



County of San Diego  
**HEALTH SERVICES ADVISORY BOARD**  
1600 Pacific Highway, San Diego, CA 92101-2417

**Tuesday, August 2<sup>nd</sup>, 2022**  
**3:00pm to 5:00pm**  
**Microsoft Teams**  
**MEETING MINUTES**

Members Present	Members Absent/Excused	Presenters	HHSA Support
Afflalo, Suzanne, Dr., <b>Vice Chair</b> Correa, Linda Fraser, Tim Jantz, Barry Knoll, Gregory Lepanto, James Chair Melgoza, Ana Remington-Cisneros, Therese Seldin, Harriet, Dr. Shaplin, Judith Sumek, Caryn (Alternate) Walters, Todd Yates, Judith	Alexiou, Dimitrios Alverson Rodriguez, Lisa Arroyo, Geysil Dailey, Jack (Alternate) Hailey, Katelyn Hegyi, Paul Ohmstede, Jennipher (Alternate) Schultz, James Tuttle, Henry Wade, Lindsay (Alternate)	<p><b>Authorize Acceptance of PHS Future/Sustainability Funding,</b> Romina Morris, Departmental Budget Manager, Public Health Services Administration.</p> <p><b>Authorize HIV Services Procurements,</b> Patrick Loose, Chief, HIV, STD, and Hepatitis Branch.</p> <p><b>Provide Tobacco Retail License Program Evaluation Update,</b> Rhonda Freeman, Branch Chief, Maternal Child and Family Health Services Branch.</p>	Dr. Wilma Wooten, Public Health Officer & Director, PHS  Dr. Elizabeth Hernandez, Assistant Director, PHS  Dr. Anuj Bhatia, Deputy Director, PHS  Dr. Kelley Motadel, Child Health Officer, MCSD  Dr. Ankita Kadakia, Medical Director and Branch Chief, TCRH  Dr. Maggie Santibanez, AMSA, TCRH  Adrienne Yancey, Acting Branch Chief, MCFHS

Members Present	Members Absent/Excused	Presenters	HHSA Support
			<p>Romina Morris, Dep. Budget Mgr., PHS</p> <p>Alison Sipler, Program Coordinator, MCFHS</p> <p>Christine Bride, HPPS, MCFHS</p> <p>Danielle Dorrington, Admin. Analyst III. PHS Admin</p> <p>Rodrigo Ibanez, Admin Analyst III, TCRH</p> <p>Catherine Bender, TEP, TCRH</p> <p>Marti Brentnall, CHPS, TCRH</p> <p>Anna-Mai Trinh Administrative Secretary II, PHS Admin</p> <p><b>Additional COSD Staff Present:</b></p> <p>Amy Thompson, Executive Finance Director, HHSA</p> <p>Ardee Apostol, Asst. Group Finance Dir, HHSA</p>

Members Present	Members Absent/Excused	Presenters	HHSA Support
			Other Attendees:

Minutes	Lead	Follow- up Actions	Due
None.			

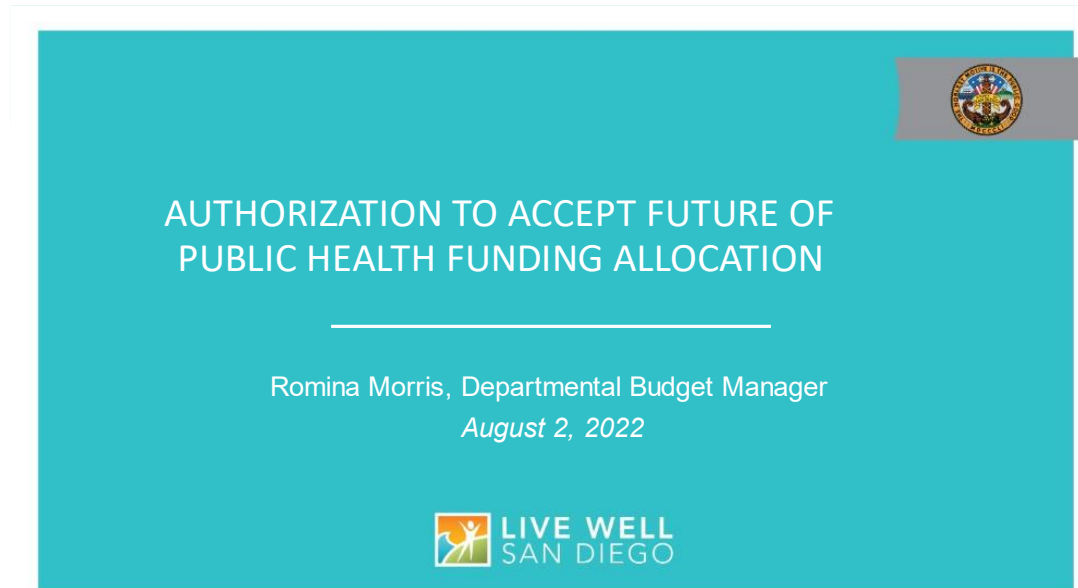
**Next Meeting:** HSAB Meeting: Tuesday September 6<sup>th</sup>, 2022, 3:00 – 5:00 pm – Microsoft Teams

