



County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

La Jolla Country Day School

District name

Private School

Contact Name

Colleen OBoyle

Contact Email

coboyle@ljcds.org

Address

9490 Genesee Ave

City

La Jolla

Zip Code

90237

Type

Private School

Grades to be Reopened

1

2

3
4
5
6
K

Number of Students in Reopening Grades

379

Number of Staff at Reopening Sites

Total Faculty=74; Total Staff=64; Contractors=19 Sum Total=157

Proposed Reopening Date

09/09/20

Labor Organization

La Jolla Country Day School surveyed all faculty two times over the arc of the summer to assess who would like to physically return to campus and who would not. In addition, one-on-one conversations have taken place. We have attached Labor Constituents in the supplemental documents. In addition, for those who do not wish to return we are working with them on an individual basis to determine best next steps.

Parent Organization

La Jolla Country Day School's Parent Association (PA) has written a signed letter of support on our behalf. Please see the PA letter in the supplemental documents.

Community Organization

The Board of Trustees and our president have written a letter of support. Please see the LJCDS BOT Letter of Support in the supplemental documents.

1. Published on Webpage

www.ljcds.org/return-to-campus/division-learning-plans/lower-school

<https://www.ljcds.org/return-to-campus/division-learning-plans/middle-school>

1.A) Webpage Section/Page

1. Introduction/Web Page, p. 2

1.B) Webpage Language

Over the past five months, La Jolla Country Day School has positioned the faculty and staff with the knowledge, operational

protocols, logistics and ability to sustain a remarkably safe campus for students to experience an in-person education.

The recent mandate by Governor Newsom allows for schools to petition the County Health Department for a waiver from mandated online learning. "A waiver of this criteria may be granted by the local health officer for elementary schools to open for in-person instruction. A waiver may only be granted if one is requested by the superintendent (or equivalent for charter or private schools), in consultation with labor, parent and community organizations."

Our K-6 teachers, families and community are ready and properly prepared to begin classes on-campus beginning September 9, 2020. The American Academy of Pediatrics acknowledges that on-campus learning is essential to the long-term well-being of our children. We seek your approval to provide students the education they deserve. La Jolla Country Day School is committed to offering an exceptional educational experience that fulfills our mission of preparing individuals for a lifetime of intellectual exploration, personal growth and social responsibility. During this time of uncertainty, the partnership among teachers, parents and students is more important than ever to support our students' emotional, social, physical and intellectual development.

Our utmost priority is the health, safety and well-being of all our students, faculty, staff and community members.

The following pages begin to share our plans and protocols. These measures adhere to the latest state and county orders and are based on the latest scientific and medical advice.

To access the webpage(s):

<https://www.ljcds.org/return-to-campus>

www.ljcds.org/return-to-campus/division-learning-plans/lower-school

<https://www.ljcds.org/return-to-campus/division-learning-plans/middle-school>

<https://www.ljcds.org/return-to-campus/health-protocols>

<https://www.ljcds.org/return-to-campus/communications>

<https://www.ljcds.org/return-to-campus/division-learning-plans/additional-programs>

2. Distance Learning

YES

2.A) Distance Learning Section/Page

2. Distance Learning/In-Person Learning Plans, p. 3-5;

2.B) Distance Learning Language

La Jolla Country Day School (LJCDS) has designed a robust in-person and distance learning plan for our students. The school is implementing a hybrid learning instruction model. Students will have a combination of remote learning days and in-school learning days. All K-6 students will have the opportunity to take classes in-person and in their stable cohorts. If a student wishes to learn from home, the LJCDS hybrid model combines face-to-face learning and synchronous learning for students. In a few cases, some students

will connect synchronously with their teachers and classmates from home. To ensure all students learning from home have access to peer interaction, teacher instruction, relationship building and daily content, LJCDS has invested in technology such as SeeSaw, Google Classrooms, Go Formative, Zoom and SWIVL. While these technologies will not replace personal interaction, they will ensure that students can access and thrive in our learning environment. See below for technology use:

Lower School: Kindergarten, Grade 1 and Grade 2 will utilize Seesaw as a learning platform, digital portfolio and communication resource. Grades 3 and 4 will use Google Classroom as a learning platform, digital portfolio and communication resource. Kindergarten through Grade 4 will have Digital Learning Plans that will be posted weekly on Seesaw and Google Classroom. Zoom will be used if needed when students are not on campus or when a teacher needs to stream to another classroom on campus. We will also be piloting the use of Swivl, a robotic mount that tracks and records a moving person in a few Lower School classrooms.

