



County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

Christian Unified School District West

District name

Private School

Contact Name

Susan Lanz

Contact Email

susan.lanz@christianunified.org

Address

211 Third Ave.

City

El Cajon

Zip Code

92019

Type

Private School

Grades to be Reopened

1
2
3
4
5
6
K

Number of Students in Reopening Grades

137

Number of Staff at Reopening Sites

13

Proposed Reopening Date

08/19/20

Labor Organization

No labor organization exists; School survey administered to entire school staff on Monday, 7/20/20. 95% of staff members prefer to come back to school full time

Parent Organization

Parent survey administered to entire parent population on Monday, 7/20/20. Survey Results: 82.1 of parents prefer students to return to school full time, 8.7% are undecided and 9.5% prefer a mobile learning option.

Community Organization

Shadow Mountain Community Church is our sponsoring church, has been consulted weekly in this process, and provides regular and continued support for our school community (see attached letter of support).

1. Published on Webpage

<https://christianunified.org>

1.A) Webpage Section/Page

7

1.B) Webpage Language

Christian Elementary School West's School Reopening Plan is published on the front page of our website located at <http://christianunified.org/>.

2. Distance Learning

YES

2.A) Distance Learning Section/Page

P 5

2.B) Distance Learning Language

A mobile learning option will be available for students first-sixth grade whose families are not comfortable with an on-campus option. This option will include synchronous live teaching for up to 4 hours per day in all core subject areas, as well as speciality classes. Our mobile learning facilitator will develop individualized learning plans for each student, facilitate access to instruction and

curriculum, and partner with parents to support each student's individual needs. This will include setting daily objectives through regular check ins, tutoring support, and individualized accommodations as needed. Students with special needs or learning differences will be provided the necessary accommodations to make the mobile learning classroom accessible. All students will have equal access to devices and internet access at home as needed.

3. Physical Distancing

YES

3. A) Physical Distance Section/Page

P. 1, 2, 3, 7

3. B) Physical Distancing Language

P. 1

Drop Off / Dismissal

Student drop-off begins at 7:40 AM at designated areas

Student dismissal:

2:20 PM Kindergarten

2:30 PM 1st Grade - 2nd Grade

2:40 PM 3rd Grade- 4th Grade

2:50 PM 5th Grade- 6th Grade

P.2-Classrooms and Facilities

Classroom:

Social distancing will be observed as practical in all classrooms, and when it isn't possible, masks will be worn or barriers will be put in place such plexiglass dividers.

Desks will be positioned so that all students will be facing one direction during instruction

Upon entering the classroom, students will sanitize their hands

Students will be instructed not to share items with their classmates.

Recess schedules will be modified to increase student distancing

P.E. & Recess:

Students will be provided with opportunities to play outdoors during PE and recess while limiting unnecessary contact.

Students will be grouped in "zones" or cohorts that are consistent with the classroom and to avoid crossover. They will remain in specific zones on the playground to remain in their cohorts before school, during recess, and at lunch.

Recreational and sports equipment will be regularly cleaned and sanitized

Recess schedules will be modified to increase student distancing and provide extra time for hand washing

Facilities:

Reminders will be displayed throughout the school (classrooms, hallways, bathrooms, welcome center, administrative offices) for students and staff:

Social Distance when possible

Proper and frequent handwashing

How to stop the spread of germs

Drills will be modified to maintain proper physical distancing to the greatest extent possible.

Chapel services will be modified to allow for minimal contact between classes

All unnecessary items have been removed from all classrooms, such as couches, extras desks and tables, and areas for students to congregate.

Plexiglass shield in place for front office, and high traffic areas.
Traffic flow will be designated in one direction to minimize student crossover.

P.3-Visitors

As directed by the governing authorities, all guests, parents, and visitors will be limited and when on campus will be required to wear a mask or face shield

When dropping off students, parents are to remain in their cars while students are being screened for COVID checks.

P.7 Specialty Classes

PE will be focusing on fitness training instead of organized sports

PE equipment sanitized between classes

Band students use social distancing, intact groups

Music class held outdoors when singing

Heavier focus on percussion, music theory

No singing in Spanish class

Computers distanced, sanitized between classes

4. Stable Cohorts

YES

4. A) Stable Section/Page

2

4. B) Stable Cohorts Language

Students will be grouped in “zones” or cohorts that are consistent with the classroom and to avoid crossover. They will remain in specific zones on the playground to remain in their cohorts before school, during recess, and at lunch.

