



County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

St. Therese Academy

District name

Private School

Contact Name

Mark Sperrazzo

Contact Email

msperrazzo@sta-sd.org

Address

6440 St. Therese Way

City

San Diego

Zip Code

92120

Type

Private School

Grades to be Reopened

1

2

3
4
5
6
K

Number of Students in Reopening Grades

233

Number of Staff at Reopening Sites

42

Proposed Reopening Date

08/31/20

Labor Organization

Our staff meeting was held from 9am-noon of Monday, August 10, 2020. All staff were surveyed at that meeting regarding in person learning and our re-opening plan. We allowed for open discussion regarding all aspects of the re-opening plan and all staff 100% we in agreement with re-opening and our written re-opening plan.

Parent Organization

Our parent organization is the PTG (Parent Teacher Guild). The PTG Members met on Friday, August 7 to discuss the waiver and in-person learning. The PTG President, [REDACTED] has written a letter acknowledging the results of their meeting, and their support of in-person learning. This signed letter by members of the PTG is in favor of approving our move to in-person learning by way of the waiver.

Community Organization

The men's club, an organization designed to promote community building in our school, has submitted a letter supporting our re-opening plan and in-person learning. The men's club met to discuss our reopening and in-person plan on Thursday, August 6. Our pastor has had multiple meetings with parish constituents including a meeting on July 21. As a result of these consultations he has composed a letter representing the parish faith community which he represents, supporting our re-opening plan and in-person learning.

1. Published on Webpage

www.sta-sd.org
www.stthereseaparish.org
[https://sites.google.com/view/sd-catholic/school-re-engagement?
authuser=0](https://sites.google.com/view/sd-catholic/school-re-engagement?authuser=0)

1.A) Webpage Section/Page

Cover page

1.B) Webpage Language

The information in this reopening plan is posted on our front page of our website. It is also posted on the front page of the Parish website. All information contained in this document contains all of the same 14 elements submitted to the County of San Diego.

2. Distance Learning

YES

2.A) Distance Learning Section/Page

Pages 10 & 12

2.B) Distance Learning Language

Students unable to attend in-person learning will be offered support and an independent distant learning option. This option will be made available regardless of student's health conditions.

3. Physical Distancing

YES

3. A) Physical Distance Section/Page

Page 6 Distancing Inside & Outside the Classroom, Pages 18-19 Additional Resources, Page 7 Training staff & Mainting Healthy Operations

3. B) Physical Distancing Language

Classroom Spaces:

- Student cohorts will remain together throughout the duration of the school day. These cohorts will be maintained in classrooms, recess, and lunch times. Recess and lunchtimes will be staggered, and cohorts will get a designated lunch area.
- Students will remain in the same space and with the same teacher to the extent practicable.

- Classrooms will be set up to maximize space. Students will sit facing forward, spaced 6 feet apart to the extent practicable. Teacher/Staff desks will be at least 6ft away from student desks.

- Procedures will be in place to minimize student gatherings in shared classroom spaces and while entering and exiting the classroom.

- Staff will develop procedures for minimizing movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.

Non-Classroom Spaces:

- Students will be separated by class cohort on the grass field, blacktop, BB court, & Tot Lot for recess.

- Outside eating areas are available. Eating times will be staggered

to allow class cohorts to sit together. All tables will be sanitized between staggered lunchtimes.

- Cohort Aides/Teachers will keep their cohort together while walking in a socially distanced line.
- Nonessential visitors, volunteers, & activities involving other groups to be on campus will be limited. First Liturgy Mass and K-6th grade retreats attendance will be limited to cohort staff and students.

