



County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

The Learning Choice Academy - East County

District name

Charter School

District School(s) Name**Contact Name**

Debi Gooding

Contact Email

dgooding@learningchoice.org

Address

4215 Spring St, Ste 229

City

La Mesa

Zip Code

91941-7985

Type

Charter School

Grades to be Reopened

1
2
3
4
5
6
K
TK

Number of Students in Reopening Grades

204.00

Number of Staff at Reopening Sites

55

Proposed Reopening Date

09/02/20

Labor Organization

TLC-EC Doesn't belong to any labor organizations but we had a meeting with Admin and Principals, see the meeting agenda

Parent Organization

Consulted with PAC and see letter signed by them

Community Organization

Consulted with the community around the school and see letter of support

1. Published on Webpage

<https://www.learningchoice.org/covid-19-update/>

1.A) Webpage Section/Page

Page 20

1.B) Webpage Language

- Update the school site website with the most recent updates and information.
- Post updates to official TLC social media accounts.

2. Distance Learning

YES

2.A) Distance Learning Section/Page

Page 3

2.B) Distance Learning Language

*TLC is a non-classroom based school and we would like to be able to open our doors to small instruction and tutoring for students who are at risk and for our Special Educational population. Cohorts will be one-on-one or in groups of 5 once a week. We are not wanting to open the whole school and allow all students on campus. (*this is not in our opening plan I am explaining our school because we are not a traditional brick and mortar school.)

Instructional Options for Students and Families

With health conditions subject to change, The Learning Choice Academy reopening plan is designed with flexibility. Students and families will have two choices as school resumes in August.

1. Hybrid (Virtual learning)– Online

The flexibility of homeschooling with the support and community of a school.

Our hybrid homeschool is normally a 2/3-days at school and 2/3-days at home. TLC's onsite classes are family-oriented with caring teachers and small class sizes. This program will move to full virtual in the fall with students having classes online. Student, Parent, and Teacher (educational partner or EP) meet every 6th week for a Student-Centered Conference (SCC).

2. Homeschool

A program for students who wish to homeschool five days a week. This offers the most flexibility with the option to customize your curriculum and use extended units for additional classes. Parents are in control of their child's education as they teach all the subjects and complete all the grading. Families meet with a TLC credentialed educational partner (EP) every learning period (every 6 weeks). The EP provides support for all your educational needs and is a great resource for your family. In addition, families have the opportunity to attend all TLC field trips and special events providing additional socialization opportunities and a connection to other homeschool families

3. Physical Distancing

YES

3. A) Physical Distance Section/Page

Page 12 and 14

3. B) Physical Distancing Language

*Physical Distancing - On-Campus

*TLC will continue virtual learning for the fall semester. These protocols are for small groups meeting for SPED services or tutoring and for if we return to campus in the spring or when the CDE says it is safe to do so.

*Arrival and Departure

- The campus will stagger arrival times, drop-off times, or locations by cohort, as well as put in place other protocols to limit contact between cohorts and direct contact with families as much as is reasonable.
- Arrival/departure times and campus entry points will be managed to allow for appropriate physical distancing.
- Physical barriers will be installed in front office areas where face-to-face interaction with the public occurs.
- Parents/Students must have a face mask covering or face shield if you are in 3rd grade or above. If you are TK-2 grades then it is highly recommended.
- If on-campus for tutoring or SPED services: Once you arrive, call the school Office Manager and let them know you have arrived in your car.
 - o Staff personnel will come to your car and get your child or there will be seats available outside to wait.
- Everyone who enters the campus must pass through the same Health and Wellness checks as outlined in the Daily screening section.

*Physical Distancing - In Class

*Physical Distancing

- When allowed to return to school sites will attempt to physically distance students as is feasible; this may include instruction in non-traditional venues, such as outdoors or in larger areas.
- Student workspaces will be arranged with consideration for maximum physical distancing, such as desks facing the same direction (rather than facing each other).
- The teacher and other staff desks will be distanced at least six feet away from student desks when practicable.
- Group activities will be limited wherever practicable (i.e. assemblies).
- The same group of children will stay together throughout the day with the same teacher.
- When working one-on-one with students teachers will have a barrier between them and the student.

4. Stable Cohorts

YES

4. A) Stable Section/Page

Page 13

4. B) Stable Cohorts Language

*Cohorts of students

To minimize the number of contacts and help students feel safe, as much as possible, students will work with the same group of students each day. This grouping of students will be purposeful in

that all students will share a teacher and not rotate unnecessarily between groups or classes. (For example, students in elementary may find this experience similar to the one class mostly with one teacher. Secondary settings may see this as a significant shift from a seven-period schedule).

In as much as is reasonable, students will stay in consistent and predictable groups to minimize transitions and contact.

- The same group students are in the same cohort each day
- Cohort sizes will be determined by the maximum capacity for students in the cohorts learning space while meeting 6-foot physical distancing objectives
- Students stay in the same cohort
- Each cohort should be in a separate room and not mix with other cohorts
- Teachers should remain primarily with one cohort of students, if feasible
- Service providers and other adults who typically rove from room to room will be limited to prevent cross-contamination.