Agenda Item	Discussion
<b>I. Welcome &amp; Introductions</b>	<p><b>A. Remarks from the Chairperson</b></p> <ul style="list-style-type: none"> <li>a. James Lepanto called the meeting to order at 3:07 PM.</li> <li>b. Roll call was noted, and quorum established</li> </ul> <p><b>B. Approval of August Agenda and July Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>a. <b>Agenda:</b> Moved by Greg Knoll and seconded by Judith Shaplin. <ul style="list-style-type: none"> <li>i. <b>Roll Call:</b> All other HSAB members in attendance voted Aye.</li> </ul> </li> <li>b. <b>Minutes:</b> Moved by Greg Knoll and seconded by Judith Shaplin. <ul style="list-style-type: none"> <li>i. Ana Melgoza: Abstain</li> <li>ii. <b>Roll Call:</b> All other HSAB members in attendance voted Aye.</li> </ul> </li> </ul> <p><b>C. Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)</b></p> <ul style="list-style-type: none"> <li>a. <b>Motion:</b> Moved by Greg Knoll and seconded by Judith Shaplin. <ul style="list-style-type: none"> <li>i. Linda Correa &amp; Therese Remington-Cisneros: Abstain</li> <li>ii. <b>Roll call</b> – All HSAB members in attendance voted Aye.</li> </ul> </li> </ul>
<b>II. Public Comment</b>	<ul style="list-style-type: none"> <li>• No public comment.</li> </ul>

**III. Authorize Acceptance of PHS  
Future/Sustainability  
Funding,**  
Romina Morris, Departmental  
Budget Manager, Public  
Health Services  
Administration.



Future of Public  
Health Funding BL\_HS.



- Funding and policy decisions have long challenged the U.S. public health system.
- This funding supports the ability of public health jurisdictions for:
  - Preventing diseases,
  - Improving living conditions,
  - Extending life expectancy, and
  - Efforts to address critical social, economic, and environmental issues that contribute to health.
- The California Department of Public Health is allocating ongoing Future of Public Health funding to local health departments for:
  - A diversified workforce empowered to build an equitable, efficient, and effective future public health system,
  - A ready and sustainable public health infrastructure that can rapidly identify hazards and deploy,
  - Expanded data access and interoperability to enable data driven decision making and advanced analytics to explain, predict, and prevent disease spread,
  - A holistic partnership network, engaged to support California's state and local governmental public health efforts,