4. Stable Cohorts

YES

4. A) Stable Section/Page

Page 3 Promoting Healthy Hygiene Practices, Page 5 Limited Sharing, Page 6 Distancing Inside & Outside the Classroom, See page 15

4. B) Stable Cohorts Language

- Classroom supplies will not be shared. Student supplies will be separated into individually labeled containers or cubbies.
- Routines and procedures for student use of the restroom will focus on proper hand washing and the importance of reducing gatherings.
- Routines and procedures will be in place to minimize student gatherings in shared spaces and while entering and exiting those spaces.
- End-of-the-day routines and procedures will be in place to ensure that desks are cleared and that all personal belongings are taken home.
- Arrival and Dismissal: * see diagram page 15
- Except for preschool, parents will drop students off in the car line between 7:45 and 8:00am. Students will walk directly to their classroom. Preschool will follow arrival instructions based on CA state licensing guidelines.
- Parents who walk their child onto school grounds must wear a mask and will remain on the playground as their child walks directly to the classroom. Parents may not enter any hall or non-blacktop area. Parents are asked to leave school grounds as soon as their child has entered the classroom.
- Students arriving after 8:00am will walk directly to class. There are only 4 hallways to classrooms. Students going to class must only use the hallway associated with their classroom. Parents will remain on the playground and leave school grounds as soon as their child has entered the classroom.
- Parents will answer the screening questions provided by STA regarding their child's health every day before arriving on campus. * Students who answer yes to any of those questions are asked to remain home for the day. Hand sanitizers will be available at all entry points.

Classroom Spaces:

- Student cohorts will remain together throughout the duration of the school day. These cohorts will be maintained in classrooms, recess, and lunch times. Recess and lunchtimes will be staggered, and cohorts will get a designated lunch area.

- Students will remain in the same space and with the same teacher to the extent practicable.
- Classrooms will be set up to maximize space. Students will sit facing forward, spaced 6 feet apart to the extent practicable. Teacher/Staff desks will be at least 6ft away from student desks.
- Procedures will be in place to minimize student gatherings in shared classroom spaces and while entering and exiting the classroom.
- Staff will develop procedures for minimizing movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.
- Signage will be posted in the classroom and critical areas throughout the campus as reminders of social and physical distancing requirements. Signage will also include but are not limited to: stopping the spread of germs by covering your coughs and sneezes, proper hand washing, and wearing a face mask.

Non-Classroom Spaces:

- Students will be separated by class cohort on the grass field, blacktop, BB court, & Tot Lot for recess.
- Outside eating areas are available. Eating times will be staggered to allow class cohorts to sit together. All tables will be sanitized between staggered lunchtimes.
- Cohort Aides/Teachers will keep their cohort together while walking in a socially distanced line.
- Nonessential visitors, volunteers, & activities involving other groups to be on campus will be limited.

5. Face Coverings

YES

5.A)Face Covering Section/Page

Page 2 General Information/Face Covering

5.B) Face Covering Language

Face coverings must be used in accordance with CDPH guidelines unless a person is exempt as explained in those guidelines, particularly in indoor environments, and areas where physical distancing alone is not sufficient to prevent disease transmission. Following guidelines from the California Department of Public Health Industry Guidance for Schools and School Based programs, all students in grades 3rd, 4th, 5th, and 6th will be required to wear a face covering throughout the duration of the day, except during meal times and when outdoors if physical distancing can be maintained. Grades K, 1st and 2nd are strongly encouraged to wear a face covering. Face coverings must cover the nose and mouth. We will exempt students from wearing a face covering if they fall within the CDPH guidelines for individuals exempt. Individuals who refuse to wear a face covering but who are not exempt will not be permitted to remain on campus and will be given the option of distance learning. Upon arrival students will be reminded to wear their face covering, avoid touching their face covering and to wash their hands frequently. Staff will be trained before the start of school on their requirements to wear a face covering and will remind students throughout the day on proper usage.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

Page 3 Promoting Healthy Hygiene Practices, Page 4 Cleaning and Disinfecting

6. B) Cleaning and Disinfecting Language

Promoting Healthy Hygiene Practices

- St. Therese Academy staff will teach, model, and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

- o Students and staff will wash their hands before and after eating; after coughing or sneezing; after being outside; and after using the restroom.

- o Students will use hand sanitizer upon entry to the classroom.

- o Students and staff will wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels or similar product to dry hands thoroughly.

