

COMMUNITY ENGAGEMENT GROUP (CEG)



Wednesday, January 21, 2026, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
Tubman Chavez Room C

NOTE: This meeting is audio and video recorded.

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpq.hhsa@sdcounty.ca.gov

TABLE OF CONTENTS

Document	Page Number(s)
Directions to Meeting for Community Engagement Group (CEG)	001
CEG Agenda	002 – 003
12/08/2025 CEG Meeting Minutes	004 – 006
CEG Attendance	007
2026 CEG Workplan	008
HPG Presentation	009 – 011
AB 2302: Cause/Emergency Circumstance Information	012

Meeting Location & Directions:

Community Engagement Group (CEG)

January 21, 2026

3:00 PM – 5:00 PM

Southeastern Live Well Center

5101 Market Street

San Diego, CA 92114

Tubman Chavez Room C



Visitor/Employee parking available in parking structure. Main entrance can be accessed by exiting the parking structure on the 2nd floor and walking down the sidewalk to the left.

FROM I-805 SOUTH:

1. Head northwest on I-805 North.
2. Take exit 12B for Market St.
3. Turn right onto Market St.
4. The destination will be on your right.

FROM I-805 NORTH:

1. Head southeast on I-805 South.
2. Take exit 13A for CA-94-E/M L King Jr. Fwy.
3. Merge onto CA-94 E.
4. Take exit 4A for Euclid Ave.
5. Turn left onto Euclid Ave.
6. Use the left 2 lanes to turn left onto Market St.
7. The destination will be on your right.

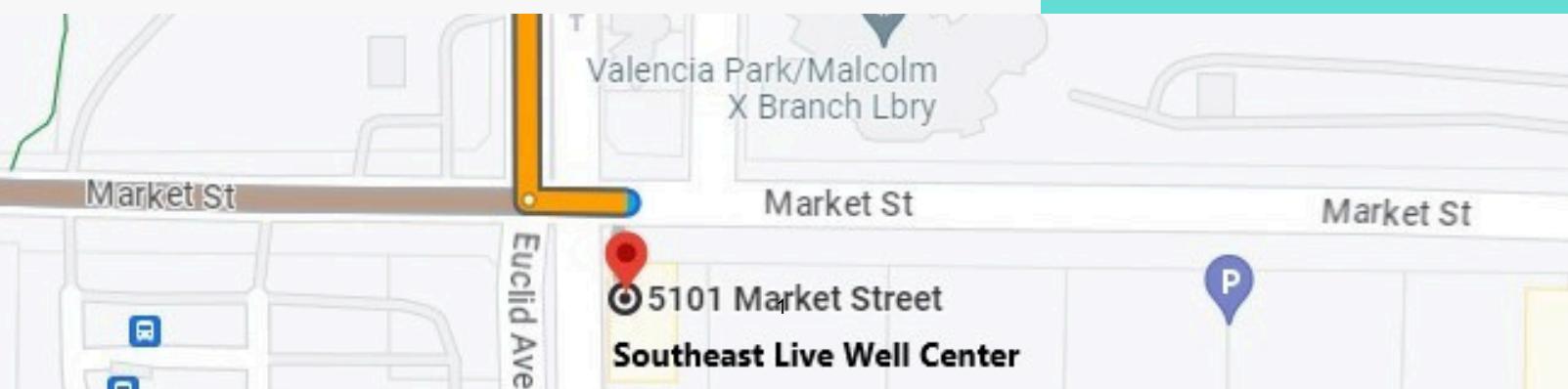


PUBLIC TRANSPORTATION

MTS Trolley: Orange Line

MTS Bus Routes:

3, 4, 5, 13, 60, 916, 917 and 955





*Wednesday, January 21, 2026, from 3:00 PM – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
Tubman Chavez Room C*

To participate remotely via Zoom:

<https://us06web.zoom.us/j/89778142157?pwd=5G57jMW0b1b1V8l8KVbljbAqedPsWV.1>

Call in: US Toll +1 669 444 9171

Meeting ID: 897 7814 2157

Passcode: 106514

Language translation services are available upon request at least 96 hours prior to the meeting.

Please contact HPG Support Staff via e-mail at hpghhsa@sdcounty.ca.gov.

