

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE (PSRAC)



Thursday, January 11, 2024, 3:00 PM – 5:00 PM
County Operations Center
5530 Overland Ave, San Diego, CA 92123
(Room 124)

A quorum for this meeting is seven (7)

Committee Members Present: Alberto Cortes | Dr. Beth Davenport | Felipe Garcia-Bigley | Pam Highfill | Dr. Delores Jacobs (Chair) | Cinnamen Kubricky | Chris Mueller | Karla Quezada-Torres | Raul Robles | Regina Underwood | Rhea Van Brocklin | Freddy Villafan

Committee Members Absent: Reginald Carroll

MEETING MINUTES

Agenda Item	Action	Follow-up
1. Call to order	Dr. Jacobs called the meeting to order at 3:04 PM and noted that a quorum was established.	
2. Reminders	Dr. Jacobs reviewed conflicts of interest. The Committee Charge was read by Chris Mueller.	
3. Public Comment on non-agenda items (for members of the public)	<ul style="list-style-type: none">• A member of the public noted that the County is using 2019 fair public rate payment standards for the Partial Assistance Rental Subsidy (PARS), which makes the PARS budget numbers off by 20%- 23%. They also mentioned the importance of the Emergency Housing issue, spending \$120/night in substandard hotels, and the need for HIV testing for the homeless population.• A member of the public expressed concern about the fair market value of hotel vouchers for single-occupancy hotel stays in Emergency Housing.• A member of the public asked for clarification regarding the public's ability to make comments on the agenda items.	
4. Sharing our concerns (for committee members)	A member of the committee expressed concern that all consumers are not being informed about non-Ryan White public housing in a timely manner.	
5. Action: Review and approve the agenda for January 11, 2024	Action: Approve the January 11, 2024 meeting agenda as presented with the noted change: The action item on the needs assessment survey is an action to accept, not approve.	

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	<p>Motion/Second/Count (M/S/C): Cortes/Kubricky/10-0 Public comment: A member of the public expressed concern about this committee not having a co-chair. Abstentions: Jacobs Motion carries</p>	
<p>6. Action: Review and approve the meeting minutes for November 9, 2023</p>	<p>Action: Review and approve the meeting minutes from November 9, 2023 as presented. M/S/C: Mueller/Quezada-Torres/6-0 Public comment: Members of the public requested that the minutes be amended to reflect a discussion on PARS so they can be referenced in the future. They also asked that the follow-up items be tracked and addressed in a timely manner. Dr. Jacobs noted there is a standard practice for the follow-up items. Abstentions: Jacobs, Davenport, Garcia-Bigley, Quezada-Torres, Villafan, Underwood Motion carries</p>	<p>HPG Support Staff (HPG SS) will amend the minutes to reflect that there was no discussion regarding the chair/vice chair. HPG Support Staff will amend the minutes to reflect a discussion of the public comment regarding PARS.</p>
<p>7. Review follow-up items from the last meeting minutes</p>	<p>HPG SS reviewed the follow-up items from the meeting minutes from November 9, 2023.</p>	
<p>8. Old Business</p>		
<p>a) Discussion on PSRAC Co-Chair election and Chair appointment</p>	<p>Rhea Van Brocklin has been identified as someone interested in a Chair position. The HPG Chair will appoint her. A consumer usually holds the HPG Vice-Chair position. Members whose seats are terming out this year are not eligible.</p>	

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	<p>HPG Chair reminded the committee that the Chair and Vice-Chair must communicate regularly on coverage at bimonthly meetings.</p> <p>Action: Approve Tyra Fleming’s election as PSRAC Co-Chair. M/S/C: Cortes/Quesada-Torres/9-0 Abstentions: Van Brocklin Motion carries</p> <p>Action: Approve the recommendation to forward Rhea Van Brocklin’s name to the HPG Chair for appointment as PSRAC Chair. M/S/C: Cortes/Quezada-Torres/10-0 Abstentions: Jacobs Motion carries</p>	
b) Committee Attendance	The committee reviewed attendance, and Dr. Jacobs reminded members to be mindful of absences.	
9. New Business		
a. Action: Recommendations for FY 23 or FY 24	None	
b. Review, discuss, and plan for the three components of the Needs Assessment process	<p>Dr. Beth Davenport and Shannon Ransom summarized the process of the working group to review and revise the 2024 Survey of HIV Impact. The group removed several data collection questions and combined some feasible questions, yet acknowledged the survey is lengthy.</p> <p>Public comment:</p> <ul style="list-style-type: none"> • A member of the public recommended that the first question include “symptomatic” and “asymptomatic.” • A member of the public recommended that question 64 be reviewed and revised. <p>The committee discussed the Survey of HIV Impact and recommended that the working group consider the following regarding:</p> <ul style="list-style-type: none"> • The word “activating” may not translate well to Spanish. Perhaps, “uncomfortable”. • In future surveys, consider asking about Post-Exposure Prophylaxis (PEP) and 	<p>HPG SS will bring the survey to the Steering Committee for discussion and vote.</p> <p>Committee to bring ideas on data requests to the March meeting.</p>