- o Students and staff will use hand sanitizer when handwashing is not practicable.

- o Each classroom and all public areas, such as the school office, will have hand sanitizer available for individuals to use upon entry.

- Routines and procedures will be developed for students and staff to regularly wash their hands or use hand sanitizer both inside and outside the classroom.

- Temperature checks will be conducted to limit the number of individuals who may possess symptoms of COVID-19 from entering classes. Temperature checks may occur upon entry to school or the classroom. Each classroom has their own no-touch thermometer.

- The school will be stocked with adequate supplies to support healthy hygiene behaviors, including soap, disinfectants, and hand sanitizers.

- Classroom supplies will not be shared. Student supplies will be separated into individually labeled containers or cubbies.

- Routines and procedures for student use of the restroom will focus on proper hand washing and the importance of reducing gatherings.

- Routines and procedures will be in place to minimize student gatherings in shared classroom spaces and while entering and exiting the classroom.

- End-of-the-day routines and procedures will be in place to ensure that desks are cleared and that all personal belongings are taken

home.

Cleaning and Disinfecting

The safety of our staff and students is our priority. Upon reopening, STA will have been completely cleaned and disinfected, and we will continue to adhere to all necessary safety precautions. Air filter grates have all been cleaned, and all air filters have been replaced with high quality MERV 13 filters.

- Teachers will clean and disinfect desks daily and as necessary.
- Middle school teachers will clean and disinfect desks after each class period.
- High-touch points in the classroom will be cleaned and/or disinfected throughout the day.
- Restrooms and water fountains will be cleaned and disinfected daily.
- Teachers will be encouraged to open their classroom door for ventilation prior to the start of class and keep them ajar throughout the day.
- Students and teachers will sanitize their hands before using electronic devices, art supplies and musical instruments.
- Electronic devices will be cleaned after each use.
- Guitars and ukuleles will be cleaned after each use.
- Art supplies will be disinfected after each use.
- PE and recess equipment will be sanitized after every use.
- STA will be stocked with adequate supplies to support healthy hygiene behaviors, including soap, disinfectants, and sanitizers.
- Hands-free, wall-mounted, hand sanitizers have been installed in every classroom, including the art room, music room, library, staff lounge, and front office.
- Hands-free sanitizer stands will be placed in front of the school office, in the lunch arbors, and at all entry points.
- All disinfectant products will be approved for use against Covid-19, and will be on the EPA "List N". Teachers will clean and disinfect frequently touched surfaces and objects throughout the day.
- Students will be encouraged to limit sharing. See page 5.

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

7. B)Entrance/Movement Language

Distancing Inside & Outside the Classroom

Arrival and Dismissal: *

- Except for preschool, parents will drop students off in the car line between 7:45 and 8:00am. Students will walk directly to their classroom. Preschool will follow arrival instructions based on CA state licensing guidelines. STA staff will be administering temperature checks while students exit their vehicles while their parents are still available.
- Parents who walk their child onto school grounds must wear a mask and will remain on the playground as their child walks directly to the classroom. Parents may not enter any hall or non-blacktop area. Parents are asked to leave school grounds as soon as their child has entered the classroom.
- Students arriving after 8:00am will walk directly to class. There are only 4 hallways to classroom. Students going to class must only use the hallway associated with their classroom. Parents will remain on the playground and leave school grounds as soon as their child has entered the classroom.
- Parents will answer the screening questions provided by STA regarding their child's health every day before arriving on campus. * Students who answer yes to any of those questions are asked to remain home for the day. Hand sanitizers will be available at all entry points.

Additional Attachments

Dismissal:

- Students will be packed-up and be ready for dismissal by 3:05.
- Students will remain seated in their classroom until called to the car line via walkie talkie.
- Once called, students will walk directly to car line which is in the front of the school office building.
- Classroom aides will be available to help students into their car.
- In accordance with the State Licensing guidelines for dismissal, preschool parents will park and proceed to the preschool classroom to sign their child out for the day. (Please see diagram below) Please enter on Camino Rico. Once past the front office, you may park in the designated area. Please walk behind room 8 and room 7 to reach the preschool classroom.
- Parents will be given a sign printed with their child's name and grade to be place on dashboard. This will help staff identify the car and child in a timely manner without physical contact.
- Parents will enter the parish parking lot using the Camino Rico entrance and follow the cones to the front of the office building.
- Parents will remain in the car and allow their child, or a staff member, to open the door.

