



County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

San Diego French-American School

Contact Name

Mark Rosenblum, Head of School

Contact Email

headmaster@sdfas.org

Address

6550 Soledad Mountain Road

City

LA Jolla

Zip Code

92037

Type

Private School

Grades to be Reopened

- 1
- 2
- 3
- 4
- 5

6
K

Number of Students in Reopening Grades

275

Number of Staff at Reopening Sites

82

Proposed Reopening Date

08/28/20

Labor Organization

SDFAS Faculty and Staff Survey(August 10-11, 2020), SDFAS Survey Results Pie Graphs Showing Support from Parents and Faculty

Parent Organization

Letter of Support from Chair of SDFAS Board of Trustees (August 13, 2020), Letter of Support from SDFAS Community Association (August 11, 2020), SDFAS K-6 Parents Survey Results (August 9-11, 2020), SDFAS Middle School Grade 7-8 Parents Survey Results (August 9-11), SDFAS Preschool Parents Survey Results (August 9-11), SDFAS Survey Results Pie Graphs Showing Support from Parents and Faculty (August 9-11, 2020)

Community Organization

Letter of Support from Pacific Building and Maintenance (August 11, 2020), Letter of Support from Girard Gourmet (August 11, 2020), Letter of Support from The Bishop's School (August 10, 2020), Letter of Support from La Jolla Country Day (August 9, 2020), School, Letter of Support from Evans School (August 13, 2020), Letter of Support from Oh La La Dance Academy (August 10, 2020), Letter of Support from Surf Diva (August 9, 2020), Letter of Support from French Gourmet (August 11, 2020)

1. Published on Webpage

www.sdfas.org

1.A) Webpage Section/Page

Page 2, Section 1A

1.B) Webpage Language

San Diego French-American School's worksite-specific COVID-19 Prevention and Reopening Plan (SDFAS Plan) was developed following months of extensive research and a comprehensive risk assessment of all work areas and work tasks. The SDFAS Plan is contained within this document together with a number of

Supplemental Documents. The SDFAS plan is available for consultation by our school community and available to the public on our website at: www.sdfas.org. The SDFAS Plan has been sent by the Head of School, using the school's secure email distribution lists, to parents and guardians, faculty and staff, and the very limited number of third party vendors with whom the school will work during the upcoming school year. The SDFAS Plan has also been shared with the members of the SDFAS Board of Trustees by email. The SDFAS plan and information therein have also been shared with all of the school's non-teaching personnel and all SDFAS employees by email. The SDFAS Plan is accessible from the front page of the school's website and from the school's dedicated COVID-19 webpage.

2. Distance Learning

YES

2.A) Distance Learning Section/Page

Page 47, Section 12L and Page 44, Section 11F

2.B) Distance Learning Language

The school will transition temporarily and for as long as needed to a distance learning format for students of affected classes, cohorts, grade groupings, divisions, geographic campus zones or the entire school, taking into account the particulars of any given situation. The school has designed schedules for Preschool, Kindergarten, Grades 1-8 and student/language support in a way that permits teachers to toggle back and forth as needed between an in-person learning schedule, a distance learning schedule, and/or an "on-campus learners with off-campus learners" integrated hybrid schedule, all the while providing a distance learning approach with support for students that varies by division to serve students choosing to remain at home in distance learning for part or all of the school year. This option will be made available regardless of a student's health conditions.

SDFAS offers a bilingual program and has worked hard and creatively to envision and design multiple schedules to function in parallel or when needed to switch back and forth between the two at any time. One such schedule in grades K-6 is designed for students who choose to stay at home or who need to stay at home because they or a close contact family member are at higher risk. This distance learning schedule will allow the student at home to have direct instruction with other distance learners with a certain amount of French and English teaching time via Zoom with the classroom teacher, an assigned distance learning teacher who will follow the course progression with the student by consulting course materials, and assigned work and projects, schedules of deadlines, unit outlines, exercises, video, online tasks to submit to the teacher and other learning materials or tasks that the main classroom teachers will keep regularly updated on our chosen digital learning platform GoogleClassroom and on school issued laptops in our newly expanded one-to-one Chromebook program now for all students in grades 3-8. Distance learning students in grades K-2 will be directed

to use a family device at home, with grades 1-2 also using the Google Classroom course management platform, while for their part Kindergarten students will use the Seesaw course interface (expanded functionality version that the school will subscribe to).

