

County of San Diego Elementary School Waiver

Application for a Waiver to Re-open In-Person Instruction for TK-6 Elementary Education.

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for the elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

If all documentation is not included application can not be processed.

Once the waiver is approved, your information will be posted on the County of San Diego website, <http://Coronavirus-sd.com/K12Schools>

School Name

The Rock Academy

District name

Private School

Contact Name

Chuck Leslie

Contact Email

chuck.leslie@sdrock.com

Address

2277 Rosecrans Street

City

San Diego

Zip Code

92106

Type

Private School

Grades to be Reopened

1

2

3
4
5
6
K

Number of Students in Reopening Grades

175

Number of Staff at Reopening Sites

19

Proposed Reopening Date

08/25/20

Labor Organization

The Rock Academy Elementary School has 1 Principal, 1 Assistant Principal 8 classroom teachers, 5 co-curricular/support teachers, and 4 office staff employees: 19 employees total. The following consultation was done with staff members:

- Week of July 20 and July 27: Elementary Principal reached out to each staff member, updating them on the new State rules regarding school openings. The Principal ask for input on draft COVID-19 Prevention Plan and for input on applying for a waiver. There was generally excitement for the opportunity to reopen, along with questions about maintaining a safe school environment.
- On July 31, 2020, the Head of Schools, sent a survey to all 19 staff members to receive their input specifically on the waiver. The survey was anonymous, although there was an option to add your name if desired. Survey Questions:
 - o I understand that San Diego County is currently on the State’s monitoring list because of increased COVID-19 infections in the county.
 - o I understand that K – 12 schools are currently not allowed to offer in-person instruction as a result of being on the State’s monitoring list.
 - o I support the Academy applying for a State-approved waiver to open in-person elementary school.
 - o I understand that as a staff member, I will have options regarding returning to campus to work if we are approved for the waiver. (i.e. under certain circumstances you may be able to still work from home, even if campus is open.)
 - o Please list any concerns you may have about returning to campus:
 - o I understand that parents will still have the opportunity to learn from home, even if the school is allowed to offer in-person instruction.
- All 19 staff members completed the survey. 15 agreed with the plan to apply for a waiver, 4 did not. The same 4 listed various safety concerns.
- On August 3 and 4, 2020 both me and the Principal meet with the entire staff as a team to discuss concerns and to review and update the COVID-19 Prevention Plan.
- It was agreed to apply for the waiver, with the following

accommodations being made.

o 2 of the concerned staff members, one a support teacher and one an office staff employee, will be able to work from home while we are open under waiver, if approved.

o 1 staff member, a teacher, is moving her classroom to a part of the building that has access to the outside – for fresh air. Under these conditions she is comfortable returning.

o 1 staff member is still deciding on what course of actions to take. She is not required to work on campus if she is uncomfortable.

o The plan was updated from the staff input to now include new high capacity air filters for the schools A/C system. Cost = \$16,000

o The plan was updated to create additional outdoor classroom areas to provide greater safety while teaching.

Parent Organization

For the 2020/21 school year, the Rock Academy Elementary School will have approximately 175 students, representing 120+ families.

(Note: Enrollment will not be finalized until late-August.) The following consultation was done with parents:

• In May 2020, a survey was sent out to all parents soliciting their input on reopening school in August. Approximately 80% of parents responded the survey. The results were reviewed with parents via an all school zoom meeting on May 20, 2020. Relevant questions included:

o How comfortable are you returning to campus in August, knowing that the Rock Academy will be abiding by all required health mandates?

65% very comfortable

33% uncertain

2% uncomfortable

o Let's assume that for a period of time health officials require students to attend school on alternate days to allow for social distancing. Would you need a daycare or study center for the days they are not in class?

38% said it is a necessity

35% said it is preferred

27% said not needed

o Let's assume that for a period of time health officials require us to stagger start and dismissal times to allow for social distancing. How flexible is your availability to accommodate an alternative schedule?

