



# County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

**School Name**

Santa Fe Christian School

**District name**

Private School

**Contact Name**

Rod Gilbert

**Contact Email**

rgilbert@sfcs.net

**Address**

Santa Fe Christian Schools

**City**

SOLANA BEACH

**Zip Code**

92075

**Type**

Private School

**Grades to be Reopened**

1

2

3  
4  
5  
6  
K

**Number of Students in Reopening Grades**

400

**Number of Staff at Reopening Sites**

159 total (64 K-6 staff, actively interacting with students; 7th-12th grade faculty teaching remotely from individual classrooms without students; support staff, including facilities and maintenance team; office staff) on 17.5 acres

**Proposed Reopening Date**

08/27/20

**Labor Organization**

The K-6 teaching, support, and administrative staff were given an anonymous survey on August 4, 2020, and the results are as follows:

- Q1. Are you in support of SFC pursuing the waiver to allow in-person instruction in fall 2020 for grades K-6?
- Q2. Knowing that SFC will follow all CDC and California Department of Public Health guidelines for in-person instruction, do you support beginning in-person instruction for grades K-6 on August 20?
- 88% of respondents reported YES they are both in favor of pursuing a waiver and in returning to in-person instruction.

**Parent Organization**

The parents of K-6 students were given an anonymous survey on August 4, 2020, and the results are as follows:

- Q1. Do you support SFC providing in-person instruction for grades K-6 this fall?
- 91% of respondents reported YES they are in favor of returning to in-person instruction.

**Community Organization**

SFC Board of Directors, letter of support attached, Aug. 8, 2020  
Hope Leadership Academy, letter of support attached, Aug. 8, 2020

**1. Published on Webpage**

<https://sfcs.net/covid-19-parent-update/>

**1.A) Webpage Section/Page**

Pg. 11, Section 1

### **1.B) Webpage Language**

The school has a COVID-19 Prevention Plan webpage ([www.sfcs.net/covid-19-parent-update](http://www.sfcs.net/covid-19-parent-update)) that provides access to a written, worksite-specific COVID-19 prevention plan based on a comprehensive risk assessment of all work areas and work tasks, and that designate a person at each school to implement the plan. If an outbreak occurs among students or staff, we will contact SDHHS at 619-229-5400.

### **2. Distance Learning**

YES

#### **2.A) Distance Learning Section/Page**

Pg. 12, Section 1; Pg. 32, Section 9

#### **2.B) Distance Learning Language**

Pg. 12, Sec. 1: Currently, SFC does not have students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19. However, in the event that a student does present with a need, SFC will liaise with parents to accommodate a more individualized return to school to ensure smoother transitions.

Pg. 32, Section 9: Every classroom will be equipped with Swivl technology. So, in the case where students have to miss school because they are feeling ill, they will be able to participate in their classes with this high-quality live-streaming service when practicable. The unique circumstances of each student who would be put at-risk by an in-person instructional model will be supported by the school. All students who are quarantined or who are home with illness will have access to remote learning as needed and the school will be flexible in academic expectations.

### **3. Physical Distancing**

YES

#### **3. A) Physical Distance Section/Page**

Pg. 23-25, Section 6

#### **3. B) Physical Distancing Language**

Pg. 23-25, Section 6: SFC campus is built with all exterior walkways and stairways. We do not have interior hallways for students in any of our buildings and we do not have an interior cafeteria space. All lunch areas are outdoors. Physical distancing will be expected in all workspaces. SFC employees, students, parents, and visitors will practice staying six feet away from and eliminating contact with others.

Arrival and Departure

- Buses.

If local San Diego Health Department guidelines for buses stay the same, we will be limited to a smaller number of students per bus due to social distancing requirements. Buses will be cleaned between each route, and students will be required to wear a mask and maintain health protocols. Our bus schedules have been modified and routing

changed in order to allow students to be spaced appropriately. When on the bus, the windows will be opened to the greatest extent practicable. The bus driver will be equipped with extra unused face coverings on school buses for students who may have inadvertently failed to bring one

- Minimize Contact.

