or recertification are met. If a certificate expires before renewal requirements are met, the certificate shall be deemed a lapsed certificate and subject to the provision pertaining to lapsed certificates.