Middle School: The Middle School will continue to utilize the Blackbaud portal for both students and families. Course information, class assignments and school information will be posted on the portal. Formative will also be available for teachers to use to create digital formative assignments and assessments. Zoom will be used if needed when students are not on campus or when a teacher needs to stream to another classroom on campus. We will also be piloting the use of Swivl, a robotic mount that tracks and records a moving person in a few Middle School classrooms.

In addition, we have built indoor and outdoor classrooms in which students will be no more than 25 minutes indoor and then they will move to their outdoor learning environment. All outdoor learning will take place in their stable cohorts (see Section 4 for information about stable cohorts.) Those students who are learning from home will still be able to experience the lessons; however, at times, it may require modification and/or follow-up by the teacher. The school year will begin in the e-learning model. Should our waiver be approved, please see below for our in-person learning plans that again can be accessed by our students who choose to learn from home.

3. Physical Distancing

YES

3. A) Physical Distance Section/Page

3. Physical Distancing, p. 6-7

3. B) Physical Distancing Language

Our policies comply with CDC, CDE, state and local guidelines regarding physical distancing protocols for students in schools and are adopted for the protection of students, employees and families. Students in our community will be provided with reasonable accommodations to the extent they have a disability that prevents them from complying with one or more of the physical distancing

expectations outlined in this policy.

This policy may be modified when there are changes to the CDC, CDE, state and/or local guidance regarding physical distancing protocols in schools. Our policy will be in effect until local and state health officials provide guidance that such physical distancing measures are no longer necessary.

Indoor and outdoor classrooms have been designed to allow for 6 ft physical distancing between individual workspaces to the extent possible.

K-4 specifics:

Each cohort has its own outdoor classroom; a total of 15 outdoor classrooms for K-4. The K-2 outdoor classrooms are located on their outside patios and Grades 3-4 are located under the lunch pavilion and on the playground. We have added 24 shade structures to the Lower School basketball court and playground area. In addition, we have permanent shade structures already in place for all other locations in Lower School. Two shade structures will be added to the kindergarten area.

5-6 specifics:

A total of 14 outdoor classrooms will be created on the playground; 4 tables per classroom, a whiteboard and tents for shading. We have added 84 shade structures available for Grades 5-8; 80 6 ft. tables with 3 students per table. There are 6 shade structures per class; 6 structures available for each cohort.

Students will be required to maintain, and teachers shall enforce, at least 6 feet of physical distancing from others in the classroom whenever possible. Desks, activity stations, tables and chairs will be spaced a minimum of 6 feet apart. Student desks will be arranged facing the same direction (rather than facing each other) when possible. If students sit at tables, they may only be allowed to sit on one side of the table, spaced apart, so that children are not facing one another. An assigned seating arrangement will be used to the extent possible.

4. Stable Cohorts

YES

4. A) Stable Section/Page

4. Small Stable Cohorts, p. 7-8

4. B) Stable Cohorts Language

Consistent with CDC, CDE and state guidelines, Lower School students Grades K-4 will be grouped in static educational cohorts of no more than 18 students. These cohorts will be grouped together each day they are at school to minimize the mixing of student groups throughout the school day. Cohorts will consist of 14-16 students in kindergarten–Grade 2 and 16-18 students in Grades 3 and 4.

We have designed faculty cohorts for each grade level to reduce the number of cohorts each faculty member interacts with every day. Each cohort will have approximately 6 faculty members who will

interact with them during a three-week interval. The faculty cohorts will include a lead grade-level teacher, grade-level associate teacher, and 4-5 specialty teachers.

