

STEERING COMMITTEE



Friday, January 9, 2026, 10:00 AM – 12:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Meeting Room 124)

The Charge of the Steering Committee: The Steering Committee charge is to establish the agenda for meetings of the full Planning Group and to address matters of Planning Group governance.

TABLE OF CONTENTS

Document	Page Number(s)
Meeting Location Directions	001 – 002
Steering Committee Agenda 1/9/26	003 – 004
Steering Committee Minutes 11/14/25	005 – 009
HIV Planning Group (HPG) Agenda 1/28/26	010 – 011
2026 Meeting Calendar	012
Steering Committee Attendance (through November 2025)	013
Public Comments/Sharing Concerns/Suggestions to the Steering Committee from the previous HPG Meetings	014
FY25 Utilization Report	015
AB2302 Reminder	016

Meeting Location & Directions:

Steering Committee

Friday, January 9, 2026

10:00 AM - 12:00 PM

County Operations Center

5530 Overland Ave

San Diego, CA 92123

(Training Room 124)



FROM I-163 SOUTH:

1. Take I-163 North to Exit 8 for Kearny Villa Road.
2. Keep right, follow signs for Kearny Villa Road.
3. Turn right onto Chesapeake Dr.
4. County Operations Center will be on your right.

FROM I-15 SOUTH:

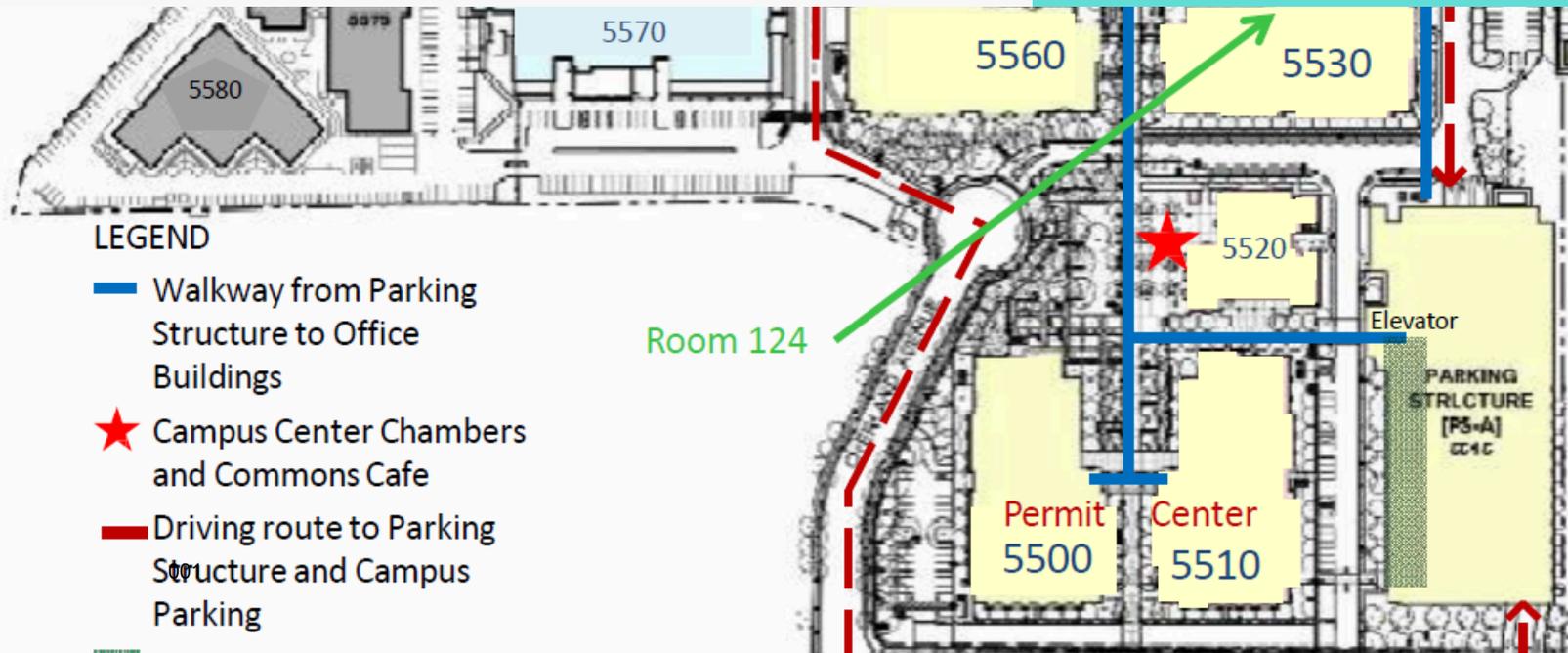
1. Take I-15 North to Exit 10 for Clairemont Mesa Blvd.
2. Turn left onto Clairemont Mesa Blvd.
3. Turn right onto Overland Ave.
4. Continue straight to stay on Overland Ave.



