



County of San Diego

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PUBLIC HEALTH OFFICER

San Diego HIV Planning Group (HPG)

Wednesday, February 22, 2023

3:00 PM

Meeting occurred via video teleconference (WebEx)

MINUTES

Quorum is 14

HPG Members Present: Allan Acevedo / Amy Applebaum / Dr. Beth Davenport / Felipe Garcia-Bigley / Dr. David Grelotti / Dr. Elizabeth Hernandez / Dr. Delores Jacobs / Mikie Lochner / Moira Mar-Tang / Karla Quezada-Torres / Shannon Ransom / Raul Robles / James Rucker / Dr. Stephen Spector / Regina Underwood / Rhea Van Brocklin / Freddy Villafan / Jeffery Webber/ Abigail West

HPG Members Absent: Alberto Cortes / Alfredo De Jesus / Pam Highfill / Cinnamen Kubricky / Robert Lewis / Dr. Winston Tilghman / Venice Price / Michael Wimpie

Agenda Item	Action/Discussion	Follow-up
1. Call to Order/ Establishment of Quorum	Mikie Lochner, HPG Chair, called the meeting to order at 3:01 p.m. and noted the presence of a quorum.	
2. Action: Continuation of Teleconferencing	All votes at the meeting were taken by roll call; HPG members' names were called out verbally, then individual voice votes were noted and recorded. Action: Continuation of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e). a. Find HPG has reconsidered the circumstances of the State of Emergency b. Find that State and local officials continue recommending measures to promote social distancing. Motion/Second/Count (M/S/C): Van Brocklin/Garcia-Bigley 14/0 Abstentions: Hernandez, Lochner, West Motion carries	
3. Chair Comments; Ground Rules & Abstentions	Mikie Lochner reviewed the rules of meeting participation, the Code of Civil Conduct, Conflict of Interest guidelines, thanked participants and acknowledged February birthdays.	

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4. Public Comment (See page 2 of agenda for rules)	A member of the public noted the chair spoke of collaboration and partnership, but for the Retreat, the public was initially excluded.	
5. Sharing our concerns/Comments on Items not on the agenda (for HPG members)	None	
6. Action: Approval of the HIV Planning Group (HPG) agenda for February 22, 2023	Action: Approve the HPG Meeting agenda for February 22, 2023 as presented. M/S/C: Jacobs/Rucker 16/0 Abstentions: Hernandez, Lochner, West Motion carries	
7. Old Business		
None		
8. New Business		
a. ACTION: (Membership Committee): Review and approve recommendation for appointment to the HPG for Esteban Duarte and reappointment for .	Mikie Lochner reviewed the action item; the action item Info sheet was included in the meeting materials packet. Action: Recommend the appointment of Esteban Duarte for HPG membership. M/S/C: Membership Committee 14/0 Abstentions: Applebaum, Hernandez, Lochner, West Motion carries Action: Recommend the reappointment of Abigail West for HPG membership. M/S/C: Membership Committee 15/0 Abstentions: Applebaum, Hernandez, Lochner, West Motion carries	
b. ACTION: (Recipient Recommendations) Review and approve recommendations for reallocation of funds in FY 23 (next fiscal year, March 1, 2023 – February 28, 2024)	There are no reallocation recommendations currently.	
c. ACTION: (Steering Committee): Approve proposed changes to HPG Bylaws and modification of quorum	Mikie Lochner reviewed the action item; the action item information sheet was included in the meeting materials packet. Action: Approve the recommended changes to the HPG bylaws, including the modification of quorum. M/S/C: Steering Committee 15/0 Abstentions: Hernandez, Lochner, Mar-Tang	

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	<p>Motion carries</p> <p>Action: Approve the recommended change of the name of the Consumer Group to the Community Engagement Group. M/S/C: Steering Committee 16/0 Abstentions: Lochner Motion carries</p>	
<p>d. ACTION: (Steering Committee): Elect two (2) HPG Vice Chairs</p>	<p>Mikie Lochner reviewed the action item; the action item information sheet was included in the meeting materials packet. Rhea Van Brocklin was nominated as a Vice Chair to serve 1 year. Action: Elect Rhea Van Brocklin as one of the HPG Vice Chairs. M/S/C: Steering Committee 15/0 Abstentions: Lochner Motion carries</p>	
<p>e. ACTION: (Strategies and Standards Committee) Approve the recommendations for Competency in service design and delivery to be added to the Universal Standards.</p>	<p>Allan Acevedo reviewed the action item; the action item information sheet was included in the meeting materials packet. Action: Approve the recommendation to add Competency in service design and delivery to the Universal Standards. M/S/C: Strategies and Standards Committee 16/0 Abstentions: Lochner Motion carries</p>	
<p>f. Update: AB 2449 and return to in-person meetings</p>	<p>Dr. Ken Riley reviewed the details of AB 2449, the meeting room locations for the March and April 2023 HPG and committee meetings and answered questions.</p>	
<p>g. ACTION: Approve the Consent Agenda for February 22, 2023.</p>	<p>Action: Approve the Consent Agenda for February 22, 2023, which included: Approval of HPG Minutes from October 26, 2022 and January 25, 2023; Acceptance of the following committee minutes: Steering Committee: June 14, 2022, July 19, 2022, September 20, 2022, October 18, 2022 and January 17, 2023; Strategies and Standards Committee: October 4, 2022, November 1, 2022, and December 6, 2022; Membership Committee: October 5, 2022, November 9, 2022, December 14, 2022 and January 11, 2023; Priority Setting and Resource Allocation Committee: October 13, 2022, December 8, 2022, and January 12, 2023; Community Engagement Group: November 9, 2022, December 7, 2022, and January 18, 2023 Monkeypox Task Force: September 15, 2022; October 6, 2022; October 27, 2022; and November 10, 2022 (Included for your information, not</p>	