8. Health Screenings

YES

8. A) Health Screening Section/Page

Page 8 Checking for Signs and Symptoms, Page 9 Staff Members, Students, or Visitors Becoming Sick, Page 16 Screening Checklist, Page 17 Health Screening,

8. B) Health Screening Language

Checking for Signs and Symptoms

- Staff and students who are sick or who have recently had close contact with a person with COVID-19 will be asked to stay home.
- STA will implement screening and other procedures for all staff and students entering the facility.
- All staff will answer the questions stated below regarding COVID-19 Symptoms before arriving on campus. Staff will have their temperature taken upon arrival.
- Staff members who answers yes to any of the questions below will stay home and monitor their health.
- Parents will answer the following questions for their child regarding COVID-19 symptoms. Students will be asked to stay/return home if he/she has a temperature of 100 degrees or greater or has answered yes to any of the following questions. A student will also be asked to stay at home if he/she or a member of their family has had contact with someone experiencing COVID-19 symptoms or a positive test. *Attachments
 - o Do you have a new cough, nasal congestion, or runny nose?
 - o Are you experiencing shortness of breath or difficulty breathing?
 - o Are you having new muscle pain, body aches or fatigue?
 - o Do you have a headache (that is not normal for you)?
 - o Do you have a sore throat?
 - o Are you experiencing a new loss of taste or smell?
 - o Are you experiencing nausea, vomiting, abdominal pain, or diarrhea?
 - o Do you have a new rash or chills?
 - o Have you been exposed to anyone who has been tested positive for COVID-19 in the last two weeks?
 - o Do you have a fever of 100 or greater?
- Teachers will conduct a visual well-check of students throughout the day and will take temperatures with a no-touch thermometer if the scenario warrants it.
- STA will document incidents of possible exposure and notify local health officials, staff, and families immediately of any positive cases of COVID-19 while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.
- If a student is exhibiting symptoms of COVID-19, STA staff will communicate with the parent/guardian. Staff and students will be monitored throughout the day for signs of illness.

- Staff and students will be sent home with a fever of 100 degrees or higher, cough or other COVID-19 symptoms.

8. C) Language for Symptomatic Students or Staff

Staff Members, Students, or Visitors Becoming Sick

- A supervised, isolation area in front of the school office or inside Murray Hall will be established and used to separate anyone with symptoms of COVID-19 until they can be picked up or transported home. Siblings of the sick student may be sent home for the remainder of the day as well.
- Any students or staff exhibiting symptoms will be required to wear a face covering and be required to wait in the isolation area until they can be transported home, as soon as practicable.
- STA will notify local health officials, staff, and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.
- STA will close off areas used by any sick person and those areas will not be used before cleaning and disinfection.
- Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation. The criteria for home isolation may include the following:
 - o three days with no fever
 - o improved Covid-19 related symptoms
 - o ten days since the symptoms first appeared
- Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms. *
- Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.
- The CDC recommends that individuals who have tested positive for COVID-19 and have symptoms can be around others after:
 - o three days with no fever and
 - o respiratory symptoms have improved (e.g. cough, shortness of breath) and
 - o ten days since symptoms first appeared

*See Additional Attachments
Additional Attachments

Screening Checklist:

Daily Screening Checklist for
Staff, Students & Visitors

I agree to answer the following questions regarding my (child's) health every day before arriving on campus.

1. Do you have a new cough, nasal congestion, or runny nose?
2. Are you experiencing shortness of breath or difficulty breathing?
3. Are you having new muscle pain, body aches or fatigue?
4. Do you have a headache (that is not normal for you)?
5. Do you have a sore throat?
6. Are you experiencing a new loss of taste or smell?
7. Are you experiencing nausea, vomiting, abdominal pain, or diarrhea?
8. Do you have a new rash or chills?
9. Have you been exposed to anyone who has been tested positive for COVID-19 in the last two weeks?
10. Do you have a fever of 100 F or greater?