	<ul style="list-style-type: none"> <li>• A proactive, personalized, and highly coordinated communication strategy and operations, and</li> <li>• Comprehensive community health improvement strategy that emphasizes life course approach, resiliency, equity, and prevention.</li> </ul> <ul style="list-style-type: none"> <li>• The California Budget Act of 2022 provides \$200.4 million to support Local Health Jurisdictions to strengthen local public health infrastructure.</li> <li>• These funds are considered on-going funds and part of the on-going baseline state budget.</li> <li>• The methodology for allocating funds as set by statute are as follows: <ul style="list-style-type: none"> <li>• Each Local Health Jurisdiction received a base funding amount of \$350,000 per year;</li> <li>• Remaining balance of the \$200.4 million appropriation is allocated based on 2019, or most recent data,: <ul style="list-style-type: none"> <li>• 50% Population data;</li> <li>• 25% Poverty data; and</li> <li>• 25% Share of the population that is Black/African-American/Latinx or Native Hawaiian/Pacific Islander.</li> </ul> </li> </ul> </li> <li>• Funds allocated for FY 22/23 period are available for encumbrance or expenditure until June 30, 2024</li> <li>• Public Health Services is encouraged to explore transitioning limited-term or contracted positions previously funded through limited-term federal funding into permanent positions.</li> <li>• The County of San Diego allocation is \$14,356,108 for the period of July 1, 2022 through June 30, 2023. <ul style="list-style-type: none"> <li>• Unspent funds from FY 22/23 may be rolled over to FY 23/24.</li> <li>• The State anticipates providing a separate 3-year allocation in FY 23/24.</li> </ul> </li> <li>• Submission of a Workplan and Spend Plan are required: <ul style="list-style-type: none"> <li>• The Workplan should : <ul style="list-style-type: none"> <li>• Be informed by a Community Health Assessment, a Community Health Improvement Plan, and Strategic Plan,</li> <li>• Include evaluation plan and metrics,</li> <li>• Indicate the number of hiring positions in each classification type,</li> <li>• Reflect adjustment(s) resulted from funding redirection,</li> <li>• Demonstrate how Public Health Services will achieve 24/7 Health Officer coverage,</li> <li>• Demonstrate how funds will be used to meet local equity goals,</li> <li>• Demonstrate capacity as a learning organization including continuous quality improvement and Results-Based Accountability/evaluation, and</li> <li>• Commitment to Health Officer &amp; Health Director participation in Regional Public Health Office meetings.</li> </ul> </li> <li>• The Spend Plan should include: <ul style="list-style-type: none"> <li>• At least seventy (70%) percent of funds for the hiring of permanent county staff.</li> <li>• Up to 30% of the allocated funding to be used to fund partners and/or contractors, equipment, supplies and other administrative purposes such as</li> </ul> </li> </ul> </li> </ul>	
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	<p>current staff compensation, staff development, facility space, furnishings, and travel.</p> <ul style="list-style-type: none"> <li>Recruitment and hiring preference to unemployed workers, underemployed workers, and a diversity of applicants from local communities who are qualified to perform the work.</li> </ul> <p><b>The Recommendations are:</b></p> <ol style="list-style-type: none"> <li>To authorize the acceptance of \$14,356,108 in grant funds from the California Department of Public Health for Future of Public Health Funding for the period of July 1, 2022 through June 30, 2023, and</li> <li>To authorize the Agency Director, Health and Human Services Agency, to apply for any related additional funding opportunities</li> </ol> <p><b>Questions/Comments:</b></p> <p><b>Question from Afflalo, Suzanne, Dr.:</b> Targeting serving community of color. Latinx and native Hawaiian, not user if it's for service or for hiring. How many of those are people of color?</p> <p><b>Answer from Romina:</b> I would need to look into that and get back to you.</p> <p><b>Question from Afflalo, Suzanne, Dr.:</b> Do you know off hand, if there is a percentage of people of color that should be included in this hiring process?</p> <p><b>Answer from Dr. Wooten:</b> 95%</p> <p><b>Question from Afflalo, Suzanne, Dr.:</b> Do you know the number of people that should be in that group of underserved or people of color to be hired?</p> <p><b>Answer from Dr. Wooten:</b> One component is to transition those 95% position already employed public health services to permanent positions and then funding is also to do what Romina talked about in terms of serving the community of color, I can't say we have the details of what that looks like right now but it's in the development phase. We have to submit that information for public health accreditation and we look very good in terms of the diversity and breakout of patient population.</p> <p><b>Comment from Afflalo, Suzanne, Dr.:</b> If I understand you correctly that 95% of the position are already spoken for.</p> <p><b>Answer from Dr. Wooten:</b> exactly, we are using the funding to transition those people, they are currently on the epidemiology grant funding which is a short-term grant. This new funding is permanent.</p> <p><b>Comment from James Lepanto:</b> We've been talking about this and advocating for sustainability for Public Health staff and it's nice to know this 95 position will now be permanent.</p>	
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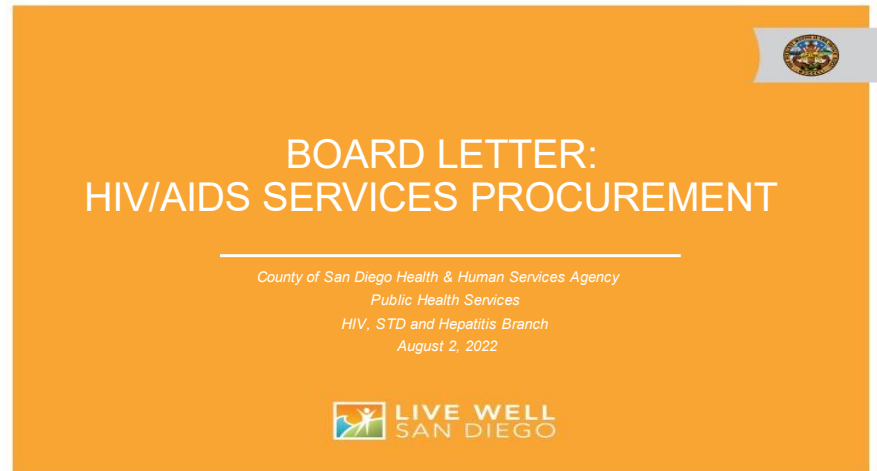
**Motion:** Moved by Greg Knoll and seconded by Afflalo, Suzanne, Dr.