For the Middle School Grades 5-6, we have designed cohorts, groups of students who will stay together with assigned teachers throughout the school day to minimize group mixing. Cohorts will be comprised of 15-19 students in the Middle School. Grades 5 and 6 will have 4 cohorts each. To the extent possible in Grades 5 and 6, cohorts will not travel, teachers will come to them.

In addition, we know several of our families rely on our Extended Care (i.e., before-school care) options. As our first priority is the health and safety of our community, this service will be modified. Morning drop off for K-4 Extended Care will start at 7:30 a.m. and students will go to their assigned cohorts and there will not be mixing of cohorts. We are still finalizing plans for Extended Care after school.

5. Face Coverings

YES

5.A)Face Covering Section/Page

5. Face Coverings and Essential Protective Gear, p. 8-10

5.B) Face Covering Language

Pursuant to recommendations from public health officials and in accordance with LJCDS's health and safety protocols, all students K-12 are required to wear face coverings. Face coverings will be worn by all individuals on campus at all times except when working alone inside an individual office/classroom or when actively eating or drinking. As a community, we will continue to educate and support each other on the proper use, removal and washing of cloth face coverings. Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. If someone on our campus sees someone not wearing their face covering, it is expected that they provide a gentle reminder. If someone refuses to wear a mask, then they may lose their privilege to come to campus. This is the case for students, and they will be asked to learn from home via our hybrid learning program. The school will provide each employee and student with two washable cloth face coverings upon returning to campus. All community members are welcome to use their own face coverings from home, as long as they are workplace appropriate. The school will have face covering or face shields available for employees who fail to bring one or whose face covering becomes damaged while at school. Our policies around face coverings align with the CDC, thus we ask that face coverings are properly fitted over the nose and mouth, so they prevent the wearer from dispersing potentially infectious aerosols and droplets into the environment where they can contaminate surfaces or be inhaled by others. Masks with exhalation valves (quarter-sized plastic disks on them) are not permitted as they do not protect others by preventing the dispersion of aerosols. We will not allow the use of bandanas, other loose face

coverings, or masks with an exhalation valve. Other forms of acceptable masks include disposable non-surgical grade masks and KN95 respirators on the FDA Appendix A: Authorized Imported, Non-NIOSH Approved Respirators List (Updated August 7, 2020). All community members are responsible for the care and proper daily cleaning of their face coverings per CDC guidance:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wash-cloth-face-coverings.html>.

Community members with medical conditions or disabilities that prevent them from being able to wear a cloth face covering will be provided with accommodations made on a case-by-case basis consistent with the school's policy on reasonable accommodation for employees. The school will provide proper personal protective equipment ("PPE"), including gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the label directions on the cleaning products used by staff whose job duties include cleaning and disinfecting the school campus. Staff must wear appropriate PPE throughout the cleaning/disinfecting process, including the handling of trash. Appropriate PPE includes disposable gloves and gowns that are compatible with the disinfectant products being used. The school may require staff to wear additional PPE, such as goggles or face shields, based on the cleaning/disinfectant products being used and whether a risk of splashing reasonably exists. If disposable gowns are unavailable, staff must wear a similar type of covering, such as coveralls, aprons, or work uniforms. Any reusable (washable) clothing worn during the cleaning and disinfecting process must be laundered afterward. Staff whose job duties require them to handle dirty laundry must clean their hands after handling dirty laundry. Staff utilizing PPE must carefully remove gloves and gowns at the end of the cleaning/disinfecting process to avoid contamination of the wearer and surrounding area. After the removal of gloves, staff must wash their hands thoroughly with soap and water.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