Students and/or staff who answer "yes" to any of the questions stated above are asked to stay home.

My signature indicates that I will complete this health screening daily to the best of my ability. I understand that arriving to school healthy is vital to a healthy school.

Parent/Staff Signature: _____ Date: _____

Additional Attachments

Health Screening:

Start of School Health Screening
August 2020

In the effort to minimize illness at school we ask that you check on the health of your child daily beginning on 8/17/2020, which is 14 days prior to the first day of school. Please bring or email this completed form to your child's teacher on 8/31/2020.

Please indicate if your child has had any of the following symptoms prior to school starting on 8/31/20.

Symptoms:

- cough, nasal congestion, or runny nose
- shortness of breath or difficulty breathing

- new muscle pain, body aches or fatigue
- headache that is not normal
- sore throat
- new loss of taste or smell
- nausea, vomiting, abdominal pain, or diarrhea
- new rash or chills

Please initial:

1. My child has not been exposed to anyone who has been tested positive for COVID-19 in the last 14 days prior

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

Page 3 Promoting Healthy Hygiene Practices

9. B) Healthy Hygiene Language

Promoting Healthy Hygiene Practices

- St. Therese Academy staff will teach, model, and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

- o Students and staff will wash their hands before and after eating; after coughing or sneezing; after being outside; and after using the restroom.

- o Students will use hand sanitizer upon entry to the classroom.

- o Students and staff will wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels or similar product to dry hands thoroughly.

- o Students and staff will use hand sanitizer when handwashing is not practicable.

- o Each classroom and all public areas, such as the school office, will have hand sanitizer available for individuals to use upon entry.

- Routines and procedures will be developed for students and staff to regularly wash their hands or use hand sanitizer both inside and outside the classroom.

- Temperature checks will be conducted to limit the number of individuals who may possess symptoms of COVID-19 from entering classes. Temperature checks may occur upon entry to school or the classroom. Each classroom has their own no-touch thermometer.

- The school will be stocked with adequate supplies to support healthy hygiene behaviors, including soap, disinfectants, and hand sanitizers.

- Classroom supplies will not be shared. Student supplies will be separated into individually labeled containers or cubbies.
- Routines and procedures for student use of the restroom will focus on proper hand washing and the importance of reducing gatherings.
- Routines and procedures will be in place to minimize student gatherings in shared classroom spaces and while entering and exiting the classroom.
- End-of-the-day routines and procedures will be in place to ensure that desks are cleared and that all personal belongings are taken home.

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

Page 7 Training Staff & Maintaining Healthy Operations, Page 9 Staff Members, Students, or Visitors Becoming Sick

10. B) Identification and Tracing Language

- All staff will be trained on how to apply the policies and procedures of St. Therese Academy's Return to School Plan prior to the first official week of the new school year.
- All staff will also be provided with additional training or direction prior to the first official week of the new school year, and families will be provided educational materials in the following safety actions:
 - o Enhanced sanitation practices
 - o Physical distancing guidelines and their importance
 - o Screening procedures and how Covid-19 is spread
 - o COVID-19 specific symptom identification and preventing the spread of Covid-19
 - o Proper use, removal, and washing of face coverings
- STA's Return to School Plan will be sent to all families via email and posted on the school website. Parents will be sent a text message informing them that the Plan is complete and ready to view. STA will educate families about the plan via ZOOM prior to returning to in-person instruction.
- St. Therese Academy staff will teach, model, and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.
- STA will monitor staff and student absenteeism.
- STA will monitor the types of illness and symptoms among students and staff.
- STA will notify staff and families of exposures and closures.
- STA will check state and local orders and health department notices about transmission in the area or closures and adjust operations accordingly.
- Social and physical distancing measures will be put in place during staff meetings, professional development, and other activities involving staff.