- Therese Remington-Cisneros: Abstain
- **Roll call** – All other HSAB members in attendance voted Aye.

**IV. Authorize HIV Services Procurements,**  
Patrick Loose, Chief, HIV, STD,  
and Hepatitis Branch.



HSAB\_procure HIV  
August 2 2022.pptx



On December 10, 2019, the Board authorized the acceptance of State Local Assistance funding from the California Department of Public Health Sexually Transmitted Diseases Control Branch, in the amount of \$1,292,090, for the term of July 1, 2019 through June 30, 2024.


**Passage of 2021 State Budget Act appropriated additional local assistance funding for STD prevention and control activities**

On March 25, 2022, the California Department of Public Health notified the County of additional STD Control Branch State Local Assistance funding. An additional \$370,080 will be awarded for Fiscal Year 2021-22 ending June 30, and it is **anticipated** that the same amount will be awarded for Fiscal Years 2022-24. I'll discuss on the next slide how funds are used.

**Per the legislation (see link)** "No less than 50 percent of the funds allocated to the LHJ shall be provided to nonprofit community-based organizations or nonprofit health care providers, provided that there are nonprofit community-based organizations or nonprofit health care providers in the jurisdiction that can conduct the activities and provide these services consistent with [Health and Safety Code Section 120511](#)."