All drop-off and pick-up will take place in the parking lot and parents are required to remain in their cars with windows closed and staff members will be stationed 6-foot distanced from one another.

- Direction and Traffic Flow.

Painted traffic flow lines on the floor will mark the walking direction throughout campus in order to maintain the social distancing requirement of six feet and eliminate face-to-face contact.

#### In Classroom Spaces

##### LOWER SCHOOL

Lower school students will be in classroom cohorts throughout the day. Each Lower School classroom will be provided an additional learning space (outdoor semi-permanent covered tent structure) to allow students to properly distance themselves. Desks will be spread out to allow for six-foot distance between students in every classroom.

##### SIXTH GRADE

All classrooms will be able to accommodate the 6-foot distancing requirement with only ten students in class. All classroom doors lead to outside and students will transition observing six-foot distancing guidelines, following traffic flow patterns.

#### In Non-Classroom Spaces

Large gatherings/assemblies will not take place for the immediate future. During outdoor activities, such as recess, physical distancing will be encouraged. In the sixth grade, there will be no lockers available for use. Non-essential visitors, volunteers, and guests will not be permitted on campus.

#### Recess and Lunch.

Recess and lunch times are staggered to limit the number of students with each grade having a dedicated play area assigned. During lunch, only one grade level will eat at a designated outdoor area. Lunch tables will be spaced throughout the campus. Students will be expected to maintain social distancing during lunch, sitting distanced at the picnic tables. Lower School lunch times will be modified by grade to limit the numbers of students eating lunch at any given time.

## **4. Stable Cohorts**

YES

**4. A) Stable Section/Page**

Pg. 23-25, Section 6

**4. B) Stable Cohorts Language**

Pg. 23-25, Section 6

Staggered Drop-off Times.

Kindergarten through sixth grade students have designated drop-off zones to alleviate congestion. Upon arrival, Lower School students will go directly to their classroom rather than play on the playground. Sixth grade will have a separate designated area for departure in order to limit congestion on campus. Lower School students will remain in their classrooms until parents are in the carpool queue. Parents will use PikMyKid app to notify their arrival to limit contact with staff members.

**LOWER SCHOOL**

Lower school students will be in stable classroom cohorts with fixed membership throughout the day including lunch and play.

Within the classroom, students will be divided into two groups of 10 students maximum. Each class has two learning spaces and students will rotate between these spaces. Students will be taught by their main teacher and the designated Instructional Assistant.

**SIXTH GRADE**

Sixth grade will be divided into two distinct and stable cohorts. They will have half the students (approx. 40) on-campus and half off-campus or in remote-learning spaces.

Recess and lunch times are staggered to limit the number of students with each grade having a dedicated play area assigned. During lunch, only one grade level will eat at a designated outdoor area. Lunch tables will be spaced throughout the campus.

**5. Face Coverings**

YES

**5.A)Face Covering Section/Page**

Pg. 15-18, Section 3

**5.B) Face Covering Language**

Pg. 15-18, Section 3: SFC will provide and ensure staff use face coverings in accordance with CDPH guidelines and all required protective equipment. As part of our health and wellness program we will recommend students and staff get an influenza vaccine. Face coverings reduce transmission from individuals who are shedding the virus. All students and employees must use face coverings in accordance with CDPH guidelines unless Cal/OSHA standards require respiratory protection. All students and employees will be required (per CDC, CDPH and County guidelines - unless

exempt) to wear a face covering while on campus.

Face covering protocol.

- Staff and students should wear facial coverings at all times
- Staff and students should keep their hands away from the face at all times while wearing the facial covering.
- Hands should be washed frequently with soap and water for at least 20 seconds
- The cloth face covering is not a substitute for social distancing. Staff and students should continue to keep 6 feet between themselves and others.

How to wear a face-covering.

- Wash your hands or use hand sanitizer before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the bridge of your nose and the sides of your face
- Make sure you can breathe easily

How to remove your face covering.