A quorum for this meeting is three (3)

Committee Members: Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Sergio Luna | Veronica Nava

**MEETING AGENDA
ORDER OF BUSINESS**

1. Call to order, roll call, comments from the chair, and a moment of silence
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum
3. Introductions and Icebreaker
4. Public comment (for members of the public)
5. Sharing our concerns (for committee members)
6. **Action:** Approve the consent CEG agenda (which includes the January 21, 2026 agenda and the December 10, 2025 minutes)
7. Updates
 - a. Committee Updates:
 - i. Membership Committee
 - ii. Strategies and Standards Committee
 - iii. Medical Standards and Evaluation Committee
 - iv. Priority Setting and Resource Allocation Committee
 - v. Steering Committee
 - vi. HIV Planning Group
 - b. Community Updates:
 - i. CARE Partnership
 - ii. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)
8. Old Business
 - a. Committee Attendance
9. New Business
 - a. **Discussion:** Review 2026 CEG workplan
 - b. **Action:** Review and approve the HIV Planning Group Presentation
10. Announcements
11. **Next meeting date:** Wednesday, February 18, 2026, from 3:00 PM – 5:00 PM
Location: North Clairemont Library; 4616 Clairemont Drive, San Diego, CA 92117
12. Adjournment

Community Engagement Group Charge:

1) Educate Community Members

- Educate/train community members about the HIV Planning Group's local HIV services planning process and prepare them for and support them in increased involvement throughout the HIV Planning Group Process: committees, task forces, working groups, and other opportunities, as well as HIV Planning Group membership.

2) Increase Community Members' Participation

- Increase the level and diversity of community involvement, including from under-served and under-represented populations.
- Represent the needs of all community members, including those unable to participate in meetings.
- Provide linkages to regional and population-specific community groups and ensure communication between those groups and the Community Engagement Group.
- Identify and seek to overcome barriers to community participation.

3) Represent Community Member Needs Throughout the HIV Planning Group Process

- Provide community representation on HIV Planning Group committees, task forces, etc., and ensure the flow of information from those groups to the Community Engagement Group.
- Encourage maximum community involvement in the Priority Setting Committee and other established venues for the annual priority setting and budget allocations process; the Community Engagement Group will not develop separate budget recommendations.
- Serve as a venue for providing community feedback regarding HIV Planning Group issues (e.g., task forces).



Wednesday, December 10, 2025, from 3:00 PM – 5:00 PM
Mission Valley Branch Library
2123 Fenton Pkwy, San Diego, CA 92108

A quorum for this meeting is three (3).

Committee Members Present: Michael Donovan (Chair) | Jen Lothridge (Co-Chair) | Veronica Nava

Committee Members Absent: Sergio Luna

MEETING MINUTES

Agenda Item	Discussion/Action	Follow-Up
1. Call to order, roll call, comments from the chair, and a moment of silence	<p>The chair called the meeting to order at 3:03PM and noted the presence of an in-person quorum.</p> <p>Chair Comments: The chair wished everyone happy holidays this month.</p>	
2. Review Background, Mission Statement, Goals, and Agreement of Meeting Decorum	Committee members read the Mission Statement, the Community Engagement Group (CEG) Charge, and meeting decorum.	
3. Introductions (Name, Role with HPG/Consumer, Pronouns), Icebreaker	Members and participants introduced themselves.	
4. Public comment (for members of the public)	<p>The following comments were made...</p> <ul style="list-style-type: none">• A concern that allowing public voting in past meetings increased participation and stated that the current format may discourage community involvement.• An interest in re-engaging after reduced participation during the pandemic and a desire to become active again.• A question regarding the process of capturing public comments during HPG committee meetings.• Support staff member clarified that meeting minutes are approved by HPG before being posted publicly, with action items and follow-ups tracked in	

Agenda Item	Discussion/Action	Follow-Up
	separate columns.	
5. Sharing our concerns (for committee members)	<ul style="list-style-type: none"> A committee member thanked attendees of all ages for participating, expressed appreciation for the strong turnout, and encouraged continued involvement in future meetings. 	
6. ACTION: Approve the consent CEG agenda (which includes the December 10, 2025 agenda and the November 12, 2025 minutes)	Motion: Approve the consent CEG agenda (which includes the December 10, 2025 agenda and the November 12, 2025 minutes) Motion/Second/Count (M/S/C): Nava/Lothridge/2-0 Abstention(s): Donovan Motion carries	
Follow-Up Items from minutes:	None.	
7a. Committee Updates		
I. HIV Planning Group (HPG)	The committee's December meeting was canceled. January, the committee will introduce new members and discuss the 12-month schedule for all committees.	
II. Strategies and Standards Committee	The committee's December meeting was cancelled due to conflict with the annual Truax Awards Ceremony. Their next meeting is scheduled for February 3 rd , 2026.	
III. Steering Committee	The committee's next meeting is January 9 th , 2026.	
IV. Membership Committee	The committee is recruiting new general members; four (4) applications pending Clerk of the Board approval. They will meet again in January a week late on the 21st.	
V. Priority Settings and Resource Allocation Committee (PSRAC)	The committee did not meet in December; next meeting is scheduled for January 8 th , 2026.	
VI. Medical Standards and Evaluation Committee (MSEC)	The committee is reviewing mental health service standards and psychiatric medication management. Consumers are encouraged to participate, with an online option available. Their next meeting will be held on February 10 th , 2026.	
7b. Community Updates		
I. CARE Partnership	The committee held a holiday self-care activity emphasizing mindfulness. 2026 meeting schedule flyers available for attendees.	