67% flexible

33% not flexible

• In June 2020, several emails were sent home to parents from the Head of Schools updating them on reopening plans and State mandates. Each email solicited input from parents, and several parents responded with comments and suggestions.

• On July 8, 2020 the Head of Schools and Elementary Principal hosted an all school meeting to communicate to parents our draft plan for reopening school based on guidelines put out by the California Department of Public Health. A prepared power point presentation reviewed:

o Learning Options

o Symptom Screening

o Upgraded Cleaning Procedures

o Face Coverings

o Social Distancing

o Cohort Groupings

o Daily Schedules

o Procedures if someone contracted COVID-19

A key point to the plan is that all parents have the choice to stay-at-home and partake in distance learning if they are not comfortable or able to come back to campus. Parent input was taken at the zoom meeting, and the plan was updated.

- On August 6, 2020 an additional zoom meeting with parents reviewed updates to the reopening plan, with changes made following the CDPH updates from July 17, 2020.

Community Organization

Community Organizations that interact most with the Rock Academy include the Liberty Station Community Association, the Rock Church, and the Rock Early Academy Elementary Center. The following consultations have taken place.

- Each month, a representative from the Rock meets with the Liberty Station Community Association. The association has specifically asked for us to share our reopening plans, which we have provided. The most recent meeting was July 28, 2020. There is not opposition with the Rock Academy reopening as long as we maintain proper COVID-19 safety protocols. The reopening of school brings business to the association's merchants.
- Weekly, there is a meeting with Rock Church staff and Rock Academy administration. The purpose is to coordinate efforts to maintain as safe of an environment as possible. Due to restrictions on meetings at places of worship, and restrictions on outside groups interacting with school campuses, there are currently no events planned by the Rock Church on the Rock Academy Campus. This will help reduce the possibility of spreading COVID-19.
- The Rock Early Education Center is currently open following CDPH guidelines. The Academy is coordinating drop-off times and screening procedures with the Early Education Center in order to reduce any congregating on campus.

1. Published on Webpage

<https://www.therockacademy.org/covid19-updates/>

1.A) Webpage Section/Page

Page 1, Section 1, Sub-section 1, d.

1.B) Webpage Language

d. The school's COVID-19 Prevention Plan is posted at: <https://www.therockacademy.org/covid19-updates/>. This information has been provided to workers and worker representatives at staff meetings and via email. The COVID-19 prevention plan thoroughly reviewed at staff training prior to the beginning of school.

2. Distance Learning

YES

2.A) Distance Learning Section/Page

Page 1 - 2, Section 1, Subsection 4

2.B) Distance Learning Language

4. The school has developed a plan to further support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19. We are reviewing existing student health plans to identify students who may need additional accommodations, develop a process for engaging families for potentially unknown concerns that may need to be accommodated or identify additional preparations for classroom and non-classroom environments as needed. ALL students, regardless of risk, will have the option to participate in online learning should they choose. Groups who might be at increased risk of becoming infected or having unrecognized illness include the following:

- a. Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members.
- b. Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
- c. Individuals who may not be able to communicate symptoms of illness.

Individualized communication and learning plans will be designed for all students with special COVID-19 needs.

3. Physical Distancing

YES

3. A) Physical Distance Section/Page

Page 5 - 6, Section 6, Subsections 27-29

3. B) Physical Distancing Language

6. Implementing Distancing Inside and Outside the Classroom
The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is described below.

27. During arrival and departure the Rock Academy will:

- a. Maximize space between students and between students and the driver on school vehicles and open windows to the greatest extent practicable.
- b. Minimize contact at school between students, staff, families, and the community at the beginning and end of the school day, prioritizing minimizing contact between adults at all times. Parents will be encouraged to drop off students from their cars without getting out. When they walk students to campus they will be restricted from entering the building, and restricted from the student area in the back of the school. When parents need to come into the building for any business, they will be restricted the downstairs office area which has been set up away from students.
- c. Stagger arrival and drop off-times between elementary school and middle/high school consistently each day to minimize scheduling

challenges for families.

d. Designate routes for entry and exit, using the front entrance, back entrance and cafeteria entrance. Elementary students will meet in cohorts outside to limit direct contact with others as much as practicable.

e. Students and staff will be health screened upon arrival at school.

f. School vehicles will be equipped with extra unused face coverings for students who may have inadvertently failed to bring one.