- Untie the strings behind your head or stretch the ear loops
- Handle the face-covering only by the ear loops or ties
- Fold outside corners together
- Be careful not to touch your eyes, nose, and mouth when removing and wash hands or use hand sanitizer after removal
- Wash your face-covering in your washing machine or by hand following CDC guidelines. Staff, families and students will be informed of all health policies, including the use of cloth face coverings via email prior to school starting and in the Parent and Student Handbook which requires a parent and student signature.

Exemptions for Wearing a Face Covering.

The following are exempt from wearing a face covering:

- Anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.
- All staff members that are exempt from wearing a cloth face covering must wear a face shield in its place.
- A cloth face covering, or face shield should be removed for meals, snacks, naptime, or outdoor recreation, or when it needs to be replaced. When a cloth face covering is temporarily removed it will be in the students' PPE fanny pack until it needs to be put on again.

Students Use of Face Coverings

Students will not be allowed on campus without a face covering under CDPH guidelines. The following procedures will be implemented to support students in adhering to this policy:

- Children will be trained in the appropriate use of face coverings.
- Children will be reminded to avoid touching their face and eyes.
- Information will be provided to all staff and families on proper use, removal, and washing of cloth face coverings.
- Families will provide clean reusable masks for their children. The school will provide disposable masks if a student's mask becomes lost or soiled during the school day.

Employee Use of Face Coverings

All employees will be provided with and must wear face coverings in accordance with the CDHP guidelines while at work. A variety of coverings will be available to employees including paper or cloth masks, or glasses with plastic face shields, and headband with plastic face shields for use in the classroom. Clear face shields and clear masks are available for staff use anytime it is necessary for a person's face to be visible during interactions. Employees may also provide their own face covering as long as it meets all guidelines recommended by the CDC.

#### Gloves

Individuals who will be touching equipment that cannot be easily cleaned between uses will be provided gloves.  
See Appendix

### **6. Cleaning and Disinfection**

YES

#### **6. A) Cleaning and Disinfecting Section/Page**

Pg. 20-23, Section 5

#### **6. B) Cleaning and Disinfecting Language**

##### Suspend Sharing Resources

Water stations to fill personal water bottles will be available throughout the campus. Please note, all drinking fountains will be turned off. Students are encouraged to bring their own reusable water bottles as additional no-touch filling stations have been added to the campus.

##### Cleaning and Disinfect

Cleaning and Disinfecting Areas & Frequency. Trained custodial staff will clean high touch surfaces throughout the day. Classrooms will be disinfected throughout the day by the classroom teachers in the Lower school. Sixth grade classrooms will be disinfected after each class period. At the end of each week, trained staff will disinfect and clean the campus prior to the start of a new week on Monday. SFC has increased staff to support additional cleaning.

Note: A deep clean of the office and school facility will occur before employees and students return in August.

All high touch surfaces will be disinfected as needed throughout the day and at the end of every school day.

High touch items include but are not limited to:

- Doorknobs and handles (throughout the day)
- Light switches (throughout the day)
- Sink handles (2x)
- Bathroom
  - Surfaces (2x & 1x after hours)
  - Door handles (2x & 1x after hours)
  - Light switches (2x & 1x after hours)
  - Sink handles (2x & 1x after hours)
  - Bathroom surfaces (2x & 1x after hours)
  - Toilets (2x & 1x after hours)
- Lunch Tables (after use)

- Desktops (after use)
- Tables, keyboards and mouse (throughout the day)
- Any shared object (such as art supplies)
- Counters that students frequently touch (throughout the day)
- Library (throughout the day & 1x after hours)
- Health Office (throughout the day & 1x after hours)
- Isolation Room - if used by a suspected COVID-19 individual, it will be closed and left unused for as long as possible per CDPH guidelines. It will then be disinfected per CDC guidelines found here.

- Break Rooms will be disinfected prior to the arrival of the staff by the janitorial service. They will be disinfected once during the school day by on campus maintenance staff and again after staff departure at the end of each day by the janitorial service
- The library will be disinfected by the janitorial staff at the end of each school day. It will be cleaned once during the school day by on campus maintenance staff
- Lunch tables will be cleaned daily and in between student groups
- Any shared equipment including play equipment, balls etc. will be cleaned in between student use. The use of shared equipment will be discouraged as much as is feasible.
- Classrooms will be deep cleaned and disinfected once weekly by the janitorial service
- Disinfectant bottles and paper towels will be available in every classroom. Refill stations for the disinfectant will be available for teacher use in each breakroom
- The janitorial service will vacuum and empty trash daily in all areas.

