

MEMBERSHIP COMMITTEE



Wednesday, March 4, 2026, 2:00 PM – 4:00 PM
County Operations Center
5560 Overland Ave, San Diego, CA 92123
Training Room 172

A quorum for this meeting is three (3)

Committee Members: Felipe Garcia-Bigley (Chair) | Lori Jones | Rhea Van Brocklin

Committee Members Absent: Michael Wimpie

ORDER OF BUSINESS

Agenda Item	Discussion/Action	Follow-Up
1. Call to order	Felipe Garcia-Bigley called the meeting to order at 2:05AM and noted the presence of an in-person quorum	
2. Public Comment on non-agenda items (for Members of the public)	None	
3. Sharing our concerns (for committee members)	None	
4. ACTION: Review and approve the March 4, 2026 meeting agenda	Motion: Approve the Membership agenda for March 4, 2026 Motion/Second/Count (M/S/C): Van Brocklin/Jones/3-0 Abstentions: Motion carries	
5. ACTION: Review and approve the February 4, 2026 Membership minutes	Motion: Approve the Membership minutes for February 4, 2026 with a spelling correction on #5 M/S/C: Jones/Van Brocklin/3-0 Motion carries	
6. New Business		
a. ACTION: Approve Andrew Cross, Seat #2	Motion: Approve Andrew Cross, Seat #2 Motion/Second/Count (M/S/C): Jones/Van Brocklin/3-0 Motion carries	
b. ACTION: Approve Tania Avalos-Vello, Seat #5	Motion: Approve Tania Avalos-Vello, Seat #5 Motion/Second/Count (M/S/C): Van Brocklin/Jones/3-0 Motion carries	
c. ACTION: Approve the HPG Member Seat Descriptions	Motion: Approve the HPG Member Seat Descriptions with the correction of PB for #44 Motion/Second/Count (M/S/C): Van	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	Brocklin/Jones/3-0 Motion carries	
d. Discussion: Review and update membership guidelines	The committee reviewed the Membership Committee Operating Guidelines, and the following recommendations were made: Screening Section - Change to: “membership committee chair” - Add: “the membership chair or designee” Interview Section - Change to: “a total of 12 possible points” - Change to 6 questions - Remove: “forwarded to the steering committee” - Add: “membership and/or HPG chair” - Add: “the membership chair or designee” - Add language stating that processes will be handled on a case-by-case basis Monitoring Activities Section - Change to: “recommendation for removal is sent to the membership committee” - Revise the attendance policy to align with attendance requirements approved by committees that follow a non-monthly meeting schedule - Remove: “good standing” - Update to reflect Senate Bill 707 - Add that HPG SS will “check in and work with the member” rather than “send a warning letter” Application and Interview Scoring Sheet - Remove	
7. Old Business		
a. HPG Member recruitment update	As of March 4, 2026, we have 24 members. Updates: • Applications Received in January 2026: 4 ○ Two (2) new applications ○ One (1) incomplete ○ One (1) application on hold • Members pending Clerk of the Board: 7 ○ Six (6) new members ○ One (1) term expired seat	
i. Vacant Seats	As of February 4, 2026, there are 13 vacant seats • Eight (8) General Member seats • 24- Hospital Planning Agency or Health Care Planning Agency	

MEMBERSHIP COMMITTEE

Agenda Item	Discussion/Action	Follow-Up
	28- State Government-State Medicaid 34- Board of Supervisors Designee: District 2 42- HIV Testing Representative 44- Affected community including people with HIV/AIDS, member of a federally recognized Indian tribe as represented in the population, individual co-infected with Hep B or C, and historically underserved group and/or subpopulation	
ii. New Committee Members	Tania and Andy will be appointed to the Community Engagement Group	
b. HPG Membership Demographics	Current HPG Demographics: reviewed and recruitment efforts were discussed.	
Routine Business		
a. HIV Planning Group Attendance	HPG Support Staff sends reminders to members who have missed three (3) consecutive or six (6) meetings within 12 months.	
b. Committee Attendance	None	
c. Getting to Zero (GTZ) Community Engagement Project i. Review Outreach and Event Engagement Efforts	- HPG SS working with HSHB on an HIV integrated plan to develop objective, activities and performance measures for HPG outreach and recruitment - An integrated plan draft will sent to the HPG for feedback and a presentation will be given in March - HPG has 6 upcoming outreach events	
8. Future agenda items for consideration	None	
9. Announcements	None	
10. Next Meeting Date	Date: Wednesday, March 11, 2026 Time: 11:00 AM –1:00 PM Location: County Operations Center, 5560 Overland Ave, San Diego, CA 92123 Room 172	
12. Adjourn	The meeting adjourned at 3:41pm	