- To reduce congregation, use of the staff room will be minimized.
 - Staff will be encouraged to maintain physical distancing from each other and will use face coverings while on campus according to CDPH and Cal/OSHA guidelines.
 - Staff who are at a higher risk of severe illness will be offered options on an individual basis.
 - The St. Therese Academy Covid-19 team consisting of the school Principal, Assistant Principal, and school secretary will provide illness and accident attention to students, contact parents regarding transportation for sick or injured students, and respond to COVID-19 concerns. The team will create and submit lists of exposed students and staff to our local health department and notify families as needed. Staff will be trained and instructed to contact the Team should an issue arise.
 - The team will notify local health officials, staff, and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.
 - STA will close off areas used by any sick person and those areas will not be used before cleaning and disinfection.
 - Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation. The criteria for home isolation may include the following:
 - o three days with no fever
 - o improved Covid-19 related symptoms
 - o ten days since the symptoms first appeared
 - Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms. *
 - Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.
 - The CDC recommends that individuals who have tested positive for COVID-19 and have symptoms can be around others after:
 - o three days with no fever and
 - o respiratory symptoms have improved (e.g. cough, shortness of breath) and
 - o ten days since symptoms first appeared
 - o There is not a program in place to allow for systematic testing at this time. Students and staff with symptoms of COVID-19 will be encouraged to get a test through their health care provider or community testing site. Asymptomatic students and staff will be encouraged to receive regular COVID-19 tests once local testing capacity allows.
- *See Additional Attachments

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

Page 7 Training Staff & Maintaining Healthy Operations

11. B) Staff Training and Family Edu. Language

Training Staff & Maintaining Healthy Operations

- All staff will be trained on how to apply the policies and procedures of St. Therese Academy's Return to School Plan prior to the first official week of the new school year.
- All staff will also be provided with additional training or direction prior to the first official week of the new school year, and families will be provided educational materials in the following safety actions:
 - o Enhanced sanitation practices
 - o Physical distancing guidelines and their importance
 - o Screening procedures and how Covid-19 is spread
 - o COVID-19 specific symptom identification and preventing the spread of Covid-19
 - o Proper use, removal, and washing of face coverings
- STA's Return to School Plan will be sent to all families via email and posted on the school website. Parents will be sent a text message informing them that the Plan is complete and ready to view. STA will educate families about the plan via ZOOM prior to returning to in-person instruction.
- St. Therese Academy staff will teach, model, and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.
- STA will monitor staff and student absenteeism.
- STA will monitor the types of illness and symptoms among students and staff.
- STA will notify staff and families of exposures and closures.
- STA will check state and local orders and health department notices about transmission in the area or closures and adjust operations accordingly.
- Social and physical distancing measures will be put in place during staff meetings, professional development, and other activities involving staff.
- To reduce congregation, use of the staff room will be minimized.
- Staff will be encouraged to maintain physical distancing from each other and will use face coverings while on campus according to CDPH and Cal/OSHA guidelines.
- Staff who are at a higher risk of severe illness will be offered options on an individual basis.
- The St. Therese Academy secretary will provide illness and accident attention to students, contact parents regarding transportation for sick or injured students, and respond to COVID-19 concerns.
- The St. Therese Academy secretary will create and submit lists of exposed students and staff to our local health department and notify families as needed. The secretary will also be the point of contact for our local health department.

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

Page 9 Staff Members, Students, or Visitors Becoming Sick, Page 20 Additional Attachments