#### Buses

Buses will be disinfected after transporting students. Drivers will be provided with gloves and disinfectant to support this.

#### Limit Sharing

Any shared equipment including play equipment, balls etc. will be cleaned in between student use. The use of shared equipment will be discouraged as much as is feasible. Students' belongings will be individually labeled and stored. If sharing cannot be avoided, items will be disinfected between use. SFC is suspending the use of commonly touched areas, such as drinking fountains. All Lower School students will have their personal box of supplies, including math manipulatives and art supplies. Individual kits for science projects/experiments will be provided for students.

#### Cleaning and Disinfecting Products

The school has acquired cleaning chemicals that are listed on the EPA's N list for safe use of disinfecting. We have avoided implementing chemical compounds that would cause asthma. These chemicals are safe and effective against COVID-19 and have a kill claim of 5 minutes. Product is from Waxie and is labeled as a 730 HP disinfectant. It u

### **7. Entrance, Egress and Movement**

YES

## **7. A) Entrance/Movement Section/Page**

Pg. 23-26, Section 6

## **7. B)Entrance/Movement Language**

SFC is a closed campus and has suspended all visitors from being on campus. Any SFC employee, student, or parent will practice staying six feet away from and eliminating contact with others while moving on campus guided by the directional arrows and signs.

- **Minimize Contact.**

All drop-off and pick-up will take place in the parking lot and parents are required to remain in their cars with windows closed and staff members will be stationed 6ft distanced from one another.

**Staggered Drop-off Times.**

Kindergarten through sixth grade students have designated drop-off zones to alleviate congestion. Upon arrival, Lower School students will go directly to their classroom rather than play on the playground. This includes drop-off and pick-up of students to and from school. Sixth grade will have a separate designated area for departure in order to limit congestion on campus. Lower School students will remain in their classrooms until parents are in the carpool queue. Parents will use PikMyKid app to notify their arrival to limit contact with staff members.

- **Direction and Traffic Flow.**

Painted traffic flow lines on the floor will mark the walking direction throughout campus in order to maintain the social distancing requirement of six feet and eliminate face-to-face contact.

## **8. Health Screenings**

YES

## **8. A)Health Screening Section/Page**

Pg. 30, Section 9; Pg. 35, Section 11

## **8. B) Health Screening Language**

Pg. 30, Section 9

Students and staff will participate in daily health screenings using the secure symptom self-monitoring app, Eموcha (see Appendix). Employees and students complete the self-check assessment and answer a few short questions, including "in the past two weeks, did you care for or have close contact with someone diagnosed with COVID-19 or someone with COVID-19 symptoms?" If all health signs and symptoms are clear of risk, the user will be presented with a green digital badge. Only community members with a green-badge clearance are allowed to enter the campus. There will be a few no-touch kiosks throughout campus for temperature monitoring. The emocha app is fully HIPAA compliant, with end-to-end data encryption. Everything on the app, including submitting a video, is private and secure.

Pg. 35 Section 11

Self-Monitoring Symptoms for Students and Employees. Santa Fe Christian is using the secure temperature and symptom self-monitoring app, Eموcha (see Appendix), to monitor the health of all students and staff, who are required to check-in using the app every day before arriving on campus. Employees and students complete the self-check assessment by checking if they have any of the CDC listed COVID-19 symptoms, report their temperature, and respond if they have been exposed to a COVID-19 positive person in the last two weeks. If all health signs and symptoms are clear of risk, the user will be presented with a green digital badge. Only community members with a green-badge clearance are allowed to enter the campus. If an employee or student presents COVID-19 symptoms, SFC will direct the employee or student to get tested through their healthcare provider, a public testing site, or on-campus through a contracted clinic. The employee or student will be directed to stay at home until the test results are reported and then follow the CDC guidance on self quarantine if the test result is positive. If negative, the individual may return to campus once symptom-free. There are several no-touch kiosks throughout campus for temperature monitoring of guests or students who didn't check their temperature prior to arrival. If a student or employee begins to experience symptoms once on campus, students will go straight to the Nurse's office and remain in the isolation room until picked-up. Employees will go home if they experience any symptoms. The emocha app is fully HIPAA compliant, with end-to-end data encryption. Everything on the app, including submitting a video, is private and secure.