PUBLIC TRANSPORTATION

MTS Bus Routes:

25, 235, 928



Training Room 124



FROM TROLLEY & BUS:

1. Take the Blue Trolley Line to the Balboa Avenue Transit Center.
2. Walk to Balboa Ave & Moraga Ave bus stop (about 7-minute walk, 0.3 miles).
3. Take Route 27 bus from Balboa Ave & Moraga Ave to Complex Dr & Clairemont Mesa Blvd.
4. Head north on Complex Dr.
5. Cross the street and turn right on Clairemont Mesa Blvd (after U.S. Bank Branch on the right).
6. Cross the street and turn left onto Overland Ave. and head north.
7. Enter east through County Operations Center entrance/black gate. **Building 5530** will be on your left.

FROM BUS:

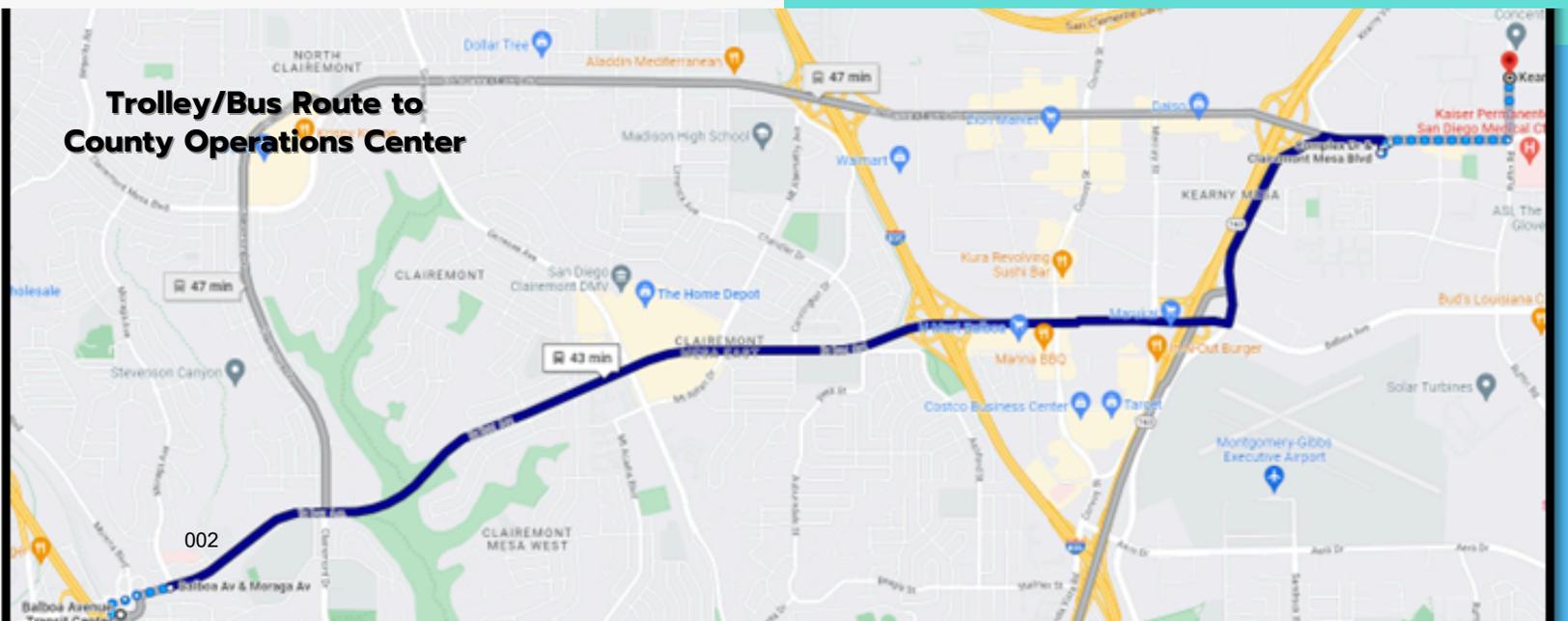
From Ruffin Road:

1. Walk north towards Ruffin Road.
2. Turn left on Hazard Way.
3. Enter through County Operations Center entrance/black gate and head further west. Access to County Operations Center buildings will be on your **left**.

From Overland Ave.:

1. Walk north on Overland Ave.
2. Enter east through County Operations Center entrance/black gate.
3. Turn left on pedestrian walkway. **Building 5530** will be on your **left**.

Trolley/Bus Route to County Operations Center



STEERING COMMITTEE



Friday, January 9, 2026, 10:00 AM – 12:00 PM
County Operations Center (COC)
5530 Overland Ave, San Diego, CA 92123
(Conference Room 124)

To participate remotely via Zoom:

<https://sdcounty-ca-gov.zoom.us/j/87616321238?pwd=iS2ZSlcitaJ3PHVx8fcMjOmbli8aGX.1>

Call in: +1 (669) 444-9171

Meeting ID (access code): 876 1632 1238

Password: STEER

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is four (4)

Committee Members: Michael Donovan | Felipe Garcia-Bigley | Dr. David Grelotti | Cinnamen Kubricky (Vice-Chair) | Mikie Lochner (Chair) | Rhea Van Brocklin | Michael Wimpie

MEETING AGENDA ORDER OF BUSINESS

1. Call to order, introductions, comments from the chair and a moment of silence
2. Public comment (for members of the public)
3. Sharing our concerns (for committee members)
4. **ACTION:** Approve the Steering Committee agenda for January 9, 2026
5. **ACTION:** Approve meeting minutes from November 14, 2025
6. **ACTION:** Approve the HIV Planning Group agenda January 28, 2026
7. HSHB Report
8. Committee reports and recommendations
9. HPG Support Staff Report
 - a. Staffing update
 - b. Senate Bill 707
10. Old Business
 - a. **Update:** Committee Chair Retreat (March 2026)
 - b. **Discussion:** HPG Retreat (April 2026)
11. New Business
 - a. **ACTION:** Approve 2026 meeting schedule
 - b. **Discussion:** Data requests for 2026 meetings
 - c. **Discussion:** Continuation of food vouchers

STEERING COMMITTEE

- d. **Discussion:** HPG Vice-Chair elections
- e. **Update:** 700 form and other annual requirements (deadline – 4/1/26)

12. Routine Business

- a. **Review:** Committee attendance
- b. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)

13. Future agenda items for consideration

14. Announcements

15. Next meeting date: **Friday, March 13, 2026, 10:00 AM – 12:00 PM**

Location: 5530 Overland Ave, San Diego, CA 92123, Conference Room 124 and via Zoom

16. Adjournment

STEERING COMMITTEE



Friday, November 14, 2025, 10:00 AM – 12:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Meeting Room 124)

A quorum for this meeting is four (4)

Members Present: Michael Donovan | Dr. David Grelotti | Cinnamen Kubricky (Vice-Chair) | Mikie Lochner (Chair) | Rhea Van Brocklin | Michael Wimpie