3. Physical Distancing

YES

3. A) Phys. Distance Section/Page

Page 21, Section 6A

3. B) Physical Distancing Language

The school will have four entry and exit points for all staff, students and parents. Cohorts of students will be assigned a timeframe for arrival and departure from an assigned point. Arrows and markings will ensure students and families maintain distance during arrival and screening. Parents are encouraged to remain in their vehicles and drop off older children at the designated drop off zones. Parents that need to escort younger children to their screening and during pickup will be required to wear a mask. Passing periods and break times will be staggered to avoid congestion. On SDFAS school buses, space will be maximized between students and between students and the driver and windows open to the greatest extent practicable. SDFAS will ensure each bus is equipped with extra unused face coverings on school buses for students who may have inadvertently failed to bring one.

4. Stable Cohorts

YES

4. A) Stable Section/Page

Page 22, Section 6D

4. B) Stable Cohorts Language

Consistent with CDC, CDE and state guidelines, kindergarten and elementary school students will be grouped in static educational cohorts. These cohorts at SDFAS will vary between 10 and 16 students according to enrollment at each grade level and the space capacity of designated classrooms. These cohorts will be grouped together each day they are at school to minimize the mixing of student groups throughout the school day.

The school will structure each kindergarten and elementary cohort as bubbles within a bubble within a bubble. The smallest bubble grouping is at the level of a single class section within a grade. The school has two class sections per grade. The next largest bubble is at the level of a full grade comprising both class sections. Beyond that, classroom groupings of different grade levels have been planned so as to be grouped in different campus zones within the school as follows: PK in its own separate campus zone, grade K-3 in its own campus zone within the main campus, grade 6 in its own campus zone within the main campus and proximate to grades 7-8,

and grades 4-5 in their own separate newly acquired campus zone. In PK, K and elementary school, each class has its own designated classroom with its own designated French teacher and an English teacher who is the only adult who operates in an alternating fashion between the two classes in each grade. In grade 6, the transition year to our Middle School, students will be grouped by class section and each in their own designated classroom and homeroom advisor. The nature of the curriculum will require that each group's subject area teachers will rotate between classes. SDFAS will make every effort to design a creative schedule that will allow for fewer teachers each day to need to visit each grade 6 class section than would normally be the case with our traditional 6th grade model. The science laboratory will be the only other indoor space that each group of 6th grade students will travel to on occasion apart from their main classroom. SDFAS staff will ensure that the Science Lab is scheduled and used in such a way as to be clean and disinfected between usage by different class groups. In all other situations, all Elementary and Middle School cohorts will be maintained in their class groups and in their own spaces, for instruction indoors and outdoors as well as during staggered recess, break and lunch times. Pick and drop off times will be staggered by cohorts to avoid unnecessary gatherings and contact.

5. Face Coverings

YES

5.A)Face Covering Section/Page

Page 12-13, Section 3A

5.B) Face Covering Language

All SDFAS employees and students in grades K through 8th grade are required to wear cloth face coverings throughout the day and to the best of each students ability, unless explicitly authorized for short periods of time outdoors when deemed safe and respecting physical distancing requirements, and for authorized periods of time when eating or drinking. Teachers and staff will be trained by the administration and students will be instructed by their teachers and other SDFAS staff in how to properly wear face coverings, directed to do so as needed, and reminded frequently to keep them on, not touch them and wash their hands frequently. Properly worn cloth face coverings are particularly important to mitigate risk of COVID-19 transmission in indoor environments, on school buses, and in areas where physical distancing alone is not sufficient to prevent disease transmission.

