



# County of San Diego

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**HEALTH AND HUMAN SERVICES AGENCY**  
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**WILMA J. WOOTEN, M.D., M.P.H.**  
PUBLIC HEALTH OFFICER

## **SAN DIEGO HIV PLANNING GROUP MEMBERSHIP COMMITTEE**

Wednesday, February 8, 2023

11:00 AM

WebEx

**Committee Charge:** *To recruit, interview, select and coordinate training for Planning Group Members.*

**Quorum is Three (3)**

**Committee Members:** Bob Lewis (Chair), Mikie Lochner, Regina Underwood, Rhea Van Brocklin, Freddy Villafan

**Participants Requesting Spanish Translation:** *Must notify support staff 96 hours in advance. They will receive an email with the number to call in.*

## **DRAFT AGENDA**

1. Call to order, comments from the Chair
2. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)
  - a. Find that the HPG has reconsidered the circumstances of the State of Emergency
  - b. Find that State and local officials continue to recommend measures to promote social distancing.
3. Public comment/ non-committee member comment
4. Review and approve February 8, 2023 meeting agenda
5. Review and approve meeting minutes from January 11, 2023 and Review follow-up items
6. Review the Application(s) and recommend moving forward with the interview: Tyra Fleming (new), Jen Lothridge, and Michael Wimpie (2<sup>nd</sup> term)
7. Membership Interview: Esteban Martin Duarte (new) and Abigail West (2<sup>nd</sup> term)

Due to the **Coronavirus disease (COVID-19)** public health emergency, the County of San Diego is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of San Diego will allow the HIV Planning Group members to attend the meeting via teleconference or phone conference and to participate in the meeting to the same extent as if they were present.

8. Old business:

- a. Focused Recruitment
  - i. Open seats
  - ii. Underrepresented groups (demographics)
  - iii. New committee members
- b. Terms expired dates

9. New business:

- a. Discuss bias and how to create a safe meeting environment
- b. Discuss the transit on meeting requirements

10. Review attendance:

- a. HPG attendance
- b. Committee attendance
  - i. Review the MSEC attendance policy

11. Routine Business:

- a. Getting to Zero (GTZ) 3-Year Action Plan
  - i. Membership Committee plan/strategy for recruitment (Dr. Jacobs)
- b. Mentor Appointments
  - i. Evaluation for Mentors/Prospective Mentors
  - ii. Continue discussion: 1. Whom to assign to new members, and 2. How to bring current members into the program.

12. Agenda items for future meetings

13. Announcements

14. Confirm the next meeting date/time: Wednesday, March 8, 2023 at 11:00 AM.

Location: **TBD**

15. Adjourn