Members Absent: Felipe Garcia-Bigley

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, introductions, comments from the chair, and a moment of silence	Mikie Lochner called the meeting to order at 10:00 AM. Introductions were had. A moment of silence was observed.	
2. Public comment (for members of the public)	None	
3. Sharing our concerns (for committee members)	The following comments were made: <ul style="list-style-type: none"> - A concern about Medi-Cal changes. - A clarification on the new requirement to take public comment before each item; a change from previous process at past meetings. 	
4. ACTION: Approve the Steering Committee agenda for November 14, 2025	<p>Motion: Approve the Steering Committee agenda for November 14, 2025</p> <p>Motion/Second/Count (M/S/C): Van Brocklin/Donovan/5-0</p> <p>Discussion: A request to combine 10b and 11d. It was clarified that these items cover different topics.</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
5. ACTION: Approve meeting minutes from September 12, 2025	<p>Motion: Approve meeting minutes for September 12, 2025</p> <p>M/S/C: Donovan/Grelotti/5-0</p> <p>Discussion: Clarification on the policy to appoint community members. It was supposed to be brought to Membership,</p>	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<p>but there was a request to bring it back to Steering for additional discussion.</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
6. ACTION: Approve the HIV Planning Group agenda for November 19, 2025	<p>Motion: Approve the HIV Planning Group agenda for November 19, 2025</p> <p>M/S/C: Van Brocklin/Donovan/5-0</p> <p>Discussion: none</p> <p>Abstentions: Lochner</p> <p>Motion carries</p>	
7. HIV, STD, and Hepatitis Branch (HSHB) Report	<p>Patrick Loose provided the following updates:</p> <ul style="list-style-type: none"> - Reallocations were presented to the Priority Setting and Resource Allocation Committee (PSRAC) at their November meeting to allocate funds for food to cover a gap in SNAP. - Food insecurity is an issue that shouldn't exist in our County. - A Board Letter will be brought to the November HPG meeting. - There are currently 61 clients on the waiting list for the Partial Assistance Rent Subsidy (PARS) Program. 	
8. Committee reports and recommendations	<p><u>Medical Standards and Evaluation Committee (MSEC):</u> The committee began the review of the Psychiatric Standards.</p> <p><u>Community Engagement Group (CEG):</u> The committee met earlier this month and had a presentation on CalAIM. Attendance was low, but the slides will be shared on the HPG website.</p> <p><u>PSRAC:</u> The committee met earlier this month to review delivery of services and any changes that need to be made. A need was identified to help new members better understand the budgeting process. The recent reallocations were also approved and are going to the November HPG as a seconded motion.</p> <p><u>Membership Committee:</u> Three prospective members were</p>	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<p>recommended by the committee and will be going to the HPG as a seconded motion.</p> <p><u>Strategies and Standards Committee:</u> The committee met in October and approved the Case Management Standards, committee meeting attendance policy (to mirror MSEC's), Service Standards Introduction, and Emergency Financial Assistance and Housing Standards. At their December meeting, the committee plans to review the PARS placement list and begin review of the newly funded service categories.</p>	
9. HPG Support Staff Report	<p>Dasha Dahdouh provided the following updates:</p> <ul style="list-style-type: none"> - Staffing changes and ongoing recruitment. - The upcoming annual Truax ceremony on December 1. - The recent passing of Dr. Ken Riley, an HPG expert and a dear friend to many. A reminder that a journal is available for people to share their kind words about Dr. Ken Riley. It will be sent to his family in early 2026. 	
10. Old Business		
a. Update: Committee Chair Retreat (January 2026)	The Knowledge Center (TKC) no longer offers resources and staff for community/planning groups. Dasha is looking into other options.	
b. ACTION: Develop and approve a policy on appointment of community members to committees	<p>Motion tabled</p> <p>The following discussion took place:</p> <ul style="list-style-type: none"> - If someone wants to be part of the committee, they are asked to attend several meetings and are added to the Membership Committee agenda for discussion. The HPG Chair ultimately sends the email, but prior to the appointment works collaboratively with the 	HPG Support Staff to check with County Council regarding appointment of community members and whether it goes against the bylaws.