5. Face Coverings

YES

5.A)Face Covering Section/Page

Page 15-16

5.B) Face Covering Language

Face coverings

- All staff and students will utilize face covering as indicated by recommendations from the Center for Disease Control, and the CDPH Guidance for the Use of Face Coverings.
- The guidance recommends that students should use cloth face coverings, especially in circumstances when physical distancing cannot be maintained, and at a minimum face coverings should be worn:
 - While waiting to enter the school campus
 - While on school grounds (except when eating or drinking)
 - While leaving school
- Staff will be trained on how to properly wear a face mask and will train students
- Students with sensory/cognitive/behavioral needs will not be required to wear facial coverings, but are encouraged to utilize a face shield covering as possible. Individuals who refuse to wear a face-covering but who are not exempt will not be permitted to remain on campus and will be given the option of distance learning.
- All staff will be required to wear face coverings unless prevented due to health conditions or instructional/communication needs. In those instances, staff will work with site administration to determine the most appropriate safety measures.
- Parents/Students must have a face mask covering or face shield if you are in 3rd grade or above. If you are TK-2 grades then it is highly recommended.

- Each campus will have a supply of disposable and reusable face coverings for anyone who is unable to provide their own.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

Page 12-13

6. B) Cleaning and Disinfecting Language

*Cleaning, Disinfection, and Ventilation

- Each Campus will determine a schedule for cleaning and disinfecting common areas in accordance with the Centers for Disease Control (CDC) guidance for schools and childcare centers.
- All schools will be equipped with cleaning and sanitation supplies (i.e., hand sanitizer, gloves, cleaner, etc.)
- Drinking fountain use will be suspended. Students should bring their own water bottles.
- High touched areas and surfaces in individuals' work areas will be regularly cleaned in accordance with the Centers for Disease Control (CDC) guidance for schools and childcare centers.
- Any used pens and pencils will be placed into a bin for cleaning throughout the day.
- Bathrooms will be cleaned and stocked with soap throughout the day.
- Ensure proper ventilation, air conditioning, or open windows, for as much fresh air as possible.
- Any areas used by any sick person will be cleaned and disinfected in accordance with the Centers for Disease Control (CDC) guidance for schools and childcare centers.

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

Page 12 and 14

7. B)Entrance/Movement Language

*Arrival and Departure

- The campus will stagger arrival times, drop-off times, or locations by cohort, as well as put in place other protocols to limit contact between cohorts and direct contact with families as much as is reasonable.
- Arrival/departure times and campus entry points will be managed to allow for appropriate physical distancing.
- Physical barriers will be installed in front office areas where face-to-face interaction with the public occurs.
- Parents/Students must have a face mask covering or face shield if you are in 3rd grade or above. If you are TK-2 grades then it is highly

recommended.

- If on-campus for tutoring or SPED services: Once you arrive, call the school Office Manager and let them know you have arrived in your car.

- Staff personnel will come to your car and get your child or there will be seats available outside to wait.

- Everyone who enters the campus must pass through the same Health and Wellness checks as outlined in the Daily screening section.

*Movement on Campus

- Sites will determine the best methods to manage campus entry and exit points on campus, passing period, lunch, and other movements throughout the school. Each site will establish a specific and labeled one-way flow of entry, direction in walkways/open spaces, and exit demarcated with appropriate signage and markers.

- Site administrators and teachers will coordinate and schedule outdoor activities to ensure that cohorts are not mixed and that adequate distance exists between cohorts.

- The same group of students will move together throughout the day. (e.g., enter/exit of the school, instruction, recess, lunch, and/or PE)

- The use of specific facilities will be defined for each cohort (entrances, restrooms, paths of travel to ensure no mixing of cohorts), and that schedules will be in place for use of each area to limit occupancy.

- Signage for health and safety protocols (handwashing, hand sanitizing, distancing, etc.) will be posted in appropriate areas.

8. Health Screenings

YES

8. A) Health Screening Section/Page

Page 7-8

8. B) Health Screening Language

Screening and Temperature Checks

Daily Screening for Staff, Students, and Parents

- Parents/students must answer the ParentSquare health screening questionnaire (instructions) before entering the building, parents can do this electronically on their phone prior to the visit, if not available they will be given the questionnaire once they arrive.

- Temperature screening will be done at predetermined school entry points with a touchless thermometer in accordance with CDC guidelines.

- Parents/Staff/Students will sign-in/out so we can contact persons in case of an outbreak.

- Staff/Parent/Student must review Hand washing video before physically coming onto campus

- Staff/Parent/Student must review how to wear your mask before physically coming onto campus

- Staff will conduct visual wellness checks throughout the day and will be on the lookout for Covid-19 symptoms.

- As more is learned about protocols for promoting health and safety regarding COVID-19, policies and best practices will improve based on “guidance” From The Center for Disease Control and the California Department of Public Health.