28. In-classroom spaces:

a. To reduce possibilities for infection, elementary students will be divided into cohorts of no more than 14 who remain with each other throughout the school day, including entering and exiting the school, and during recess and lunch. Cohorts will have minimum interaction (if any) with other cohorts. They will interact with same limited number of teachers and staff.

b. We will maximize the use of outdoor space for activities where practicable, holding classes in Rock Park and on the 2nd floor balcony as much as possible.

c. Classroom desks for all grades will be separated by ~6 feet and arranged in a way to minimize face-to-face contact. Staff desks will be placed a minimum of 6 feet away from student desks. Markings will be placed on classroom floors that designate proper social distancing locations of desks, chairs or seating areas.

d. Easy to understand and developmentally appropriate instructions will be given to students for maximizing spacing and minimizing movement in both indoor and outdoor spaces.

e. Band and choir practice and performances, are not permitted at this time.

f. Activities that involve singing will only take place outdoors.

g. Many class assignments will be turned in online, especially in the older grades, other assignments will be turned in in a way that minimizes contact.

29. In non-classroom spaces:

a. Nonessential visitors, volunteers, and activities involving other groups will be limited and not take place in areas where students are located.

b. Communal activities will be limited where practicable. Communal spaces will be disinfected in between uses.

c. Hallways have been designed with two lanes, each going just one way to limit interaction and face-to-face contact. Lockers have been eliminated for most grades and will be spread out to allow social distancing for students who use them.

d. Meals will be served on individual plates and cafeteria seats will be spaced ~6 feet apart. The cafeteria area will be disinfected between groups.

e. The playground and recess areas will be disinfected between uses.

4. Stable Cohorts

YES

4. A) Stable Section/Page

Page 5, Section 6, Subsection 28, a

4. B) Stable Cohorts Language

28 a. To reduce possibilities for infection, elementary students will be divided into cohorts of no more than 14 who remain with each other throughout the school day, including entering and exiting the school, and during recess and lunch. Cohorts will have minimum interaction (if any) with other cohorts. They will interact with same limited number of teachers and staff.

5. Face Coverings

YES

5.A)Face Covering Section/Page

Page 3, Section 3, Subsections 14-16

5.B) Face Covering Language

3. Face Coverings

The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is below.

14. Face coverings will be used in accordance with CDPH guidelines unless a person is exempt as explained in the guidelines, particularly in indoor environments, in school vehicles, and areas where physical distancing alone is not sufficient to prevent disease transmission.

a. The Rock Academy will teach and reinforce use of face coverings, or in limited instances, face shields.

b. Students and staff will be frequently reminded not to touch the face covering and to wash their hands frequently.

c. Information will be provided to all staff and families in the school community on proper use, removal, and washing of cloth face coverings on the parent portion of the schools website and via email communication.

d. Staff will be informed of students or personnel who are exempted from wearing a face covering.

15. The school's plans regarding students' use of face coverings includes the following elements:

Age Face Covering Requirement

Under 2 years old No

2 years old – 2nd grade Strongly encouraged**

3rd grade – high school Yes, unless exempt

**Face coverings are strongly encouraged for young children between 2 years old and second grade, if they can be worn properly. A face shield is an acceptable alternative for children in this cohort who cannot wear them properly.

a. Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.

b. A cloth face covering, or face shield should be removed for meals, snacks, naptime, or outdoor recreation, or when it needs to be replaced. When a cloth face covering is temporarily removed, it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.

c. In order to comply with this guidance, the Rock Academy will exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. We have face coverings on campus for students who inadvertently fail to bring a face covering to school to prevent unnecessary exclusions. Students who are excluded from campus may partake in the distance learning programs provided by the school.