Face coverings must cover the nose and mouth. SDFAS will exempt students from wearing a face covering if they fall within the CDPH guidelines for exempt individuals. Please note that Individuals who refuse to wear a face covering but who are not exempt will not be permitted to remain on campus and will be offered the option of distance learning. The school will at all times be able to provide a face covering to students who inadvertently fail to bring a face covering to school in order to prevent unnecessary exclusion. At check-in students will be reminded to wear their face covering, avoid touching their face covering during the day (nor their face or eyes)

and to wash their hands frequently. Staff will be trained before the start of school on face covering so as to ensure to the greatest extent practicable that students respect the requirement throughout each day when on the SDFAS campus. SDFAS will provide information to all staff and families in the school community on proper use, removal, and washing of cloth face coverings. Training will also include policies on how people who are exempted from wearing a face covering will be addressed.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

Page 16-17, Section 5A

6. B) Cleaning and Disinfecting Language

The School and each of its employees serve a critical role in promoting the safest, healthiest, risk-mitigated school and workplace that we are able to achieve. To that end, SDFAS will make safe and appropriate cleaning and disinfectant products available to employees, train employees on the correct use of cleaning and disinfectant products, and provide appropriate PPE to employees. The same is true for contracted third party custodial staff provided by Pacific Building Maintenance (PBM) in charge of training its custodial workers in safety requirements and best practices for all manner of approved cleaning and disinfecting products and services. The school's Facility Director is responsible for overseeing third party custodial workers on campus and for communicating regularly with PBM management to report and problems and to develop cleaning and disinfecting tasks and routines that are best suited for our school and including establishing times for other types of recurring or occasionally needed custodial or special-situations cleaning and disinfecting work.

To carry out the cleaning and disinfecting protocols set forth in this policy, the school will use, and will provide for the use of soap and water and cleaning and disinfectant products approved for use against COVID-19, on the Environmental Protection Agency (EPA) "List N: Disinfectants for Use Against SARS-CoV-2" ("List N") labeled to be effective against emerging viral pathogens. The school will make efforts to the extent practicable to select and make available cleaning and disinfectant products on EPA-List "N" with asthma-safe ingredients.

Teachers will clean and disinfect frequently touched surfaces and objects (examples: desks, doorknobs, light switches etc.) between use such as during recess and lunch breaks. A full disinfection protocol will take place once all the students have gone home at the end of the day.

All school employees and contracted third party custodial workers doing cleaning and disinfecting will be trained as needed and directed to adhere to the following requirements when using cleaning and disinfectant products.

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

Page 28-29, Section 6M

7. B)Entrance/Movement Language

The School will have 5 entry and exit points to promote physical distancing while mitigating traffic flow issues. The entry and exit points will be the following:

Front left gate by the infirmary (former Head of School office)
accessible from Soledad Mountain Road

Front right gate (by the auditorium "Breezeway") accessible from
Soledad Mountain Road

Gate to the track & field at the rear of the lower parking lot
accessible on Soledad Mountain Road

Gate to PK from rear parking lot at main entrance to PK campus

Gate to PK from rear parking lot through access gate to main
playground and then walking along the fence to the PK campus side
gate

Students will be assigned to enter and exit at specific entry each
school day and at staggered times. Students in the same family will
be assigned the same entry and exit point, to the extent practicable
given staggered start times. When not possible, there will be a
designated zone in the lower parking lot by the track & field entrance
for parents/guardians/caretakers to wait if needed with a sibling
until their designated campus entry time. Students will be required to
maintain physical distancing of 6 feet from others when entering
and exiting the SDFAS campus, and parents accompanying students
during drop off and pick-up will also be required to maintain physical
distancing.

SDFAS requests that families designate one parent, guardian or
caregiver to drop off and pick up their children each school day.
However, we realize that this may not be possible for all families and
on all school days.

Prior to entering the facilities, students will be subject to screening
requirements consistent with the SDFAS Policy and Protocols for
Screening Students.

The School will set up hand hygiene stations at the entrance points
so that children can wash their hands before they enter the school
facilities each day.

During this time, the School is restricting parent volunteers and
visitors. Parents and visitors, who are authorized to enter the SDFAS
campus will not be able to enter until they have cleared the
screening protocols set forth in the SDFAS Policy and Protocols for
Screening Students.

Student drop off will take place outside the facility, near the SDFAS
campus exit, after the student has cleared the screening protocols.
After clearing the screening protocols, students will be directed to
their classrooms by School staff.

Preschoolers students will be accompanied to their classrooms by
one parent, guardian or caregiver who has cleared established
SDFAS screening requirements.