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	<p>Membership and respective committee chairs.</p> <ul style="list-style-type: none"> - A suggestion for support staff to track attendance. A committee chair for which there is interest will be responsible for recommending membership for that committee. 	
11. New Business		
<p>a. Discussion: Member recruitment strategy</p>	<p>The following discussion took place:</p> <ul style="list-style-type: none"> - A request to invite the HRSA Project Officer to a future HPG meeting. She will need the questions ahead of time. 	<p>Inquire with the project officer what other incentives are allowable under Part A.</p>
<p>b. Discussion: Brainstorming ideas on an activity to educate the community on Universal Standards at a future Community Engagement Group (CEG) meeting</p>	<p>The following discussion took place:</p> <ul style="list-style-type: none"> - The Happyville exercise is meant to help people understand the budgeting process and to become more fiscally literate. It addresses the needs. - The goal for the proposed exercise is to help the community understand the basic rules on reviewing and revising the Standards. - It should be the process discussion, while the work is done at the committee level. - We can use the currently approved standards, have a mock meeting, pretend to be a provider, allow consumers to use their voice. 	<p>Dasha to follow up with Michael Wimpie and Michael Donovan on the script as well as the date and title for the training.</p>
<p>c. Update: HPG Retreat (March-April 2026)</p>	<ul style="list-style-type: none"> - Chairs are being requested to think of the ways to recruit consumers. - Retreat ideas at the January Steering meeting. 	
<p>d. Discussion: HPG Bylaws changes</p>	<p>The committees have already begun reviewing the bylaws. Their feedback will be incorporated into discussion when the ad hoc committee meets in early 2026. The last revision took about a year.</p>	

STEERING COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
12. Routine Business		
a. Review: Committee attendance	Tabled	
b. Public comments/HPG member comments/Suggestions to the Steering Committee from previous HPG meeting(s)	Tabled	
13. Announcements	The 36 th annual Dr. A. Brad Truax Award Ceremony and Reception will take place on Monday, December 1 at 3:00 PM at the LGBT Center. It will be followed by a Tree of Life Ceremony at Village Hillcrest at 6:00 PM, hosted by Mama's Kitchen.	
14. Next meeting date	Date: Friday, January 9, 2026 Time: 10:00 AM – 12:00 PM Location: County Operations Center, 5530 Overland Ave, San Diego, CA 92123 (Meeting Room 124) and via Zoom	
15. Adjournment	Meeting adjourned at 12:04 PM.	

SAN DIEGO HIV PLANNING GROUP (HPG)



Wednesday, January 28, 2026, 3:00 PM – 5:00 PM
County Operations Center
5560 Overland Ave, San Diego, CA 92123
Training Room 171

To participate remotely via Zoom:

<https://us06web.zoom.us/j/85368987291?pwd=KnO1bBlgoyR53sVY04E8ymyNo6OUq4.1>

Call in: +1 (669) 444-9171

Meeting ID (access code): 853 6898 7291

Password: SDHPG

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpg.hhsa@sdcounty.ca.gov.

A quorum for this meeting is thirteen (13)

HPG Members: Nicole Aguilar | Marco Aguirre Mendoza | Juan Conant | Beth Davenport | Michael Donovan | Tyra Fleming | Rosemary Garcia | Felipe Garcia-Bigley | David Grelotti | Ben Ignalino | Lori Jones | Michael King | Cinnamen Kubricky (*Vice-Chair*) | Michael Lochner (*Chair*) | Jen Lothridge | Eva Matthews | Skyler Miles | Veronica Nava | Shannon Paugh | Ivy Rooney | Stephen Spector | Rhea Van Brocklin | Jeffery Weber | Michael Wimpie | Adrienne Yancey

ORDER OF BUSINESS

1. Call to order and roll call (3:00-3:05)
2. Welcome, moment of silence, matters from the Chair (3:05-3:15)
3. Public comment (for members of the public) – concerns/questions/suggestions for future training topics/agenda items (3:15-3:20)
4. HPG Member Open Forum – concerns/questions/suggestions for future training topics/agenda items (3:20-3:25)
5. **ACTION:** Approve the HPG agenda for January 28, 2026 (3:25-3:30)
6. HIV, STD, and Hepatitis Branch (HSHB) Report (3:30-3:45)
7. Routine Business: (3:45-3:55)

a. **ACTION:** Approval of consent agenda for January 28, 2026 which includes:

- i. Approval of HPG minutes from November 19, 2025
- ii. Acceptance of the following committee minutes:

Steering Committee	November 14, 2025
Membership Committee	None
Priority Setting and Resource Allocation Committee	None
Medical Standards and Evaluation Committee	None
Community Engagement Group	November 12, 2025
Strategies and Standards Committee	None

(The following is for HPG information, not for acceptance):

CARE Partnership November 17, 2025

SAN DIEGO HIV PLANNING GROUP (HPG)

- iii. *(Membership Committee)*: HPG appointments/reappointments – none
- iv. *(Community Engagement Group)*: Joint City/County HIV Housing Committee designated CEG seat appointment – Jen Lothridge

- b. Report Outs

8. Old Business: (N/A)

- a. None

9. New Business: (3:55-4:40)

- a. **ACTION** *(Priority Setting and Resource Allocation Committee)*: Approve the FY25 (fiscal year March 1, 2025 – February 28, 2026) reallocations
- b. **ACTION** *(Steering Committee)*: Approve the continuation of the Memorandum of Understanding (MOU) between the County of San Diego and the HIV Planning Group until June 30, 2030
- c. **Presentation**: HIV Prevention – Lynn Carson and Ana Ramos
- d. **Discussion**: Committee Chairs to discuss ideas for their committees' recruitment strategy
- e. **For Reference**: 2026 meeting calendar

10. HPG Support Staff Updates (4:40-4:50)

11. Announcements (4:50-5:00)

12. Adjournment (5:00)

Next Meeting Date: **Wednesday, February 25, 2026, at 3:00 PM – 5:00 PM**

Location: to be determined and via Zoom

2026 HIV PLANNING GROUP AND COMMITTEE MEETING SCHEDULE

Planning Body / Committee	Meeting Day and Time	Exceptions/Additional Notes
HIV Planning Group (HPG)	4th Wednesday/month 3:00 PM – 5:00 PM	*November and December meetings one week early due to holidays. **3hr meetings in August until the FY 27 priority setting and budget allocation process is completed.
Strategies and Standards Committee	1st Tuesday every other month 3:00 PM – 4:30 PM	Meeting months: February and every other month
Medical Standards and Evaluation Committee (MSEC)	2nd Tuesday, 4x year 4:00 PM – 5:30 PM	Meeting months: February, May, September, November
Membership Committee	2nd Wednesday/month 11:00 AM – 1:00 PM	*November meeting is adjusted to accommodate holidays and the HPG meeting.
Priority Setting and Resource Allocation Committee (PSRAC)	2nd Thursday every other month 3:00 PM – 5:00 PM	Meeting months: January and every other month **3hr meetings in June and July until the FY 27 priority setting and budget allocation process is completed. ^ad hoc meeting
Steering Committee	2nd Friday every other month 10:00 AM – 12:00 PM	Meeting months: January and every other month
Community Engagement Group (CEG)	3rd Wednesday/month 3:00 PM – 5:00 PM	*November and December meetings are adjusted to accommodate holidays and the HPG meeting.

2026 Meeting Schedule (January – June)

Meeting	January	February	March	April	May	June
HPG	1/28/2026	2/25/2026	3/25/2026	4/22/2026	5/27/2026	6/24/2026
Strategies		2/3/2026		4/7/2026		6/2/2026
MSEC		2/10/2026			5/12/2026	
Membership	1/21/2026	2/11/2026	3/11/2026	4/8/2026	5/13/2026	6/10/2026
PSRAC	1/8/2026		3/12/2026		5/14/2026	See Below**
Steering	1/9/2026		3/13/2026		5/8/2026	
CEG	1/21/2026	2/18/2026	3/18/2026	4/15/2026	5/20/2026	6/17/2026

2026 Meeting Schedule (July – December)

Meeting	July	August	September	October	November	December
HPG	7/22/2026	See Below**	9/23/2026	10/28/2026	11/18/2026*	12/16/2026*
Strategies		8/4/2026		10/6/2026		12/1/2026
MSEC			9/8/2026		11/10/2026	
Membership	7/8/2026	8/12/2026	9/9/2026	10/14/2026	11/4/2026*	12/9/2026
PSRAC	See Below**		9/10/2026		11/12/2026	
Steering	7/10/2026		9/11/2026		11/13/2026	
CEG	7/15/2026	8/19/2026	9/16/2026	10/21/2026	11/4/2026*	12/9/2026*