16. The school's plans regarding staff use of face covers includes the following elements:

a. All staff must use face coverings in accordance with CDPH guidelines unless Cal/OSHA standards require respiratory protection.

b. In limited situations where face coverings cannot be used for pedagogical or developmental reasons, (i.e. communicating or assisting young children or those with special needs) a face shield can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others, to the extent practicable. Staff must return to wearing a face covering outside of the classroom.

c. Workers or other persons handling or serving food will use gloves in addition to face coverings. Employers will consider where disposable glove use may be helpful to supplement frequent hand washing or use of hand sanitizer; examples are for workers who are screening others for symptoms or handling commonly touched items.

6. Cleaning and Disinfection

YES

6. A) Cleaning and Disinfecting Section/Page

Page 4 - 5, Section 5, Subsections 18 - 26 and Page 6, Section 7, Subsections 30 - 32

6. B) Cleaning and Disinfecting Language

5. Intensify Cleaning, Disinfection, and Ventilation

The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is below.

18. Drinking fountains on campus will be turned off, other than those that are designed to refill reusable water bottles.

19. Staff will clean and disinfect frequently touched surfaces at school and on school vehicles at least daily and, as practicable; these surfaces will be cleaned and disinfected frequently throughout the day by trained custodial staff. Frequently touched surfaces in the school include, but are not limited to:

- a. Door handles
- b. Light switches
- c. Sink handles
- d. Bathroom surfaces
- e. Tables
- f. Student desks
- g. Chairs

20. School vehicles will be thoroughly cleaned and disinfected daily,

when used, and after transporting any individual who is exhibiting symptoms of COVID-19. Drivers will be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.

21. The Rock Academy will limit the use and sharing of objects and equipment, such as toys, games, art supplies and playground equipment to the extent practicable. When shared use is allowed, staff will clean and disinfect between uses.

22. Disinfecting products used at the Rock Academy will be those that are approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list "N" and follow product instructions.

a. To reduce the risk of asthma and other health effects related to disinfecting, we will select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.

b. We will avoid products that contain peroxyacetic (paracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.

c. We will follow label directions for appropriate dilution rates and contact times. Provide workers training on the chemical hazards, manufacturer's directions, Cal/OSHA requirements for safe use, and as applicable and as required by the Healthy Schools Act.

d. Custodial staff and any other workers who clean and disinfect the school site will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products will be kept out of children's reach and stored in a space with restricted access.

e. A cleaning and disinfecting schedule has been established in order to avoid both under- and over-use of cleaning products.

23. Only safe and correct application of disinfectant will be used and cleaning products will be kept away from students.

24. The Rock Academy will ensure proper ventilation during cleaning and disinfecting by introducing fresh outdoor air in areas where that is possible. When cleaning, we will air out the space before children arrive and thorough cleaning will be done when children are not present. Air condition settings will be set to bring in outside air when possible. Air filters and filtration are checked and replaced frequently to ensure optimal air quality.

25. The Rock Academy is upgrading the building's air filters to the highest efficiency possible, and making other modifications to increase the quantity of outside air and ventilation in classrooms, offices, and other spaces.

26. All drinking fountains will be checked to be safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.

7. Limit Sharing

The school's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is described below.

30. Students' belongings will be separated and in individual areas. Belongings will be taken home each day to be cleaned.