Agenda Item	Discussion/Action	Follow-Up
II. HIV Housing Committee/Housing Opportunities for Persons with AIDS (HOPWA)	The next meeting will be held on January 21, 2026, at 11:00 AM in the Sycamore Room at Housing and Community Development Services (HCDS), 3989 Ruffin Road, San Diego, CA 92123. Meetings occur on the 3rd Wednesday of every other month.	
8. New Business		
a. Review 2026 CEG workplan	<p>Workplan:</p> <ul style="list-style-type: none"> • April – Prep for Happyville • May – Diversionary • June – Happyville Exercise and reach out to CARE Partnership for collaboration • Event focused on aging with HIV (55+) <p>Potential Outreach Events:</p> <ul style="list-style-type: none"> • National Faith HIV/AIDS Awareness Day • 10/16 – Binational HIV Conference Event • National Transgender HIV Testing Day with VIDA • National HIV Testing Day with VIDA • Outreach at The Center's HIV support groups 	
9. Old Business		
a. Committee Attendance	None.	
10. Announcements	Holiday Party.	
11. Next meeting date	<p>Next Meeting: Wednesday, Wednesday, January 21, 2026, from 3:00 PM – 5:00 PM</p> <p>Location: Southeastern Live Well Center; 5101 Market St, San Diego, CA 92114; Tubman Chavez Room C</p>	
12. Adjournment	Meeting was adjourned at 3:54PM.	

HIV PLANNING GROUP
12-MONTH COMMITTEE TRACKING
Jan 2025 - Dec 2025

Community Engagement Group	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	#
Total Meetings	1	1	0	1	1	1	1	0	1	1	1	1	10
(4) Members													
Donovan, Michael c	*	*	NM	1	*	*	*	NM	*	*	*	*	1
Lothridge, Jen ^{cc}	*	*	NM	*	*	*	*	NM	*	*	*	*	0
Nava, Veronica	*	*	NM	*	*	*	*	NM	*	1	*	*	1
Luna, Sergio										*	1	1	1

To remain in good standing and eligible to vote, the committee member may not miss 3 consecutive meetings or 6 meetings within 12 months.

* = Present

1 = Absent for the month

1 = Absence when there are multiple meetings that month. Member needs to attend at least one (1) meeting for attendance to count for that month.

JC = Just Cause

EC = Emergency Circumstance

NM = No Meeting

NQ = No Quorum

2026 Work Plan

Month	Awareness Day	Presentation / Training / Activity
January		<ul style="list-style-type: none"> • Refine the HPG Outreach Presentation • Finalize 2026 Work Plan
February	<i>Black HIV/AIDS Awareness Day</i>	<ul style="list-style-type: none"> •
March	<i>Women's & Girls' HIV Awareness Day</i> <i>Native HIV Awareness Day</i>	<p style="text-align: center;"><i>No Meeting</i> <i>CEG Outreach Event with Christie's Place</i></p>
April	<i>Youth HIV & AIDS Awareness Day</i> <i>Transgender HIV Testing Day</i>	<ul style="list-style-type: none"> • Happville prep: Epidemiology data (using to make decisions) & Expenditure Sheets
May	<i>Asian and Pacific Islander HIV/AIDS Awareness Day</i>	<p style="text-align: center;"><i>No Meeting</i> <i>CEG Outreach Event with Diversionary Theatre</i></p>
June	<i>HIV Long-Term Survivors Day</i> <i>HIV Testing Day</i>	<ul style="list-style-type: none"> • Happyville exercise / “Another Day in Happyville”
July		<ul style="list-style-type: none"> •
August	<i>Faith HIV/AIDS Awareness Day</i>	<ul style="list-style-type: none"> •
September	<i>HIV/AIDS and Aging Awareness Day</i> <i>Gay Men's HIV/AIDS Awareness Day</i>	<ul style="list-style-type: none"> • Disaster Preparedness Month training
October	<i>Latinx HIV/AIDS Awareness Day</i>	<ul style="list-style-type: none"> •
November		<ul style="list-style-type: none"> •
December	<i>World AIDS Day</i>	<ul style="list-style-type: none"> • Holiday party