5. Face Coverings

YES

5.A)Face Covering Section/Page

4

5.B) Face Covering Language

All staff and students will utilize face coverings as indicated by recommendations from the Center for Disease Control, the California Department of Public Health

Each site will have a supply of disposable face coverings for anyone who is unable to provide their own

All staff and students in 3rd grade and above will be required to wear a mask or face covering. Students in 2nd grade and below are strongly encouraged to wear a face

covering.<https://www.gov.ca.gov/2020/07/17/governor-gavin-newsom-lays-out-pandemic-plan-for-learning-and-safe-schools/>
Teachers will be given the option of masks or face masks or face shields for pedagogical reasons in some circumstances.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

3,4,6

6. B) Cleaning and Disinfecting Language

P. 3 Classrooms and Facilities

All classrooms will be equipped with hand sanitizer, disinfectant spray, wipes, and paper towels

Common areas will be cleaned and sanitized on an daily established schedule

Evening janitorial staff will be responsible for cleaning and disinfecting the entire facility using non-toxic, EPA approved list "N" cleaners and foggers.

Classroom doors, as well as non-fire hallway doors, will be kept open as much as possible to allow ventilation and airflow

Every classroom will be equipped with hand sanitizing station

Students will be provided with supplies so that they will only touch or handle their own learning materials (e.g., textbooks, pens)

Students may not touch or use another student's locker, backpack, or any other item without first disinfecting the item

Implement procedures for turning in assignments to minimize contact.

Regulate use of common areas such as libraries, bathrooms, etc.

Plexiglass dividers used where needed

Air Filter changes more frequently in all classrooms.

All classrooms will be preset with increased fan usage and air conditioning flow in all classrooms to improve circulation.

Mobile hand sanitizing stations will be available throughout campus for students to access regularly.

P4 Before and After School

Before and after school care will continue to be provided between the hours of 7:00 AM -7:35 AM and 3:00-5:30 PM. Students participating in this program will follow the same procedures as required for classrooms regarding hand washing, not sharing items, and frequent cleaning protocols.

P6 Computers

Shared equipment in computer labs will be maintained with a protocol of surface cleaning between every use.

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

2

7. B)Entrance/Movement Language

P. 2

Students will remain in cohorts during passing periods, or moving to alternate locations on campus. Staff assigned to that classroom cohort will support the same group of students during passing periods, lunch, and recess.

P.3

As directed by the governing authorities, all guests, parents, and visitors will be limited and when on campus will be required to wear a mask or face shield

When dropping off students, parents are to remain in their cars while students are being screened for COVID checks.

Parents will not be able to interact with students outside their

student's cohort. Parents on campus conducting school business must check in at the office and be screened for temperature, COVID symptoms, wear a face covering, and maintain social distancing.

8. Health Screenings

YES

8. A) Health Screening Section/Page

P. 4,5,6

8. B) Health Screening Language

P.4

Students will be monitored throughout the day for COVID 19 symptoms. COVID 19 Symptoms. If a student exhibits symptoms, the child will immediately be moved to the designated quarantine area until a parent arrives to take the child home.

P.5-6

A school nurse will oversee student, parent, employee protocols and support personnel at all 4 sites.

All teachers and staff members will be tested at before the start of the school year, and again every 2 months.

Temperatures of all persons (e.g., students, employees, parents) will be checked prior to entering the campus.

Any student that exhibits a fever of 100+ will be held in the isolated sick room and parents will be notified to pick up their child

Any employee that exhibits a fever of 100+ will be directed to leave campus immediately

If a student/staff presents any possible COVID-19 symptoms, office staff will notify parents/staff to be sent home and the incident will be documented. School and classroom will remain open.

If staff or student comes in close contact with a confirmed COVID-19 case: they will be sent home, quarantine for 14 days from last exposure, sent for testing. School will remain open. Nurse or staff member will track these exposures.

If a student/staff has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines, they have felt well for 24 hours and they can provide a doctor's note

If a student/staff tests positive for COVID-19:

Notify Principal, Julia Vaughn (HR), who will contact Local health officials.

School community is notified immediately of exposures and positive cases anonymously and in accordance with privacy requirements such as FERPA and HIPAA.

Assigned staff or nurse will Identify and track contacts, quarantine, and exclude exposed contacts (likely entire cohort/class) for 14 days after last date the case was present at school while infectious.

Recommend testing of contacts, prioritize symptomatic contacts.

Disinfect and clean classroom and primary spaces where case spent significant time.

School remains open.

Students Allowed to return to campus they must be able to answer YES to the following questions:

Has it been at least 10 days since the individual first had symptoms?