2026 PSRAC Meeting Schedule for Budget Allocation Process (June – July)**

June (3hr meetings)	6/11/2026	6/25/2026			
July (3hr meetings)	7/9/2026	7/16/2026	7/23/2026	7/30/2026	

2026 HPG Meeting Schedule for Budget Allocation Process (August)**

August (3hr meetings)	8/5/2026	8/12/2026	8/26/2026		
-----------------------	----------	-----------	-----------	--	--

CARE Partnership <i>(not an HPG committee, included for information)</i>	3rd Monday every other month 11:00 AM – 1:00 PM	December meeting is on the second Monday to celebrate the end of the year accomplishments.			
CARE Partnership 012	1/12/2026	3/16/2026		5/18/2026	
	7/20/2026	9/21/2026		11/16/2026	12/7/2026

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Dec 2024 - Nov 2025

STEERING COMMITTEE	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	#
Total Meetings	0	1	0	1	0	1	0	1	0	1	0	1	6
(7) Members													
Community Engagement Group Michael Donovan		*		*		*		*		*		*	0
Medical Standards & Evaluation Committee Dr. David Grelotti		1		JC*		JC		*		*		*	1
Membership Committee Felipe Garcia-Bigley		*		*		*		*		1		1	2
Priority Setting & Resource Allocation Committee Rhea Van Brocklin		*		1		*		*		*		*	1
Strategies & Standards Committee Michael Wimpie		*		*		*		*		*		*	1
HIV Planning Group Mikie Lochner (Chair)		*		*		*		*		*		*	1
HIV Planning Group Cinnamen Kubricky (Vice-Chair)		*		*		1		*		1		*	2

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

**Public Comment/Sharing Concerns/Suggestions to the Steering Committee from the
November 19, 2025 HPG meeting**

Agenda Item	Comment	Steering Committee Response
Public Comment	<ul style="list-style-type: none"> - A comment about the recently adopted 24-month timeframe for the PARS enrollment and the criteria for the waiting list. 	
Sharing Concerns	<ul style="list-style-type: none"> - Appreciation for the food spread. - A concern that Medi-Cal costs are on the rise, especially for married couples and people with dependents. 	
Suggestions to the Steering Committee for consideration of future items	None	
Request from the community on future training topics and other agenda items	None	

Ryan White Utilization Report

Summary of Services for FY 25

(March 1, 2025 - February 28, 2026)

HIV, STD and Hepatitis Branch



ASSEMBLY BILL (AB) 2302: THE USE OF JUST CAUSE AND EMERGENCY CIRCUMSTANCES (2025)
(An Amendment to AB 2449)

If the physical attendance quorum requirement is met, AB 2302 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to Attend Remotely	Requirements/Limitations
<p align="center">"Just Cause"</p>	<ul style="list-style-type: none"> ▪ There is a childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ There is a need related to a defined physical or mental disability that is not otherwise accommodated for. ▪ Traveling while on official business of the legislative body or another state or local agency. 	<p>A member is limited to two (2) virtual attendances due to "just cause" per calendar year.</p>
<p align="center">"Emergency Circumstances"</p>	<p><i>"A physical or family medical emergency that prevents a member from attending the meeting in person."</i></p> <p>A member is <i>not</i> required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must:</p> <ol style="list-style-type: none"> 1. Make a request to the body to allow the member to meet remotely due to an emergency circumstance; and 2. Provide a general description of no more than 20 words of the circumstance justifying such attendance. <p>A request from a member to attend remotely requires that the legislative body take action and <i>approve</i> the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting¹.</p>

¹If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.

Additional Requirements for a Member Participating Remotely

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2302 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member:
 - Notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. **OR**
 - Requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. *(See "requirements/limitations" for the use of emergency circumstances.)*
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.