31. Adequate supplies of high-touch materials (art supplies, equipment, etc.) will be available

7. Entrance, Egress and Movement

YES

7. A) Entrance/Movement Section/Page

Page 5, Section 6, Subsection 27

7. B) Entrance/Movement Language

27. During arrival and departure the Rock Academy will:

a. Maximize space between students and between students and the driver on school vehicles and open windows to the greatest extent practicable.

b. Minimize contact at school between students, staff, families, and the community at the beginning and end of the school day, prioritizing minimizing contact between adults at all times. Parents will be encouraged to drop off students from their cars without getting out. When they walk students to campus they will be restricted from entering the building, and restricted from the student area in the back of the school. When parents need to come into the building for any business, they will be restricted the downstairs office area which has been set up away from students.

c. Stagger arrival and drop off-times between elementary school and middle/high school consistently each day to minimize scheduling challenges for families.

d. Designate routes for entry and exit, using the front entrance, back entrance and cafeteria entrance. Elementary students will meet in cohorts outside to limit direct contact with others as much as practicable.

e. Students and staff will be health screened upon arrival at school.

f. School vehicles will be equipped with extra unused face coverings for students who may have inadvertently failed to bring one.

8. Health Screenings

YES

8. A) Health Screening Section/Page

Page 6 -7, Section 9 - 10, Subsections 35 - 56

8. B) Health Screening Language

9. Check for Signs and Symptoms

The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is described below.

35. The Rock Academy will not discriminate against students who (or whose families) were or are diagnosed with COVID-19 or who are perceived to be a COVID-19 risk. Opportunities for students to participate in distance learning will be provided for those who are unable to attend school due to COVID-19 related issues.

36. Staff and students who are sick or who have recently had close contact with a person with COVID-19 will not be allowed to enter campus. Policies encourage sick staff and students to stay at home without fear of reprisal.

37. Staff and students will be screened when entering the facility. Students will be screened by teachers throughout the day. Any staff or students with symptoms will be separated from others to an isolated room until they are able to go home, or medical facility if necessary.

38. Staff will perform a visual wellness check of all students when entering campus, plus parents will be required to record online that their student, and no family members in the home, are displaying symptoms of COVID-19. Any staff or students with symptoms or with family members displaying symptoms will be separated from others to an isolated room until they are able to go home, or medical facility if necessary.

39. Parents and older students will be required to daily indicate if they or anyone in their home is exhibiting COVID-19 symptoms.

40. Hand-washing stations or hand sanitizer are available of each entrance, and all staff and students will be encouraged to use when entering campus.

41. Donna De la Torre, COVID-19 liaison, will document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.

42. If a student is exhibiting symptoms of COVID-19, staff will communicate with the parent/caregiver and refer to the student's health history form and/or emergency card.

43. Staff and students will be monitored throughout the day for signs of illness; send home students and staff with a fever of 100 degrees (per San Diego County public health order) or higher, cough, or other COVID-19 symptoms.

44. Policies do not penalize students and families for missing class.

8. C) Language for Symptomatic Students or Staff

10. Plan for When a Staff Member, Child or Visitor Becomes Sick
The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is described below.

45. The administrative conference room will be used as an isolation room to separate anyone who exhibits symptoms of COVID-19. A separate outdoor area has been designated should more than one student need to be isolated.

46. Any students or staff exhibiting symptoms will immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.

47. Safe transport home or to a healthcare facility, as appropriate, will be provided when an individual is exhibiting COVID-19 symptoms:

- a. Fever
- b. Cough
- c. Shortness of breath or difficulty breathing
- d. Chills
- e. Repeated shaking with chills
- f. Fatigue
- g. Muscle pain
- h. Headache

- i. Sore throat
- j. Congestion or runny nose
- k. Nausea or vomiting
- l. Diarrhea
- m. New loss of taste or smell

48. For serious injury or illness, we will call 9-1-1 without delay. We will seek medical attention if COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.

49. Donna De la Torre, COVID-19 liaison, will notify local health officials immediately of any positive case of COVID-19, and exposed staff and families as relevant while maintaining confidentiality as required by state and federal laws. Additional guidance is provided here.

50. We will close off areas used by any individual suspected of being infected with the virus that causes COVID-19 and not use before cleaning and disinfection. To reduce risk of exposure, we will wait 24 hours before cleaning and disinfecting. When not possible to wait 24 hours, we will wait as long as practicable. We will ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning. Disinfectant products will be kept away from students.