Topics without a set date
<ul style="list-style-type: none"> ▪ Service Standards exercise ▪ Aging with HIV (55+) ▪ MTS presentation ▪ In depth review of 4-5 service categories

HIV Planning Group (HPG)

Katie Emmel, MPH
(she/her)

Community Health Promotion Specialist
Support Staff for the HIV Planning Group



COUNTY OF SAN DIEGO HIV Planning Group (HPG)

WHAT IS THE HPG?

A uniquely empowered planning body.
Composed of volunteer:

- Community members
- Subject matter experts
- People impacted by, living with or to HIV/AIDS

MISSION

To prevent HIV infections, and to provide care and treatment services to reduce the impact of HIV in San Diego County.

Steering Committee

Membership Committee

Priority Setting & Resource Allocation Committee

Strategies and Standards Committee

Medical Standards & Evaluation Committee

Community Engagement Group

COUNTY OF SAN DIEGO HIV Planning Group (HPG)



Steering Committee	Sets agendas for the HIV Planning Group meetings and addresses HPG governance issues. It's composed of the HPG Chairperson, Vice-Chair, and Committee Chairs.
Membership Committee	Recruits, interviews, selects, and trains members.
Priority Setting and Resource Allocation Committee	Reviews data and forms recommendations for service priorities, service delivery recommendations, and funding allocation/reallocations
Strategies and Standards Committee	Reviews, determines, and evaluates standards for service categories.
Medical Standards and Evaluation Committee	Reviews, determines, and evaluates standards for medical services.
Community Engagement Group	Educes community participants on increasing participation and represents consumer needs throughout the HIV planning process.

CARE Partnership: Focuses on services for **women, children, youth, and families** living with or affected by HIV/AIDS.

COUNTY OF SAN DIEGO HIV Planning Group (HPG)

OUTREACH EFFORTS

The **Community Engagement Group**, along with other HPG members, conducts outreach to the community about the HIV Planning Group process to increase involvement and provide resources for HIV prevention.

OUTREACH MATERIALS:

- HPG involvement information
- HIV prevention resources
- Harm reduction resources
- Safe sex supplies
- Getting to Zero Initiative



COUNTY OF SAN DIEGO Getting to Zero Mobile Application

In 2016, the County of San Diego's Board of Supervisors adopted the Getting to Zero initiative, which seeks to end the HIV epidemic.



A resource app to help San Diego County residents access HIV resources by

- location
- language spoken
- services offered
- transit route

PREVENTION (PREP/PEP)

TESTING

TREATMENT AND HEALTH CARE

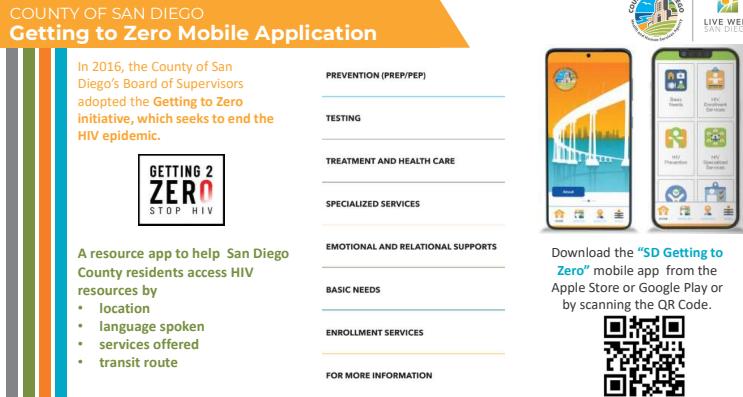
SPECIALIZED SERVICES

EMOTIONAL AND RELATIONAL SUPPORTS

BASIC NEEDS

ENROLLMENT SERVICES

FOR MORE INFORMATION



COUNTY OF SAN DIEGO HIV Planning Group (HPG)