6. Cleaning and Disinfectants, p. 10-16; Additional Information, p. 32-25

6. B) Cleaning and Disinfecting Language

The school will clean and disinfect restrooms and all restroom surfaces frequently throughout the school day and workday. Employees must clean and disinfect all frequently-touched surfaces and objects the employee comes into contact with after the employee touches the surface or object, including, but not limited to, in office workspaces, break rooms, classrooms, copy rooms, restrooms and communal areas. Classroom teachers must clean and disinfect frequently-touched surfaces and objects in the classroom between student use, including, but not limited to, desks and tables, chairs and other seating, computers and keyboards, doorknobs, light switches, and any other surface or object in the classroom touched or used by students. Classroom teachers must

avoid the sharing of objects, supplies, and equipment, such as toys, games, art supplies, electronic devices, books, and learning aids between students to the extent practicable. When certain objects, supplies, or equipment must be shared between students, classroom teachers must clean and disinfect those items between uses. Classroom teachers must remind students to keep their personal belongings separate, to not share their personal belongings with other students, and to take their personal belongings home each day for cleaning. Employees must carry out any additional cleaning and disinfecting responsibilities set forth in this Policy and as directed by their supervisor. Please see this section for additional details.

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

Entrance, Egress and Movement, p. 16-23

7. B) Entrance/Movement Language

The school will have five entry and exit points to promote physical distancing. The entry and exit points will be decentralized between the Genesee parking lot, Early Childhood / Kindergarten parking lot, Middle School parking lot and the Gym parking lot. Students will be assigned to enter at specific entry points and exit at specific exit points each school day and at staggered times. Students in the same family will be assigned the same entry and exit point, to the extent practical. Students will be required to maintain physical distancing of 6 feet from others when entering and exiting the school, and parents accompanying students during drop-off and pick-up will also be required to maintain physical distancing.

Student drop off will take place inside the facility, near the school entrance, after the student has cleared the screening protocols. After clearing the screening protocols, students will be directed to their classrooms by school staff. Preschool and Kindergarten students will be accompanied to their classrooms by a staff member. See below for staggered start/release times.

Prior to entering the school's campus, all employees will be subject to screening requirements consistent with the school's Policy and Protocols for Screening Employees. While waiting to be screened, employees/students must remain at least 6 feet apart from others. Employees who pass the screening requirements will be required to wash or sanitize their hands prior to entering their worksites and/or classrooms. Parents/Guardians will not be permitted past the screening stations.

The school will restrict access to the school's campus, and limit visitors and volunteers, including parent volunteers. All campus visitors must be approved in advance by the head of school or designee. Visitors, who are authorized to enter the school's campus, will not be able to do so until they have cleared the screening protocols set forth in the school's Policy and Protocols for Screening Students/Employees.

Signs will be placed at all school entrances that instruct employees, students, parents, and other visitors not to enter if they are experiencing symptoms associated with COVID-19 (e.g., cough, shortness of breath or difficulty breathing, and/or more of the following: fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, or any other symptom associated with COVID-19 identified by the CDC). The signs will also instruct persons who are not experiencing these symptoms and who can enter the facilities that they are to wear face coverings and maintain six feet of distance between themselves and others while on campus.

Employees shall maintain at least 6 feet of physical distance from other individuals at all times, to the greatest extent possible, and are prohibited from engaging in handshakes, hugs, or any other unnecessary physical contact with any other person while on campus. Employees will refrain from using another employee's phone, desk, office, or other work tool or equipment.

Employees shall minimize movement and congregation, as much as practicable, in all campus environments including but not limited to, walkways, break rooms, staff rooms, classrooms, bathrooms, communal-use spaces, and playgrounds/outside spaces. Markers that designate intervals of 6 feet will be placed throughout campus and must be followed. Signage and barriers will also be in place to direct and designate foot traffic patterns, such as one-way walkways.

K-4: Should we receive a waiver to open K-4, LJCDS will provide our community with at least 2 weeks notice before we physically reopen for K-6. It is very likely that we will stagger our reopen dates a few grades at a time.

5-6: Should we receive a waiver to open 5-6, LJCDS will provide our community with at least 2 weeks notice before we physically reopen for K-6. It is very likely that we will stagger our reopening dates a few grades at a time.

8. Health Screenings

YES

8. A) Health Screening Section/Page

Health Screenings for Students and Staff, p. 23; Identification and Tracing of Contact, p. 26-29

8. B) Health Screening Language

One week prior to the campus reopening, all students, faculty and staff will be tested.

On-Campus Testing

As we return to campus, we will require every student, faculty and staff member to provide verification that they are virus-free at the beginning of the school year by taking an FDA-approved surveillance test.