51. Sick staff members and students will be advised not to return to campus until they have met CDC criteria to discontinue home isolation, including at least three days with no fever, symptoms have improved and at least 10 days since symptoms first appeared.

52. All students, including students with disabilities, will have access to instruction when out of class, as required by federal and state law.

53. The Rock Academy is offering a distance learning option for all students, regardless of risk factor, during the pandemic.

54. The Rock Academy will use necessary processes and protocols when a school has an outbreak, in accordance with CDPH guidelines.

55. The Head of Schools and the Head of Facilities will investigate any COVID-19 illness and exposures within school families to determine if any work-related factors could have contributed to risk of infection.

56. Protocols will be updated as needed to prevent further cases using CDPH guidelines, Responding to COVID-19 in the Workplace, which are incorporated into this guidance and contain detailed recommendations for establishing a plan to identify cases, communicating with workers and other exposed persons, and conducting and assisting with contact tracing.

9. Healthy Hygiene Practices

YES

9. A) Healthy Hygiene Section/Page

Page 2 - 3, Section 2, Subsections 6 - 9

9. B) Healthy Hygiene Language

2. Promote Healthy Hygiene Practices

The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is below.

6. The school will teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. Staff will be trained during meetings prior to the start of school. Students will be given instruction the first week of school which will be reinforced throughout the school year. The school will teach and remind students to:

a. Use a tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow

b. Wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation, art, or shop; and before and after using the restroom.

c. Wash their hands for 20 seconds with soap, rubbing thoroughly after application. Soap products marketed as "antimicrobial" are not necessary or recommended.

d. Use fragrance-free hand sanitizer when hand washing is not practicable. Note:

i. Ethyl alcohol-based hand sanitizers will be used as much as possible, especially when there is the potential of unsupervised use by children. Isopropyl hand sanitizers are more toxic when ingested or absorbed in skin.

ii. Do not use hand sanitizers that may contain methanol, which can be hazardous when ingested or absorbed.

iii. Children under age 9 should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.

7. Portable hand washing stations have been added throughout a site and touch less hand sanitizer stations have been added to each classroom and to bathrooms to avoid congestion to the extent practicable.

8. Students and staff will regularly wash their hands, including using the touch less hand sanitizer when entering or leaving a classroom.

9. Adequate supplies of soap, tissues, no-touch trashcans, face coverings, and hand sanitizers with at least 60% ethyl alcohol for staff and children who can safely use hand sanitizer have been purchased to support healthy hygiene behaviors.

10. Identification and Tracing of Contacts

YES

10. A) Identification and Tracing Section/Page

Page 8, Section 11, Subsection 57

10. B) Identification and Tracing Language

11. Maintain Healthy Operations

The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is described below.

57. The Rock Academy:

- a. Will monitor staff absenteeism and has a roster of trained back-up staff.
- b. Will monitor the types of illnesses and symptoms among your students and staff to help isolate them promptly as needed.
- c. Has designated a Donna De la Torre as the staff liaison or liaisons to be responsible for responding to COVID-19 concerns. She may be contacted at donna.delatorre@sdrock.com or 619.764.5182. She is trained to coordinate the documentation and tracking of possible exposure, in order to notify local health officials, staff and families in a prompt and responsible manner.
- d. Using our email communication systems and REMIND text communication system, staff and families may self-report symptoms and will receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records.
- e. Will consult with local health departments if routine testing is being considered by a local educational agency. The role of providing routine systematic testing of staff or students for COVID-19 (e.g., PCR swab testing for acute infection, or presence of antibodies in serum after infection) is currently unclear.
- f. Will support students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing distance learning option.

11. Staff Training and Family Education

YES

11. A) Staff Training and Family Edu. Section/Page

Page 6, Section 8, Subsections 33 - 34

11. B) Staff Training and Family Edu. Language

8. Train All Staff and Educate Families

The Rock Academy's plan to address each provision from the "COVID-19 INDUSTRY GUIDANCE: Schools and School Based Programs" is described below.