### **8. C) Language for Symptomatic Students or Staff**

Pg. 33-34, Section 10

#### Procedures for Those with COVID-19 Symptoms

SFC has set up an isolation room to separate anyone who exhibits symptoms of COVID-19 (a fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, fatigue, muscle pain, headache, sore throat, congestion or runny nose, nausea or vomiting, diarrhea, and new loss of taste or smell). The symptomatic individual will remain in the office isolation room until they are able to leave the campus as soon as practicable, or in the case of a child, their parent picks them up. If a student or staff member reports to the Nurses office with any COVID-19 symptoms, they will be directed to their healthcare provider for testing.

#### For Serious Injury or Illness

For serious injury or illness, we will call 9-1-1 without delay. We will convey to those to seek medical attention if COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face and further details are on CDC's webpage.

#### Suspected Areas of Infection

The health office will be disinfected between students and at the end of the day by health office staff. The isolation room, if used by a suspected COVID-19 individual, will be closed and left unused for as long as possible per CDPH guidelines. It will then be disinfected per CDC guidelines found here. Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection. (See Section 12)

## **9. Healthy Hygiene Practices**

YES

### **9. A) Healthy Hygiene Section/Page**

Pg. 13-15, Section 2; Pg. 30, Section 9

### **9. B) Healthy Hygiene Language**

Pg. 13-15, Section 2

In order to help reduce the spread of all communicable illnesses including COVID-19 the following protocols must be followed during the school day: Frequent hand washing with soap and water for at least 20 seconds is one of the best ways for people to stay healthy and reduce the spread of germs. This is the number-one defense against any virus. All students must wash their hands or use fragrance-free hand sanitizer upon arrival at campus, prior to entering the classroom, and should be done frequently during the day. If they use hand sanitizer, it must be rubbed into hands until completely dry. Lower School students will use hand sanitizer under adult supervision.

There will be touchless hand sanitizer stations throughout the campus, along with hand washing stations and individual bottles of fragrance-free hand sanitizer in each classroom and offices. Staff and faculty will encourage and monitor when possible student hand washing. Call Poison Control if hand sanitizer is consumed: 1-800-222-1222.

Students and staff in grades kindergarten through sixth will be taught how to clean their hands properly (with age appropriate material) and to avoid touching their face, eyes, nose and mouth as much as possible. This will be done in a non-judgmental and positive manner. Students who have symptoms of a respiratory tract infection must stay home and students will be reminded to sneeze or cough into their elbow/sleeve. All staff, faculty and students will wash hands/use hand sanitizer often but especially:

- After blowing one's nose, coughing or sneezing
- After using the restroom
- Before and after eating
- When entering a classroom or office
- After taking off or putting on a face mask
- If their hands are visibly soiled Handwashing

Additional touchless hand-washing stations are installed throughout the campus to facilitate more frequent hand washing by students, faculty, and staff. There are routines in place enabling students and staff to regularly wash their hands at staggered intervals. All air hand dryers have been eliminated, and touch-free paper towel dispensers are available in all bathrooms and wash stations. Students will be educated regarding bathroom use and will be allowed to use the bathroom in limited numbers with signs placed on the doors as a reminder to students.

#### **Hygiene Protocol**

The school has adequate supplies of soap, tissues, no touch trash cans, face coverings for staff and

sick students, gloves for disinfecting and hand sanitizer. In order to help reduce the spread of all communicable illness including COVID-19 all staff, faculty and students will adhere to the following protocols during the school day:

- Wash Hands and use fragrance-free hand sanitizer often
- Avoid touching the face especially the eyes, nose and mouth
- Cover coughs and sneezes with a disposable tissue or your upper sleeve or elbow, not into your hands
- Stay home if you are sick
- Wear a face covering (as directed by the CDC/local health officials) while in the classroom, when moving between spaces and at any time a 6-foot distance cannot be maintained
  - Hands should be washed/sanitized prior to putting a mask on and after taking it off.
  - Face coverings should be washed regularly.
  - If a staff member is unable to wear a mask due to a medical condition or other reason, face shields are available. Additionally, face shields and clear masks are available for staff to use with students with hearing impairment or the need to see a person's mouth.