The antigen virus test administered at LJCDS is not the uncomfortable nasopharyngeal swab that goes deep in the nasal cavity. It is a nasal swab. Surveillance testing will be implemented based on the local disease trends. We will provide on-campus testing for any member of our community who shows symptoms. We will also test every student, staff and faculty after school breaks that last over 2 weeks. In accordance with the State Protocol, the entire school must go remote when multiple cohorts have cases or if 5% of all teachers and students test positive for COVID-19.

At the start of each school day, to prevent the spread of COVID-19, each student and family will complete a wellness symptom checker and take the temperature of each child before coming to school. This screening mobile app (SchoolPass) is designed and will adapt to provide the most appropriate questions to lower the chance of COVID-19 transmission at school. When families arrive at school, we will conduct another symptom screening.

Question will include:

Do you have any of these symptoms that are not caused by another condition? • Fever or chills • Cough • Shortness of breath or difficulty breathing • Fatigue • Muscle or body aches • Headache • Recent loss of taste or smell • Sore throat • Congestion • Nausea or vomiting • Diarrhea

Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms? Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).

Have you had a positive COVID-19 test for an active virus in the past 10 days? 4. Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?

8. C) Language for Symptomatic Students or Staff

If the school becomes aware of a COVID-19 case on campus during school hours:

1. The student or staff will be required to leave or isolate until being picked up and parents of the case will be immediately notified
2. The students and staff of the affected cohort(s) will be isolated with physical distancing enforced until they can leave or be picked up.
3. A primary member of the COVID-19 response team will notify all appropriate public health officials.
4. Athletic trainer or school nurse will Case Investigate and Contact Trace the case.
5. Security footage can be used as appropriate to determine the locations the case may have been and the close contacts the case may have had
6. Areas that the case has been will be closed for 24 hours and then cleaned and disinfected.

A student or staff member leaves due to a COVID-19 symptom but

refuses COVID-19 testing (or testing was unavailable):

1. Isolate student(s) or staff until they can safely leave campus.
2. Move the affected cohort(s) to a new area and allow the affected area to be closed for 24 hours.
3. School nurse or athletic trainer [REDACTED] up daily with the case to investigate symptoms and encourage COVID-19 testing.
4. Staff/Student(s) cant return for 10 days, fever free for 72 hours (24 if they update to CDC and county).

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

Health Hygiene Practices, p. 24-26

9. B) Healthy Hygiene Language

Five Pillars of Safety 1) Practicing consistent hygiene; 2) Keeping physical distance and ventilation ; 3) Wearing masks consistently; 4) Screening - health screening survey (using the mobile app <https://www.schoolpass.com/>), on-campus surveillance testing (Sofia2 rapid antigen test) and 5) Culture/Community- Long-term safety will come only through a commitment to abiding by new norms and measuring results.

The school will set up hand hygiene stations at the entrance points so that children can clean their hands before they enter the school facilities each day.

Students will be required to wash their hands with soap and water, or use hand sanitizer if soap and water are not available, when arriving and leaving home, when arriving and leaving school, before and after meals, after outside play, before and after using the restroom, after having close contact with others, after using shared surfaces and tools, and after blowing nose, coughing, and sneezing.

Hand sanitizer will be provided in all classrooms that do not have sinks with soap and water. Students using hand sanitizer should rub it into their hands until it is completely dry.

Students using soap and water must follow CDC guidance on proper hand washing techniques, including washing their hands for at least 20 seconds with soap, rubbing thoroughly after application, and using paper towels to dry hands thoroughly. Parents should teach students proper handwashing techniques according to the CDC guidance (available at <https://www.cdc.gov/handwashing/index.html>), and staff will reinforce these techniques. Students will also be reminded not to touch their faces, and to use a tissue to wipe their nose and to cough and sneeze inside the tissue. The School encourages parents to also remind students to follow these practices.

The School will make available soap and water, disposable wipes, hand sanitizer with at least 60 percent ethyl alcohol, or other effective disinfectant as well as tissues, paper towels, and no-touch trash cans near each entrance of any School building or facility, at

each COVID-19 symptom screening location, in School vehicles, and in other appropriate areas on campus for use by students, employees, and visitors for hand-washing and other healthy hygiene practices.