Follow Established Protocols if a Temperature of 100°F or over is detected

- Students and staff with a temperature of 100°F or over will not be admitted on campus and shall be sent home until they are symptom-free.
- Please consult a health care provider if COVID-19 is suspected.
- Please notify the school administration of any positive COVID-19 test results.

8. C) Language for Symptomatic Students or Staff

Separate Area on Campus for Any Person Exhibiting Symptoms of COVID-19

- Staff will conduct visual wellness checks throughout the day and will be on the lookout for Covid-19 symptoms.
- If a student exhibits any of the CDC indicated symptoms while at school, they will go to a designated space and isolated from other students, provided a face covering if they do not have one, and parent/guardian will be contacted to pick them up. Parents/guardians are required to and must agree to come pick up their child without delay if they are exhibiting these symptoms.
- Staff members who exhibit any of these symptoms will also remove themselves from campus.
- Students and staff will be advised to consult with a health care provider if COVID-19 is suspected.
- Please notify the school administration of any positive COVID-19 test results.
- Areas used by any sick person will be cleaned and disinfected.

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

Page 15

9. B) Healthy Hygiene Language

- Setting and following a handwashing schedule for staff and students upon arrival, entering classrooms, before and after meals or snack time, before and after going to the restroom, sneezing, using a tissue, helping students with toileting, and regular internals though the day.
- Hand sanitizer will be available throughout the school campus for students and staff. Current guidance recommends sanitizer should be rubbed into hands until completely dry.

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

Page 7

10. B) Identification and Tracing Language

Parents/students must answer the ParentSquare health screening questionnaire (instructions) before entering the building, parents can do this electronically on their phone prior to the visit, if not available they will be given the questionnaire once they arrive.

- Parents/Staff/Students will sign-in/out so we can contact persons in case of an outbreak. (Pens will be in a dispenser that is clean and sanitized and used ones will be discarded into a bin for cleaning.) Staff will notify RCA/Director/or designated person of a potential outbreak.

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

Page 5, 7 and 16

11. B) Staff Training and Family Edu. Language

Staff will also be trained in COVID-19 (COVID-19 Information for TLC Employees) COVID-19 cleaning (Staying Safe in my Office Space), When to Wear a Face Mask and When and How to Wear Gloves, as well as teaching about social distancing for both Primary and Secondary.

- Staff/Parent/Student must review Hand washing video before physically coming onto campus
- Staff/Parent/Student must review how to wear your mask before physically coming onto campus

- Staff will be trained on how to properly wear a face mask and will train students

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

Page 9 and 10

12. B) Testing Language

1. COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing)

Symptom Screening: Per CA School Sector Specific Guidelines

Action:

- Send home
- Recommend testing (If positive, see #3, if negative, see #4)
- School/classroom remain open

Communication:

- No Action needed

2. Close contact (†) with a confirmed COVID19 case

Action:

- Send home
- Quarantine for 14 days from last exposure
- Recommend testing (but will not shorten 14- day quarantine)
- School/classroom remain open

Communication:

- Consider school community notification of a known contact

3. Confirmed COVID-19 case infection

Action:

- Notify the local public health department
- Isolate case and exclude from school for 10 days from symptom onset or test date
- Identify contacts (†), quarantine & exclude exposed contacts (likely entire cohort (††)) for 14 days after the last date the case was present at school while infectious
- Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14- day quarantine)
- Disinfection and cleaning of classroom and primary spaces where case spent significant time
- School remains open

Communication:

- School community notification of a known case

4. Tests negative after symptoms

Action:

- May return to school 3 days after symptoms resolve
- School/classroom remain open

Communication

- Consider school community notification if prior awareness of testing

12. C) Staff Tested Periodically Language

Testing

There is not a program in place to allow for systematic testing at this time. Students and staff with symptoms of COVID-19 will be encouraged to get a test through their health care provider or community testing site. Asymptomatic students and staff will be encouraged to receive regular COVID-19 tests once local testing capacity allows.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

Page 8

13.B) Triggers to Dist. Learning Language

*Considerations for Partial or Total Closure

Once a county is removed from the monitoring list and schools reopen, schools are not required to close again if the county is placed back on the monitoring list. Individual school closure is recommended based on the number of cases the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the local health officer. Individual school closure may occur when there are multiple cases in multiple cohorts at a school or when at least 5% of the total number of teachers/students/staff are cases within a 14-day period. A superintendent should close a school district if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local public health officer.

14. Communication Plans

YES

14. A) Communication Plans Section/Page

Page 20

14. B) Communication Plans Language

- Use district communication platforms and set up regular updates from the school to the community, families, and staff that communicate the current status, changes, and upcoming events.
- TLC will email or call all families and staff should an urgent update be warranted (such as potential exposure or school closure). The school will also post and send out through school wide-communication (parent square) any necessary information. All communication to staff, families, public health officials will maintain confidentiality as required by FERPA, HIPPA, and state law related to the privacy of educational records.

Superintendent Name

Debi Gooding

Job Title

Executive Director

Phone

619-463-6849

E-mail

dgooding@learningchoice.org

Attachments

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