

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, January 8, 2026, 3:00 PM – 5:00 PM
County Operations Center
5560 Overland Ave, San Diego, CA 92123
Conference Room 171

A quorum for this meeting is seven (7)

Committee Members: Dr. Beth Davenport | Tyra Fleming (Co-Chair) | Felipe Garcia-Bigley | Pamuela Halliwell | Cinnamen Kubricky | Eva Matthews | Marco Aguirre Mendoza | Chris Mueller | Rhea Van Brocklin (Chair) | Joe Westcott

Committee Members Joining Virtually: Kalee Garland

Committee Members Absent: Dr. Delores Jacobs

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Rhea Van Brocklin called the meeting to order at 3:00 PM and noted an in-person quorum.	
2. Reminders	The chair made the following comments: - A reminder to review data and make data-informed decisions. - A reminder to remember the conflicts.	
3. Public Comment on non-agenda items (for members of the public)	A member of the public stated that they want to learn more about priority setting and the role that this committee plays in allocations.	
4. Sharing our concerns (for committee members)	The following comments were made: - A concern about loss of childcare funding due to federal funding cuts and declining mental health among women and children. - A concern that people are feeling defeated due to loss of funding for multiple services, cost of living increases, and Diversity, Equity and Inclusion (DEI) language being discouraged. - A reminder to consider prioritizing housing and food security as everything else is impacted due to lack of stability.	

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5. Action: Review and approve the agenda for January 8, 2026	Motion: Approve the January 8, 2026 meeting agenda as presented. Motion/Second/Count (M/S/C): Fleming/Davenport/9-0 Abstentions: Van Brocklin Motion carries	
6. Action: Review and approve the minutes for November 13, 2025	Motion: Approve the minutes for November 13, 2025 M/S/C: Fleming/Westcott/9-0 Abstentions: Van Brocklin Motion carries	
7. Old Business		
a. None		
8. New Business		
a. ACTION: Recommendations for FY 25 reallocations (current fiscal year, March 1, 2025 – February 28, 2026)	Motion: Decrease Outpatient Ambulatory Health Services (OAHS) by \$244,000 from \$1,375,787 to \$1,131,787 and increase Emergency Financial Assistance by \$244,000 from \$507,106 to \$751,106. M/S/C: Kubricky/Aguirre Mendoza/5-0 Discussion: The following discussion took place: - A clarifying question about the relationship between these two categories and the reason for transfer of funds. It was clarified that this action is often performed as a result of underspending. - An appreciation for program-level food assistance and a question about accessing the service outside of the dispensing programs. It was clarified that clients need to be eligible for Ryan White services to receive the food vouchers. - Part B funds the OAH services. Underspent funds roll over to ambulatory care. Abstentions: Van Brocklin Motion carries	

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b. Data requests/needs from the Recipients' Office	The chair reviewed the 2026 work plan. The following discussion took place: - A request for PARS/case management client/demographic specific data and how effective it is. - A request for information about prevention and Getting to Zero, specifically data on utilization of testing services, PrEP referrals, and linkage. - A request to provide data prior to the priority setting and resource allocation process and a reminder that the team needs enough notice to be able to pull the information and generate a report. - A reminder that data available to us are limited to Ryan White Part A even though there are other sources of HIV funding. - A clarification that prevention/testing data include number of new countywide diagnoses regardless of testing source. Data regarding outreach are limited.	HPG Support Staff (HPG SS) will: - Include 2026 work plan in the packets - Work with Lynn on making the utilization data printer friendly
9. Routine Business		
a. Review Monthly and Year-to-Date expenditures and assess for recommended reallocations	Lauren Brookshire went over the January 2026 HSHB report and the year-to-date expenditures.	
b. Partial Assistance Rent Subsidy (PARS) and Emergency Housing update	Maritza Herrera reviewed the PARS report. - 65 are currently on the waitlist (38 of which are new). - 83 are currently enrolled, 55 of which are over 45 and more than 50% are in the central region. The following discussion took place: - A concern about so few transgender clients. It was clarified that the demographics are self-reported.	
c. Review of the Monthly and Year-	Lauren Brookshire reviewed the utilization data and noted the steadily high viral suppression rates.	Recipients' Office to look into utilization trends

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 You may also visit our website at sdplanning.org

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to-Date service utilization report		year to date compared to last year
d. Committee Attendance	The committee discussed potentially changing the attendance policy as other committees are currently establishing theirs. It was suggested to consider a requirement to not miss more than three meetings in 12 months.	The committee to further discuss and vote on an attendance policy at the March meeting
10. Suggested items for the future committee agenda	The following suggestions were shared: - A recommendation to add the 2026 work plan to the report. - A request to bring a subject matter expert to speak on the current state of funding and what is anticipated at the federal level. - A request for data on accessibility, case management, and mental health. - A request to discuss the needs assessment information and what is required to be collected.	
11. Announcements	- Annual Women's Voice Conference hosted by Christie's Place on March 7, 2026. - Missed Connections, a speed dating event, hosted by the Family Health Centers of San Diego (FHCS) at Mujeres Brew House on February 7, 2026. - HIV Unwrapped, a Hulu Special, premiered on November 30, 2025 to coincide with World AIDS Day. - Red Hot Dance at the LGBT Center on February 7, 2026. - 2026 Happyville exercise at the April Community Engagement Group (CEG) meeting.	
Next Meeting:	March 12, 2026, at 3:00PM – 5:00PM County Operations Center, 5560 Overland Ave, San Diego, CA 92123 (Training Room 171)	
12. Adjournment	The meeting adjourned at 4:55 PM.	