Pg. 30, Section 9

Handwashing Stations and fragrance-free hand-sanitizer stations are set up across campus for easy access. Students and employees are encouraged to wash their hands often.

## **10. Identification and Tracing of Contacts**

YES

### **10. A) Identification and Tracing Section/Page**

Pg. 36, Section 11, Pg. 37, Section 12, pg. 33, Section 10

### **10. B) Identification and Tracing Language**

Pg. 36, Section 11

Staff Liaison. SFC Nurse will act as the staff liaison responsible for responding to COVID-19 concerns by contacting 858-755-8900 x 1010. Our nurse is trained to coordinate the documentation and tracking of possible exposure, in order to notify local health officials, staff and families in a prompt and responsible manner.

Pg. 37, Section 12

In accordance with CDPH guidance, when a student, staff member or a member of their household tests positive for COVID-19 and has exposed others at the school the following steps will be taken:

- Local health officials will be notified, along with staff and all families of any positive cases of COVID-19 while maintaining confidentiality as required by state and federal laws
- In consultation with the local public health officials, the head of schools may consider whether school closure is warranted and length of time based on the risk level within the surrounding community as determined by the local public health officer
- In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19 positive individual resided will need to be closed

temporarily as students or staff isolate

- Additional close contacts at school outside of the classroom should also isolate at home
- Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.

Communication Plans.

Using our current communication systems, we will promptly notify families and employees of exposure at school and potential school closures to include outreach to the school community while maintaining privacy. Parents, teachers, staff, and students will be reminded of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

## **11. Staff Training and Family Education**

YES

### **11. A) Staff Training and Family Edu. Section/Page**

Pg. 26, Section 8

### **11. B) Staff Training and Family Edu. Language**

Clear, age-appropriate communication about COVID-19 and what to expect when children and youth return to school will occur in advance of school campus reopening to both parents and staff. In addition, it will be important that regular updates be provided to children and their parents/caregivers throughout the school year. Families will be educated on the application and enforcement of the plan, adhering to linguistic needs of the community.

Most required training to start the school year will be done via Safeschools online training. Classes will include COVID-19 Safety Training, Blood borne Pathogens, Mandated Reporter, and Harassment Prevention. Any additional training will be conducted in spaces where six-foot distancing can be observed. All employees will receive training both virtually and in person to ensure all are educated regarding new COVID safety guidelines. Additionally, signage will be placed across campus and in classrooms as reminders.

Training topics will include: face covering usage, removal and washing, COVID-19 symptom prevention, identification, and minimizing spread, physical distancing, procedures on campus to protect children and adults from contracting the virus, protocol in the case of a positive COVID-19 test, and policies for students and employees when sick.

## **12. Testing of Students and Staff**

YES

### **12. A) Testing Section/Page**

## 12. B) Testing Language

pg. 30, Section 9

In order to prevent the spread of infection, students, teachers and staff with signs/symptoms of COVID-19 (according to CDC, California DPH and local Public Health guidance) must stay home. Decisions about testing and return to school timeline should be guided by CDC and California DPH in consultation with local Public Health protocols. In addition, return to school decisions for those who have had an exposure to SARS-CoV-2 should be in accordance with local Public Health recommendations.

pg. 27-29, Section 9

Students and employees experiencing cold symptoms of any kind, are simply feeling “under-the-weather,” or recently had close contact with a person with COVID-19, must stay home.