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	for acceptance; CARE Partnership: October 17, 2022, December 12, 2022, and January 9, 2023; HIV Housing Committee: September 2022; Faith-Based Action Coalition: October 6, 2022 and November 3, 2022) M/S/C: Jacobs/Acevedo 12/0 Abstentions: Applebaum, Garcia-Bigley, Lochner, Mar-Tang, Rucker Motion carries	
h. Presentation: Highlights of the National Harm Reduction Conference – Lori Jones	Lori Jones presented highlights from the National Harm Reduction Conference in October 2022 and discuss local harm reduction programs.	
i. HIV, STD, and Hepatitis Branch (HSHB) Reports – Patrick Loose		
a. Program updates (Maritza Herrera)	Maritza Herrera presented highlights from the HSHB Report, which was included in the meeting materials packet.	
b. Service Utilization Summary Report – January 2023	Through January 2023 there were 3,262 new Ryan White (RW) clients seen, an approx. 10% reduction compared to the previous year. Viral Suppression for RW clients with a viral load test was 92%.	
c. Monthly Client Service Evaluation (Goldenrod) Summary Report CQM update – January 2023	There were no Goldenrods received in January 2023.	
d. Procurements (Lauren Brookshire)	Maritza Herrera review procurements which are outlined on page 7 of the HSHB Report that was included in the meeting materials packets.	
e. Expenditure/budget review	Maritza Herrera reviewed the expenditure/budget reports, which were included in the meeting materials packet, and highlighted for RW Part A expenditures there was decreased spending in several service categories and increased spending in Emergency Housing.	
f. HRSA, CDC and CDPH policies and	No updates	

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procedures updates		
10. Reports		
a. Committee Reports (Community Engagement (Consumer), Membership, Strategies & Standards, PSRAC, Medical Standards and Evaluation)	Committee reports were included in the meeting materials packet.	
b. Planning Group Support Staff (PGSS) Report – Dr. Ken Riley i. Administrative budget review ii. Updated: HPG member required documents.	Dr. Ken Riley reviewed the Administrative budget and reminded HPG and all committee members that several documents are due, preferably by March 1, 2023 including the HPG Conflict of Interest Disclosure form, the HPG Conduct Agreement form, Form 700 (Statement of Economic Interest, submit electronically to the Clerk of the Board of Supervisors), and Ethics training.	
c. Report from State Office of AIDS (OA) and AIDS Drug Assistance Program (ADAP) – Abigail West and Jesse Peck	Abigail West highlighted topics that were in the February 2023 OA Voice Newsletter, which was included in the meeting materials packet.	
d. Getting to Zero (GTZ) Community Engagement Project Updates	GTZ Community Engagement Project reports were included in some of the committee reports, which was included in the meeting materials packet.	
e. California HIV Planning Group (CHPG)	Mike Lochner shared that CHPG has developed an Aging Community Group, which is working on creating an information brochure on aging with HIV.	
f. Faith-Based Action Coalition (FBAC)	Dr. Ken Riley note the FBAC participated in community National Black HIV/AIDS Awareness Day events, including a presentation by Gilead Pharmacy.	
11. Suggestions to Steering Committee for consideration of future items	None	
12. Announcements	<ul style="list-style-type: none"> The Women’s Voice Conference is Saturday, March 11, 2023 at the Handerly Hotel and via 	

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	<p>live screening; it is free to women living with HIV for more information please go to www.awomansvoice.info.</p> <ul style="list-style-type: none"> • There is an article by Allan Acevedo on National Black HIV/AIDS Awareness Day in LGBTQ San Diego County News. • Mama’s Kitchen was noted by the White House. 	
13. Next meeting date	<p>Next Meeting:(Weekly) Wednesday, March 22, 2023 Location: For the HPG Annual Retreat at the Valencia Park/Malcom X Library 10:00 a.m. – 2:00 p.m. 5148 Market St, San Diego, CA 92114 (Multi-purpose Room) Note: The regular HPG meeting is <u>cancelled</u>.</p>	
14. Adjournment	5:10 p.m.	