8. Health Screenings

YES

8. A) Health Screening Section/Page

Page 33, Section 9A and Page 37-38, Section 10C

8. B) Health Screening Language

Sick students and staff are encouraged to stay home and are also encouraged to stay home if they have been in close contact within the past 14 days with Covid-19 positive individual, or if a member of their household is sick. Upon arrival, all students and staff will be screened for symptoms, we will verbally ask them if they are experiencing symptoms and will take their temperature with a no-touch thermometer. This will be done in a non-discriminatory way and in such a manner as to maximize confidentiality of individuals being screened so as to prevent any form of discrimination against a student, their family or any member of the SDFAS staff.. If the student or staff answers 'yes' to any symptom or has a fever of 100.0 F or higher, they will be sent home. Students who need to wait to be picked up will be required to wear a face mask and wait in the isolation room. If a student or staff becomes ill during the school day they will be separated from the class and sent home immediately. The school will recommend that any person during screening who shows symptoms, fever, or become sick to get a COVID-19 seek rapid testing through their healthcare provider or at a community testing site. The same will apply if any SDFAS student or employee shows symptoms, fever, or becomes sick to get a COVID-19 during health monitoring throughout the day.

8. C) Language for Symptomatic Students or Staff

Any students or staff exhibiting symptoms while on campus will immediately be required to wear a face covering (if not wearing one already) and to go to and then wait in one of two isolation areas until they can be picked up, transported home or, if necessary or in the case of a health emergency or possibility of one, to a healthcare facility or the hospital.

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

Page 7, Section 2A

9. B) Healthy Hygiene Language

On the SDFAS campus, teachers and staff will build and reinforce routines for washing and sanitizing of hands before and after recess and lunchtime and anytime they use the restroom. Staff will model proper handwashing techniques, teach in age appropriate ways about how to do it and the reasons for doing it, and reinforce handwashing throughout the day. Teachers and staff will also

explain, teach about, model and frequently reinforce other essential healthy hygiene practices, and will implement cleaning and disinfecting practices for frequently used or touched surfaces, spaces, or items (such toys or other school materials that are difficult to prevent multiple individuals from using or touching).

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

Page 37, Section 10A

10. B) Identification and Tracing Language

The School Nurse (designated SDFAS COVID-19 Liaison with local health authorities), Administrative Director of Pre-Elementary and Head of School (and other Division Directors as needed) will form the school's COVID-19 management team and will together be responsible for responding to COVID-19 concerns. Staff will be trained and instructed to contact them should an issue arise. The COVID-19 Team will document and track potential exposure, conduct on-campus contact tracing, notify local health officials and provide them with requested information including lists of names, contact information and school functions as needed, and notify parents via school email as soon as possible if communication is warranted.

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

Page 31, 8A

11. B) Staff Training and Family Edu. Language

Faculty will be trained virtually on all these procedures during the August Professional Development and then teachers will provide instruction for their students. Faculty training includes review of videos and protocol demonstrations. Although most of the training will happen online, the Preschool teachers will most likely come on campus for a limited number of meetings and training. The school will ensure that a minimum 6-foot distancing is maintained. Information and practices will be shared with the families via messages from the Head of School and School Nurse and via the school's weekly newsletter. All information of this nature will also be posted on the school website.

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

Page 43, Section 11E and Page 36-37, Section 9F

12. B) Testing Language

Any students or staff exhibiting symptoms while on campus will immediately be required to wear a face covering (if not wearing one already) and to go to and then wait in one of two isolation areas until they can be picked up, transported home or, if necessary or in the case of a health emergency or possibility of one, to a healthcare facility or the hospital.