	<ul style="list-style-type: none"> <li>• STDs continue to be a major public health concern.</li> <li>• From 2000 through 2019, cases of syphilis, gonorrhea, and chlamydia have sharply increased.</li> <li>• STDs disproportionately impact communities of color, youth, and gay, bisexual, and other men who have sex with men.</li> <li>• Additionally, STDs are associated with increased risk of HIV acquisition and transmission and can cause multiple complications in women, including infertility, babies born with blindness and hearing loss, and death.</li> </ul> <p><b>During Calendar Year 2020, County Public Health Services:</b></p> <ul style="list-style-type: none"> <li>• Conducted 2,814 syphilis case and contact investigations, and</li> <li>• Conducted 67 infectious syphilis case and contact investigations among pregnant females,</li> <li>• Reviewed 18,170 chlamydia cases and 6,060 gonorrhea cases &amp; processed them into the surveillance system, and</li> <li>• Conducted 17 STD presentations for 245 representatives of health care organizations, community-based organizations, colleges, universities, schools, and social service organizations.</li> <li>• The Ryan White Treatment Extension Act Part A and Part A Minority AIDS Initiative funding, from the Health Resources and Services Administration, for the period of March 1, 2022 through February 28, 2023 will be in the amount of \$11,976,397.</li> </ul> <p><b>Questions/Comments:</b></p> <p><b>Question from Greg Knoll:</b> Why only 98%, what's the correct action plan to get to 100%? Is 11 million is spent internally Within employee of the county and your team?</p> <p><b>Answer from Patrick Loose:</b> The amount of money going into contact is about 10.3 million.</p> <p><b>Comment from Patrick Loose:</b> they go through the application, and they side strength and weakness and there are none.</p> <p><b><u>Motion:</u></b> Moved by Greg Knoll and seconded by Judith Yates</p> <ul style="list-style-type: none"> <li>• Ana Melgoza: Abstain</li> <li>• <b>Roll call</b> – All other HSAB members in attendance voted Aye.</li> </ul>	
<p><b>V. Provide Tobacco Retail License Program Evaluation Update,</b> Rhonda Freeman, Branch Chief, Maternal Child and Family Health Services Branch.</p>	<div data-bbox="1201 1282 1260 1347" data-label="Image"> </div> <p>HSAB PPT_ TRL Program Update_8.16</p>	





## PROVIDE TOBACCO RETAIL LICENSE PROGRAM EVALUATION UPDATE FOR FISCAL YEAR 2021-22 AND EVALUATION PLAN

*Rhonda Freeman M.P.H., Branch Chief  
Maternal, Child, and Family Health Services  
Public Health Services  
County of San Diego, Health and Human Services Agency*



- On December 8, 2020, the Board approved and established the Tobacco Retail Licensing Ordinance that covers the unincorporated region of the county.
  - The Ordinance mandates that all tobacco retailers apply for and receive an annual County Tobacco Retail License to sell tobacco products, as well as other requirements related to the sale of tobacco products.
  - The Tobacco Retail License Program was established to provide general oversight and enforcement of the Ordinance.
- On July 1, 2021, the Tobacco Retail Licensing Ordinance went into effect.
- On October 29, 2021, a Tobacco Retail Licensing Program Update Board Memo was provided, reflecting progress, challenges faced, key discoveries made, and future actions.
- Today, an update on the evaluation of the Tobacco Retail Licensing Program, just over one year from the start of the Ordinance to assess its impact and any considerations for potential modifications.
- Given that this was the first year of the TRL program and several processes were under development, in lieu of presenting a full-scale evaluation report in July 2022 for the first year, a phased evaluation approach was employed with results of an evaluability assessment for the first year, from July 1, 2021 to June 30, 2022.
- An evaluability assessment is a qualitative investigation used before a program is fully evaluated. For this program, the evaluability assessment examined the best measurable outcomes to determine the program's effectiveness in issuing licenses and ensuring widespread compliance over time.
- This approach allows for a more complete evaluation process and help to illustrate all the facets throughout the processes of approving, issuing, and monitoring licenses for retailers.

- In addition, an outline for a continuous evaluation plan was developed to examine the effectiveness of various elements of the program as it evolves over the next few years.
- The Evaluation Process will spread over 3-5 years and reports on key elements will be presented to the Board of Supervisors annually. The evaluation will examine all components related to planning, implementing, adjusting, and enforcing the program, and provide a clearer picture of how it is working and how it can be improved and expanded.

There were several challenges for consideration. During this first year, it was noted that the program initially address:

- Limited resources and staff to initiate the program
- Low retailer awareness of the Ordinance and its requirements.
- Low retailer compliance level with the Ordinance prior to license issuance.
- Slow issuance of licenses to retailers. (learning the best approach, back and forth with retailers obtaining information, incomplete applications, etc.

Solutions to address these issues included.

- Modifying and developing several processes and tools to address this issue.
- Conducting community outreach to inform the retailers about the Ordinance.
- Conducting education visits to all eligible retailers in the unincorporated are of the County.
- Conducting a quality improvement assessment to identify better processes and streamline approaches for license issuance.