Employees are expected to wash their hands (for a minimum of 20 seconds) or use hand sanitizer when a sink is not available and after any of the following activities: using the restroom, sneezing, touching the face, blowing the nose, cleaning, sweeping, mopping, smoking, eating, drinking, entering or leaving the facility or classroom, going on break, and before and after their work shift. Employees must also promote and reinforce regular hand washing of students. Hand-washing should take place at the beginning of the day, before and after meals, after outside play, after using the restroom, after coughing or sneezing, and before and after classroom activities that involve sharing supplies and materials. Employees will teach and reinforce CDC guidance on proper hand washing techniques found here:

<https://www.cdc.gov/handwashing/index.html>. Employees will also reinforce healthy hygiene practices including avoiding contact with eyes, nose, and mouth, and covering coughs and sneezes among students and staff. Employees will remind students to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.

Hand sanitizer will be provided in all classrooms that do not have sinks with soap and water. Employees and students using hand sanitizer will rub it into their hands until it is completely dry. Teachers and staff will build routines for washing of hands upon entering and leaving the classroom or other campus space, and create regular cleaning practices for frequently used items.

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

Identification and Tracing of Contact, p. 26-29

10. B) Identification and Tracing Language

If the school is notified of a COVID-19 case outside of school hours: Communications will notify the students and faculty in the affected cohort(s) of the exposure and that they will be required to isolate for 14 days

A primary member of the COVID-19 response team will notify all appropriate public health officials

Athletic trainer [REDACTED] or school nurse [REDACTED] will Case Investigate and Contact Trace the case.

Security footage can be used as appropriate to determine the locations the case may have been and the close contacts the case may have had

Areas that the case has been will be closed for 24 hours and then cleaned and disinfected.

If the school becomes aware of a COVID-19 case on campus during school hours:

The student or staff will be required to leave or isolate until being picked up and parents of the case will be immediately notified. The students and staff of the affected cohort(s) will be isolated with physical distancing enforced until they can leave or be picked up. A primary member of the COVID-19 response team will notify all appropriate public health officials.

Athletic trainer [REDACTED] or school nurse [REDACTED] will Case Investigate and Contact Trace the case.

Security footage can be used as appropriate to determine the locations the case may have been and the close contacts the case may have had.

Areas that the case has been will be closed for 24 hours and then cleaned and disinfected.

A student or staff member leaves due to a COVID-19 symptom but refuses COVID-19 testing (or testing was unavailable):

Isolate student(s) or staff until they can safely leave campus.

Move the affected cohort(s) to a new area and allow the affected area to be closed for 24 hours.

School nurse [REDACTED] or athletic trainer [REDACTED] will follow up daily with the case to investigate symptoms and encourage COVID-19 testing.

Staff/Student(s) can't return for 10 days, fever free for 72 hours (24 if they update to CDC and county).

A student or staff member leaves campus due to COVID-19 symptoms but tests negative:

Isolate student or staff until they can safely leave campus.

Move the affected cohort(s) to a new area and allow the affected area to be closed for 24 hours.

[REDACTED] will follow daily to monitor symptoms.

Staff/students can't return until fever free and feeling better for 72 hours.

Case Investigation and Contact Tracing:

Case investigation will be initiated within 24 hours of notification of the positive case.

Case will be provided with HOO and Isolation Instructions and will be instructed to share isolation instructions with any close contacts. Close contacts associated with La Jolla Country Day School will be documented and contacted.

Close contacts will be notified without the use of the case's name but will be provided the date of exposure if available.

Close contacts will be provided HOO and isolation instructions.

While COVID-19 testing is encouraged a close contact is required to isolate for 14 days regardless of the test results.

Close contacts will be followed up with daily to monitor for symptoms and referred for additional testing as indicated.