Students or staff who appear to be ill, have a fever, or report symptoms associated with COVID-19 will be sent home as soon as practicable per the School's SDFAS On-Campus Covid-19 Response Protocol for Students & Teachers (see supplemental documents). Any student or staff member who has or reports having symptoms of Covid-19, in addition to being sent home, will be strongly encouraged by the administration to immediately seek rapid testing to the extent they are able. In determining whether to exclude a student based on symptoms of COVID-19, the School will consider whether the student has a history of allergies. Individuals exhibiting symptoms associated with COVID-19 will not be allowed to return to campus until one of the following occurs:

He or she certifies (or in the case of a student, parents or guardians certify) that at least 10 days have passed since the symptoms first appeared AND the affected individual has been free from fever without the use of fever-reducing medication for at least three (3) days AND respiratory symptoms have improved;

He or she provides the School (or in the case of a student, parents or guardians provide the School) with a negative viral test result for COVID-19 (antibody tests may not show when someone has a current infection and are not acceptable);

His or her health care provider provides the School with a note certifying that he or she is free from COVID-19 and at least 24 hours have elapsed without fever (meaning below 100.0 degrees F or 38 degrees C) and without the individual having displayed or reported any other symptoms; or

The person is otherwise safe to be around others per CDC criteria for discontinuing home isolation, found at:

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>, as it may be amended from time to time.

Parents (both parents if applicable and to the extent feasible) or guardian(s) (both if applicable and to the extent feasible), or the employee if the affected person is and SDFAS employee, complete, sign and return to the school nurse (or other administrator if she is unable or unavailable to receive and access it) an SDFAS Certification for Student Returning to the SDFAS Campus after Covid-19 Symptoms, Positive Test Result Result, Exposure (see supplemental documents) outlining in detail different different options for conditions that must be satisfied prior to a student (or SDFAS employee) being authorized to return to the SDFAS campus. SDFAS will maintain COVID-19 test results and doctor's notes submitted as students' confidential medical records and stored within our Magnus Health database and/or in another secure digital or paper file location.

SDFAS has a clear policy that neither students nor their families will be penalized in any way for missing class.

12. C) Staff Tested Periodically Language

Following CDPH guidelines, SDFAS will do its utmost to determine a viable way for employees to be tested periodically to detect asymptomatic cases of COVID-19. At minimum, staff (and students) will be encouraged to get a test at minimum once every two months through their local health provider or community testing site to the extent the school's health plans allow for asymptomatic testing of essential workers (in the case of staff members). Once local testing capacity allows and is not cost prohibitive, students and staff will be encouraged to receive regular COVID-19 tests. SDFAS is actively seeking other viable ways to accomplish rapid testing of all of its employees on a regular basis, for example, contracting with a testing provider able to come to campus at certain intervals and test all employees at the same time.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

Page 46, Section 12F

13.B) Triggers to Dist. Learning Language

Our school intends to work with County of San Diego public health officials to determine triggers for switching to distance learning and will be following the recommended measures outlined in the COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year.

Partial Campus closure. Certain classes/cohorts or sections of the campus may close if there are positive case(s) on campus in one or more class(es) or grade(s) or cases involving one or more teachers/staff members.

Total campus closure. The entire campus may need to close following CDPH guidelines if there are multiple cases in multiple classes/cohorts, or if 5% or the total number of teachers/students/staff are COVID-19 positive cases within a 14 day period, or by order of the San Diego County Health Officer resulting from a public health investigation or other local epidemiological data warranting closure.

14. Communication Plans

YES

14. A) Communication Plans Section/Page

Page 40, Section 10I

14. B) Communication Plans Language

Information sharing. The school will share confidential information about individual(s) with COVID-19 with local health authorities so as to provide comprehensive support to the individual(s) and protect the health of the community. The school will also share a roster of all members of the community (and any other requested information about students, families or employees) with local San Diego County health authorities and in the jurisdiction of La Jolla where the school is located.

Communication and community notification. The school will notify the school community (families and employees, as soon as is practicable, by email(s) and/or text message(s), and then regularly communicate with the school community (families and employees) important information and urgent updates on the status of the outbreak and potential class or school closure(s). This school follows the same process about all instances of cases and exposures at the school. The school will also notify any visitors to campus and any temporary, contract, or other vendors or agencies that had employees on campus during the period of the outbreak. All information communicated to school families, staff, public health officials, or to the broader community or media outlets, will be done in a manner that maintains confidentiality to the degree feasible, as required by FERPA, HIPAA and state laws related to the privacy of individuals and the privacy of educational records.

Superintendent Name

Mark Rosenblum

Job Title

Head of School

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District name

Private School

District School(s) Name

Attachments

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7 Attachments

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