#### Questions & Comments:

**Question from Afflalo, Suzanne, Dr.:** How do we know that they are truly not selling to the minors?

**Answer from Dr. Wooten:** That is what the decoy system is, we have an investigator go in unannounced to check and see if they are following the guidelines.

**Answer from Rhonda Freeman:** We have a code enforcement that goes out too.

**Question from Barry Jantz:** 32% of the retailer is in compliance or not in compliance?


**Answer from Rhonda Freeman:** out of compliance.

**Question from James Lepanto:** what happens to the retailer if they get caught?

**Answer from Kirk Bloomfield:** They get a fine for selling underage.

**Motion:** Moved by Greg Knoll and seconded by Judith Shaplin

- Therese Cisneros: Abstain
- **Roll call** – All other HSAB members in attendance voted Aye.

<p><b>VI. Informational Items</b></p>	<p>A. Subcommittee and Work Group Updates.</p> <ol style="list-style-type: none"> <li>1. Nominating Subcommittee (Greg Knoll &amp; Dr. Afflalo) <ol style="list-style-type: none"> <li>a. Replacement still pending</li> </ol> </li> <li>2. Policies &amp; Program (TBD)</li> <li>3. Budget (James Lepanto)</li> <li>4. Legislative Committee (Paul Heygi)</li> </ol>	
<p><b>VII. Chair's Report</b></p>	<p><b>Comment from James Lepanto re all these topics</b></p> <ol style="list-style-type: none"> <li>A. HSAB Advance, January of 2023 (Doodle Poll)</li> <li>B. Meeting Format moving forward (in person, virtual, or hybrid)</li> </ol> <p><b>Comment from Caryn:</b> Hybrid  <b>Comment from Dr. Seldin:</b> Virtual for now or meet outside, not a fan of Hybrid meetings.  <b>Answer from Dr. Wooten:</b> If someone is infected outside or not, you can still get infected. Distancing can decrease the risk but not remove it.  <b>Question from Barry:</b> Hybrid  <b>Comment from Linda:</b> Hybrid  <b>Comment from Dr. Afflalo:</b> Hybrid</p> <ol style="list-style-type: none"> <li>C. Covid-19 Updates <ol style="list-style-type: none"> <li>i. Press Briefings on County Facebook Page:  <a href="https://www.facebook.com/sandiegocounty/">https://www.facebook.com/sandiegocounty/</a></li> </ol> </li> </ol>	
<p><b>VIII. Health Officer Report</b></p>	 <p>The slide features a blue background with a large, glowing, spherical virus particle in the center. The text on the slide includes: 'CORONAVIRUS DISEASE 2019 (COVID-19)', 'County of San Diego COVID-19 Update', 'Health Services Advisory Board Meeting', 'Wilma J. Wooten, M.D., M.P.H. Public Health Officer, Public Health Services', and 'August 2, 2022'. There is also a small circular seal in the bottom left corner.</p>	

	<p><b><u>Questions/Comments:</u></b></p> <p><b>Comment from Greg Knoll:</b> Dr. Kadakia, you were great on television, and you made it very understanding and virtual is my choice for meeting.</p>	
<b>IX. Round Table</b>	<p><b>Comment from Dr. Afflalo:</b> Monthly community health resource fair. Every Wednesday of the month. 100 people signed up and it is free of charge. We also have a blood drive as well.</p> <p><b>Question from James Lepanto:</b> How many of these have you done?</p> <p><b>Comment from Dr. Afflalo:</b> We have been at these 5 years, next year would be 6 years.</p> <p><b>Comment from Dr. Seldin:</b> I have been involved with One Safe Place, a family justice center in San Marcos. August 12<sup>th</sup> 11:00 am – 1:00 pm. I will email you the address to send out.</p>	
<b>X. Public Comment (on agenda items)</b>	<p><b><u>Questions &amp; Comments:</u></b></p> <p>none</p>	
<b>XI. Adjournment</b>	<p>Meeting adjourned at 5:07pm.</p> <p>Next HSAB Meeting: Tuesday September 6<sup>th</sup>, 2022, 3:00 – 5:00 pm – Microsoft Teams</p>	