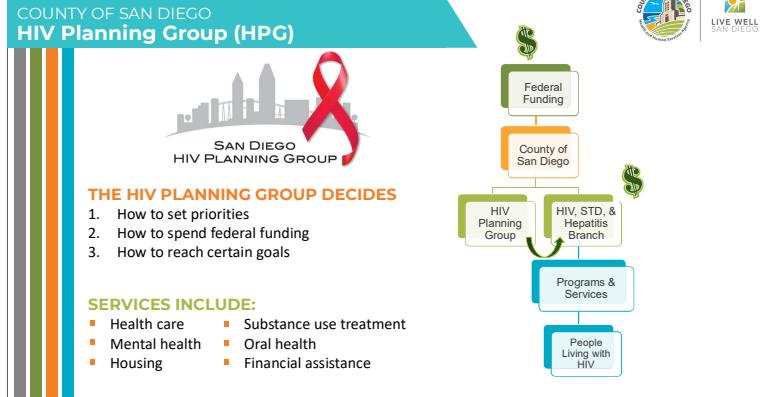


THE HIV PLANNING GROUP DECIDES

1. How to set priorities
2. How to spend federal funding
3. How to reach certain goals

SERVICES INCLUDE:

■ Health care	■ Substance use treatment
■ Mental health	■ Oral health
■ Housing	■ Financial assistance



COUNTY OF SAN DIEGO HIV Planning Group (HPG)

HAPPYVILLE

The HPG is hosting a fun and interactive priority setting and budget allocation exercise where you can learn all about the key parts of the planning process!

WEDNESDAY, JULY 16, 2025

3:00 – 5:00 PM
Southeastern Live Well Center
5101 Market St, San Diego, CA 92114
(Tubman Chavez Room A)



COUNTY OF SAN DIEGO HIV Planning Group (HPG)

The HPG is always looking for new members to guide activities in San Diego that help the quality of services for people living with HIV/AIDS!

WHO CAN BECOME A MEMBER?

People 18+ who:

- Are living with HIV
- Are knowledgeable about the needs for people living with HIV
- Want to be a voice for people living or impacted by HIV

CURRENT VACANT SEATS

- 9 General Member (consumer) seats
- Mental Health Provider seat
- Substance Abuse Treatment Provider seat
- HIV Testing Representative
- Prevention Services Consumer
- Board of Supervisors Designee: District 2
- Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation

JOIN OUR MEETINGS!

All meetings are open to the public and great for individual who are looking to:

- Advocate for where HIV funding is distributed
- Engage in outreach and prevention efforts
- Learn how to support HIV services
- Be the voice of your community



SDPlanning.org



LIVE WELL
SAN DIEGO



SAN DIEGO
HIV PLANNING GROUP

THANK YOU!

¿Questions?

www.sdplanning.org
 hpghsa@sdcounty.ca.gov
 [@sdhpgh](https://www.instagram.com/sdhpgh)

If the physical attendance quorum requirement is met, AB 2302 permits a member who is not physically present to request virtual attendance at the local legislative body's meeting under two circumstances: (1) for "just cause" and (2) due to "emergency circumstances".

Qualifying Reason	Provisions to Attend Remotely	Requirements/Limitations
"Just Cause"	<ul style="list-style-type: none"> ▪ There is a childcare or caregiving need (<i>for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner</i>) that requires the member to participate remotely. ▪ A contagious illness prevents the member from attending the meeting in person. ▪ There is a need related to a defined physical or mental disability that is not otherwise accommodated for. ▪ Traveling while on official business of the legislative body or another state or local agency. 	<p>A member is limited to two (2) virtual attendances due to "just cause" per calendar year.</p>
"Emergency Circumstances"	<p><i>"A physical or family medical emergency that prevents a member from attending the meeting in person."</i></p> <p>A member is not required to disclose any medical diagnosis or disability, or any personal medical information that is already exempt from existing law.</p>	<p>A member of the legislative body must:</p> <ol style="list-style-type: none"> 1. Make a request to the body to allow the member to meet remotely due to an emergency circumstance; and 2. Provide a general description of no more than 20 words of the circumstance justifying such attendance. <p>A request from a member to attend remotely requires that the legislative body take action and <u>approve</u> the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting¹.</p>

¹If the request does not allow sufficient time to be placed on the agenda as a proposed action item, then the legislative body may take action at the beginning of the meeting.

Additional Requirements for a Member Participating Remotely

In addition to making a request either for "just cause" or due to an "emergency circumstance" for remote appearance, AB 2302 imposes the following three (3) additional requirements on legislative body members seeking to appear remotely at public meetings:

1. The member:
 - Notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. **OR**
 - Requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. (See "requirements/limitations" for the use of emergency circumstances.)
2. The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.
3. The member shall participate through both audio and visual technology.