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

11. Staff Training and Family Education, p. 29

11. B) Staff Training and Family Edu. Language

All faculty and staff will complete two online training classes before the first day of school. The first video-based training, created by Education Admin Web Advisor, provides information about COVID-19 and CDC-based health safety and sanitation guidelines. The second training course, Basic IPM for the Classroom and Office Environment, includes information about the safe use of pesticides at schools (disinfectant wipes are considered a pesticide).

In addition, families and students will be asked to view an audience-specific video that shares the CDC-based health safety and sanitation guidelines we are following on campus.

To view our training videos see the document.

To access our employee return to work:

<https://www.ljcads.org/employee-return-to-work-plan>

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

12. Testing of Students and Staff, p. 29-30; Additional Information, p. 32-25

12. B) Testing Language

As we return to campus, we will require every student, faculty and staff member to provide verification that they are virus-free at the beginning of the school year through surveillance testing.

LJCDS will offer testing (Sofia2 Rapid Antigen Test):

<https://www.quidel.com/immunoassays/rapid-sars-tests/sofia-sars-antigen-fia>) on campus for our community. Individuals may choose to use their own medical provider for this test, but it must be a recent test (within a week of an individual returning to campus).

The antigen virus test administered at LJCDS is not the uncomfortable nasopharyngeal swab that goes deep in the nasal cavity. It is a nasal swab that requires about one inch into the nose. It is a gentle test that will determine if a student does not have the virus at the time of the test.

Surveillance testing will be implemented based on the local disease trends. If epidemiological data indicates concern for increasing community transmission, we will test staff more often to detect potential cases. Our current protocol is to test every student, faculty, and staff member a week before they participate in their first on-campus event. We will also test staff (who are in contact with students) periodically throughout the year. We have the resources and expertise to test all staff at a minimum every two months. We will also provide on-campus testing for any member of our community who shows symptoms. We will also test every student, staff, and faculty after school breaks that last over 2 weeks. As noted above, should there be a presumed identified case, then we will deploy the identification and contact tracing protocol noted above in Section 10.

If the school is notified of a COVID-19 case among a student, faculty

or staff the primary members of the response team will be notified of the positive case. The secondary members will be notified on an as needed basis to support the LJCDS community. Personal information will be excluded when possible. (For example: communications would send out a notification of a positive case to one division head, but not necessarily to the other division heads if it's not needed. The incident and all associated paperwork will be documented in ATS.

12. C) Staff Tested Periodically Language

As we return to campus, we will require every student, faculty and staff member to provide verification that they are virus-free at the beginning of the school year through surveillance testing. LJCDS will offer testing (Sofia2 Rapid Antigen Test): <https://www.quidel.com/immunoassays/rapid-sars-tests/sofia-sars-antigen-fia>) on campus for our community. Individuals may choose to use their own medical provider for this test, but it must be a recent test (within a week of an individual returning to campus). The antigen virus test administered at LJCDS is not the uncomfortable nasopharyngeal swab that goes deep in the nasal cavity. It is a nasal swab that requires about one inch into the nose. It is a gentle test that will determine if a student does not have the virus at the time of the test. Surveillance testing will be implemented based on the local disease trends. If epidemiological data indicates concern for increasing community transmission, we will test staff more often to detect potential cases. Our current protocol is to test every student, faculty, and staff member a week before they participate in their first on-campus event. We will also test staff (who are in contact with students) periodically throughout the year. We have the resources and expertise to test all staff at a minimum every two months. We will also provide on-campus testing for any member of our community who shows symptoms. We will also test every student, staff, and faculty after school breaks that last over 2 weeks. As noted above, should there be a presumed identified case, then we will deploy the identification and contact tracing protocol noted above in Section 10.

If the school is notified of a COVID-19 case among a student, faculty or staff the primary members of the response team will be notified of the positive case. The secondary members will be notified on an as needed basis to support the LJCDS community. Personal information will be excluded when possible. (For example: communications would send out a notification of a positive case to one division head, but not necessarily to the other division heads if it's not needed. The incident and all associated paperwork will be documented in ATS.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

13. Triggers for Switching to Distance Learning and/or Closure, p. 30-31; Additional Information, p. 32-25

13.B) Triggers to Dist. Learning Language

In accordance with the State protocol, our entire school will pivot to distance learning should multiple cohorts have cases or if 5% of all teachers and students test positive for COVID-19. As stated earlier, we have designed our schedule and stable cohorts to easily toggle to an all distance learning platform with little disruption to students, families, and faculty.

