

Chapter: COUNTY OF SAN DIEGO EMERGENCY MEDICAL SERVICES
Key Words: Policy/Procedure/Protocol

SUBJECT: Public Safety First Aid
Training Programs

POLICY NO: S-308
PAGE: 1 of 3
DATE: July 1, 2017

AUTHORITY: Health and Safety Code, Division 2.5, Sections 1797.107, 1797.182 and 1797.183.

I. PURPOSE

To establish a mechanism for application and approval of public safety first aid training programs in San Diego County.

II. POLICY

- A.** All public safety first aid training programs must meet the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 1.5 pertaining to public safety first aid training program approval, and the County of San Diego, Emergency Medical Services (CoSD EMS) requirements listed in the attached training program application.
- B.** All public safety first aid training programs must have approval of the CoSD EMS prior to the program being offered. To receive program approval, requesting training agencies must apply for approval to CoSD EMS and shall submit all materials listed in the public safety first aid training program application form and checklist.
- C.** Within 21 working days of receiving the application, CoSD EMS shall notify the applying organization of:
 - 1. Receipt
 - 2. If all required information is included
 - 3. What information, if any, is missing
- D.** Program approval or disapproval shall be made in writing by CoSD EMS to the requesting training program within a reasonable period of time after receipt of all required documentation.

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- E.** CoSD EMS shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements. Program approval shall be for four years following the effective date of approval, and may be renewed every four years, subject to the procedure for program approval specified in Section B above.
- F.** All approved public safety first aid training programs shall be subject to periodic review, including, but not limited to:
1. Periodic review of all program materials
 2. Periodic on-site evaluation by CoSD EMS
- G.** All approved training programs shall notify CoSD EMS in writing in advance when possible, and in all cases, within 30 days of any change in address, phone number, contact person, course content, hours of instruction, or program director.
- H.** Each training program provider shall maintain a record of the names of trainees and the date(s) on which training courses have been completed for at least four years. Such training records shall be made available for inspection by CoSD EMS upon request.
- I.** Noncompliance with any criterion required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of the above may result in withdrawal, suspension, or revocation of program approval by CoSD EMS, subject to the provision that an approved public safety first aid program shall have a reasonable opportunity to comply with these regulations. In no case shall the time exceed 60 calendar days from the date of receipt of the notification of noncompliance.
- J.** Programs that include training on the optional skills listed in California Code of Regulations, Title 22, Division 9, Section 100019 shall also meet the following requirements:
1. Two hours of additional training shall be completed for each optional skill taught, to include demonstration of competency in the skill(s) to be performed.

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2. Instructors shall be approved by CoSD EMS prior to instruction, and be able to show competency in:
 - a. The medications or skills being taught
 - b. Adult teaching methods
3. To be authorized to instruct public safety personnel on the use of oxygen, oropharyngeal airway (OPA), and nasopharyngeal airway (NPA), an instructor shall be either:
 - a. An Emergency Medical Technician (EMT) certified in the State of California
 - b. A paramedic licensed in the State of California
 - c. A registered nurse currently licensed in the State of California
 - d. A currently licensed physician
4. To be authorized to instruct public safety personnel on the use of Naloxone, Atropine/Pralidoxime, and Epinephrine Autoinjector, an instructor shall be either:
 - a. A paramedic licensed in the State of California
 - b. A registered nurse currently licensed in the State of California
 - c. A currently licensed physician

III. ATTACHMENTS

A. S-308A (Attachment A): Application Form – Public Safety First Aid Training Program