### Positive PCR COVID Test and Symptoms.

If a student or staff member has a positive COVID-19 test or they continue to experience COVID-19 symptoms, they may return to campus if one of the following criteria is met:

- At least 24 hours have passed since recovery. Recovery is defined as resolution of fever without use of fever reducing medications and improvement of other symptoms

AND

- At least 10 days since symptoms first appeared
- Siblings and household members must self-quarantine

### No PCR COVID Test Administered and Symptoms.

If a staff or student has any of the symptoms of COVID-19 they are to contact their physician and must stay home until:

- At least 24 hours have passed since recovery. Recovery is defined as resolution of fever without use of fever reducing medications and improvement of other symptoms

AND

- At least 10 days since symptoms first appeared
  - Siblings and household members also stay home for 14 days
- Negative PCR COVID Test but Continues with Symptoms and No Other Diagnosis

If a staff or student has a negative PCR test but has COVID-like symptoms with no other diagnosis they are to contact their physician and must stay home until:

- At least 24 hours have passed since recovery. Recovery is defined as resolution of fever without use of fever reducing medications and improvement of other symptoms

AND

- At least 10 days since symptoms first appeared
  - Siblings and household members also stay home for 14 days
- Positive PCR COVID Test and No Symptoms.

If a staff or student tested positive for COVID-19, but has no symptoms, they are to contact their physician and that individual must self-isolate until:

- 10 days have passed since tested positive for COVID-19
  - Individual remains symptom free
  - Siblings and household members must also stay home for 14 days
- Negative PCR COVID Test and Fever Gone (Without Fever Reducing

Medications) and Symptoms Gone.

- A staff or student with a negative PCR test may return to school in 24 hours if both fever is gone and symptoms are significantly improved

- If symptoms continue, the staff or student must stay home until fever free for 24 hours and at least 10 days from first symptoms.

Diagnosed with a Different Communicable Disease/Illness.

If a staff or student receives a diagnosis other than COVID-19 (such as norovirus, strep throat etc.) that explains the symptoms and COVID-19 is ruled out with a negative PCR test, they must stay home until:

- They are fever free for 24 hours without fever reducing medication and symptoms have improved

- A doctor's note identifies the disease and clears them to be able to be at school

- Siblings and household members do not need to stay home

Note from Healthcare Provider for Students with Chronic Illness.

A signed note from a licensed physician who manages the student's chronic condition will be accepted if it contains the following information:

- The note confirms the diagnosis (cites labs, date of record when diagnosed)

- Includes provider's contact information

- Explains how symptoms are unrelated to COVID

- Is accompanied by signed consent for school to interact with the primary care provider.

## **12. C) Staff Tested Periodically Language**

pg. 36, Section 11

Routine Testing. If a student or employee reports to the Nurse's office with any COVID-19 symptoms, they will be directed to their healthcare provider. SFC is working with an external company to provide periodic testing for all employees.

## **13. Triggers for Switching to Distance Learning**

YES

### **13. A) Triggers to Dist. Learning Section/Page**

pg. 37 - 38, Section 12

### **13.B) Triggers to Dist. Learning Language**

In accordance with CDPH guidance, when a student, staff member or a member of their household tests positive for COVID-19 and has exposed others at the school the following steps will be taken:

- Local health officials will be notified, along with staff and all families of any positive cases of COVID-19 while maintaining confidentiality as required by state and federal laws

- In consultation with the local public health officials, the head of schools may consider whether school closure is warranted and length of time based on the risk level within the surrounding community as determined by the local public health officer

- In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19 positive

individual resided will need to be closed temporarily as students or staff isolate

- Additional close contacts at school outside of the classroom should also isolate at home
- Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.

Continuity of Education. In the event that we are required to close campus or a section of campus, we will use our Remote Learning model. The Remote model is designed to provide the utmost quality, remote learning instruction for all students.

#### **14. Communication Plans**

YES

##### **14. A) Communication Plans Section/Page**

pg. 37, Section 12

##### **14. B) Communication Plans Language**

Communication Plans. Using our current communication systems, we will promptly notify families and employees of exposure at school and potential school closures to include outreach to the school community while maintaining privacy in accordance with FERPA and HIPAA. Parents, teachers, staff, and students will be reminded of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

##### **Superintendent Name**

Rod Gilbert

##### **Job Title**

Head of Schools

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##### **Attachments**

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