Individual shows COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing):

We will recommend the rapid antigen test:

If positive - The SD public health department will be notified and contact tracing will commence; isolate and individual and close contacts (cohort & faculty) for 14 day after the last date the case was present at school while infectious; recommend testing for cohort and teachers; disinfection and cleaning of classroom and primary spaces where case spent significant time; school remains open.

If negative - May return to school 3 days after symptoms resolve; School/classroom remain open.

Close contact with a confirmed COVID-19 case: Recommend testing; isolation for 14 days from last exposure.

Confirmed COVID-19 case infection: We will notify the San Diego Public Health department; identify close contacts; isolated and individual and close contacts (cohort & faculty) for 14 day after the last date the case was present at school while infectious; recommend testing for cohort and teachers; disinfection and cleaning of classrooms and primary spaces where case spent significant time; school remains open.

A classroom cohort must move to distance learning when there is a confirmed COVID-19 case within a cohort. Disinfection and cleaning of classroom and primary spaces where cases spent significant time; school remains open.

Individual school/division closure will be recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period with each of our divisions. Disinfection and cleaning of classrooms and spaces for the entire division.

The entire school must go remote when multiple cohorts have cases or if 5% of all teachers and students test positive for COVID-19. Disinfection and cleaning of classrooms and primary spaces for the entire school.

14. Communication Plans

YES

14. A) Communication Plans Section/Page

14. Communication, p. 32-33; Additional Information, p. 32-25

14. B) Communication Plans Language

LJCDS has created a Return to Campus website, which houses updates and resources for families, faculty and staff. The website includes, health and safety protocols, division learning plans, archives of communications, frequently asked questions. This website is updated several times a week.

The school has communicated with families about the return to campus plan several times a month throughout July and August via email and webinars. The school has and will continue to share that community members have a shared responsibility to prevent the spread of COVID-19. Through the community health pledge, training and communications, LJCDS will reiterate the critical role that each community member plays in keeping our community safe. As the 2020-2021 academic year begins to ramp up, the Lower School and Middle School will communicate with families through email or the learning management system daily, as well as provide opportunities for updates and communications via Zoom. All communication will be available in multiple languages

Our LJCDS Nurse and Athletic trainer took the Johns Hopkins Contact and Tracing certification. We will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA (Family Educational Rights and Privacy Act) and HIPAA (Health Insurance Portability and Accountability Act).

If school is closed due to COVID-19, students, parents, faculty and staff will receive an email notification, which will include information on resuming school remotely and the school's recommendation for continued physical distancing. It will outline that while school is closed, teaching and learning continues at home; therefore, the school's health protocols, including physically distancing, will need to be applied when off campus. Group gatherings for remote learning will be prohibited.

If a member of the community tests positive for COVID-19, all students, teachers and staff members in the cohort and/or members who have had close contact with the individual will be notified immediately. Learning and teaching will occur remotely.

When there is a COVID-19 infection, the school will:

Notify the local public health department

Isolate case and exclude the individual from school for 14 days from symptom onset or test date

Identify contacts and isolate exposed contacts (likely entire cohort for 14 days after the last date the case was present at school while infectious)

Recommend testing of contacts, prioritize testing for symptomatic contacts. Isolate time will not be shortened from the 14 days.

Disinfection and cleaning of classroom and primary spaces where case spent significant time
School remains open. Learning and teaching will occur remotely for the cohort.

If the individual who tested positive is a student who has a sibling or siblings, the sibling(s) will likely have been in close contact with the student. If it is determined that someone has been in close contact with a confirmed COVID-19 case:

Send home
Isolate for 14 days from last exposure
Recommend testing (and individual will remain in 14-day isolation)
All communication will be available in multiple languages

Superintendent Name

Gary Krahn P.h.D.

Job Title

Head of School

Phone

858-453-3440

E-mail

gkrahn@ljcds.org

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