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	<p>subsequent follow-up for Pre-Exposure Prophylaxis (PrEP).</p> <ul style="list-style-type: none"> • Tools be provided to assist in completion. • What is the response rate goal? HPG SS mentioned that around 1,200 people responded to the survey in 2017. • In the past, the survey was distributed to support groups, case managers, and clinics. • Utilize Mama’s Kitchen. • In the past, timing made a difference (utilizing retreats and afternoon teas). • Compensation should be considered in the future. <p>Mikie Lochner noted that the next working group for survey distribution must include consumers. He asked that Karla Quezada-Torres and Shannon Ransom lead the working group. It was recommended that the working group also have providers.</p>	
<p>i. Regional Community Meetings (timeframe)</p>	<p>The committee noted that historically held in the spring, the Regional Community Meetings will need to be postponed until 2025 due to a staff shortage and numerous pending tasks in 2024 (Orientation planning, HPG retreat planning, PSRA process, Part A application). Moving forward, the committee recommended realigning with the survey and holding Regional Community Meetings before the Survey of HIV Impact.</p>	
<p>ii. Action: Review and approve the draft 2024 Survey of HIV Impact</p>	<p>Action: Accept the 2024 Survey of HIV Impact as presented. M/S/C: Van Brocklin/Mueller/10-0 Abstentions: Jacobs Motion carries</p>	
<p>iii. Provider Survey (timeframe)</p>	<p>The committee briefly discussed the plan for the Provider Survey, which will occur in 2025.</p>	
<p>c. Data request from the Recipient</p>	<p>Committee members were advised to review the PSRAC Work Plan and note if additional data requests were needed at the next meeting.</p>	
<p>10. Routine Business</p>		
<p>a. Review Monthly and Year to Date expenditures and assess for</p>	<p>Patrick Loose reviewed:</p> <ul style="list-style-type: none"> • As of September 30, 2023, there is an anticipation of a need for \$425,000 in HIV 	

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recommended reallocations	<p>Primary Care as the number of clients is increasing as people return to care.</p> <ul style="list-style-type: none"> • As of November 30, 2023, 71% of the Part A budget has been spent, with 75% of the year spent. • Emergency Housing has expended \$300K of \$800K. • The Ryan White Part A application will be due this year, also applying for End the HIV Epidemic (EHE) funding. • Regarding the Part A award for FY 24, San Diego County will receive a partial award until the federal budget has been established. • We have received HIV prevention funding through May 2024. 	
b. Partial Assistance Rent Subsidy Program (PARS) and Emergency Housing update	<p>PARS report:</p> <ul style="list-style-type: none"> • 57 currently on the waitlist • 12 previously enrolled • 1 new applicant since the last report • Demographics of clients on the waitlist: <ul style="list-style-type: none"> • Gender: 42 male, 10 female, 5 transgender • Race/ethnicity: 9 Black, 28 Hispanic/Latino, 20 white, 0 Asian • Age: 33 over 45, 22 ages 31-44, 2 ages 18-30 • Central region 41, East 6, South 4, North 6 • 103 currently enrolled <p>The Recipients' Office provided an update on Emergency Housing. At the March meeting, the Recipients' Office will recommend reallocating for FY 24.</p>	
c. Review Monthly and TYD service utilization report	<p>The service utilization report was included in the meeting materials packet. There is an increase in service utilization in HIV Primary Care, Early Intervention Services, and Mental Health services.</p> <p>Public comment: A member of the public expressed concern about fair market rates being incorrect for PARS. The Recipients' Office will investigate.</p>	The recipients' Office will investigate the fair market rates for PARS.

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Agenda Item	Action	Follow-up
d. Review the FY 24 PSRAC work plan and make any needed changes.	The committee reviewed the FY 24 work plan. Public comment: A member of the public recommended that testing for the homeless population be prioritized. Patrick Loose, the Recipient, commented that there is currently no data on the increase in the housing population.	
11. Suggested items for the PSRAC agenda	None	
12. Announcements	<ul style="list-style-type: none"> • The Women’s Conference will be held on March 9, 2024. More information and registration are available at www.awomansvoice.org. • A California survey on LGBTQIA+ and the aging population has gone out and will be sent to all committees and HPG staff, including community members. • POZabilities is holding a Town Hall on “Aging with HIV” at The LGBT Center on Saturday, February 3, 2024, from 9:00 AM to 5:00 PM. For more information, please contact michael@pozabilities.org. • Alberto Cortes announced his retirement and has invited everyone to join his retirement party on Saturday, January 20, 2024, 12:00 PM – 3:00 PM at Bahia Resort. • The HPG email distribution lists are presently down, but staff are attempting to reconstruct them. 	HPG SS will send an email to all regarding the LGBTQIA+ survey.
13. Next Meeting:	<p>Date: Thursday, March 14, 2024, 3:00 PM – 5:00 PM</p> <p>Location: County Operations Center (COC, 5570 Overland Ave, San Diego, CA 92123 (Medical Examiner Conference Room 1047) and online via Zoom.</p>	
14. Adjournment	Meeting adjourned at 4:52 pm.	