Has it been at least 3 days since the individual had a fever (without using fever-reducing medicine)?

Has it been at least 3 days since the individual's symptoms have

improved including cough and/or shortness of breath?

Tests Negative

Absences due to Health Screening restrictions will not be counted as school day absences.

Site nurse or staff member will log and track students who have exhibited a temperature and positive COVID Test.

8. C) Language for Symptomatic Students or Staff

P. 5

Any student that exhibits a fever of 100+ will be held in the isolated sick room in front office, and parents will be notified to pick up their child immediately.

Any employee that exhibits a fever of 100+ will be directed to leave campus immediately.

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

P. 2

9. B) Healthy Hygiene Language

P. 2 Laminated instructional fliers will be displayed throughout the school in all classrooms, hallways, bathrooms, welcome center, and administrative offices for students and staff: Social Distance when possible Proper and frequent handwashing How to stop the spread of germs P. 2 Upon entering every classroom, students will sanitize their hands P. 2 Classroom procedures will include age appropriate instruction on social distancing, hand washing and how to stop the spread of germs. P. 2 Recess schedules will be modified to increase student distancing and provide extra time for hand washing P. 2 Multiple hand sanitizing and hand washing stations, and are available throughout campus.

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

5,6

10. B) Identification and Tracing Language

P.5

If a student/staff presents any possible COVID-19 symptoms, the school nurse will notify parents/staff to be sent home and the incident will be documented. School and classroom will remain open.

If staff or student comes in close contact with a confirmed COVID-19 case: they will be sent home, quarantine for 14 days from last exposure, recommended for testing. School will remain open. School Nurse will track these exposures.

P6

If a student/staff tests positive for COVID-19:

School nurse will notify Principal, Julia Vaughn (HR), and contact Local health officials.

School community is notified immediately of exposures and positive cases anonymously and in accordance with privacy requirements such as FERPA and HIPAA.

School nurse will identify and track contacts, quarantine, and exclude exposed contacts (likely entire cohort/class) for 14 days after last date the case was present at school while infectious. Recommend testing of contacts, prioritize symptomatic contacts.

P. 6

Site nurse or staff member will log and track students who have exhibited a temperature or tested positive to COVID-19.

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

8

11. B) Staff Training and Family Edu. Language

Staff will be training prior to school start, at district-wide event live streamed for all sites to cover all parts of the plan, including Q and A sessions on each site. A printed copy of the complete plan will be shared with all staff.

Students will be trained on the school reopening plan through a training video that will be made available to all families prior to the first day of school. This training video will be followed up by in-person training led by the classroom teacher on the first day of school. Procedures will routinely be practiced, with students being monitored to ensure understanding and compliance. For elementary, we will be holding smaller group assemblies on a weekly basis, and the procedures will be reviewed each week. Students will have the opportunity for Q and A in small groups with teachers. A printed condensed version of the plan will be shared with students.

Parents will be informed of the plan via email and mailed condensed version of the plan, and short video from each principal, and have the opportunity to attend live Q and A sessions via Google Meet with each principal.

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

6

12. B) Testing Language

P. 5

If a student/staff presents any possible COVID-19 symptoms, office staff will notify parents/staff to be sent home and the incident will be documented. School and classroom will remain open.

P. 5

If a student/staff has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines, they have felt well for 24 hours and they can provide a doctor's note

P. 6

Staff will sent to our health care provider, and students will be sent to the closest regional testing center.

12. C) Staff Tested Periodically Language

P. 5

All teachers and staff members will be tested at before the start of the school year, and again every 2 months.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

7

13.B) Triggers to Dist. Learning Language

P. 7

If multiple positive COVID-19 cases in multiple cohorts that affect at least 5% of the students/teachers/staff within a 14 day period, the school will be required to close temporarily in consultation with Public Health Officer.

The school may reopen after 14 days and the following have occurred:

Cleaning and disinfecting

Public health investigation & consultationIf a student/staff tests positive for COVID-19:

School nurse will notify Principal, Julia Vaughn (HR), and contact Local health officials.

School community is notified by Administration immediately of exposures and positive cases anonymously and in accordance with privacy requirements such as FERPA and HIPAA.

14. Communication Plans

YES

14. A) Communication Plans Section/Page

P 5

14. B) Communication Plans Language

If a student/staff tests positive for COVID-19:

School nurse will notify Principal, Julia Vaughn (HR), and contact Local health officials.

School community is notified by Administration immediately of exposures and positive cases anonymously and in accordance with privacy requirements such as FERPA and HIPAA.

Superintendent Name

Dr. David Jeremiah

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