12. B) Testing Language

Staff Members, Students, or Visitors Becoming Sick

- A supervised, isolation area in front of the school office or inside Murray Hall will be established and used to separate anyone with symptoms of COVID-19 until they can be picked up or transported home. Siblings of the sick student may be sent home for the remainder of the day as well.
- Any students or staff exhibiting symptoms will be required to wear a face covering and be required to wait in the isolation area until they can be transported home, as soon as practicable.
- STA will notify local health officials, staff, and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.
- STA will close off areas used by any sick person and those areas will not be used before cleaning and disinfection.
- Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation. The criteria for home isolation may include the following:
 - o three days with no fever
 - o improved Covid-19 related symptoms
 - o ten days since the symptoms first appeared
- Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms. *
- Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.
- The CDC recommends that individuals who have tested positive for COVID-19 and have symptoms can be around others after:
 - o three days with no fever and
 - o respiratory symptoms have improved (e.g. cough, shortness of breath) and
 - o ten days since symptoms first appeared
 - o There is not a program in place to allow for systematic testing at this time.Students and staff with symptoms of COVID-19 will be encouraged to get a test through their health care provider or community testing site. Asymptomatic students and staff will be encouraged to receive

regular COVID-19 tests once local testing capacity allows.

*See Additional Attachments

12. C) Staff Tested Periodically Language

- o There is not a program in place to allow for systematic testing at this time.
- o Students and staff with symptoms of COVID-19 will be encouraged to get a test through their health care provider or community testing site. Asymptomatic students and staff will be encouraged to receive regular COVID-19 tests once local testing capacity allows.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

Page 12 Considerations for Partial or Total Closures, page 21
Additional Attachments

13.B) Triggers to Dist. Learning Language

Considerations for Partial or Total Closures

STA will follow the CA Department of Public Health's recommendations for school closure. STA will also follow the CA Department of Public Health's recommendations when a student, teacher, or staff member tests positive for COVID-19 and had exposed others at the school. *

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%2019/Schools%20Reopening%20Recommendations.pdf>

STA will implement the following steps:

- In consultation with the local public health department, the school principal may decide whether school closure is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.
- Given standard guidance for isolation at home for at least 14 days after close contact, the classroom or office where the patient was based may need to be closed temporarily as students or staff self-isolate.
- Additional close contacts at school outside of the classroom may also be asked to isolate at home.
- The classroom or office where the student or staff member was based will be thoroughly cleaned and disinfected.
- Additional areas of the school visited by the COVID-19 positive individual will also be cleaned and disinfected.
- Families and staff will be notified of school closures, or urgent updates, via email, text, and/or phone, and notifications/updates will be posted on the school website.
- Information communicated to school families, staff, public health officials and the community will maintain confidentiality as required by FERPA, HIPPA and state law related to privacy of educational records.

- Provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- Utilize STA's Distance Learning Plan for instructional continuity.
- Maintain regular communication with the local public health department.
- Students unable to attend in-person learning will be offered support and an independent distant learning option.

*See Additional Attachments

14. Communication Plans

YES

14. A) Communication Plans Section/Page

Page 12 Considerations for Partial or Total Closures, Page 21 and 22

14. B) Communication Plans Language

Considerations for Partial or Total Closures

STA will follow the CA Department of Public Health's recommendations for school closure. STA will also follow the CA Department of Public Health's recommendations when a student, teacher, or staff member tests positive for COVID-19 and had exposed others at the school. *

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%2019/Schools%20Reopening%20Recommendations.pdf>

STA will implement the following steps:

- In consultation with the local public health department, the school principal may decide whether school closure is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.
- Given standard guidance for isolation at home for at least 14 days after close contact, the classroom or office where the patient was based may need to be closed temporarily as students or staff self-isolate.
- Additional close contacts at school outside of the classroom may also be asked to isolate at home.
- The classroom or office where the student or staff member was based will be thoroughly cleaned and disinfected.
- Additional areas of the school visited by the COVID-19 positive individual will also be cleaned and disinfected.
- Families and staff will be notified of school closures, or urgent updates, via email, text, and/or phone, and notifications/updates will be posted on the school website.
- Information communicated to school families, staff, public health officials and the community will maintain confidentiality as required by FERPA, HIPPA and state law related to privacy of educational records.
- Provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a

school is closed, including discouraging students or staff from gathering elsewhere.

- Utilize STA's Distance Learning Plan for instructional continuity.
- Maintain regular communication with the local public health department.
- Students unable to attend in-person learning will be offered support and an independent distant learning option.

*See Additional Attachments

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