33. Staff members will be trained during meetings prior to the start of school. The full prevention plan will be reviewed, including the following items below. An all school parent zoom meeting will educate parents on the prevention plan, including the items below. In addition, emails are directed parents to the plan on the website. Educational materials are also being sent to families via email and will be available on the website regarding the following safety actions:

- a. Enhanced sanitation practices
- b. Physical distancing guidelines and their importance
- c. Proper use, removal, and washing of face coverings
- d. Screening practices
- e. How COVID-19 is spread
- f. COVID-19 specific symptom identification
- g. Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms, or if they or someone they live with has been diagnosed with COVID-19.
- h. For workers, COVID-19 specific symptom identification and when

to seek medical attention

i. The Rock Academy's plan and procedures to follow when children or adults become sick at school.

j. The Rock Academy's plan and procedures to protect workers from COVID-19 illness.

34. When practicable, training and education will be done virtually. When in person, we will ensure a minimum of 6-foot distancing is maintained.

12. Testing of Students and Staff

YES

12. A) Testing Section/Page

Page 9 -10, Section 13 and Page 4, Section 4. Subsection 17 g

12. B) Testing Language

13. Testing of Students and Staff

The following measures will be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19:

Student or Staff with: Action: Communication:

1 COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA School Sector Specific Guidelines • Send home

- Recommend testing (If positive, see #3, if negative, see #4)

- School/classroom remain open • No Action needed

2 Close contact with a confirmed COVID-19 case • Send home

- Quarantine for 14 days from last exposure

- Recommend testing (but will not shorten 14- day quarantine)

- School/classroom remain open • Consider school community notification of a known contact

3 Confirmed COVID-19 case infection • Notify the local public health department

- Isolate case and exclude from school for 10 days from symptom onset or test date

- Identify contacts, quarantine & exclude exposed contacts (likely entire cohort) for 14 days after the last date the case was present at school while infectious

- Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14- day quarantine)

- Disinfection and cleaning of classroom and primary spaces where case spent significant time

- School remains open • School community notification of a known case

4 Tests negative after symptoms • May return to school 3 days after symptoms resolve

- School/classroom remain open • Consider school community notification if prior awareness of testing

12. C) Staff Tested Periodically Language

17. The school's plan to protect teachers and staff includes the following elements:

g. Testing all staff for asymptomatic infections as testing capacity

permits and as practicable. If available, all staff members will be tested once every two months with 25% of the staff being tested every two weeks. The Rock Academy will seek to provide this testing on-site. If not possible, we will direct staff to contact their primary care provider or community testing site for testing. Employees will be reimbursed for any costs incurred to take the test.

13. Triggers for Switching to Distance Learning

YES

13. A) Triggers to Dist. Learning Section/Page

Page 9, Section 12, Subsection 59 a - e

13.B) Triggers to Dist. Learning Language

59. When a student, teacher, or staff member tests positive for COVID-19 and had exposed others at the school, we will refer to the CDPH Framework for K-12 Schools, and implement the following steps:

- a. School closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff have cases within a 14-day period.
- b. Local Health Officers may also determine school closure for other reasons, including results from public health investigation or other local epidemiological data.
- c. In consultation with the local public health department, the Head of School will decide whether school closure versus cleaning and quarantine of exposed persons or other intervention is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.
- d. Close off the classroom or office where the patient was based and do not use these areas until after cleaning and disinfection. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.
- e. Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.

14. Communication Plans

YES

14. A) Communication Plans Section/Page

Page 7, Section 9, Subsection 41

14. B) Communication Plans Language

41. Donna De la Torre, COVID-19 liaison, will document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under Health Insurance Portability and Accountability Act (HIPPA)

and the Family Educational Rights and Privacy Act (FERPA) and state law related to privacy of educational records.

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