



County of San Diego

HEALTH SERVICES ADVISORY BOARD

1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417

Thursday, November 21, 2013 4:00 - 6:00 pm
 1600 Pacific Highway, Room 302/303
 San Diego, CA 92101

MEETING MINUTES

Members Present	Members Absent	Presenters	HHSA Support Staff
Judith Shaplin, Chair James Beaubeaux Jeff Griffith Greg Knoll Leonard Kornreich James Lepanto Colin MacKinnon Ben Medina Jack Rogers Estelle Wolf Judith Yates	Adriana Andres-Paulson (Excused) Michelle Davis (Excused) Steven O’Kane Bob Prath (Excused) Raja Ramaswamy (Excused) John Sturm (Excused) Robert Hertzka		Dr. Wooten Linda Lake Saman Yaghmaee Bonnie George

Issue	Discussion	Action
1. WELCOME – Judith Shaplin, Chair		
	<ul style="list-style-type: none"> ▪ Judith welcomed Saman Yaghmaee, new HSAB member staff liaison from HHSA replacing Linda Lake. ▪ Public Parking Structure – After 6:00 PM non-county employees will have to pay \$10.00. The alternative is that we craft our agenda is to end the meeting at 5:30-5:40 PM. We will address the start time with our strategic planning meeting. Look at location, time and date. ▪ Judith’s Shaplin’s two year term as Chair for the HSAB is up in January. The HSAB had a general discussion and achieved a consensus to sustain the leadership of Judith Shaplin as interim Chair until a new Chair has been nominated in January or February. 	

Issue	Discussion	Action
2. PUBLIC COMMENTS		
<ul style="list-style-type: none"> Public Comment 	No public comment.	
3. PRESENTATION/DISCUSSIONS		
Approval of Minutes	<p>Motion to approve the October 17, 2013 minutes was made by Jack Rogers and seconded by Jeff Griffith.</p> <p>The motion passed unanimously as written.</p>	
Updates from Advisory Board Members	<p>Estelle Wolf presented the Medication Pharmacy Issue Bill in Sacramento. The Medication Safety Bill passed the California Senior Legislature. Estelle is currently looking for an author from the State Legislature to bring this forward to bill and the signature from the Governor.</p>	
HSAB Strategic Planning – Jackie Werth	<p>Jackie Werth distributed and discussed the HSAB Strategic Planning Discussion PowerPoint. Topics discussed were:</p> <ul style="list-style-type: none"> Purpose Duties and responsibilities Board Priorities Clarifying Strategic Priorities Optimizing Execution of Duties and responsibilities Next Steps <p>At the first strategic planning process session with HSAB, the focus was on the how HSAB could be more effective in fulfilling its roles and responsibilities. Members expressed a desire to be less reactive and more proactive, and past HSAB experience along with several ideas for the future were explored. Clarification was requested from staff for one of the HSAB roles -- “as the designated nominating authority for membership on designated advisory committees” (Article LV Section 861.8 (6) of the San Diego County Code of Administrative Ordinances). Members also said they want to revisit their bylaws since these have not been updated in a long time.</p> <p>Priority issues were also discussed, reviewing what Board Aides had presented previously to HSAB as to the priorities for each District. The implementation of the Affordable Care Act was identified as a major priority for all Districts, and there was agreement it should be a priority for HSAB.</p>	<p>Action Item: Email the Bylaws to the HSAB members.</p> <p>Action Item: Email the PowerPoint that Jackie presented at the November meeting to the HSAB members.</p>

Issue	Discussion	Action
	<p>For the next strategic planning meeting, it was requested that HSAB members discuss and determine what they would like to know about ACA, and then to start identifying what actions HSAB wants to take. It was also requested that HSAB begin to formulate the concrete steps that need to be taken for HSAB to be more effective in fulfilling its roles and responsibilities.</p>	
4. ACTION ITEMS:		
	No action items.	
5. PUBLIC HEALTH OFFICER'S REPORT		
Dr. Wooten	<p>Dr. Wooten distributed and discussed the following documents:</p> <ol style="list-style-type: none"> 1. Public Health Officer's November Report <ul style="list-style-type: none"> • Communicable Disease Issues <ul style="list-style-type: none"> ○ Influenza season started October 1, 2013. <ul style="list-style-type: none"> ▪ There is one more PODs event planned for this influenza on December 13, 2013 at Bayside Community Center ○ Pertusis <ul style="list-style-type: none"> ▪ There is a total 232 cases reported in the county so far this year, compared to last year's total of 165 cases. There were 142 cases reported by this date in 2012. • Board Letters <ul style="list-style-type: none"> ○ There are three board letters going forward on December 3, 2013. They are: <ul style="list-style-type: none"> ▪ Revenue for Expanded HIV Testing and Procurement of Services ▪ Application for PH Accreditation ▪ RFP for Advanced Life Support Ambulance and Paramedic Services for Zone 2 Rural and Otay Mesa Service Area. ○ Pending 2014 Board Letter is the PHS Fee Changes. 	

Issue	Discussion	Action
	<p>2. Influenza Watch – Week ending 11/16/13</p> <ul style="list-style-type: none"> • Current Week • Current Status • Influenza Surveillance Indicators • Percent of Emergency Department Visits for Influenza-like-illness by Week and fiscal year (FY) • San Diego County Influenza Detections by Type and Week of Report • Percent of Reported Influenza Cases by Age Group and FY • Percent of San Diego County Emergency Department Visits for Influenza-like illness by Week and FY (Compared to 5-Year Baseline and Upper 95% Threshold Values) • Percent of All San Diego County Deaths Registered with pneumonia and/or influenza by Week and FY Compared to Prior 5-Year Baseline and Upper 95% Threshold 	
6. AGENDA ITEMS – January 16, 2014		
	<ul style="list-style-type: none"> • HSAB Chair position – Form a nominating committee • Public Health Fee Changes Board Letter • Strategic Planning process continued 	
7. ADJOURNMENT		